

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Tuesday, May 7th 2019 - 9:00 a.m.

Vision of the Commission by which we evaluate progress based on:

- *Supporting and enhancing the life of Communities of Faith where ministry takes place*
- *Nurturing Social Justice and Outreach programs*
- *Building Communications*

IN ATTENDANCE

Rev. Don Stiles	Chair
Rev. Elaine Beattie	Member
Catherine Grant	Member
Bronwen Harman	Member
Rev. Kimberly Heath	Member
Rev. Blair Paterson	Member
Rev. Carla Van Delen	Member
Rev. Teresa Burnett-Cole	Member
JoAnne Fletcher	Member
Linda Suddaby	Member
Phyllis MacRae	Member
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister
Jane Dawson	Corresponding Member - Minister supporting Communities of Faith, Clusters and Networks
Rev. Rosemary Lambie	Executive Minister
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Rev. Brian Cornelius	Corresponding Member - Treasurer
Anita Jansman	Corresponding Member - Communications and Administration Assistant

1. ***Opening and Devotions*** – Joel read from the “Stages on the Way - Worship resources for Lent, Holy Week Easter”, provided by the Iona Community, Wild Goose Worship Group Book. The reading was entitled Peter’s Testimony, Easter Script 3, wherein Peter recalls the meeting with Jesus on the lakeshore, as told in John 21:1-19. This was followed by the reading of “Through the rising of your Son”, Easter prayer 6.
2. ***Circle Time of Sharing*** – All were invited to share.
3. ***Approval of the Minutes - Meeting April 23rd 2019***

2019-05-07_82 MOTION (T. Burnet-Cole/B. Paterson) That the minutes of April 23rd 2019 be approved as received. **Carried**

4. ***Approval of the Agenda***

2019-05-07_83 MOTION (C. Van Delen/E. Beattie) That the agenda be accepted as circulated. **Carried**

5. Correspondence

- a) April 22, 2019 Phyllis MacRae re Multifaith Housing (*for action*)
- b) April 24, 2019 Kris Tavella, EDGE of GC office re City of Ottawa Heritage Register (*for action*)
- c) May 1, 2019 Nora Sanders, General Secretary, General Council re prayers for those experiencing floods (*for circulation*)
- d) May 1, 2019, Attorney Generals of Canada, from First United Church, re Access to timely justice: A call to continuing action in overcoming criminal trial delays, copied to Chair of Executive Don Stiles (*for information*)

Supporting and enhancing the life of Communities of Faith where ministry takes place

6. Business arising**Governance**

Proposed “Vision statement of the Regional Council”

2019-05-07_84 MOTION (P. MacRae/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive adopts the following vision statement for the Eastern Ontario Outaouais Regional Council:

- Supporting and enhancing the ministry of Communities of Faith;
- Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith;
- Supporting and nurturing Right Relations, Social and Ecological Justice;
- Supporting people in all seasons of life;
- Supporting and building Communications.

Carried

Governance Handbook

2019-05-07_85 MOTION (T. Burnett-Cole/B. Paterson) that the Eastern Ontario Outaouais Regional Council Executive approves Memorandum of Understanding between Regional Council Nakonhaka and East Central Ontario Regional Councils. **Carried**

Discussion: Explanations were provided for the breakdown of costs towards rent and travel expense.

2019-05-07_86 MOTION (E. Beattie/K. Heath) that the Eastern Ontario Outaouais Regional Council Executive adopts the amended Governance Handbook. **Carried**

Discussion: The Governance Handbook will be divided into three sections: 1. Governance Structure, 2. Leadership Teams and 3. Policies.

It was asked that the past Ottawa Presbytery Policies Handbook be referenced and made accessible to the new Executive (after June 9th), to make use of as needed.

Karen and Bronwen will provide Joel with the Leadership Team list.

When the Governance Policy Handbook is circulated, a covering letter will be attached including information on how it will be dealt with during the Inaugural meeting: (3 phase – listening, discussing and deciding – process used during General Council) with Executive members being table group facilitators to receive amendments and feeding back comments from table to be worked on. If consensus cannot be reached during the Inaugural meeting, amendments will go back to the Executive and be dealt with again in the fall. It was highlighted that the Governance Handbook is the work of a Commission and therefore will be in effect until such time as changes are approved.

It was asked that Teresa be prepared to respond to questions arising around the 10% of net proceeds from sales to go to aboriginal ministries.

Supporting Communities of Faith

2019-05-07_87 MOTION (T. Burnett-Cole/Linda Suddaby) that the Eastern Ontario Outaouais Regional Council Executive circulates the letter dated April 24, 2019 from Kris Tavella, EDGE of General Council Office regarding City of Ottawa Heritage Register to all church on the City of Ottawa Heritage Department's list. **Carried**

Discussion: It was expressed that EDGE should report back to the Executive whenever EDGE becomes involved in any work within the Regional Council.

2019-05-07_88 MOTION (P. MacRae/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive engage David Debenham of Church Extension Leadership Team, to act as the Executive's liaison, and approach the City of Ottawa Heritage Department, and then to report back information and or instructions to the Executive. **Carried**

Discussion: There is a meeting on June 11th when presentation can be made to the City of Ottawa Heritage Department in response to its proposal to designate hesitate sites.

There needs to be a follow-up with Kris Tavella, EDGE regarding the Executive's decision to designate Church Extension Leadership Team to take leadership role in dealing with City of Ottawa Heritage Department.

Policies

Pastoral Relations Liaisons Travel Policy

2019-05-07_89 MOTION (B. Paterson /J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive agrees that Pastoral Relations Liaisons be reimbursed at the rate set by General Council Office for travel directly related to their pastoral relations work, and that the reimbursement be paid by the Community of Faith directly to the Pastoral Relations Liaison. **Carried**

2019-05-07_90 MOTION (E. Beattie/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive amend the travel policy for 2019 to read: "...for individuals traveling to networks, staff lead trainings, leadership team meetings and meetings of the Regional Council by themselves..." **Carried**

2019-05-07_91 MOTION (J. Fletcher / B. Harman) that the Eastern Ontario Outaouais Regional Council Executive create a Property Leadership Team and refer to nominations team for action. **Carried**

2019-05-07_92 MOTION (B. Paterson/C. Grant) that the Eastern Ontario Outaouais Regional Council Executive adopts the Property Transactions Policy:

Background:

“G.2.3 Congregational Property Transactions

G.2.3.1 Types of Transactions

This section (G.2.3) applies to all transactions involving congregational property. These transactions include

- a) sales;**
- b) purchases;**
- c) mortgages;**
- d) any other borrowing secured by congregational property;**
- e) leases;**
- f) major renovations;**
- g) demolition; and**
- h) construction of a new building.”**

- I. That requests for approvals of Congregational Property Transactions come directly to the Executive until a Property Leadership Team is established;
- II. Requests are reviewed and recommended for approval or further action;
- III. Final decision is made by the Executive. **Carried**

2019-05-07_93 MOTION (T. Burnett-Cole /K. Heath) that the Eastern Ontario Outaouais Regional Council Executive amend the definition of “Major Renovations” to mean above \$50,000. **Carried**

Mission through Finance

2019-05-07_94 MOTION (T. Burnett-Cole/L. Suddaby) that the Eastern Ontario Outaouais Regional Council Executive adopts the recommendation of members of the Synode Montreal & Ottawa Conference Finance Committee, (moved by B. Cornelius/P. Stanfield), that the Eastern Ontario Outaouais Regional Council Executive approve the 2018 Draft Audited Statements of Synode Montreal & Ottawa Conference. **Carried**

Discussion: It was noted that a similar motion will be requested of the Conseil Régional Nakonha:ka Regional Council when it meets on May 9, 2019.

Rosemary had sent out a memo for treasurers of founding Presbyteries to provide the location of 7 years of Financial records. Catherine asked Rosemary to forward same memo directly to treasurer of her Presbytery.

2019-05-07_95 MOTION (P. MacRae/B. Paterson) extend meeting to 12:30 pm. **Carried**

Nurturing Social Justice and Outreach program

Support for Communities of Faith, Clusters and Networks

2019-05-07_96 MOTION (Phyllis MacRae/Carla Van Delen) that the Eastern Ontario Outaouais Regional Council Executive will continue the United Church relationship started between Ottawa Presbytery and the

Multifaith Housing Initiative, joining as a faith group member, renewable annually. The Treasurer is authorised to send a cheque to MHI for the \$100 membership fee on an annual basis. **Carried**

2019-05-07_97 MOTION (Phyllis MacRae/Carla Van Delen) that the Eastern Ontario Outaouais Regional Council Executive delegates Sue Smarkala of Woodroffe United Church, as a representative of the Eastern Ontario Outaouais Regional Council on the Board of Directors of the Multifaith Housing Initiative. **Carried**

<i>Building Communications</i>

Nominations Committee – Bronwen noted that submissions of expression of interest forms to be part of the Executive are low. Catherine, Carla, Teresa, Blair, and Phyllis will not continue on the Executive after the Inaugural meeting.

Inaugural Meeting – Elaine provided updates on planning.

Discussion: It was noted that the Eastern Ontario Outaouais Regional Council Executive will pay for one meal for United Church of Christ guests at the Inaugural Meeting.

Communications committee – The website launch is imminent; hopefully up and running next week.

7. *New Business*

- I. Outaouais Cemeteries – to be included on a future Executive agenda. There is a report from David Sherwin that will be circulated ahead of time. Jane has more background information.

Opening worship for next meeting – Don Stiles

Future Meetings

- Tuesday May 28th 2019 9:30 a.m. – 12 p.m., Zoom

Closing Prayer – Don Stiles provided a closing prayer.

8. *Adjournment*

The Chair declared that the meeting was adjourned at 12:32 p.m.

Rev. Don Stiles
Chair

Rev. Rosemary Lambie,
Executive Minister