

**2019-02-26\_41 MOTION** (J. Feltcher/L. Suddaby) That the Eastern Ontario Outaouais Regional Council Executive approves the amended Community of Faith Supervision Practice and Policy. **Carried**

**Community of Faith Supervisors Practice and Policy**  
**Eastern Ontario Outaouais Regional Council**

PRACTICE NAME: Community of Faith Supervisors	<i>Date Approved: February 26, 2019</i>
	<i>Review date:</i>
Purpose: The purpose is to outline the roles and responsibilities of a Community of Faith supervisor, of the Community of Faith and the compensation for such ministry. <b>The Manual I.2.5.2</b>	

**A. Appointment:** If a community of faith that is a pastoral charge has no called or appointed member of the order of ministry or designated lay minister who has been recognized by the regional council, the regional council is responsible for appointing a member of the regional council to the pastoral charge as a pastoral charge supervisor.

The regional council may also appoint a pastoral charge supervisor in any other situation where the regional council decides it is appropriate.

**B. Responsibilities:** The pastoral charge supervisor is responsible for

- i) supporting any ministry personnel serving the pastoral charge;
- ii) general supervision of the work of the pastoral charge;
- iii) ensuring that a chair is elected for the pastoral charge governing body, the trustees, and meetings of the congregation and pastoral charge;
- iv) ensuring that the sacraments are administered and new members are received following the requirements of these bylaws;
- v) if there are ministry personnel serving the pastoral charge, delegating responsibility for the functions of ministry in the pastoral charge to the ministry personnel as appropriate; and reporting to the regional council on the state of the pastoral charge.

**C. Compensation for Ministry Site Supervision Policy:** The Community of Faith receiving supervision, or the equivalent, will be responsible to pay for the supervision. The costs will be:

- i. \$30 per hour (hours include meeting plus travel time), plus the Regional Council determined cost of travel (\$0.40/km) to and from the meeting site.
- ii. All mileage and the hourly rate will be paid to the supervisor by the Community of Faith being supervised.
- iii. If individuals receiving remuneration do not wish to receive payment, they are free to donate the payments at their discretion, but in no way does this excuse the receiving ministry site from making the payment.