

# 2019

## Inaugural Meeting Report Book



**Eastern Ontario Outaouais  
Regional Council**

June 7<sup>th</sup> – June 8<sup>th</sup> 2019

Smiths Falls Memorial

Community Centre

Smiths Falls, Ontario

-and-

June 9<sup>th</sup> 2019,

(Celebration of Ministry)

Trinity United Church

Smiths Falls, Ontario

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## LIVING MISSION OF THE EASTERN ONTARIO OUTAOUAIS REGIONAL COUNCIL

- “Supporting and enhancing the ministry of Communities of Faith;
- Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith;
- Supporting and nurturing Right Relations Social and Ecological Justice;
- Supporting peoples in all seasons of life;
- Supporting and building Communications.

### VISION OF THE COMMISSION AND THE EXECUTIVE BY WHICH WE HAVE EVALUATED PROGRESS BASED ON:

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

### At Your Service

#### Questions may be directed to...

Chair of Executive .....	Rev. Don Stiles
Chair of AGM Planning Team.....	Rev. Elaine Beattie, Rev. Kimberly Heath
Nominations.....	Bronwen Harman
Celebration of Ministry Service Marshall .....	Rev. Elaine Beattie
Worship Team Coordinator .....	Rev. Blair Paterson
Facilitation Team .....	Rev. Rosemary Lambie, Rev. Don Stiles, Rev. Kimberly Heath, Rev. Elaine Beattie, ..... Anita Jansman
Parliamentarians.....	Shelley Roberts, Susan Hutton, Catherine Grant, Rev. Dan Hayward
Equity Monitor.....	Rev. Lynne Gardiner, Rev. Jenny Leslie
Head Stewards .....	Wayne Harris
Recording Secretary.....	Joel Miller
Audio Visual Team.....	Gary McKay, David Paterson, Karen McLean, Dave Clemis, <i>et al.</i>
Display Co-ordination.....	Dana Ducette & Local Arrangements
Youth Leader .....	Dana Ducette
Banner Co-ordination.....	Norma Wrightly, Local Arrangements
Children at Regional Council.....	Cathy Pickup & Janine Hanna
First Aid .....	Contact Wayne Harris, Head Steward, 613-264-6100
Chaplains .....	Rev. Cheryl MacLeod, Rev. Natalie Istead, Rev. Nancy Best, Rev. Debbie Roi, Rev. Ryan Kim
Registrars .....	Anita Jansman
Book room .....	Pat Gilmour
Scrutineers .....	Under the direction of Wayne Harris, Head Steward
Local Arrangements.....	Norma Wrightly, Bronwen Harman, Marion Reilly, Linda Stronski
Friends of the Region .....	Charlotte Hoy, Kim Baird
First Aid .....	Cathy Ryan, Christina Dryden, Eleanor Smith, Natalie Istead, and Phyllis McRae

***Emergency contact telephone***  
***(613) 378-1846***

***Delegates are requested to refrain from wearing “scents”, and absolutely no  
nuts (peanuts, tree nuts, etc.) in consideration of those with allergies.***

**Rev. Rosemary Lambie****Executive Minister**

Tel: 1-800-268-3781 extension 6147

Email: [rlambie@united-church.ca](mailto:rlambie@united-church.ca)

*Rosemary's focus is to provide leadership, counsel and support for the governance and oversight of the administration of the Conseil régional Nakonha:ka Regional Council, for East Central Ontario Regional Council, and Eastern Ontario Outaouais Regional Council. She supervises staff, and engages the regional council in the priorities and decisions of the General Council of the United Church of Canada. General Council deployed staff of the Office of Vocation, the Community Capacity Development Officer and the Philanthropy Unit will work in parallel relationships with all three regional councils. She communicates and interprets the decisions and perspectives of the regional councils and the Executives to the General Council, other regional councils and communities of faith, and fulfills the duties outlined in The Manual (2019) Section C.3.4.*

**Joel Miller****Program Assistant to the Executive Minister**

Tel: 1-800-268-3781 extension 6152

Email: [jmiller@united-church.ca](mailto:jmiller@united-church.ca)

*Joel's staff responsibilities include daily, ongoing administrative support to the Executive Minister, recording secretary for the Executive and Annual General Meetings of each of the three Regional Councils; prepares report books for general meetings, manages wedding licences in Ontario and Quebec: new and temporary applications, transfers from other Regional Councils, annual updates as required provincially, responds to phone, email and in-person enquiries by providing information and referring enquiries to colleagues as appropriate.*

**Rev. Whit Strong****Pastoral Relations Minister**

Tel: 1-800-268-3781 extension 6148

Email: [wstrong@united-church.ca](mailto:wstrong@united-church.ca)

*Whit's staff responsibilities are to assist the Eastern Ontario Outaouais Regional Council to serve, support and provide oversight, and pastoral relations support to the Communities of Faith, and for encouraging and supporting Ministry Personnel toward health, joy and excellence in ministry practice.*

**Jane Dawson****Minister Supporting Communities of Faith, Clusters and Networks**

Tel: 1-800-268-3781 extension 6245

Email: [jdawson@united-church.ca](mailto:jdawson@united-church.ca)

*Jane's focus is to work with interested groups to assist them establishing and nurturing clusters/networks that support regeneration and new ways of doing ministry. She also provides support to the various social justice networks and ministries.*

**Rev. Trish Elliott****Stewardship & Gifts Officer – beginning in July**

*Trish will be working with East Central Ontario Regional Council, Eastern Ontario Outaouais Regional Council and Conseil régional Nakonha:ka Regional Council.*

**Dana Ducette****Minister Supporting Youth and Young Adult Ministry**

Tel: 1-800-268-3781 extension 6168

Email: [dducette@united-church.ca](mailto:dducette@united-church.ca)

*Dana's focus is to encourage, inspire and challenge the younger generations to live into their faith, participating in events hosted by local communities of faith activities, and wider events such as Worshiplode, Camp Awesome (day camp) and the three sleepover camps. She is also responsible for coordination of Youth and Young Adults at Regional Council meetings.*

**Anita Jansman****Communications and Administrative Support (half-time)**

Tel: 1-800-268-3781 extension 6146

Email: [gwood@united-church.ca](mailto:gwood@united-church.ca)

*Anita's primary responsibilities are to be a supporting role as a communication/social media specialist for Eastern Ontario Outaouais Regional Council and expand community engagement and connections, particularly (but not exclusively) through use of the website, various social media platforms and publications. Other responsibilities include offering some administrative support (updating community of faith, leadership teams, cluster and network lists; emails, website, and newsletters, annual meeting preparation).*

**Karen Valley****Minister for the Office of Vocation**

Tel: 1-800-268-3781 extension 6107

Email: [kvalley@united-church.ca](mailto:kvalley@united-church.ca)

*Karen's focus is the Candidacy Pathway and the oversight and discipline of ministry personnel for East Central Ontario Regional Council, Eastern Ontario Outaouais Regional Council and Conseil régional Nakonha:ka Regional Council.*

**Larry Richardson****Archives (Wednesdays at the Ottawa Archives)**Email: [moconferenceuccott@gmail.com](mailto:moconferenceuccott@gmail.com)

*Larry's primary responsibilities include assembling, cataloguing, preserving and managing collections of Regional Council historical records on behalf of the former Ottawa and Seaway Valley Presbyteries of the United Church of Canada.*

**Joe McGill****Community Capacity Development Coordinator, East**

Aboriginal Ministries Circle

Cell: 807-229-0821 Email: [JMcGill@united-church.ca](mailto:JMcGill@united-church.ca)

*Joe's focus is working with the First Nations Communities of East Central Ontario Regional Council, Eastern Ontario Outaouais Regional Council and Conseil régional Nakonha:ka Regional Council.*

**AGENDA**

**\*\*\*Note that this agenda is current as of the time of printing,  
but last minute changes may develop**

		<b>Inaugural Meeting of</b>
		<b>Eastern Ontario Outaouais Regional Council</b>
		<b>Smiths Falls, Ontario</b>
Friday June 7	Arena	<b>A New Day is Dawning</b>
9:00		Gathering and Registration
9:45		Gathering music, get to table groups-
10:00		Welcome
		Acknowledging the Land -a welcome song & thanksgiving address.
		Local Dignitaries – Mayor of Smiths Falls
		Opening Motions
		Opening Worship – includes
		<i>Covenanting with Communities of Faith, Staff and Regional Council</i>
		Announcements
12:00		GRACE by Rev. Gerry Kerr, 4 Rivers
		Lunch
1:00		Gathering Music
1:15		Theme Presentation and table group time
2:15		Nominations
2:45		Snack Break
3:05		Gathering Music
3:15		Report from RC Executive, introduce Visioning Statement
3:30		Table time to discuss Visioning Statement
4:45		Announcements and GRACE
5:00		Supper
6:30		Gathering Music
6:45		Governance Document Presentation STAGE 1 “LISTENING”
7:45		Closing Worship
8:00		Adjourn
Saturday 8		
	Turtle Island	Sunrise Ceremony
9:00	Arena	Gathering and Worship -introduce Terrie Chedore and Rev. John Nordhof, and students in the court
9:30		Governance Document Presentation STAGE 2 “DISCUSSING”
11:00		Budget
11:45		GRACE by Seaway Valley Presbytery
12:00		Lunch

1:00		Gathering Music
1:15		Theme Presentation and table group time
2:30		Elections, UCW report, Stewardship Report, Chaplaincy
3:00		All purpose break
3:30		Election results (if needed) United Music video, Healing Pathways
4:00		GCE Report, Moderator's video
4:45		GRACE BY Upper Valley
5:00		Supper
6:15		Gathering Music
6:30		Governance Document Presentation STAGE 3 "DECIDING"
7:45		Evening Vespers
8:00		adjourn
8:30	Trinity	Choir Practice and Celebration of Ministry service rehearsal
Sunday 9	Trinity	
9:00		Choir Practice and Celebration of Ministry set-up
10:00		Worship
12:00		Luncheon

## **THE RULES OF DEBATE AND ORDER**

### **1. Presiding Officer**

The function of the Presiding Officer is to preside, with all that that implies. The Presiding Officer should not attempt to control the decision of the Court, but may express opinions on any matter before the Court. If the Presiding Officer wishes to introduce a motion or to present a report, the Presiding Officer shall ask another member to preside, and while out of the Chair shall be an ordinary member of the Court and must not assume the chair until the matter is disposed of. The Presiding Officer does not vote except in the event of a tie.

### **2. Questions of Privilege and Order**

(a) A point of order may be raised while a matter is pending or while another member has the floor. When a point of order is raised it must be dealt with by the Presiding Officer without debate. If a member has the floor when a point of order is raised by another member, that member must yield the floor until the Presiding Officer has made a ruling.

(b) Any member of the Court may appeal from a ruling of the Chair, but only at the time when the ruling is made. But where a ruling is a precedent the general question of its correctness may be brought up later when there is no business pending, but cannot then affect the business transacted under the ruling.

(c) When an appeal from a ruling is made, the Presiding Officer should state the point at issue, and may give reasons for the ruling. The Secretary shall then put the question in the following form: "Is the ruling of the Moderator (or such other title by which the Presiding Officer is known) sustained?" If the vote is a tie, the Presiding Officer is sustained. The Secretary shall declare the result.

### **3. Orders of the Day**

- (a) When an agenda has been adopted that does not specify the time for its items, such items are considered without time limit, unless the Court decides otherwise by a two-thirds (2/3) majority of those voting.
- (b) When an agenda has been adopted that specifies the time for particular items, such time shall be strictly adhered to, unless the Court decides otherwise by a two-thirds (2/3) majority of those voting.(2010)

### **4. Order of Priority on Motions**

- (a) To close.(2010)
- (b) To fix the time to adjourn.
- (c) To adjourn.
- (d) To take an immediate vote (two-thirds (2/3) vote required).
- (e) To limit or extend limits of debate (two-thirds (2/3) vote required).
- (f) To postpone definitely.
- (g) To commit or refer.
- (h) To amend.
- (i) To postpone indefinitely.
- (j) To deal with main motions.

### **5. Procedures on Motion**

- (a) A member of the Court proposes a motion.
- (b) It is seconded. If there is no seconder, the motion fails.
- (c) When the motion is duly moved and seconded, the Presiding Officer states the motion and declares it open for discussion. If the mover has not already done so, the mover has the right to introduce the discussion.
- (d) A motion is out of order when it conflicts with a resolution previously passed at the same session unless it is a motion to reconsider.
- (e) Without the permission of the Court, no member may speak more than once on any motion or on any amendment thereto.
- (f) The mover of a motion has the right of reply before any vote is taken thereon or on any amendment thereto. Even when the Court has directed that an immediate vote be taken on a motion, the mover still has the right of reply.
- (g) When a motion has two (2) or more clearly defined parts or points of issue, and any two (2) members request that it be divided, a separate vote must be taken on each part.
- (h) Any motion may be withdrawn but only with the consent of its mover and seconder.
- (i) After a motion is under consideration a question of order cannot be raised against it unless the motion is ultra vires.

### **6. Procedure on Amendments**

- (a) Any member except the mover or the seconder of the motion may move a relevant amendment thereto.
- (b) An amendment must be seconded, and if there is no seconder it fails.



- (c) A motion is amended by striking out certain words or clauses, adding certain words or clauses, or striking out all after the word “Resolved” (or the word “that”), and inserting another motion that will dispose of the matter. An amendment that merely negatives a motion before the Court is out of order.
- (d) There may be an amendment to the amendment, provided it has been duly seconded.
- (e) There is no limit to the number of amendments, but at any one time there can be before the Court only the motion, the amendment, and the amendment to the amendment.
- (f) When an amendment is disposed of, other relevant amendments may be proposed.
- (g) The discussion is always on the immediately pending question, and it must be voted on first. When a motion, an amendment, and an amendment to the amendment are before the Court, the two first named are “pending questions” and the last is the “immediately pending question.” When the immediately pending question is disposed of, the one above it then becomes the immediately pending question, until the whole matter is disposed of.
- (h) When an amendment carries, it is not thereby adopted as the finding of the Court, but only changes the proposition under discussion.
- (i) When a motion, an amendment, and an amendment to the amendment are before a Court, three (3) separate votes including “for” and “against” must be taken. The first determines whether the amendment shall be amended, the second determines whether the motion shall be amended, and the third determines whether the motion, in whatever form it is then before the Court, shall be adopted or rejected.

## **7. Procedure on Voting**

- (a) A vote is generally taken viva voce or by a show of hands. The Presiding Officer may ask for a standing vote. Upon motion duly passed, the vote shall be taken by ballot. In all actions of Church Courts regarding membership in the Order of Ministry requiring voting procedure, the vote shall be taken by ballot unless waived by unanimous consent; that is, on motion to waive, no dissenting vote is cast. See also sections C.5.7 and D.4.4 of the bylaws.
- (b) In the event of a tie, the Presiding Officer shall cast the deciding vote.
- (c) An affirmative vote on a motion does not validate any motion that is ultra vires of the Court, or that contravenes a decision of a higher Court.
- (d) In the conduct of United Church business, voting by proxy or by mail-in ballot is not permitted. Voting by telephone or by email is permitted only when it occurs during a meeting that is held in a manner that allows all of the persons participating to communicate with one another simultaneously and instantaneously.(2010)

## **8. Procedure on Motion to Reconsider**

- (a) A motion to reconsider may be made at any time when the floor is vacant; but the actual reconsideration has only the same priority as the motion to be reconsidered.
- (b) A motion to reconsider must be moved by a member who voted with the majority. Any member may second.
- (c) If a motion to reconsider is dealt with at the same meeting in which the original motion was adopted, it will fail unless two-thirds (2/3) of those voting are in favour thereof. If a motion to reconsider is dealt with at a subsequent meeting of the Court, a majority of those voting determines the question.
- (d) When any motion to reconsider has been duly seconded, all action on the original motion is suspended until the motion to reconsider has been disposed of. No motion to reconsider can be entertained by the Court where action has already been taken under the original motion.

(e) A motion cannot be reconsidered twice unless materially changed on the first reconsideration. If a motion to reconsider has been lost, it cannot be repeated.

(f) A motion to reconsider is debatable only when the motion to be reconsidered is debatable. It cannot be amended, postponed indefinitely, or committed.

## **9. Motion to Refer**

A motion to refer is debatable, but only as to the wisdom and manner of the proposed referral. It requires only a majority of those voting.

## **10. Motion to Postpone Indefinitely**

A motion to postpone indefinitely, when in order, must be put without debate. If the motion is lost, it cannot be repeated or reconsidered. If carried, the motion along with all amendments is removed from debate. At any time it may be brought back before the Court by motion duly seconded and carried. In such case the question is before the Court in exactly the position it held at the time it was removed from debate. A motion to postpone indefinitely can have no conditions attached to it. If a time is specified, it immediately ceases to be a motion to postpone indefinitely and becomes a motion to postpone definitely and is debatable.(2007)

## **11. Motion to Take an Immediate Vote**

If a motion to take an immediate vote (for which a two-thirds (2/3) vote is required) is carried, the vote shall be taken immediately. The mover of the main motion, however, shall have the right to reply before the vote is taken. If such a motion fails, debate on the main motion shall continue. A motion to take an immediate vote is not debatable.

## **12. Motion to Adjourn**

A motion to adjourn is intended to suspend a meeting until another time. A motion to adjourn is in order only if there is already an agreed-upon time and place for resuming the meeting, or if the motion specifies a time and place for resuming the meeting. A motion to adjourn requires a seconder. Only the conditions attached to the motion to adjourn, such as time and place for resuming the meeting, are debatable; the wisdom of adjourning is not debatable.(2010)

## **13. Closing a Meeting (2010)**

(a) A motion to close is intended to terminate a meeting. A new meeting may commence, at a future time, by previous agreement or by call. There can be no conditions attached to a motion to close. A motion to close requires a seconder. A motion to close is not debatable.(2010)

(b) When all the business and purposes of a meeting have been attended to and the Presiding Officer is satisfied that there is no further business before the Court, the Presiding Officer may declare that the meeting is closed, without the need for a motion to close.(2010)

## **14. Committee of the Whole**

(a) Any Court, for greater freedom of discussion, may, on motion duly made, seconded, and carried, move into a Committee of the Whole. Any such motion is neither debatable nor amendable, except only as to the scope of the subject to be discussed. The motion is not in order

if there is a pending motion to adjourn the meeting or to postpone discussion on the subject.(2007)

(b) The first act of the Committee of the Whole is to appoint a chairperson and a secretary. A separate minute of the proceedings is taken.(2007)

(c) The ordinary limitations of debate do not prevail in the Committee of the Whole. The chairperson restates the matter(s) to be considered. Discussion is then opened and is conducted informally. Motions need not be seconded. Unless the resolution creating the Committee of the Whole imposes restrictions, there are no restrictions, within reason, on the number of times a member may speak or on the length of speeches, except that priority is given to a member who has not yet spoken.(2007)

(d) When the deliberations of the Committee of the Whole are concluded, the Committee will dispose of a motion that the Committee rise and report; this motion does not require seconding and is neither debatable nor amendable. When this motion is passed, a report is prepared and submitted to the chairperson of the main meeting, who reconvenes the main meeting.(2007)

(e) A Committee of the Whole can neither adjourn nor terminate; it only can report back to the main meeting. It can, of course, recess briefly to prepare its report.(2007)

## 15. General

(a) When a member utters language that another member considers offensive, the latter may require that the words be taken down. The speaker is then allowed to proceed. When the speaker yields the floor, the words complained of may be considered and dealt with. Such words may not be privileged.

(b) Members of any Court should at all times therein conduct themselves with dignity, fairness, and understanding. The prime concern should be the good order and welfare of the church.

(c) In any point not covered in The Manual, the parliamentary rules accepted in Canada (Bourinot) shall be followed.

## **ENABLING MOTIONS**

### 1. Regional Council Roll:

That the Ministerial Roll of the Regional Council and the non-Ministerial Roll of the Regional Council thus constituted be now taken as read.

### 2. Other Delegates:

That anyone who has a role to play at the General Meeting of the Eastern Ontario Outaouais Regional Council (e.g. members of the Regional Council Executive, Chairs of Leadership Teams and who has not been appointed as a delegate by her/his Community of Faith, be a full delegate with all the privileges of other delegates, and that the youth and young adult representatives from each Community of Faith be full delegates.

### 3. Corresponding Members:

That the students serving this Regional Council; the candidates for Ordination and Admission, those present as invited guests of this Regional Council, resource persons, all who have registered for the Youth and Young Adult Event and other guests recognized by this court, be invited to sit as corresponding members of the Court.

### 4. Minimum Number of Members at Meetings:

That the minimum number of members for any session of this Regional Council is present (C.4.3, The Manual 2019).

5. Agenda:

That the agenda as printed and circulated, the reports, and the daily Agenda, be adopted as the Agenda for this meeting, subject to such changes as may be determined by the Business Leadership Team and approved by this Court.

6. Procedures for Reports:

That the following procedure with respect to reports being presented at the Regional Council be adopted.

a. Reports and any attendant recommendations be dealt with in the allotted time.

b. If action has not been completed in the allotted time, then the Regional Council may:

- i. Request that additional time on the Agenda be arranged by the Business Leadership Team
- ii. Refer the report with its recommendation(s) to the appropriate body or bodies concerned, along with power to issue
- iii. Refer the report with its recommendation(s) to the Executive of Elders of the Regional Council for such action as the Executive deems appropriate.

7. Meeting of the Executive:

That the Executive (which is empowered to act on behalf of the Regional Council between the meetings of the Court) be empowered to meet, if necessary, during the sessions of this Regional Council meeting and report those matters which require the approval of this Court.

8. Inclusive Language:

It is recommended that every attempt be made to use inclusive (non-sexist) language in all worship, reports, petitions and discussions in this Court.

9. Business Leadership Team:

That the *Business Leadership Team* be members from the Facilitation Team

10. Scrutineers:

That the *Scrutineers* be appointed from the membership of the Court.

11. Courtesies:

That the *Courtesies Leadership Team* be appointed from the membership of the Court.

12. Financial Policy to address requests for unbudgeted expenses:

**Policy Regarding Financial Appeals at Annual Meetings**

POLICY NAME: Policy regarding Financial Appeals at the Annual Meeting of the Regional Council	<i>Date Approved: February 26, 2019</i>
	<i>Review date:</i>
Purpose: The purpose of this policy is to clarify limits of the budget process. <b>The Manual C.2.5.</b>	

**Preamble**

This document outlines the Eastern Ontario Outaouais Regional Council's policy and best practices regarding requests for funding outside of the approved annual budget at the annual meeting.

**Policy**

It is the policy of the Eastern Ontario Outaouais Regional Council to affirm and uphold the use and function of the Business Committee for matters coming to the floor of the Annual Meeting of the Regional Council.

It is the policy of the Eastern Ontario Outaouais Regional Council that any motion committing the Eastern Ontario Outaouais Regional Council to the expenditure of non-budgeted sums of money be required to have a budget attached;

It is the policy of the Eastern Ontario Outaouais Regional Council that any motion committing the Eastern Ontario Outaouais Regional Council to non-budgeted expenditures which are presented during the Annual Meeting be automatically referred to the Executive who may request input from the Finance Team first before making the decision;

It is the policy of the Eastern Ontario Outaouais Regional Council that in the interests of fairness and justice, requests for funding of projects or groups not covered in the existing Financial budgets be subject to conditions and criteria similar to those that are currently expected of requests for Mission Support, and other funds available within the Regional Council.

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## **Candidates**

### **Rev. John Noordhof, Candidate for Admission** **St. Lawrence Pastoral Charge, ON** **Salem and St. Andrews-Knox United Churches**



I am a child of God.

I was born and raised in Strathroy, Ontario, the youngest of six children born to immigrant parents from the Netherlands. We were a very religious family, attending church regularly. The faith of my upbringing became my own. After watching the movie, *The Mission*, I accepted the call to ministry.

In 1992 I was ordained in the Christian Reformed Church and served three churches: Dresden ON, Iron Springs, AB and Williamsburg ON, before seeking admission into the United Church of Canada. Currently, I am serving an appointment with the St. Lawrence Pastoral Charge.

I am a philatelist, a bit of a cyclist and a birder, as well as having the desire to travel...

### **Terrie Chedore, Candidate for Commissioning** **Iroquois United Church, Iroquois United Church, ON**



I am a candidate for Diaconal Ministry in the United Church of Canada. I joined the UCC in 1990 where I began a slow but steady journey towards ministry. I am also a visual artist - a diaconal artist. From my perspective, Diaconal Ministry is best described — not as a role or a way of doing ministry — but as a particular way of viewing the world. This lends a creative and imaginative approach to life and our Christian journey — a perspective that has served me well. I am grateful for the opportunity to bring those two pieces of my life (the faithful follower and the visual artist) together in a rich and diverse ministry as a Diaconal Minister in the United Church of Canada.

Thank you to everyone who supported me throughout this journey; especially my husband Bill who has walked beside me through all our challenges.

**Representative of the General Council Office****Catherine (Kate) Rodd**  
**Executive Officer of Communications**

Catherine (Kate) Rodd is The United Church of Canada's Executive Officer of Communications. She has worked with the church for more than 20 years as a writer, television/multimedia producer and communications strategist. She began her career as a journalist at Maclean's magazine, was a columnist with several Canadian magazines and a contributing editor to The United Church Observer. She holds a B.A. (Hons) from Trent University, studied French in Trois-Pistoles, Quebec at the Université d'Aix-Marseille, France and has recently completed a certificate in Digital Strategy and Communications Management at the University of Toronto.

**Retirees****Rev. Brian Copeland**

Forty years in ordered Ministry has taken me from Northern Saskatchewan to suburban Ottawa. It has been my privilege and a great joy to serve the church of Christ through all these years in a variety of ministries. I have met and worked with and shared life with such incredible people, all part of the one body but each having different gifts. I have truly received much more than I have been able to give and in so many ways I am blessed beyond compare. This calling has been rich with purpose and abundant grace. I loved the continuous changing scenes of moving from preaching to pastoral care to evening meetings. It was a dynamic time and each evening I recalled God's presence with thanksgiving. Guided by the Spirit, I will continue to serve in new ways. Thank you for the gift of being a part of this ministry of the United Church of Canada

**Rev. Dawn Clark****Rev. Paul Evans**

**Rev. Elizabeth Tucker**

After 17 years of active ministry in the 3 point charge of Elmsley Lombardy. Pastoral Charge, I retired last November from Bethel United Rideau Ferry. I received many treasures during my years there and am remembering especially:

- The beauty and comfort of the renovated manse which held blessings of laughter, work and peace as meetings came and went;
- The wonder of children's laughter, song and shouts in crazy games as inspired leaders from our and neighboring Anglican and Roman Catholic Churches led Bible Camps over many summers;
- \*The Congregations' support and flexibility with families on Sundays as we expanded our services to include stories by Benjamin puppet, with music makers and much interaction;
- \*The joy and tears of the many special services and music.

I am remembering my own journey too, that as I stepped into my faith, so the community stepped into theirs. They trusted me to tolerate, teach, inspire, and get to know them and their children. I was invited into their groups and homes and have found strength, courage, comfort and love. I cherish this time and carry it with me into an unknown future.

**Janet Nield, Diaconal Minister**

I am a diaconal minister, commissioned in 2013. But I have roots in the United Church that go back to baptism at Coxwell UC in Toronto, Sunday school at Emmanuel in Ottawa, confirmation at St. Giles in Vancouver, and a 25 year association with Glebe-St. James in Ottawa. I started there as a soloist in the choir; did youth ministry as a volunteer producing umpteen plays and musicals; and led the Sunshine Choir (with twenty kids under the age of six). I joined the ministry team as staff associate in 2002, responsible for faith formation for all ages. Then came the six years of working and studying, completing an MTS at Queen's in 2011, and a certificate in Diaconal Ministry in 2013. I have degrees in Drama, Music, and Education; and had a great summer and fall completing the Ministry of Supervision course at UTC. The last five years have been rich and rewarding ones, serving in solo ministry with the good people of Navan-

Vars United Church. And I will be sorry to leave them, but eager to continue my volunteer work with Camp Awesome, the Inter-church Refugee Group, the Pastoral Relations team, and DUCC (Diakonia of the UCC) as we prepare for our biennial conference in May of 2020. I am married to Jack Nield, and we have a blended family, grand-parenting thirteen grandchildren in six families. Trinity-St. Andrew's in Brighton where he remained until he retired from full time ministry in July 2018.



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### **The Reverend Dr. Karen Boivin**



*"I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit." John 15:5*

Rev. Karen's journey into ministry began as a young adult when she unwittingly attached herself to Christ the vine through a yoga meditation practice. She had an experience of God that reminded her of the unconditional love of Jesus that she had learned about in UCC Sunday School. Little did she know she was on a long nineteen year spiritual journey to Ordered ministry when she returned to the denomination by joining Orleans U.C. She took a Theology Certificate from St. Paul's University out of interest, went on to be a Licensed Lay Worship Leader, and then served Southminster, Carp/Dunrobin, Orleans and Tottenham/Rich Hill P.C.'s as a Candidate for Ministry. Ordained twelve years ago she has served Maxville/Apple Hill, Carp/Dunrobin, Merrickville, Ashton/Munster, and City View United Churches.

Karen believes that a greater willingness to openly discuss spiritual experiences in mainline Protestant churches would be a bridge for more conversation with other denominations and religions, and the spiritual but not religious. To that end she completed a Doctor of Ministry in Reformed Spirituality from Pittsburgh Theological Seminary. Her thesis project was entitled "A Reformed Understanding of Union with Christ: The Role of Reading and Praying Scripture." Rev. Karen's other passion in ministry is for preaching and worship design.

During her retirement she looks forward to spending more time with her family, living a more ecologically friendly lifestyle, and playing lots of Cape Breton fiddle music, and djembe drum rhythms.

### **Margaret Patterson, D.L.M.**



In my spiritual journey, The United Church of Canada is the place where I discover "home".

I have experienced other "homes" since my family of origin has records of active participation in the Presbyterian, Methodist, Free Will Baptist, Primitive Baptist, Salvation Army, and Wesleyan Churches. I have 2 sisters-in-law and 2 grandchildren who are baptized within the Catholic tradition. Thus, the two streams of Christianity have been a part of the baptismal water.

My involvement in the YM/YWCA opened my mind and heart to folk who follow Native Spirituality, Buddhist, Muslim, Hindu, Wicca, Baha'i, and Jewish faiths.

At my baptism, as the story goes, I squirmed and squealed, nearly causing Rev. Bland to drop me from his arms. Handing me back to my parents, he reportedly said: "She's an active one. Watch out!! And active I became.

I often went to this sanctuary, even if there wasn't Mission Band, Explorers, C.G.I.T. Youth Group, or Junior Choir happening. Often the sounds of the organist and/or choir practicing intrigued me. Using the church facilities, I learned to play the piano, since my family of origin did not have one. As my piano teacher had said: "the touch will be quite different from your Grammie King's pump organ."

As a young adult I continued to be active and began to "squirm and squeal" since, from my perspective, the faith community was not living out what it proclaimed. One example: a refugee family from Vietnam, sponsored by 3 denominations of the town, chose to attend The United Church.

Every week this 3 generational family of 7 people sat with the pew bible in hand and participated in learning and sharing with us. They showed a keen interest.

At that time, this congregation celebrated The Sacrament of Communion quarterly; and having only been with us for approximately 3 months it would be the first time for this family to be present for this meal. As I sat in the choir that morning, I clearly heard those familiar words: "This is the table of the Lord..... All are welcome....." The elders began to serve. From the choir I had a clear view. I squirmed. I witnessed the exclusion of this family. They were not given the opportunity to accept, or refuse. They were denied. They were passed by.

Following the service, the Session always gathered for a brief meeting. Knocking on the door I entered the room, asked to speak, and expressed my shame, that people had been excluded.

In 1982, following weeks, months, years of mentoring and encouragement from others, I began the discernment for and training to become a paid accountable minister in The United Church of Canada.

Yes, as the story goes, this child of God literally squealed and squirmed at her baptism; her initiation into the Christian faith. It was a way to communicate.

As an adult Christian there is, I believe, much that needs to be addressed in order to live out those baptismal vows; living into our ongoing call as followers of Jesus, thus living out his mission and ministry. I welcome others to join on this journey; praying that together, we build loving, welcoming, respecting community modelled on his examples.

### **Rev. Jeff de Jonge**



Jeff was ordained by the Bay of Quinte Conference and settled to the Queensboro-Eldorado Pastoral Charge in 1985. Following six years of service there, his ministry continued at Wellington (15), Almonte (5), Lanark-Balderson (1), Boyd's-Franktown (3) and Pakenham (3). In addition to regular ministry demands in small rural settings, Jeff's early focus was Pastoral Care and Counseling as well as on other aspects of being in a 'helping' profession. Though it was always important to him to help develop credible faith that was authentic and pragmatic in our changing times, this took more prominence in his later years. With respect to the work of the wider Church, most of his contributions were within the

Education & Students network; he also assisted with Conflict Management, Pastoral Relations and Administration.

Michele, Jeff's wife of 36 years, is retiring too, but from a career as a Public Health Nurse. They have two children, who have added partners to the family as well as two grandchildren. In addition to time with family and friends, Jeff & Michele anticipate more cycling, hiking, kayaking and travelling.

**Milestones and Anniversaries**

<b><u>Former Presbytery</u></b>	<b><u>Name</u></b>	<b><u>Years</u></b>
Ottawa	Micklethwaite, Kenneth	70
Ottawa	Naylor, Dorothy	60
Four Rivers	Spivey, David A.	55
Ottawa	Boyd, Donald G.	55
Ottawa	Richardson, Laura J.	55
Four Rivers	Van Allen, Kenneth R.	50
Upper Valley	Bauman, David	50
Upper Valley	Bushby, John R.	50
Upper Valley	Goodwin, Barry	50
Upper Valley	Wiegand, R. Larry	50
Ottawa	Brown, Keith D.	50
Ottawa	Burke, Joseph C.	50
Seaway Valley	Taylor, W. Ralph	50
Ottawa	Ralph, Stanley A.	45
Ottawa	Copeland, Brian W.	40
Ottawa	Guthrie, Kathryn E.	40
Ottawa	Gross, S. Christine	35
Ottawa	Lipsett, Camille J.	35
Ottawa	Strong, P. J. Whitman	35
Seaway Valley	Delisle, Carol M.	35
Seaway Valley	Dietrich, Phyllis E.	35
Seaway Valley	Evans, Janet K.	35
Upper Valley	Patterson, William H.	30
Ottawa	Ballinger, Ruth A.	30
Ottawa	Bryce, Elizabeth D.	30
Ottawa	Clifton, Stephen I.	30
Ottawa	Murray, James Hamilton	30
Ottawa	Niven-Wigston, Karen A.	30
Upper Valley	Klotz, Earl S.	25
Upper Valley	Moore, Heather Lorraine	25
Upper Valley	Tough, Susan A.	25
Ottawa	Coleman, Margaret Elizabeth	25
Seaway Valley	Harrison, Lynda Anne	25
Seaway Valley	Swann, Patricia L.	25
Four Rivers	Heath, Kimberly A.	20
Ottawa	Barrington, Eleanor Mary	20
Ottawa	Drake, Boyd	20
Ottawa	Elliott, Trisha Lynne	20
Ottawa	Gilfillan, Gisele	20
Ottawa	Griffiths, Jane Anne	20
Ottawa	Insley, Carolyn Anne Byers	20
Ottawa	Perreault, Michael David	20
Ottawa	Thompson, Janet Ann	20
Seaway Valley	Milnes, Marion S.	20
Seaway Valley	Shantz, Susan	20
Four Rivers	Warren, Douglas Albert	15

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Upper Valley	Sykes, Suzanne E	15
Ottawa	Burnett-Cole, Teresa Ann	15
Ottawa	Habonimana, Manasse	15
Ottawa	Lukacs, Eric Paul	15
Upper Valley	Love, Andrew Sean	10
Ottawa	Vidal, Kim S.	10
Seaway Valley	Hayward, Daniel John	10
Seaway Valley	McIntyre, Erin Janet	10
Ottawa	McNeil, Grant William	5
Ottawa	Penhale, Caroline Gisele	5

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## **Memorials**

### **Rev. Stanley Arthur Ralph** **1933 – 2019**



Stanley passed away peacefully at the Queensway Carleton Hospital on Monday, Feb 11, 2019, at the age of 85. Born in Bolens Village, Antigua on Sept. 30, 1933, he was the son of the late Samuel and Rebecca Ralph. Stanley was the beloved husband of 60 years to Agatha Emanuel Ralph and cherished father of Charmaine and the late Dalmain. He was the dear brother of Genevieve N. Ralph and the late Sylvester. He is remembered by many relatives and friends in Canada, England, the USA and the Caribbean.

Rev. Stanley Ralph studied theology at McGill University in Montreal as well as the Wesleyan Theological College in Barbados. Stanley and Agatha met at a youth meeting in St. John's, Antigua and were later married at Greys Farm Wesleyan Church in Grays Farm, Antigua where he served as pastor of Brittons Hill in the parish of St. Michael.

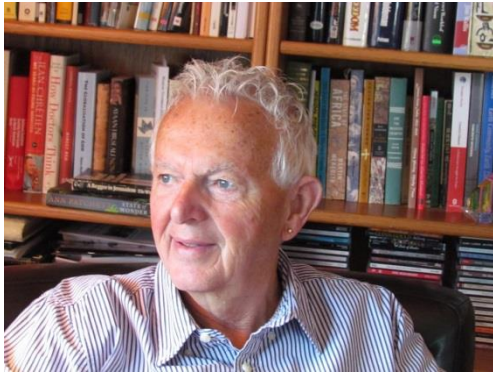
They immigrated to Montreal, on 1974 to begin Stanley's ministry in the United Church of Canada. His first pastoral charge was in Shefferville, Quebec; here he also served churches in Harrington Harbor, Chevy and Aylmer Sound. From there he moved to Arundel in the Laurentians, to the Rouge Valley Pastoral Charge. The next charge was at Quyon, also in Quebec. Stanley concluded his ministry on the Merrickville, Easton's Corners and Jasper Pastoral Charge before retiring to Ottawa in 2000. While in Merrickville, Stanley chaired the former Seaway Valley Presbytery and also served a term as president of Montreal and Ottawa Conference.

Stanley loved to sing and was not only an active member of the choir at City View in Ottawa but also the Ottawa Carleton Men's Choir.

After a lengthy illness, Stanley went home to the Lord he loved. He will be lovingly remembered for his abiding faith, his caring presence, his prayerful spirit and his joy in praising God, especially with the great old Wesleyan hymns.

An inspiring celebration of Stanley's life was held on Feb. 22 at City View United Church under the leadership of the Rev, Dr. Karen Boivin.

Those who knew him best are thankful for His friendship, love and prayers and his faithfulness to the Gospel or our Lord, Jesus Christ..

**Rev. Garth Mundle**  
**1935 – 2019**

On Monday, January 28th, Garth journeyed from this life. He died in Ottawa after suffering a stroke.

Garth grew up in the village of Pugwash, Nova Scotia. He was the eldest of three children born to Stanley Mundle and Alice (Coulter) Mundle. Alice had been a teacher; Stan was in the oil delivery business, and later bought the property that is still the family farm. Garth and Eldon, two years apart, grew up together, and then much later, along came Carolyn. In his teen years Garth was active in the church youth group, and when the group would lead worship, Garth was often the preacher. For one or two summers, prior to the first Pugwash Peace Conference in 1957, he worked at Cyrus Eaton's

Thinkers' Lodge.

Garth was a good student, and he took music lessons for several years. At Mount Allison University, he majored in psychology, with a minor in music, in voice. During this period, he made a decision to become a minister in the United Church of Canada, and after graduation attended Pine Hill Divinity Hall.

After ordination the church placed him in Saint John, New Brunswick, to develop a new congregation and also to work with an existing one. A tall order for a new graduate. At the same time, a deaconess arrived in Saint John. Dorothy Naylor had just graduated from the United Church Training School. United Church ministers at that time often gathered Sunday nights at one another's homes after evening services. It was inevitable that they would get to know one another. Two years later they were married. For fifty-seven years, through good times and bad, through loss of grand-daughter Tina and son David, they supported one another and enjoyed a rich life together. In later years when they worked as a team, congregants and friends would enjoy the way they could be honest with each other and how they "played off" one another. People in one congregation expressed the way they were together by naming them "Gar-thy."

In 1961, Garth and Dorothy moved to Massachusetts so that Garth could undertake graduate study in clinical psychology and counselling at Andover Newton Theological School, from which he received a Master of Sacred Theology degree, followed by a Doctor of Ministry degree. Their three children came to them while Garth was a student. Carol was born in 1962; David, born in 1961, and Jim, in 1962, came to them first as foster children, and were later adopted. The sixties in the United States were a very formative time for Garth, with major societal and cultural change, changes in the Roman Catholic Church after Vatican II, the Vietnam War, and the Civil Rights Movement. Adding to this vibrant mix of graduate studies and world events, Garth served congregations in Dunstable and Dracut. It was a challenging and creative experience for Garth to be both learning, and offering leadership in the church at such a time.

In 1971 before leaving the United States, the family, including the dog, undertook a self-supported sabbatical year, living and moving around the country in a 28-foot travel trailer for 12 months. There is a saying in the family that Dorothy makes the spitballs and Garth fires them. Such was the case about this adventure – it was Dorothy's idea. During that year, Garth had many jobs: with McDonalds, for a White House committee, as a Pinkerton security guard, and as a page at the Disneyland Hotel. It was a year that was rich in experiences, relationships and learning. At the end of the year, Trinity Church in Cobourg, Ontario, called him to be their minister, where he was to lead them through a period of change. The themes of innovation, disruption, growth and change would be hallmarks throughout his ministry.

A call to become the principal of St. Stephen's Theological College in Edmonton was the next step for Garth. In the history of St. Stephen's he is seen as a visionary. His time there was marked by vibrancy as he guided the



college's development into an institution that served both lay students and ordered ministers. Some new programs were the Master of Theological Studies (MTS), global study tours, and two intakes for the Western Field-Based Program in Diaconal Ministry. After retirement from the college, Garth, often with Dorothy, worked in transition ministry for a decade, a ministry that they found to be intense, but very satisfying.

After almost 30 years in Alberta, in 2007 they moved to Ottawa to be closer to Carol and Jim and their families. He enjoyed frequent contact with his grandchildren Isabelle and André, and with Heather from afar. Garth continued to work for a few years, this time helping groups of congregations to explore and make decisions about new ways to be church together.

Whatever Garth was doing, he approached it with gusto. In Alberta, camping and skiing in the mountains brought him much pleasure. Summers always found him with the family at the back shore in Pugwash, where he loved swimming in the Northumberland Strait, and with Dorothy, hosted family and many friends over the years. Throughout his life he enjoyed and excelled at playing the host – mixing drinks, making hors d'oeuvres and then settling into the conversation and making many thought-provoking comments. Alberta friends remember calling him from the hot tub: “Garthon!” (Garçon). He enlivened many parties with performances of the hop polka, which he had learned in the dance halls of northern Nova Scotia. He cherished all of his travels – and there were many – as a way of connecting with the world beyond him. Many people have spoken of changed minds and hearts because of international tours led by Garth, through St. Stephen's College or the Centre for Christian Studies. Anyone who talked with him recently knows that the principles of quantum theory were never far from his mind. Whether invited to speak or not, Garth was never lost for words. Dorothy used to say there was no space between his brain and his mouth. And when it came to social justice, his rants could rival those of Rick Mercer.

In the many ways Garth expressed his faith he was always passionate about challenging the status quo and applying the gospel to contemporary issues. Many were inspired and stimulated by his vision. He was a large personality but was also able to attend to and be of service to others when they needed help – whether it was a need for conversation, a ride or someone to clean and dust - no task was beneath him, nor was he ever too busy to lend a hand. Family and friends are shocked and saddened by his passing, but are immensely grateful for having had him in their lives.

Mourning his passing are his wife Dorothy Naylor; son Jim (Sandra) and daughter Carol (Jean); grandchildren Heather, Isabelle and André; great-grandchild Bella; brother Eldon (Janice) and sister Carolyn Cameron; the extended Mundle family; the Naylor family; and a large network of friends.

On February 16th, family, friends, and colleagues from across the country gathered to celebrate the life of Garth. The service reflected Garth's energetic and theological willingness to colour outside the lines as in song, word, stories, and fiddle music, Garth's spirited life was honoured. The service was filled with laughter and tears as the depth of Garth's impact on our church and our world was celebrated.

**2018 Summary of Actions by Transition Commission**

**2018-06-26\_1 MOTION** Moved by Joanne Fletcher, seconded by Blair Paterson that Don Stiles be elected as the Chair of the Region 12 Commission on an interim basis, until formal elections take place in 2019. CARRIED

**2018-06-26\_2 MOTION** Moved by Catherine Grant, seconded by Linda Suddaby that the Agenda be approved as discussed. CARRIED

**2018-06-26\_3 MOTION** Moved by Elaine Beattie, seconded by Linda Suddaby, that the notes taken by Rosemary at the meeting of June 13, be accepted as the minutes of that meeting. CARRIED

**2018-06-26\_4 MOTION** Moved by Linda Suddaby, seconded by Elaine Beattie that the Region 12 Transition commission agrees to allocate approximately \$6000 per year to shared office space with Region 13 in Montreal. CARRIED

**2018-07-9\_5 MOTION** (Linda Suddaby/Teresa Burnett-Cole) “that the minutes of June 26, 2018 be accepted as amended. CARRIED

**2018-07-9\_6 MOTION** (Blair Paterson/JoAnne Fletcher) “that the Region 12 Transition Commission allocates 1 FTE funding for Children/Youth and Young Adult (CYAYA) staff.” CARRIED

**2018-08-7\_7 MOTION** (Blair Paterson/Catherine Grant) “that the minutes of July 9, 2018 be accepted as circulated.” CARRIED

**2018-08-7\_8 MOTION** (Linda Suddaby/Kimberly Heath) “that we choose Accounting Option 3 to enable us to maintain our own autonomy as far as finances are concerned for the time being.” CARRIED

**2018-08-7\_9 MOTION** (Blair Paterson/Catherine Grant) “that we accept the Incorporated Ministries Compliance service with the proviso that \$500 funding may be provided for out of M&S funds if necessary.” CARRIED

**2018-08-7\_10 MOTION** (Kimberly Heath/JoAnne Fletcher) “that we accept the package on IT support I infrastructure and a common e-mail platform.” CARRIED

**2018-08-7\_11 MOTION** (Carla Van Delen/Blair Paterson) “that we accept the common telecom platform pending inclusion of acceptable long distance costs.” CARRIED

**2018-08-7\_12 MOTION** (Blair Paterson/Kimberly Heath) “that we accept Option 1 for our website needs.” CARRIED

**2018-08-7\_13 MOTION** (Kimberly Heath/Linda Suddaby) “that we offer an honorarium of \$6,000 to the Rev. Brian Cornelius to become the Treasurer of Region 12.” CARRIED

**2018-09-26\_14 MOTION** (Linda Suddaby/JoAnne Fletcher) “that the minutes of August 7, 2018 be accepted as amended.” CARRIED

**2018-09-26\_15 MOTION** (Blair Paterson/Phyllis MacRae) “that the agenda be accepted as amended.” CARRIED

**2018-09-26\_16 MOTION** (Teresa Burnett-Cole/Blair Paterson) “that Larry Richardson be offered the position of Archivist for Region 12 for 1 day/week (8 hrs.)” CARRIED



**2018-09-26\_17 MOTION** (Blair Paterson/Elaine Beattie) “that Archives continues to be administered as previously done by the Conferences and to be paid to the Central Archives by Region 12.” CARRIED

**2018-09-26\_18 MOTION** (Blair Paterson/Teresa Burnett-Cole) “that the Communications/Administrative Assistant position be a two-year contract.” CARRIED

**2018-09-26\_19 MOTION** (Kimberly Heath/Bronwen Harman) “the position description for the Communications/Administrative Assistant be as amended above. CARRIED

**2018-09-26\_20 MOTION** (Teresa Burnett-Cole/Carla Van Delen) “that the position description for the Minister Supporting Clusters, Networks and Communities of Faith be as circulated and amended.” CARRIED

**2018-09-26\_21 MOTION** (Blair Paterson/Phyllis MacRae) “that this position be a two-year contract subject to renewal.” CARRIED

**2018-09-26\_22 MOTION** (Phyllis MacRae/Kimberly Heath) “that the name of Region 12 be Eastern Ontario Outaouais Region (EOOR).” CARRIED

**2018-10-9\_23 MOTION** (Carla Van Delen/Blair Paterson) “that the agenda be adopted as circulated.” CARRIED

**2018-10-9\_24 MOTION** (JoAnne Fletcher/ Teresa Burnett-Cole) “that the minutes of September 26, 2018 be accepted as circulated.” CARRIED

**2018-10-9\_25 MOTION** (Teresa Burnett-Cole/Bronwen Harman) “that the above document be the position description for the Youth and Young Adults (YAYA) co-ordinator.” CARRIED

**2018-10-9\_26 MOTION** (Phyllis MacRae/Blair Paterson) “that this meeting of the Eastern Ontario Outaouais Region Transition Commission be closed.” CARRIED

**2018-10-23\_27 MOTION** (Phyllis MacRae/ Teresa Burnett-Cole) “that the agenda be adopted as circulated.” CARRIED

**2018-10-23\_28 MOTION** (Kimberly Heath/Blair Paterson) “that the minutes of October 9, 2018 be accepted as circulated.” CARRIED

**2018-10-23\_29 MOTION** (Teresa Burnett-Cole/Blair Paterson) “that Brian Cornelius and Whit Strong be permanent corresponding members to the Transition Commission.” CARRIED

**2018-10-23\_30 MOTION** (Catherine Grant/ Teresa Burnett-Cole) “that Blair Paterson and Linda Suddaby negotiate a lease with Zion-Memorial U.C., Carleton Place for office space for Eastern Ontario Outaouais Region (EOOR) staff and bring it back to the Commission for approval.” CARRIED

**2018-10-23\_31 MOTION** (Elaine Beattie/Teresa Burnett-Cole) “that for 2019 the Eastern Ontario Outaouais Region sets aside one hundred and forty-five thousand dollars (\$145,000) for Mission Support granted in the following ways: Algonquin College Campus Ministry \$5,550; Aylwin Pastoral Charge \$5,700; Carlington Community Chaplaincy \$6,360; Centre 507 Association \$27,875; Ottawa West End Chaplaincy \$2,250; House of Lazarus \$33,000; Camp Lau-Ren \$15,920; Rideau Hill Camp \$7,000; Golden Lake Camp \$15,000 with the balance to be held as a contingency fund.” CARRIED

**2018-11-6\_32 MOTION** (Carla Van Delen/Linda Suddaby) “that the agenda be adopted as amended.” CARRIED

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**2018-11-6\_33 MOTION** (JoAnne Fletcher/Linda Suddaby) “that the minutes of October 23, 2018 be accepted as corrected.” CARRIED

**2018-11-21\_34 MOTION** (Blair Paterson/Linda Suddaby) “that the agenda be adopted as circulated.” CARRIED

**2018-11-21\_35 MOTION** (JoAnne Fletcher/Elaine Beattie) “that the minutes of November 6, 2018 be accepted as circulated.” CARRIED

**2018-11-21\_36 MOTION** (JoAnne Fletcher/Blair Paterson) “that the current Ottawa Presbytery YAYA Committee be authorized to form a Camp Awesome working group to undertake the necessary work to have the programme ready to go for the 2019 summer season.” CARRIED

**2018-11-21\_37 MOTION** (Elaine Beattie/Catherine Grant) “that Karen Valley be made a permanent corresponding member of the Transition Commission.” CARRIED

**2018-11-21\_38 MOTION** (Blair Paterson/Elaine Beattie) “that the Eastern Ontario Outaouais Regional Council Transition Commission appoints the following persons as signing officers: Brian Cornelius, Paul Dillman, Trisha Elliot, Whit Strong and Evered Zytfeld”. CARRIED

**2018-11-21\_39 MOTION** (JoAnne Fletcher/Elaine Beattie) “that prior to February 28, 2019, the list of signing officers be amended to reflect the composition of the Region.” CARRIED

**2018-11-21\_40 MOTION** (Blair Paterson/Elaine Beattie) “that the Eastern Ontario Outaouais Regional Council Transition Commission operate under existing BN# 10780 6259 RR 0001 (The Ottawa Presbytery) as provided for in the CRA amalgamation guidelines.” CARRIED

**2018-11-21\_41 MOTION** (Linda Suddaby/Elaine Beattie) “that the Treasurer be authorized to set up an account with Fiera Capital Private Wealth where all the investments of Eastern Ontario Outaouais Regional Council are pooled into this one account and the fund values kept distinct by the Treasurer of the Regional Council.” CARRIED

**2018-11-21\_42 MOTION** (Elaine Beattie/Carla Van Delen) “that the Inaugural Meeting of Eastern Ontario Outaouais Regional Council be held from June 7-8, 2019 at the Smiths Falls Memorial Community Centre and that the Celebration of Ministry service be held on June 9, 2019 at Trinity U.C., Smiths Falls.” CARRIED

**2018-11-21\_43 MOTION** (Blair Paterson/Carla Van Delen) “that the order of the day be extended to 3:00 p.m.” CARRIED

**2018-11-21\_44 MOTION** (Linda Suddaby/Blair Paterson) “that Eastern Ontario Outaouais Regional Council Transition Commission accept the draft lease as presented to rent office space at Zion-Memorial U.C., Carleton Place effective December 1, 2018, noting internet access to the office space and agreed upon cost sharing for the photocopier.” CARRIED

**2018-11-21\_45 MOTION** “that Whit Strong be authorized to expedite the move from Cityview U.C. to Zion-Memorial U.C. and allot him up to \$1000 moving costs.” CARRIED

**2018-11-21\_46 MOTION** (Blair Paterson/Elaine Beattie) “that this meeting of the EOOR transition Commission be closed.” CARRIED

**2018-12-4\_47 MOTION** (Phyllis MacRae/Teresa Burnett-Cole) “that the Transition Commission establishes a Finance Committee for the Region with the mandate:

- to oversee and manage the finances of the Region,

- to manage the investments of the Region's funds,
- to prepare the Regional budget, to provide advice on financial matters to the Regional Executive and the Regional Executive minister,
- to evaluate applications for and make recommendations to the Executive for decisions on Mission Support Grants; to be comprised of eight (8) members with a view to having representation from each of the four (4) founding presbyteries and the Treasurer and Regional Executive Minister as ex officio members."

**2018-12-4\_48 MOTION** (Kimberly Heath/JoAnne Fletcher) "that the Transition Commission establishes a Nominations Committee for the Region whose mandate is to engage the membership in the life of the Regional Council. To that end, it will ensure there are chairs of all identified Regional committees and a slate for the Regional Executive, with a view to having representation from each of the four (4) founding presbyteries." CARRIED

**2018-12-4\_49 MOTION** (Blair Paterson/Elaine Beattie) "that Don Reynolds (Property Chair), Carla Van Delen (Past Chair Ottawa Presbytery), Brian Cornelius (Treasurer EOR) and Ed Gratton (Mission Strategy Chair) represent the Regional Council on the Church Extension Committee effective January 1, 2019." CARRIED

**2018-12-4\_50 MOTION** (Catherine Grant/Teresa Burnett-Cole) "that the Transition Commission establishes a Scrivens/Baillie Committee for the Region with the mandate to use the monies from the Scrivens and Baillie funds to support youth ministry in the region. The committee will maintain its current membership with a view to adding more members from the other founding presbyteries." CARRIED

**2018-12-4\_51 MOTION** (Linda Suddaby/Carla Van Delen) "that the Transition Commission establishes a Property Committee for the Region with the mandate:-

- to provide advice and resources to communities of faith who are considering purchasing, leasing, selling, renting, developing or renovating church property,
- to make recommendations to the Executive regarding the above decisions by a community of faith,
- to assist communities of faith in placing appropriate insurance on church property; with a view to having representation from each of the four (4) founding presbyteries and the Regional Executive Minister as an ex officio member." CARRIED

**2018-12-4\_52 MOTION** (JoAnne Fletcher/Bronwen Harman) "that the Transition Commission establishes a Vision and Transformation Committee for the Region to work with the Minister Supporting Clusters and Networks and Communities of Faith:

- to develop and implement strategic plans and priorities for mission and ministry in the Region as a whole and within Communities of Faith,
- to use the resources of the Mission Strategy Fund to support Communities of Faith in visioning and new ministry initiatives; with a view to having representation from each of the four (4) founding presbyteries and the Minister Supporting Clusters and Networks and Communities of Faith as an ex officio member." CARRIED

**2018-12-4\_53 MOTION** (JoAnne Fletcher/Teresa Burnett-Cole) "that the Transition Commission establishes a Pastoral Relations Committee for the Region with the mandate to work with the Regional Personnel Minister and a team of pastoral relations volunteer to maintain a close relationship between the Region and the pastoral charge through the pastoral charge's Ministry and Personnel Committee with a view to having representation from each of the four (4) founding presbyteries and the Regional Personnel Minister as an ex officio member." CARRIED

**2018-12-4\_54 MOTION** (Blair Paterson/Elaine Beattie) "that the Transition Commission for Eastern Ontario Outaouais Regional Council (Regional Council 12) takes the following actions:

1. Adopt the marriage licence registration policy found at Appendix A (p. 64);
2. Adopt the processes regarding marriage licence registration found at Appendix B (pp. 64-65); and

3. Name Rev. Rosemary Lambie, Executive Minister as the governing official for the purposes of marriage licence registration within the Province of Ontario. **CARRIED**

### **2019 Summary of Actions by the Executive**

**2019-01-15\_1 MOTION** (B. Paterson/B. Harman) That Dana Ducette, Jane Dawson and Anita Jansman be corresponding members of the Executive. **Carried**

**2019-01-15\_2 MOTION** (B. Paterson/J. Fletcher) That the minutes be approved as corrected. **Carried**

**2019-01-15\_3 MOTION** (T. Burnett-Cole /E. Beattie ) that the Regional Council budget include paying an additional \$3 for soup for any in attendance at the Eastern Ontario Outaouais Regional Council Open House at Zion Memorial United Church, in Carlton Place, Ontario, on March 2<sup>nd</sup>. **Carried**

**2019-01-15\_4 MOTION** (B. Paterson/K. Heath) That the Eastern Ontario Outaouais Regional Council establish a Communications Committee. **Carried**

**2019-01-15\_5 MOTION** (P. MacRae/T. Burnett-Cole) That Joanne Fletcher, Bronwen Harman, Sue Hutton and Carla Van Delan be added as members to the Eastern Ontario Outaouais Regional Council Nominations Committee. **Carried**

**2019-01-15\_6 MOTION** (P. MacRae/J. Fletcher) That an Eastern Ontario Outaouais Regional establish a Youth and Young Adult Committee. **Carried**

**2019-01-15\_7 MOTION** (P. MacRae/T. Burnett-Cole) That the Eastern Ontario Outaouais Regional Council establish a License Lay Worship Leaders Committee. **Carried**

**2019-01-15\_8 MOTION** (B. Paterson/C. Grant) That major renovations above \$25,000 need the approval of the Regional Council Executive. **Carried**

**2019-01-15\_9 MOTION:** (B. Paterson) that the meeting be adjourned at 12 p.m.

**2019-02-26\_10 MOTION** (B. Paterson /K. Heath) That the minutes of January 15<sup>th</sup> 2019 be approved as corrected. **Carried**

**2019-02-26\_11 MOTION** (P. Dietrich/J. Fletcher) That the amended agenda be accepted. **Carried**

**2019-02-26\_12 MOTION** (P. MacRae /L. Suddaby) That the Eastern Ontario Outaouais Regional Council Executive ratifies the following decision made by the Upper Valley Presbytery Executive at its meeting on December 19, 2018:

*The following motion was moved by Gary McKay and seconded by Lee Torvi.*

*In the implementation of the duly authorized changes to the internal structure of The United Church of Canada, Upper Valley Presbytery (BN#81993 1643 RR001) hereby consents to amalgamation with Seaway Valley Presbytery (no BN#), and Four Rivers Presbytery (BN# 8909 95941 RR 0001) and Ottawa Presbytery (BN# 10780 6259 RR 0001), to form Eastern Ontario Outaouais Regional Council of The United Church of Canada effective January 1, 2019. The new entity is to operate under existing BN# 10780 6259 RR 0001(The Ottawa Presbytery) as provided for in the CRA amalgamation guidelines. **CARRIED***

**Carried**

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**2019-02-26\_13 MOTION** (B. Paterson/P. MacRae) That the Eastern Ontario Outaouais Regional Council approves the updated bylaws of Rideau Hill Camp and submits them to the General Council of the United Church of Canada. **Carried**

**2019-02-26\_14 MOTION** (J. Fletcher/P. MacRae) That the Eastern Ontario Outaouais Regional Council gives approval to solicit proposals for the sale of the real property of Bethany United Church, and then list the property for sale. **Carried**

**2019-02-26\_15 MOTION** (K. Heath /B. Paterson) That the Eastern Ontario Outaouais Regional Council approves the Joint Needs Assessment of Southminster United Church and declare a vacancy to call a full-time Ordained Minister. **Carried**

**2019-02-26\_16 MOTION** (J. Fletcher/C. Grant) That the Eastern Ontario Outaouais Regional Council approves the request of Mount Zion United Church (Pembroke) to move from a Board model of governance to a Congregational model [B 7.2.1 *the Manual 2019*]. **Carried**

**2019-02-26\_17 MOTION** (B. Paterson/B. Harman) That the Eastern Ontario Outaouais Regional Council approves the sale of Iroquois United. **Carried**

**2019-02-26\_18 MOTION** (B. Paterson /K. Heath) That the net proceeds from sale of Iroquois United Church cannot be used pending approval from the Eastern Ontario Outaouais Regional Council of the proposal for the disbursement of the proceeds of the sale. **Carried**

**2019-02-26\_19 MOTION** (C. Grant /E. Beattie) That the Eastern Ontario Outaouais Regional Council Executive receives the following recommendation made by the Ottawa Presbytery at its final meeting on December 6, 2018:

*Motion: (Jamie Scott/Cindy Casey) that Ottawa Presbytery recommend to the Eastern Ontario Outaouais Region that 10% of the net proceeds from the sale of church property within the Region be set aside to support Indigenous Ministry within the United Church of Canada as one of the Region's acts of reparation on the journey toward reconciliation. Specific direction regarding the recipient(s) of these funds will be given by the leadership of the Indigenous Church within the United Church in due course.*

**Carried**

**2019-02-26\_20 MOTION** (K. Heath/C. Van Delen) That the Eastern Ontario Outaouais Regional Council Executive receives the Minutes of the Upper Valley Presbytery Executive at its final meeting on October 30, 2018 for information. **Carried**

**2019-02-26\_21 MOTION** (C. Grant/P. MacRae) That the Eastern Ontario Outaouais Regional Council Executive ratifies the following decision(s) made by the Upper Valley Presbytery Executive at its final meeting on October 30, 2018:

*The minutes of the Executive meeting held on September 4, 2018 were approved by consensus.*

*Pastoral Charge Commission*

*Will reported that each student in UVP now has a Circle of Accompaniment and a supervisory lay team in place. Catherine asked Will to consider who from UVP would make a suitable member of the LLWL Committee of EOOR.*

*Administration Commission*

*Gary reported that there are two pending real estate transactions in the Presbytery – at Calvin Pembroke and Grace St. Andrews Arnprior (“GSA”). The Commission will consider GSA’s proposal at its next meeting scheduled for November 6, 2018. Calvin is waiting for the lease agreement and will send to us*

*when received and reviewed. We hope that these transactions can be completed before year-end, but if not, that the UVP policy of not requiring a percentage of proceeds to be paid to a specified body is grandfathered under EOOR.*

*Shared Ministry Commission*

*Lee and Kevin reported that the next meeting of this Commission would take place immediately after the Executive meeting. As for past activities, we were referred to their Minutes posted on the website.*

*Next Meeting*

*Our last meeting as Upper Valley Presbytery will be held at St. Andrews in Pakenham on November 20. This is planned as a celebration with cake, ice cream and perhaps balloons. We choose the stuffed chicken breast option from the 4 given to us by the St. Andrews UCW and UVP will pay for the meal – no charge for attendees. Catherine will ask for positive RSVP's so we can give numbers to the caterers by November 9. We will also invite Linda McLaren, our first Treasurer and the current LLWLs.*

**Carried**

**2019-02-26\_22 MOTION** (P. MacRae/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive receives the report of the Treasurer of the Finance Committee. **Carried**

**2019-02-26\_23 MOTION** (E. Beattie/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive approves the Travel Policy for 2019, which states that: The Eastern Ontario Outaouais Regional Council adopt a travel policy of reimbursing travel at 75% the General Council Rate for persons traveling to meetings by themselves and incurring a minimum of 50 kilometers, and reimburse travel at 100% of the General Council Rate for persons traveling to meetings of recognized clusters, networks, and committees, and Regional Council gatherings with more than one person in the vehicle. **Carried**

**2019-02-26\_24 MOTION** (B. Paterson/K. Heath) that the Eastern Ontario Outaouais Regional Council Executive approves the following new signing officers for the bank: Brian Cornelius, Rosemary Lambie, Joe Smarkala, Paul Dillman, Evered Zytveld, Bruce Jackson, and Phyllis MacRae. **Carried**

**2019-02-26\_25 MOTION** (B. Paterson/K. Heath) that having received the properly completed form and confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of retired supply Reverend Arlyce Schiebout to St. Paul's United Church, Perth, Ontario for a part time ministry appointment (20 hours/week) from March 1, 2019 to May 31, 2019. **Carried**

**2019-02-26\_26 MOTION** (L. Suddaby/B. Harman) that having received the properly completed form and pending confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the Call of Reverend Jolyn Campbell to Lansdowne United Church, Lansdowne, Ontario for full time ministry effective January 1, 2019. **Carried**

**2019-02-26\_27 MOTION** (L. Suddaby/K. Heath) that having received the properly completed form and pending confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of retired supply Reverend Eric Barr to Bethel United Church Rideau Ferry, Ontario for a part time ministry appointment (20 hours/week) from January 1, 2019 to June 30, 2019. **Carried**

**2019-02-26\_28 MOTION** (E. Beattie/C. Grant) that having received the properly completed form and confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the change in the Call of Reverend Sheryl McLeod at Admaston Pastoral Charge, Renfrew, Ontario from full-time to part time ministry (30 hours/week) effective July 1, 2019. **Carried**

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**2019-02-26\_29 MOTION** (K. Heath/B. Paterson) that having received the properly completed form and confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the Call of Reverend Peter Bartlett to Perth Road Pastoral Charge, Perth Road Village, Ontario for part-time ministry (20 hours/week) effective August 1, 2019. **Carried**

**2019-02-26\_30 MOTION** (E. Beattie/B. Harman) that having received the properly completed form and confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the change in the Call of Reverend David Stevens at Boyd's United Church, Carleton Place, Ontario from full time to part time ministry effective July 1, 2019. **Carried**

**2019-02-26\_31 MOTION** (B. Paterson/ E. Beattie) that having received the properly completed form and pending confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the Appointment of Reverend Doctor Steve Moore to Emmanuel United Church, Ottawa, Ontario for full-time ministry effective January 7, 2019 to June 30, 2019. **Carried**

**2019-02-26\_32 MOTION** (K. Heath/ E. Beattie) that having received the properly completed form and pending confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Eastern Ontario Outaouais Regional Council Executive approves the Appointment of Candidate Supply Paul Wynacht to Orleans United Church, Ottawa, Ontario for part-time ministry (20 hours/week) effective May 26, 2019 to August 25, 2019. **Carried**

**2019-02-26\_33 MOTION** (E. Beattie/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive receive the request for a change in pastoral relations for Reverend Carl Emke, currently serving at Grace United Church, Gananoque, Ontario, effective April 30, 2019. **Carried**

**2019-02-26\_34 MOTION** (C. Grant/P. MacRae) that the Eastern Ontario Outaouais Regional Council Executive receive the request for a change in pastoral relations for Reverend Gerry Kerr, currently serving at St. Paul's United Church, Perth, Ontario, effective October 31, 2019. **Carried**

**2019-02-26\_35 MOTION** (K. Heath/L. Suddaby) That the Eastern Ontario Outaouais Regional Council receive the Joint Needs Assessment of Russell Pastoral Charge, Russell, Ontario, and declare a vacancy to call a full-time Minister. **Carried**

Discussion: Russell and Metcalf Pastoral Charge are looking to share a full-time Minister.

**2019-02-26\_36 MOTION** (J. Fletcher/B. Harman) That the Pastoral Relations Committee receives and approves joint needs assessments from Communities of Faith before a vacancy can be declared. **Carried**

**2019-02-26\_37 MOTION** (B. Harman/ C. Grant) That Ina Bromley, Ed Gratton, Wayne Harris, Charlotte Hoy, Sharon MacDonald, Helen McIntosh, Erin McIntyre, Janet Nield, Linda Suddby and Whit Strong form the Pastoral Relations committee of the Eastern Ontario Outaouais Regional Council. **Carried**

**2019-02-26\_38 MOTION** (P. MacRae/E. Beattie) That the Eastern Ontario Outaouais Regional Council accept the following names Cathy Ryan, Sharon MacDonald, Margaret Martin, Georgina Fitzgerald, Eric Lucas and Norma Wrightly and Whit Strong to form the Licensed Lay Worship Leaders committee. **Carried**

**2019-02-26\_40 MOTION** (B. Paterson/K. Heath) That the Eastern Ontario Outaouais Regional Council Executive approves the amended Authorization to Perform Marriages and Voluntary Associate Minister [VAM] Policy. **Carried**

**2019-02-26\_41 MOTION** (J. Fletcher/L. Suddaby) That the Eastern Ontario Outaouais Regional Council Executive approves the Community of Faith Supervision Practice and Policy. **Carried**

**2019-02-26\_42 MOTION** (E. Beattie/B. Paterson) That the Eastern Ontario Outaouais Regional Council Executive approves the Ministry Personnel involvement in a former Community of Faith Practice and Policy **Carried**

**2019-02-26\_43 MOTION** (P. MacRae/J. Fletcher) That the Eastern Ontario Outaouais Regional Council Executive approves the Policy regarding Financial Appeals at the Annual Meeting. **Carried**

**2019-03-26\_44 MOTION** (P. MacRae/E. Beattie) That the minutes of February 26<sup>th</sup> 2019 be approved as corrected. **Carried**

**2019-03-26\_45 MOTION** (L. Suddaby/B. Paterson) That the agenda be accepted as received. **Carried**

**2019-03-26\_46 MOTION** (L. Suddaby/K. Heath) That Eastern Ontario Outaouais Regional Council meets three times a year; a one-day meeting in the fall and winter and a two/three day meeting in the spring. **Carried**

**2019-03-26\_47 MOTION** (L. Suddaby /C. Grant) That Eastern Ontario Outaouais Regional Council Executive would normally meet six times a year, normally not when there is a Regional Council meeting (three months of the year) and not in July, August, and December; meetings can be called at the discretion of the Chair. **Carried**

**2019-03-26\_48 MOTION** (K. Heath/E. Beattie) that the Eastern Ontario Outaouais Regional Council Executive create a Pastoral Relations Commission. **Carried**

**2019-03-26\_49 MOTION** (B. Paterson/C. Van Delen) that the Eastern Ontario Outaouais Regional Council Executive create a Scrivens-Baillie Commission. **Carried**

**2019-03-26\_50 MOTION** (B. Harman/L. Suddaby) that should the need arise for an urgent decision between meetings, and up until the new Executive is elected at the Inaugural Meeting in June 2019, Don Stiles, Kim Heath and Elaine Beattie be empowered to act as a sub-Executive along with the Executive Minister to address the situation. **Carried**

**2019-03-26\_51 MOTION** (B. Paterson/C. Grant) that the Eastern Ontario Outaouais Regional Council Executive approves the Policy regarding Proceeds from the Sale of Property. **Carried**

**2019-03-26\_52 MOTION** (B. Paterson/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive approves the Draft Proposed Financial Statements as of February 28, 2019. **Carried**

**2019-03-26\_53 MOTION** (B. Paterson/C. Van Delen) Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of Beverly Buckingham (DLM-Retired) to Dominion-Chalmers Pastoral Charge, Ottawa, Ontario for part-time (20 hours per week) Sabbatical Supply effective May 1, 2019 to August 31, 2019. **Carried**

**2019-03-26\_54 MOTION** (L. Suddaby/P. MacRae) Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of the Rev. Boyd Drake to Glen Cairn Pastoral Charge, Kanata, Ontario for full-time Retired Supply effective May 1, 2019 to July 5, 2019. **Carried**

**2019-03-26\_55 MOTION** (B. Paterson/B. Harman) Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of the Rev. Gwen Hermann to Maxville-Moose Creek Pastoral Charge, Maxville, Ontario for part-time (15 hours per week) effective July 1, 2019 to June 30, 2020. **Carried**



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**2019-03-26\_56 MOTION** (E. Beattie/C. Grant) Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council Executive approves the appointment of the Rev. Janet Evans to Morrisburg: Lakeshore Pastoral Charge, Morrisburg, Ontario for part-time (20 hours per week) effective July 1, 2019 to June 30, 2020. Carried

**2019-03-26\_57 MOTION** (C. Van Delen/B. Harman) the Eastern Ontario Outaouais Regional Council Executive approves the request from Rev. Russell Wardell (Trinity-St. Andrew's Pastoral Charge, Renfrew, Ontario) for a change in pastoral relations effective June 30, 2019. Carried

**2019-03-26\_58 MOTION** (L. Suddaby/B. Paterson) the Eastern Ontario Outaouais Regional Council Executive approves the request from Rev. Elaine Beattie (Manotick Pastoral Charge, Manotick, Ontario) for a change in pastoral relations effective June 30, 2019. Carried (E. Beattie, abstained)

**2019-03-26\_59 MOTION** (L. Suddaby/B. Paterson) Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council Executive approves the call of the Rev. Elaine Beattie to Glen Cairn United Church, Kanata, Ontario for full-time ministry (40 hours per week) effective July 1, 2019. Carried (E. Beattie abstained).

**2019-03-26\_60 MOTION** (B. Paterson/ P. MacRae) meeting to be extended to 3 p.m. Carried

**2019-03-26\_61MOTION** (P. MacRae/K. Heath) the Eastern Ontario Outaouais Regional Council Executive approves the new governance structure of Rideau Park United Church (see appendix E). Carried

**2019-03-26\_62 MOTION** (L. Suddaby/C. Grant) the Eastern Ontario Outaouais Regional Council Executive approves the request from Trinity-St. Andrew's, Renfrew for permission and refers them to Church Extension Committee for assistance on HVAC upgrade (see appendix F). Carried

**2019-03-26\_63 MOTION** (P. MacRae/K. Heath) the Eastern Ontario Outaouais Regional Council Executive refers the request from United Church Hospital Chaplaincy Ministry to Jane Dawson, Minister supporting Communities of Faith, Clusters and Networks for consultation (see appendix G).

**2019-03-26\_64 MOTION** (E. Beattie/B. Paterson) the Eastern Ontario Outaouais Regional Council Executive approves the recommendation of the Inaugural Meeting Planning Committee Local arrangement committee to utilize Rental Village Smiths Falls for a variety of sundries and needs, and requests the treasurer to issue a non-refundable deposit of \$425, with the balance due one week prior to the event; reservation # 134682. **Carried**

**2019-03-26\_65 MOTION** (E. Beattie/B. Harman) the Eastern Ontario Outaouais Regional Council Executive approves the recommendation of the Inaugural Meeting Planning Committee to reserve (based upon an estimate from Ottawa Special events to supply technical needs, table, chairs etc.) In order to reserve these items Ottawa Special Events requires a 50% non refundable deposit that is \$10,000. **Carried**

**2019-03-26\_66 MOTION** (E. Beattie/P. MacRae) the Eastern Ontario Outaouais Regional Council Executive approves the recommendation of the Inaugural Meeting Planning Committee that the Trinity United UCW be given an advance of \$1335 by May 15<sup>th</sup> to allow them to purchase necessary items for the Inaugural Meeting. **Carried**

**2019-03-26\_67 MOTION** (B. Paterson/ B. Harman) That the Eastern Ontario Outaouais Regional Council Executive to elect the following 4 representatives to sit on the Church Extension Council: Catherine Grant, Judy Harms-Potter, Ted Brett and Linda Suddaby. **Carried** *L. Suddaby, C. Grant Abstains*

**2019-03-26\_68 MOTION** (B. Harman/L. Suddaby) That the Eastern Ontario Outaouais Regional Council Executive appoint the following members to form the Vision and Transformation committee: Rev Elaine Beattie,

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Phyllis Macrae, Rev Bob Williams, Jim Allen, Charles Barret, Janice Peron, Lynn Boothroyd, Rev Cindy Cassey, Eleanor Smith, Deb Poirier DLM, JoAnne Fletcher, Bronwen Harman. **Carried**

**2019-04-23\_69 MOTION** (B. Paterson/E. Beattie) That the minutes of March 26<sup>th</sup> 2019 be approved as received. **Carried**

**2019-04-23\_70 MOTION** (K. Heath/J. Fletcher) That the agenda be accepted as circulated. **Carried**

**2019-04-23\_71 MOTION** (E. Beattie/C. Grant) that the Eastern Ontario Outaouais Regional Council Executive give support in principle for the fundraising campaign being organized by Glebe-St. James, and support for an application to the Church Extension Committee. **Carried**

**2019-04-23\_72 MOTION** (T. Burnett-Cole/C. Grant) that the Eastern Ontario Outaouais Regional Council Executive approves the composition of the Executive:

1. Chair, Past Chair, Chair Elect (3);
2. Indigenous representation (1);
3. members at large who will be chosen to reflect the diversity of founding presbyteries, order of ministry, laity, female, male, LBTQ2, younger and older, UCW (9);
4. Treasurer as corresponding member;
5. Staff as corresponding members. **Carried**

**2019-04-23\_73 MOTION** (B. Paterson/T. Burnett-Cole) That the Eastern Ontario Outaouais Regional Council Executive approves in principal the Expression of Interest Form for President/Chair and President/Chair Elect and the terms of service contained therein. **Carried**

**2019-04-23\_74 MOTION** (B. Paterson/T. Burnett-Cole) the Eastern Ontario Outaouais Regional Council Executive approves the loan request of Queenswood United Church. **Carried**

**2019-04-23\_75 MOTION** (B. Paterson/K. Heath) that having reviewed the work and recommendation of the Licensed Lay Worship Leaders Committee, the Eastern Ontario Outaouais Regional Council Executive approves the Licensed Lay Worship Leaders Policy Handbook (April 2019). **Carried**

**2019-04-23\_76 MOTION** (C. Van Delen/B. Harman) the Eastern Ontario Outaouais Regional Council Executive approves that all current Licensed Lay Worship Leaders be renewed until June 30, 2020. **Carried**

**2019-04-23\_77 MOTION** (C. Grant /J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive approves the Draft Proposed Financial Statements, and the minutes of April 9<sup>th</sup> which includes the terms of reference for the Finance Committee, the Independent Review Committee, and the Treasurer for inclusion in the EOORC policy Manual. **Carried**

**2019-04-23\_78 MOTION** (B. Harman/C. Grant) the Eastern Ontario Outaouais Regional Council Executive approves the request of Deep River Community Church to be recognized as in friendly association with, and corresponding members at Regional Council gatherings and are invited to into a deeper relationship if they so choose. **Carried**

**2019-04-23\_79 MOTION** (T. Burnett-Cole/C. Van Delen) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission – (see appendix F). **Carried**

**2019-04-23\_80 MOTION** (J. Fletcher/K. Heath) That the Eastern Ontario Outaouais Regional Council Executive recognize the Regional Healing Pathway Network, in particular:

1. A formal acknowledgement by the Region of Healing Pathway as one of its networks.
2. The provision of bookkeeping and financial administrative support. Our banking is currently dealt with by First United Church, Ottawa.
3. A page on the website to describe Healing Pathway and provide a link to the EO & OR Healing Pathway network.
4. We would be open to offering mini Taste of Healing Pathway in any congregation that was interested. ( 2 hour intro)
5. We would like to offer Healing Pathway sessions at the Annual meeting. There is an active group in Smith's Falls, where the Annual meeting will be hosted, and we have practitioners from many congregations willing to offer. **Carried**

**2019-04-23\_81 MOTION** (T. Burnett-Cole/E. Beattie) That the Eastern Ontario Outaouais Regional Council Executive supports the request of Norma McCord to be financially support (up to \$1000) to attend the Canadian Council for Refugees. **Carried**

**2019-05-07\_82 MOTION** (T. Burnet-Cole/B. Paterson) That the minutes of April 23<sup>rd</sup> 2019 be approved as received. **Carried**

**2019-05-07\_83 MOTION** (C. Van Delen/E. Beattie) That the agenda be accepted as circulated. **Carried**

**2019-05-07\_84 MOTION** (P. MacRae/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive adopts the following vision statement for the Eastern Ontario Outaouais Regional Council:

- Supporting and enhancing the ministry of Communities of Faith;
- Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith;
- Supporting and nurturing Right Relations, Social and Ecological Justice;
- Supporting people in all seasons of life;
- Supporting and building Communications.

**Carried**

**2019-05-07\_85 MOTION** (T. Burnett-Cole/B. Paterson) that the Eastern Ontario Outaouais Regional Council Executive approves Memorandum of Understanding between Regional Council Nakonhaka and East Central Ontario Regional Councils. **Carried**

**2019-05-07\_86 MOTION** (E. Beattie/K. Heath) that the Eastern Ontario Outaouais Regional Council Executive adopts the amended Governance Handbook. **Carried**

**2019-05-07\_87 MOTION** (T. Burnett-Cole/Linda Suddaby) that the Eastern Ontario Outaouais Regional Council Executive circulates the letter dated April 24, 2019 from Kris Tavella, EDGE of General Council Office regarding City of Ottawa Heritage Register to all church on the City of Ottawa Heritage Department's list. **Carried**

**2019-05-07\_88 MOTION** (P. MacRae/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive engage David Debenham of Church Extension Leadership Team, to act as the Executive's liaison, and approach the City of Ottawa Heritage Department, and then to report back information and or instructions to the Executive. **Carried**

**2019-05-07\_89 MOTION** (B. Paterson /J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive agrees that Pastoral Relations Liaisons be reimbursed at the rate set by General Council Office for

travel directly related to their pastoral relations work, and that the reimbursement be paid by the Community of Faith directly to the Pastoral Relations Liaison. **Carried**

**2019-05-07\_90 MOTION** (E. Beattie/J. Fletcher) that the Eastern Ontario Outaouais Regional Council Executive amend the travel policy for 2019 to read: "...for individuals traveling to networks, staff lead trainings, leadership team meetings and meetings of the Regional Council by themselves..." **Carried**

**2019-05-07\_91 MOTION** (J. Fletcher / B. Harman) that the Eastern Ontario Outaouais Regional Council Executive create a Property Leadership Team and refer to nominations team for action. **Carried**

**2019-05-07\_92 MOTION** (B. Paterson/C. Grant) that the Eastern Ontario Outaouais Regional Council Executive adopts the Property Transactions Policy:

Background:

**"G.2.3 Congregational Property Transactions**

**G.2.3.1 Types of Transactions**

**This section (G.2.3) applies to all transactions involving congregational property. These transactions include**

- a) sales;**
- b) purchases;**
- c) mortgages;**
- d) any other borrowing secured by congregational property;**
- e) leases;**
- f) major renovations;**
- g) demolition; and**
- h) construction of a new building."**

- I. That requests for approvals of Congregational Property Transactions come directly to the Executive until a Property Leadership Team is established;**
- II. Requests are reviewed and recommended for approval or further action;**
- III. Final decision is made by the Executive. Carried**

**2019-05-07\_93 MOTION** (T. Burnett-Cole /K. Heath) that the Eastern Ontario Outaouais Regional Council Executive amend the definition of "Major Renovations" to mean above \$50,000. **Carried**

**2019-05-07\_94 MOTION** (T. Burnett-Cole/L. Suddaby) that the Eastern Ontario Outaouais Regional Council Executive adopts the recommendation of members of the Synode Montreal & Ottawa Conference Finance Committee, (moved by B. Cornelius/P. Stanfield), that the Eastern Ontario Outaouais Regional Council Executive approve the 2018 Draft Audited Statements of Synode Montreal & Ottawa Conference. **Carried**

**2019-05-07\_95 MOTION** (P. MacRae/B. Paterson) extend meeting to 12:30 pm. **Carried**

**2019-05-07\_96 MOTION** (Phyllis MacRae/Carla Van Delen) that the Eastern Ontario Outaouais Regional Council Executive will continue the United Church relationship started between Ottawa Presbytery and the Multifaith Housing Initiative, joining as a faith group member, renewable annually. The Treasurer is authorised to send a cheque to MHI for the \$100 membership fee on an annual basis. **Carried**

**2019-05-07\_97 MOTION** (Phyllis MacRae/Carla Van Delen) that the Eastern Ontario Outaouais Regional Council Executive delegates Sue Smarkala of Woodroffe United Church, as a representative of the Eastern Ontario Outaouais Regional Council on the Board of Directors of the Multifaith Housing Initiative. **Carried**

## **Staff Reports**

### **Executive Minister**

In the spring of 2018, each presbytery was asked by the General Secretary to name a representative to form a regional transition commission. Given that only four presbyteries were involved in this process, the decision was made to have two representatives per presbytery and Conferences were also invited to name a president or past president to be on the commission. The Indigenous Ministries Council also named a representative

The **transition commission** was formed using those named as representatives; Rev. Elaine Beattie, Rev. Teresa Burnett-Cole, Joanne Fletcher, Catherine Grant, Bronwen Harman, Rev. Kimberly Heath, Phyllis MacRae, Rev. Blair Paterson, Rev. Don Stiles, Linda Suddaby, and Rev. Carla Van Delen.

The commissions were voted into existence at the **General Council 43** in Oshawa in July 2018, but the working group had already begun in late May, on the assumption that all would pass.

We met as a **Transition Commission** 10 times between June 13<sup>th</sup> and December 4<sup>th</sup>, almost all of which were for a full day in person. Hours of volunteer time was spent building relationships, hearing stories of different areas, sharing hopes, passions and concerns, and then discerning how to move forward. Karen McLean, former secretary of Four Winds Presbytery helped us for the first six months as the Minute-taker.

We identified a **Vision** of the Commission by which we evaluate progress based on:

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

We had presentations or **consultations** and support from General Council staff; David Allen on many things, David Armour and Erik Matheson on budgeting and the financial packages being offered for technology and equipment, Eric Hebert-Daly on the Covenant agreement with La Table des ministres en français, and with Karen Valley and Whit Strong on the difference between Office of Vocation and the new pastoral relations process.

In July we selected Don Stiles to be the **Chair**, and in August after a day with presbytery treasurers, we asked Brian Cornelius, with his financial experience, to be initial **Treasurer** as we worked on finding ways to work with the numbers.

We created our **budget** based upon two hypothetical pots of money to use; \$325,000 for governance and services (administration) and \$289,000 for mission and ministry. Some of the ministry, specifically for youth work, is being supplemented by the Scrivens-Baillie Funds from the former Ottawa Presbytery. We anticipated that there would also be some residual amounts coming from the various presbyteries after the year wrapped up. In budget planning, we were intentional that our functioning budget would not be based upon those extras, some of which are designated for Transitional Mission Strategy ideas. We were also not prepared to add to the assessments.

We had timelines and **deadlines** imposed at intervals, decisions that had to be made so that ministry could continue, such as Mission Support granting, and budget planning including evaluating needs for office space and staffing.

Through the autumn, we worked on **staffing needs, job descriptions, policies and governance structures**. “Expressions of Interest” forms were circulated to find out how the wider church wanted to be involved. We solicited possible names for the new regional council and eventually, through a voting and elimination process, we chose our new name, Eastern Ontario Outaouais.

**Staff** positions were advertised widely, interviews conducted, and decisions were made to have staff in place to start the year.

Jane Dawson - Support for Communities of Faith, Clusters & Networks (full time)  
Dana Ducette - Youth and Young Adult Ministries (full time)  
Anita Jansman - Communications and Administration Assistant (17.5 hours per week)  
Larry Richardson – Archives (Wednesday in the Ottawa Archives)  
Rev. Whit Strong- Pastoral Relations Minister (full time)  
Rev. Rosemary Lambie - Executive Minister (full time, shared with 12 & 13)  
Joel Miller - Program Assistant to Executive Minister, Recording Secretary (FT as EM)

January 1, 2019 arrived with us not feeling *really* ready to be the new **Executive**, but knowing that we had worked steadily, had made good progress and were excited to be leading the way.

There have been six meetings in 2019, and the focus has been on establishing the **governance structure and having working policies** in place. Many of these policies are compilations of former presbytery and Conference policies, and will help hold all of us accountable to the ethical standards of practice of the wider church.

**Liaisons** have been trained to engage in the new pastoral relations process, as we begin to use the new HUB system.

One of the challenges has been addressing requests for information or assistance before a structure was in place with individuals named as responsible to make such decisions.

Some initial **Leadership Teams** have been formed (to be added to at the Inaugural meeting through Nominations) to address emerging issues, particularly around finances, youth and young adult ministry and pastoral relations.

**Meeting dates** were set for several months and Joel Miller took over the taking of Minutes for the Executive with all staff voted as corresponding members and to receive Minutes.

An **Open House** at the RC office space at Zion-Memorial United Church in Carleton Place was held on Saturday, March 2<sup>nd</sup> with 120 participants. The day included worship, meeting staff and the Executive, gathering for small ‘interest’ discussions and of course, delicious food.

The staff of Regional Councils 11, 12 & 13 as well as shared staff and General Council staff had a two-day retreat in early March to do relationship building and find ways to share resources, working together within their respective and across the 3 regional councils.

**Communication** has been forefront in our efforts to be transparent and keep people informed.

While getting a working website was a huge challenge, a **weekly Friday newsletter** was created to help people be informed, to save dates and to begin the process of gathering as local clusters and thematic networks. Our beautiful **website** has been functioning since early May.

We have also had various teams working on preparing for the **Inaugural meeting** of the new Regional Council. We will gather at the arena in Smiths Falls and Trinity United Church from June 7 to June 9.

During the meeting, the Executive will be presenting our Governance Document that is a collection of months of work. Together, we will be Celebrating Ministries and a Team will be bringing nominations of Leadership Teams so that more of you can begin to actively live into our new reality. We will also discuss how and when to meet in the future.

Thank you for this challenging and yet life-giving opportunity to serve the church and help us transform together. I am deeply appreciative of the Transition Commission/Executive, the staff and dedicated volunteers who have already committed many hours to achieve so much. – Respectfully submitted, Rosemary Lambie (Rev.), Executive Minister.

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### **Program Assistant to the Executive Minister**

From the time the seeds were planted during the comprehensive review, to these Inaugural Regional Council meetings, I have had the opportunity of witnessing and being part of the United Church of Canada's restructuring. From the vantage point of a Conference Administrator, and now, a Program Assistant to the Executive Minister, I have taken part in the administrative process that has been necessary for implementing the changes which now shape the new governance models of these Regional Councils.

I am thankful for the talents and gifts that shape the staff of the Regional Councils, and I know I will continue to benefit from each as we grow in our respective roles to best serve within the United Church of Canada.

Tasks of the Program Assistant to the Executive Minister within each of the Regional Councils include:

*Executive Minister Support:* Provides daily, ongoing administrative support to the Executive Minister including, hospitality, the flow of communication, proactively providing appropriate back-up material to assist the Executive Minister and correspondence as required.

*Executive:* Recording Secretary for each of the Regional Council Executive meetings (Executive) minutes are available on the Regional Council websites or through me).

*Marriage Licenses & Voluntary Associate Minister:* Processing marriage license application forms and annually updating Quebec and Ontario Marriage license lists (application forms are available on the website or through me).

Keeping a record of all Voluntary Associate Ministers, which is updated annually (retired Ministers or Ministers not in a call or appointment must be a Voluntary Associate Minister in order to apply for a temporary marriage license).

(Please see the Authorization to Perform Marriage and Voluntary Associate Minister (VAM) Policy in your Regional Council's Governance handbook for more information).

*General Meeting:* Recording Secretary at each of the Regional Council General meetings. Preparing annual report books (General meeting minutes and report books are available on the Regional Council websites or through me).

Respectfully submitted,

Joel Miller  
Program Assistant to Executive Minister

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### **Pastoral Relations Minister**

As we are all aware, the shift into our new Regional Council structure of governance has been filled with excitement as well as its fair share of challenges. Not only have we made a shift to a new governance model, but we have also welcomed new names and faces into our church circle. While I am very familiar with the people and Communities of Faith in the eastern half of the Eastern Ontario Outaouais Regional Council, I am enjoying getting to know those of you in our western half.

Since January 1st, as the Regional Minister for Pastoral Relations, I have been engaged with Ministry Personnel, Community of Faith Councils, Ministry & Personnel Committees, and Lay Licenced Worship Leaders in an effort to strengthen the many and varied ministries that are within our bounds. I have to say that, in these first few months, much of my time has been focussed on pastoral relations issues – largely ensuring that pastoral charges have appropriate coverage in the absence of called or appointed Ministry Personnel, as well as linking our Pastoral Relations Liaisons to the many pastoral charges that are in the midst of determining their ministry needs for the future. I have also spent a significant amount of time meeting with individual Ministry Personnel as they assess their individual ministries.

Perhaps the most important events, in a governance sense, were the creation of the Pastoral Relations Commission and the LLWL Committee. While still in their fledgling days, I have confidence in those lay and ministry folks who have offered their time and talent in this area. I would be remiss if I did not offer a word of thanks to those who make up our team of Pastoral Relations Liaisons... those folks who volunteer their time to support the pastoral relations work in EOORC.

Yet my work entails far more than just coordinating and supporting pastoral relations matters. My responsibilities include, but are not limited to:

- Providing support to Communities of Faith as they live out their ministry, including Intentional Interim Ministry, cooperative arrangements, innovative ministries, Ecumenical Shared Ministry, lay leadership, amalgamation, disbanding, and closure
- Support to Communities of Faith without regularly called or appointed ministry personnel
- Training and accreditation of Lay Licenced Worship Leaders and Sacraments Elders.
- Support Communities of Faith with regards to training M&P Committees and Councils, as well as preventative dispute resolution
- Support to Communities of Faith and Ministry Personnel in early interventions in pastoral conflict and J8 (congregational) Reviews
- Support other work that will help the life of Communities of Faith with respect to their pastoral relationship
- Support clustering of Communities of Faith as needed with respect to oversight, pastoral relations, M&P work, and other related areas
- Foster support and collegiality for ministry personnel, such as facilitating local gatherings of ministry personnel
- Assist the Office of Vocation with following up directed programs for ministry personnel
- Liaise with the Office of Vocation regarding accreditation and issues of Good Standing

Respectfully Submitted

Rev. Whit Strong,  
Pastoral Relations Minister



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### **Ministry Supporting Communities of Faith, Clusters and Networks**

During the four months since inception of the Ministry Supporting Communities of Faith, Clusters and Networks (Jan-April 2019), the primary emphasis has been to identify what is happening within the Regional Council and establish connections with key resources to support and implement the work of this ministry as it takes shape. This has included the following activities:

- in-person or telephone meetings with all members of the EOORC Executive and staff
- meetings or phone conversations with key people in each of the four founding Presbyteries
- liaison with staff and consultants with the EDGE Network for Ministry Development
- liaison with staff members in several other Regional Councils across the country to establish a wider network for information sharing and mutual support
- correspondence with General Council Office personnel about priorities for cluster and network development
- attending worship services and program activities at numerous congregations within EOORC
- establishing a monthly staff meeting with EOORC Staff members (Minister of Pastoral Relations, and Minister of Youth and Young Adults)
- interaction with groups and individuals within EOORC exploring new ways of doing ministry (The Journey; street chaplaincy)
- Facilitation of group dialogue at various meetings and gatherings within EOORC and beyond

**Communities of Faith:** The focus of support for Communities of Faith emphasises encouraging and equipping clusters and networks (as below). Further support for Communities of Faith includes encouraging other program initiatives to develop a more region-wide presence. Two primary areas of interest to date have been to help support the establishment of an EOORC-wide Vision/Mission Strategy Team and hospital-based Chaplaincy Ministry.

**Clusters:** As per *The Manual* (2019) clusters are to “provide community and support for Communities of Faith and their leaders with a focus on worship, mission, learning, collegiality and strategic planning.” Based on extensive conversations within EOORC and beyond there are four areas where clusters are already established or in a formative stage: 1) congregational clusters (a number of congregations coming together to share resources and personnel, e.g., Genesis, RUM, Grace); 2) clergy peer support clusters and other forms of collegial community-building; 3) spiritual development/faith formation clusters (e.g., Scripture Circle; Writing Spiritual Memoir ; and 4) Communities of practice clusters (e.g., DLMs, Music Directors, LLWL’s, Education Supervisors and Mentors, Ministry Candidates).

**Networks:** As per *The Manual* (2019) the goal of networks is to “link people working on specific issues.” There are a number of issues that have generated pre-existing networks within the Region along with several other areas of interest where networks are still at an emergent or developmental stage. These areas include but are not limited to Healing Pathways, Faith and Arts (music, writing, and other arts practices), Social Justice, Right Relations, Ministries in French (le Table), Camping/Outdoor Ministries, Forest Church, United Church Women (UCW), Network of Affirming Churches, Campus Chaplaincy, Rural Ministry, Refugee Sponsorship, UNJPPI, Non-traditional Communities of Faith (communities without a church and/or clergy personnel) and Ecumenical and Interfaith Relations.

The focus of continuing work in all these areas over the next four months emphasizes the further consolidation and development of these and other networks and clusters following the launch of the EOORC website and the Inaugural Meeting. Additional communications strategies are also being explored.

Respectfully submitted by Jane Dawson, April 23, 2019

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### **Ministry for Youth and Young Adults (YAYA)**

Most can recall a time when Sunday schools and pews were full and youth groups brimming with teens. With the visual presence of youth and young adults dwindling from Sunday worship it can feel like the future of the church is uncertain. Youth and Young Adult Ministry is often seen as a way to revitalize churches, to bring in families, increase energy, grow new life and fix problems such as low attendance, financial strain and congregational burn-out. In many ways it can be but it is not a one size fits all solution, and understanding what each church and community of faith is being called to do in relation to this ministry is vital. At the heart of each church and community of faith is the longing for community and connection to each other through Christ. And while Youth and Young Adult Ministries can not fix all of the challenges many churches have, it can, when the right seeds are planted and carefully tended, grow and thrive with God.

In March the EOOR Youth and Young Adult Committee (Chair, Rev. David Sherwin) was formed with representatives from some of Region 12's former Presbyteries. The Committee identified youth mental health, faith formation, Regional/worship leadership, belonging and diversity as areas of focus along with supporting the already existing YAYA Ministries. These are;

**Worshiplude** – Winterlude weekend, first Saturday in February. This year over 250 youth and leaders shared worship with Moderator Rev. Richard Bott at Rideau Park United Church, Ottawa.

**Camp Lau-Ren, Golden Lake Camp, Rideau Hill Camp & Camp Awesome** – Residential and Day camps throughout the region, hiring and training of camp staff and leading camp activities

**Open/Pause Table** – Campus-based ecumenical partnership ministries offering radical hospitality to all students through hot meals and snack tables at uOttawa and Carleton University

**RendezVous2020** – Calgary, Alberta 2020

**United Youth** at the EOOR Inaugural Mtg. – Youth Programing at the Inaugural meeting to gather and build participation and input for future youth events.

The YAYA Committee also provides support to regional churches continuing to connect with youth and young adults through local programs and events

The goals of the Ministry for Youth and Young Adults in the inaugural year of Region 12 is to ensure all existing YAYA Ministries continue, connect with youth and build a Regional 12 Youth Group, engage with local churches to learn what they are doing, look for new ministry opportunities and identify existing ministries for growth potential. I look forward to working with all of the churches and communities of faith in the Eastern Ontario Outaouais Regional Council 12 to help discern your youth and young adult ministry and help grow what God is planting.

Respectfully Submitted,  
Dana Ducette,  
Minister, Youth and Young Adults

### **Communications and Administration Assistant**

I began in this role on January 1, 2019, at the same time the United Church of Canada introduced the new structure and organization. As such, the role of Communications and Administration Assistant was a new one and therefore little was available on which to base it. In many ways, this became an excellent opportunity to create something new, much like the EOORC itself was doing.

Since I had a sense that EOORC members were experiencing a lack of information and a real hunger for knowledge for things happening across the region, I began by connecting with leaders of the former four presbyteries and determined that the best way to reach out to the entire region was through a weekly newsletter. Although an official EOORC Website was the ultimate goal, and seen as the best means of communicating, there wasn't one available and it quickly became apparent that the website would have to be developed, a process that would take at least two months. Thus, a weekly newsletter was created.

The first issue of *EOORC News This Week* was released on Friday, January 25, 2019, and every Friday since then one has been delivered. Currently there are just over 500 subscribers. Special thanks to volunteer, Chris Morgan, for proofreading every issue for me each Thursday afternoon.

The EOORC website has been developed, with a release date of May 1, 2019, in time for the reports that need to be made available to those attending the EOORC Inaugural Meeting in Smiths Falls on June 7-9, 2019. The website is a work in progress, made functional for the inaugural meeting, but there is still work to be done on it to meet all the needs of EOORC members.

Registration for the EOORC Inaugural Meeting is up and running on a Google Drive file. Special thanks to volunteer and tech-savvy Gary McKay for all his hard work in developing the online registration form. Thanks also to Brian Cornelius who agreed to collect the money sent by mail from attendees.

I have formed a small Communications Committee, which is not an official committee of the EOORC, but has been extremely helpful to me. Members are Gary McKay, David Patterson, JoAnne Fletcher, Chris Morgan, and Karen McLean. We meet once a month.

My plans for the next six months include improving the website, developing a better way to list EOORC events, visiting some of the Communities of Faith in the EOORC and writing profiles on them, and continuing to serve the EOORC with clear communications.

Thank you to everyone in the EOORC who have supported and encouraged me in my new role.

Respectfully submitted,  
Anita Jansman

## **Archives**

In Region 12, the storage location and management of those records varies depending on the location of the source of those records. For those communities of faith located in the former Ottawa Presbytery (Ontario portion) and Seaway Valley; the records would be held at the City of Ottawa Archives, in Ottawa. Some of the communities in Quebec will be held in Montreal and some in Gatineau. Records origination from former Bay of Quinte Presbyteries are currently still at the Central Archives in Toronto.

A large portion of the work at the City of Ottawa Archives location was directed to the digitization of the finding aids for the records stored there. This involved considerable data entry and then validation of contents of the storage containers. By the end of the year, this work was 90% complete. The goal is to have a searchable index available on the Region's website in early 2019

During the year, the City staff requested that the Conference remove the backlog of some 25 boxes of records that had been held in quarantine for a number of years, and have them remediated (mostly removal of mould and pests). This work was contracted out and completed by year's end. This highlights the need to have records stored in proper locations until they can be transferred to the Archives.

Another backlog of unprocessed records was dealt with so that there remains very little that is not fully entered into the management system. These two situations were affecting the ability to accept new documents into the Archives.

By the end of the year, we had almost reached capacity of the space allotted at the City Archives for UCC material. We have negotiated 40% additional space in city vaults to be made available over the next five years. Careful management of material accepted into the Archives will be necessary to conform to the allowable space.

There will be a national consultation of Archivists to be held in June which will focus on the future management of Archives across Canada.

Larry Richardson  
Archivist, Region 12

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## **Treasurer's Report**

I am honoured to be the first Treasurer of the Eastern Ontario Outaouais Regional Council and to work with the Finance Committee of the Region.

Attached to this report are Financial Statements that includes the income and expenses to the end of April. The Finance Committee draws your attention to the following five topics. We also welcome any questions on the details included in the financial statements.

### **Welcome suggestions for proposed Financial Statements:**

First, the attached Financial Statements is still in a proposed format that has been reviewed by the Finance Committee. The Finance Committee welcomes any suggestions on improvements as well as required clarifications. Our goal is to have a transparent report for the Council.

### **Explanation of Income Sources**

Second, within the new structure of the United Church, Regional Councils are funded from three sources.

- a. General Council Assessment Grant: The General Council collects assessments from Communities of Faith which are used for funding the governance of both the General and Regional Councils. All sixteen regional councils receive a grant of \$325,000 and in addition EOORC receives \$33,500 as a grant for the Executive Minister and Executive Assistant. The Regional Council has full discretion over the use of these funds.
- b. General Council Mission & Service Grant: Within the budget of General Council, Mission & Service dollars are designated for Regional Mission and Ministry. The Regional Council has full discretion over how to use these funds as long as the expenditures is related to mission and ministry. Hence, it is important that expenses are tracked to indicate how Mission & Service dollars are spent.
- c. Regional Council Resources: Funds that Regional Councils have historically accumulated are still available for the use of Regional Councils. Presently, EOORC has five such income resources with investments that presently total almost \$3.5 million. These funds are:
  - i) EOORC Fund is available to support the life and work of the Regional Council. All undesignated funds received from Presbyteries/Conferences were deposited into this Fund.
  - ii) Mission Strategy fund provides grants to ministries within the Region and 4% of the value of the investments at the end of the year provides the budget for the upcoming year.
  - iii) McKendry Fund is a capital fund that has been loaned to Orleans United Church and the annual interest supports the life and work of the Regional Council.
  - iv) While tracked separately, both the W.H. (Bill) Scrivens and James Elwood Baillie Youth funds provide money for supporting the Youth and Young Adult Minister position and provide grants for youth ministry. This is on a 50/50 basis and 4% of the value of the investments at the end of the year provides the budget for the upcoming year.

In addition, there is a Church Extension Committee which is incorporated separately from EOORC. The Church Extension has nearly \$4.25 million in investments. Hence, EOORC is blessed with \$7.75 million to support the life and work of the Regional Council.

Emerging Budget

Third, given that this is the first year of the Regional Council, we have a projected budget but anticipate that the budget will have to adjust as we discover actual costs. To date, projections have been quite close.

Furthermore, we are spending less this year as we are still forming clusters and committee which have yet to have expenses related to their work.

There is a commitment to having a balanced budget. The Finance Committee determined to designate all monies received from Presbyteries and Conferences to “funds” and therefore, begin our life together with no unrestricted reserves.

Investments

Fourth, the Finance Committee made the decision to invest with Fiera Capital Investments along with the United Church of Canada and the United Church foundation. This is a pooled fund to maximize investment returns and reduce investment costs.

Restricted Ministry Accounts

Fifth, the Finance Committee agreed to maintain restricted ministry accounts to provide support to particular ministries that have existed in the varying presbyteries and Conferences. These will be reviewed on an annual basis.

In conclusion, the Finance Committee welcome any questions and suggestion that you have. The members of the Committee are Rosemary Lambie, Bruce Jackson, Margaret Scott, Joe Smarkala, and Ev Zytveld.

Respectively submitted,  
Brian Cornelius (Treasurer)

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Statement of Financial Position  
As of December 31, 2019

	2019	2018	Change
<b>Assets - Current</b>			
Cash (Toronto Dominion Bank Account)	153,399	241,520	(88,121)
GIC - Campbell's Bay	70,000	0	70,000 Note 5 and Note 10
GIC - Thurso	200,000	0	200,000 Note 5 and Note 10
Accounts Receivable	656,028	0	656,028
	1,079,427	241,520	837,907
<b>Assets - Investments</b>			
Fiera Capital Balanced Fund	0	885,961	(885,961)
Fiera Capital Fixed Income Fund	0	1,402,154	(1,402,154)
Fiera Capital Investment Fund	2,744,972	0	2,744,972 Note 4 and Note 9
	2,744,972	2,288,116	456,856
<b>Assets - Long-Term Investments</b>			
Loan to Orleans United Church	100,000	100,000	0 Note 4 and Note 8
	100,000	100,000	0
<b>Total Assets</b>	<b>3,924,399</b>	<b>2,529,635</b>	<b>1,294,763</b>
<b>Liabilities</b>			
Accounts Payable	0	0	0
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Equity</b>			
<b>Investment Funds</b>			
Eastern Ontario Outaouais Regional Council Fund	682,265	417,717	264,548 Note 4, Note 9, and Schedule 10
James Elwood Baillie Helping Youth Fund	597,934	432,353	165,581 Note 4, Note 9, and Schedule 10
McKendry Capital Fund	100,000	100,000	0 Note 4, Note 8, and Schedule 10
Mission Strategy Fund	1,621,082	1,384,690	236,391 Note 4, Note 9, and Schedule 10
W.H. (Bill) Scrivens Memorial Fund for Youth	445,317	0	445,317 Note 4, Note 9, and Schedule 10
	3,446,597	2,334,760	1,111,837

Continued...

See accompanying notes to Financial Statements

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Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Statement of Financial Position  
As of December 31, 2019

<b>Held In Trust Accounts</b>				
Campbell's Bay	70,580	70,580		0 Note 5 and Note 10
Thurso	200,218	91,355		108,863 Note 5 and Note 10
	270,798	161,935		108,863
<b>Restricted Ministry Accounts</b>				
Camp Awesome	19,868	20,143		(274) Note 6
Camp Bitobi	66,000	66,000		0 Note 6
Faith and Arts Ottawa	28,764	28,764		0 Note 6
Kingston Resource Centre	13,788	0		13,788 Note 6
Licensed Lay Worship Leaders	3,341	3,341		0 Note 6
Project Footprint	4,202	4,202		0 Note 6
United Mining for Justice	12,633	0		12,633 Note 6
Youth Ministry - Program	2,387	2,387		0 Note 6
Youth Ministry - Trip Exposure	4,214	4,214		0 Note 6
Youth Ministry - Zambia	3,890	3,890		0 Note 6
	159,087	132,940		26,146
<b>Governance Fund (Unrestricted)</b>				
Mission & Ministry Fund (Unrestricted)	23,240	0		23,240 Note 3
	24,676	0		24,676 Note 3
<b>Total Unrestricted Surplus (Deficit)</b>	47,917	0		47,917
<b>Total Liabilities and Equity</b>	3,924,399	2,629,635		1,294,763

See accompanying notes to Financial Statements

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**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**Statement of Operation and Change in net assets for Governance Fund, Mission & Ministry Fund**  
**Investment Funds, Held-in Trust Accounts and Restricted Ministry Accounts**  
**For the year ending December 31, 2019**

	Actual 2019		Budget 2019	
	Governance	Mission/Ministry	Governance	Mission/Ministry
<b>Income</b>				
Grant - Assessments	107,648	0	107,648	0
Grant - Assessment (Executive Minister/Assistant	11,815	0	11,815	0
Grant - Mission & Service Fund	0	96,333	96,333	0
Transfer Baillie/Scrivens Youth Salary/Program	0	6,667	6,667	0
Transfer Baillie/Scrivens Granting		2,700	2,700	0
Transfer EOORC Fund	2,667	4,000	6,667	8,000
Transfer Mission Strategy Grants	0	0	0	0
Youth Programming Revenue	0	1,705	1,705	0
<b>Total Income</b>	<b>122,129</b>	<b>111,405</b>	<b>233,535</b>	<b>396,000</b>

<b>Expenses (net of Recoveries)</b>				
Clusters, Committees, Networks (Schedule 1)	156	0	156	6,000
Candidate and RCO Grants	0	0	0	0
Congregational Reviews & Support	0	0	0	0
Finance and Archives (Schedule 2)	5,440	0	5,440	0
Mission Strategy Grants	0	0	0	55,000
Mission Support Grants (Schedule 3)	0	40,368	40,368	145,000
Office Costs (Schedule 4)	4,963	136	5,099	1,000
Partnership Ministries (Schedule 5)	0	0	0	5,000
Personnel (Schedule 6)	71,579	42,504	114,083	131,350
Regional Meetings (Schedule 7)	12,868	0	12,868	0
Technology and Communications (Schedule 8)	3,883	0	3,883	0
Youth Grants	0	2,700	2,700	20,000
Youth Programming (Schedule 9)	0	1,021	1,021	5,000
<b>Total Expenses</b>	<b>98,889</b>	<b>86,729</b>	<b>185,618</b>	<b>368,350</b>

**Net income (deficit) from general operations**      **23,240**      **24,676**      **47,917**      **18,525**      **27,650**      **46,175**

See accompanying notes to Financial Statements

...continued

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Statement of Operation and Change in net assets for Governance Fund, Mission & Ministry Fund  
Investment Funds Held-in Trust Accounts and Restricted Ministry Accounts  
For the year ending December 31, 2019

	2019	2018	Change
<b>Governance Fund</b>			
Opening Equity	0	0	0
Income (including transfers)	122,129	0	0
Expenses (including grants)	(98,889)	0	0
Closing Equity	<b>23,240</b>	<b>0</b>	
<b>Mission &amp; Ministry Fund</b>			
Opening Equity	0	0	0
Income (including transfers)	111,405	0	0
Expenses (including grants)	(86,729)	0	0
Closing Equity	<b>24,676</b>	<b>0</b>	
<b>Investments Funds (Schedule 10 and Notes 2, 4, and 5)</b>			
Opening Equity	2,334,760	0	0
Deposits	375,515		
Accounts Receivable	655,500	0	0
Transfer for Grants	(2,700)	0	0
Transfer to Governance/Mission&Ministry	(13,333)	0	0
Unrealized Gains/Losses	96,856	0	0
Closing Equity	<b>3,446,597</b>	<b>0</b>	
<b>Held-in-Trust Accounts (notes 2 and 6)</b>			
Opening Equity	161,935	0	0
Income	109,556	0	0
Expenses	(693)	0	0
Closing Equity	<b>270,798</b>	<b>0</b>	
<b>Restricted Ministry Accounts (note 2)</b>			
Opening Equity	132,940	0	0
Income	31,020	0	0
Expense	(4,873)	0	0
Closing Equity	<b>159,087</b>	<b>0</b>	

*See accompanying notes to Financial Statements*

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

**1. Purpose**

The Eastern Ontario Outaouais Regional Council of the United Church of Canada is a regional organization furthering the religious beliefs and work of the United Church of Canada by carrying out the responsibilities and duties of a Regional Council. The Regional Council is a registered charitable organization under the Income Tax Act and is exempt from income taxes.

The Eastern Ontario Outaouais Regional Council came into being on January 1st 2019 and is the successor organization of Four Rivers Presbytery from Bay of Quinte Conference, Ottawa Presbytery from Montreal & Ottawa Conference, Seaway Valley Presbytery from Montreal & Ottawa Conference, and Upper Valley Presbytery from Bay of Quinte Conference.

**2. Summary of Significant Accounting Policies**

These financial statements have been prepared in accordance with Canadian accounting standards for non-for-profit organizations, except that all capital asset purchases are expensed in the year of the acquisition. Canadian accounting standards for not-for-profit organizations requires entities to select policies appropriate for their circumstance from policies provided within these standards. The significant accounting policies selected by Eastern Ontario Outaouais Regional Council and applied in these financial statements are summarized below.

**Fund Accounting:**

Resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose as determined by the membership of the Regional Council. For financial statement purposes, these funds are grouped into Operating Funds (note 3), Investment funds (note 4), Held-in-Trust Accounts (note 5) and Restricted Ministry Accounts (note 6)

**Revenue Recognition:** Eastern Ontario Outaouais Regional Council follows the deferral method of accounting.

**Interfund Transfers:** Transfers between funds are required when resources of one fund have been authorized to finance activities and acquisitions of another fund.

**Contributed Service:** Eastern Ontario Outaouais Regional Council receives donations in the form of services from volunteers. The fair value of these services cannot be reasonably estimated and is not recorded in these financial statements.

**Investments:** Investments are recorded at fair market value which is determined by reference to quarterly statements received. Fluctuations in the difference between the cost of investments and the fair value are recognized in the statement of changes in fund balances as unrealized gain or losses on investments. Investments are held through Fiera Capital Funds.

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

**Financial Instruments:** Eastern Ontario Outaouais Regional Council considers any contract creating a financial asset, liability, or equity instruments as a financial instrument. Eastern Ontario Outaouais's financial instruments are comprised of cash, accounts receivable, GICs, Capital Fiera investments, and accounts payable. Financial assets or liabilities are initially measured at their fair value and subsequently measured at amortized cost, except for investments which are measured at market value.

**3. Operating Funds of Eastern Ontario Outaouais Regional Council.**

**Governance Fund:** The Governance Fund is used for the day to day operations of the Regional Council in order to provide support services. Revenue is secured from a portion of assessments from Communities of faith collected by the General Council and transferred to the Regional Council in accordance with a formula adopted by the Executive of the General Council. The Regional Council transfers monies from the Investment Funds of Eastern Ontario Outaouais Regional Council as additional revenue to the Fund.

**Mission & Ministry Fund:** The Mission & Ministry Fund is used for mission and ministry activities of the Regional Council. Revenue is secured from a portion of Mission & Service Fund donations collected by the General Council and in accordance with a formula adopted by the Executive of the General Council. The Regional Council transfers monies from the Investment Funds of Eastern Ontario Outaouais Regional Council as additional revenue to the Fund.

**4. Investments Funds of Eastern Ontario Outaouais Regional Council.**

The Eastern Ontario Outaouais Regional Council has five investment Funds. Investment income is recorded when earned. The value of the investments are recorded at market value.

**Eastern Ontario Outaouais Regional Council Fund:** This fund is for the purpose of supplementing the revenue of both the Governance Fund and the Mission & Ministry Fund in amounts that are determined through an approved budget. There is the expectation that the original capital of the fund will be protected from expenditure. The original capital amount of the fund were deposited in 2019 by the following means

Bay of Quinte Conference	0
Montreal & Ottawa Conference	120,000
Upper Valley Presbytery	20,000
Seaway Valley Presbytery	49,815
Four Rivers Presbytery	65,822
Ottawa Presbytery	417,717
Total	673,353



Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

It is noted that the Ottawa Presbytery monies was originally established with a capital amount \$400,000 and had some restrictions.

Sparling Bequest	230,188.89
Interim Ministry	45,028.93
Student Fund	43,115.48
Resource Centre	45,344.94
Hearings Reserve	7,424.76
Pastoral Emergency Reserve	8,022.47
Stewart House	12,408.67
Reallocation of Equity	8,465.86

This consolidation of funds includes a commitment to ensure budget support for Students of at least \$1,700 annually as well as a minimum of \$9,200 annually for supported outreach ministries in keeping with the stipulation of the Sparling Bequest, received in 2012, which was designated for the "outreach ministries of Ottawa Presbytery" or its successor.

*The James Elwood Baillie Helping Youth Ministry Fund* : The Montreal & Ottawa Conference received a bequest from the estate of James Elwood Baillie of \$518,051.72 to help support ministry to youth within the city of Ottawa. The principle of the Estate is to be protected and the proceeds from investment transferred to the Ottawa Presbytery or its successor in order to support youth programming, grants, and financial assistance.

*McKendry Capital Fund*: The Ottawa Presbytery received a bequest of \$92,699.77 from the Estate of Iva E. McKendry with no stipulations. The Ottawa Presbytery subsequently designated this amount as the McKendry Capital fund and added \$7,301.23 to make the value of the fund. \$100,000. The total amount of the fund was loaned to Orleans United Church by motion in April of 1988.

*The Mission Strategy Fund*: At a meeting held on May 13th 2014, by motion of the Ottawa Presbytery the Mission Strategy Fund was established with the purpose of providing financial support to mission initiative under the guidance of the Mission Strategy Committee and with the approval of the Ottawa Presbytery Executive. Deposits from the sale of church and manse properties have been designated to this Fund. By motion of the Ottawa Presbytery, this fund was transferred to the Eastern Ontario Outaouais Regional Council with the same terms. Additional initial equity was provided from the 4RP Development Fund of Four Rivers Presbytery.

Four Rivers Presbytery	178,378
Ottawa Presbytery	1,384,690
Total	1,563,069

*The W.H. (Bill) Scrivens Memorial Fund for Youth Ministry*: The Ottawa Presbytery provided oversight to the W.H. (Bill) Scrivens Memorial Fund for Youth Ministry of the Ottawa Presbytery. Until 2019, this committee is a registered charitable organization under the Income Tax Act. During 2019, the Committee transferred all assets to the Eastern Ontario Outaouais Regional Council in order to continue the mandate to provide financial assistance and support to youth ministry in the successor organization of the Ottawa Presbytery.

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Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

**5. Held-in-Trust Accounts of Eastern Ontario Outaouais Regional Council.**

Beginning in 2017, the Ottawa Presbytery assumed financial management for some Pastoral Charges. This is now the work of the Eastern Ontario Outaouais Regional Council who provides oversight to Communities of Faith. These monies are tracked as separate accounts until the management ceases. While it is not guaranteed, it is anticipated that deficits will be recovered and surpluses returned to the Community of Faith or designated to another purpose should the Community of Faith disband.

	01-Jan	Income	Expenses	31-Dec
Campbell's Bay	70,580	0	0	70,580
Thurso	91,355	109,520	(693)	200,181
	161,935	109,520	(693)	270,761

**6. Restricted Ministry Accounts of Eastern Ontario Outaouais Regional Council.**

Eastern Ontario Outaouais Regional Council receives donations and hosts fundraising events for designated programs where income and expenses occur over multiple years. These donations and raised funds must be used for the designated purposes and are recorded separately. Restricted donations and fundraising are recognized as revenue in the fiscal year received. Unexpended contributions are transferred to restricted ministry accounts to be expensed in future years

*Camp Awesome:* This ministry provides summer day camps for churches in the Eastern Ontario Outaouais Region. Fees for participants are charged in order to cover costs and this is a self-sustaining program. Payroll, with government deductions, are submitted to Revenue Canada

*Camp Bitobi:* This account was established in 2015 with the proceeds from the sale of Camp Bitobi. This account gives grants for children's ministries until such time as the account is fully expended..

*Faith and Arts Ottawa:* This ministry is nurturing a community of faith through the arts.

*Kingston Resource Centre:* This account was established in .....for the purposes of.

*Licensed Lay Worship Leaders:* The Eastern Ontario Outaouais Regional Council provides training for Licensed Lay Worship Leaders. Registration fees are charged.

*Project Footprint:* This is an initiative of Eastern Ontario Outaouais Regional Council to provide data to help Communities of Faith reduce their carbon footprint. Grants were received to facilitate this ongoing work.

*United Mining for Justice:* This is an initiative of Eastern Ontario Outaouais Regional Council to support Canadian and international efforts to support just mining practices. Grants were received to facilitate this ongoing work.

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Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

*Youth - YAYA Program:* The YAYA (Youth and Young Adults) Committee oversees programming for youth and young adults. There is an annual budget allotted as well as revenues from programming. An annual year end transfer is made to ensure that all funding designated for youth and young adults is utilized for this ministry.

*Youth Trips:* The fund consists of surpluses accumulated from trips and is available to cover costs if future trips lose money. to cover costs if an exposure trip loses money

*Youth - Zambia:* This is a young adult exposure to Zambia and will recur periodically.

	01-Jan	Income	Expenses	Internal Transfer	To (from) Equity	31-Dec
Camp Awesome	20,143	3,350	(3,624)	0	(274)	19,868
Camp Bitobi	66,000	0	0	0	0	66,000
Faith and Arts Ottawa	28,764	0	0	0	0	28,764
Kingston Resource Centre	0	13,788	0	0	13,788	13,788
Licensed Lay Worship Leaders	3,341	0	0	0	0	3,341
Project Footprint	4,202	0	0	0	0	4,202
United Mining for Justice	0	13,882	(1,249)	0	12,633	12,633
Youth Ministry - Program	2,387	0	0	0	0	2,387
Youth Ministry - Trip Exposure	4,214	0	0	0	0	4,214
Youth Ministry - Zambia	3,890	0	0	0	0	3,890
	132,940	31,020	(4,873)	0	26,146	159,087

## 7. Risks

**Financial Instruments:** Eastern Ontario Outaouais Regional Council is exposed to various risks through its financial instruments. Eastern Ontario Outaouais Regional Council's main financial instrument risk exposure is detailed as follows.

**Liquidity Risk:** Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. Eastern Ontario Outaouais Regional Council is exposed to liquidity risk with respect to its accounts payable. Eastern Ontario Outaouais Regional Council reduces its exposure to liquidity risk related to accounts payable by ensuring that it documents when authorized payments are due and maintaining adequate cash reserves to meet obligations.

**Market Risk:** Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the



market place. Market risk comprises three type of risk: currency rate risk, interest rate risk, and other price risk. Eastern Ontario Outaouais Regional Council is exposed to interest rate risk.

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**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**Notes to Financial Statements**  
**For the Year Ending December 31, 2019**

**Interest Rate Risk:** Interest rate risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Eastern Ontario Outaouais Regional Council is exposed to interest rate risk on its fixed and floating interest rate financial instrument. Fixed rate instruments subject Eastern Ontario Outaouais Regional Council to a fair value risk while the floating rate instruments subject Eastern Ontario Outaouais Regional Council to a cash flow risk.

**8. Loan to Orleans United Church**

In 1988, Ottawa Presbytery agreed to loan the entirety of its McKendry Capital Fund to Orleans United Church. No principal payments are required on this loan until all other debtors have been repaid. An annual interest payment is required and the interest rate is revised annually on July 1 based on the Royal Trust Treasury Bill. It is expected that principal repayments will not be forthcoming for some years

**9. Capital Fiera Investments**

The Finance Committee of the Presbytery oversees the investments of the Eastern Ontario Outaouais Regional Council. The investments are invested in a pooled Fiera Capital Investment account and the value of the Fund is tracked separately.

	EOORC Fund	Baillie Fund	Scrivens Fund	Miss. Strat.	Total
Opening Balance (Jan 1)	486,138	431,478	0	1,370,500	2,288,116
Purchases	60,000	86,500	0	213,500	360,000
Redemptions	0	0	0	0	0
Unrealized Gains (losses)	20,578	18,264	0	58,013	96,856
Closing Balance	566,716	536,242	0	1,642,013	2,744,972

**10. GIC Toronto Dominions Investments**

The General Fund maintains a GIC investments for short term investments and when holding fund in-trust for a Community of Faith.

**Held-in-Trust GIC's**

	Campbell Bay	Thurso
Opening Balance	0	0
Purchase of GIC	70,000	200,000
GIC Interest Earned	0	0
Redemption of a GIC	0	0



Closing Balance 70,000 200,000

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Eastern Ontario Outaouais Regional Council of The United Church of Canada  
Notes to Financial Statements  
For the Year Ending December 31, 2019

### 11. Related Entities

**Church Extension:** The Eastern Ontario Outaouais Regional Council of The United Church of Canada provides oversight to the Extension Committee of the Eastern Ontario Outaouais Regional Council. The Extension Committee administers a fund to provide land for new churches and assist in the funding of new ministries. The Committee is considered a non profit organization and is therefore exempt from income taxes. The Extension Committee is incorporated separately from The United Church of Canada and produces its own financial statements which are approved annually. Their fiscal year ends June 30th.

	2018 Actual	2017 Actual
Opening Balance	4,144,753	3,970,829
Revenue	132,868	141,434
Realized gain (loss)	5,714	(12,559)
Unrealized gain (loss)	17,923	146,958
Total Revenue	156,505	275,833
Grants & Donations	(10,050)	(74,250)
Expenses	(26,767)	(18,371)
Total Expense	(36,817)	(92,621)
Adjustment to Equity	0	(9,288)
Excess of Revenue over Expense	119,688	183,212
Closing Balance/Assets	4,264,441	4,144,753

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The Eastern Ontario Regional Council of The United Church of Canada  
Schedules for Financial Statements  
For the Year Ending December 31, 2019

Schedule 1 - Cluster, Committee, Network Expenses

	Actual		Budget	
	Governance	Mission/Ministry	Total	Total
Finance Committee	156	0	156	0
Justice, Global, and Ecumenical Relations	0	0	0	0
Mission Strategy	0	0	0	0
Pastoral Relations	0	0	0	0
<b>Total</b>	<b>156</b>	<b>0</b>	<b>156</b>	<b>12,000</b>

Schedule 2 - Finance & Archives

	Actual		Budget	
	Governance	Mission/Ministry	Total	Total
Archives Honourarium	1,260	0	1,260	0
Archives Office and Travel Expenses	187	0	187	0
Bank and Review Costs	503	0	503	0
Incorporated Ministries	167	0	167	0
Insurance	0	0	0	0
Treasurer Honourarium	3,000	0	3,000	0
Treasurer Office Expense	324	0	324	0
<b>Total</b>	<b>5,441</b>	<b>0</b>	<b>5,441</b>	<b>25,600</b>

Schedule 3 - Mission Support Grants

	Actual		Budget	
	Governance	Mission/Ministry	Total	Total
Algonquin Chaplaincy	0	2,775	2,775	5,550
Alwyn Community of Faith	0	2,850	2,850	5,700
Camp Lau-ren	0	0	0	15,920
Carlington Chaplaincy	0	3,180	3,180	6,360
Centre 507	0	13,938	13,938	27,875
Contingency	0	0	0	26,345
Golden Lake Camp	0	0	0	15,000
House of Lazarus	0	16,500	16,500	33,000
Ottawa West End Chaplaincy	0	1,125	1,125	2,250
Rideau Hill Camp	0	0	0	7,000
<b>Total</b>	<b>0</b>	<b>40,368</b>	<b>40,368</b>	<b>145,000</b>

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**The Eastern Ontario Regional Council of The United Church of Canada**  
**Schedules for Financial Statements**  
**For the Year Ending December 31, 2019**

**Schedule 4 - Office Expenses**

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Carleton Place						
Photocopier	0	0	0	1,500	0	1,500
Postage	14	0	14	500	0	500
Rent	2,400	0	2,400	4,800	0	4,800
Supplies	203	0	203	1,500	0	1,500
Home Offices	5	136	141	0	1,000	1,000
Sundry (Transitional Costs)	176	0	176	500	0	500
Summerlea (16.6% of costs)						
Elevator	43	0	43	175	0	175
Hydro	101	0	101	425	0	425
Photocopier	0	0	0	350	0	350
Postage	0	0	0	500	0	500
Rent	1,935	0	1,935	4,000	0	4,000
Supplies	86	0	86	1,500	0	1,500
Telephone	0	0	0	425	0	425
<b>Total</b>	<b>4,963</b>	<b>136</b>	<b>5,099</b>	<b>16,175</b>	<b>1,000</b>	<b>17,175</b>

**Schedule 5 - Partnerships**

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Affirm United	0	0	0	0	0	0
Capital Region Inter-faith Council	0	0	0	0	0	0
Multi Faith Housing Initiative	0	0	0	0	0	0
Pastoral Care in Secondary Schools	0	0	0	0	0	0
Social Justice Network in Ontario	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>

The Eastern Ontario Regional Council of The United Church of Canada  
Schedules for Financial Statements  
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## Schedule 6 - Staff Expenses

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Benefits (United Church & Government)	9,926	6,902	16,828	28,000	20,750	48,750
Continuing Education	133	90	223	4,000	2,100	6,100
Executive Minister/Assistant (16.6%)	11,815	0	11,815	33,500	0	33,500
Meetings/Hospitality	809	40	849	2,500	1,000	3,500
Salaries	45,767	33,903	79,670	137,500	102,000	239,500
Telephones	486	490	977	2,000	1,500	3,500
Travel	2,643	1,079	3,722	7,000	4,000	11,000
<b>Total</b>	<b>71,579</b>	<b>42,504</b>	<b>114,083</b>	<b>186,500</b>	<b>110,600</b>	<b>297,100</b>

## Schedule 7 - Regional Meetings

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Adhoc Regional Gatherings	270	0	270	0	0	0
Annual General Meeting	10,940	0	10,940	0	0	0
Executive Meetings	892	0	892	0	0	0
Staff Retreat	766	0	766	0	0	0
<b>Total</b>	<b>12,868</b>	<b>0</b>	<b>12,868</b>	<b>65,000</b>	<b>0</b>	<b>65,000</b>

## Schedule 8 - Technology and Communications

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Expenses - Communications Assistant	0	0	0	1,000	0	1,000
IT Support GCO	1,310	0	1,310	4,000	0	4,000
Website	2,573	0	2,573	3,000	0	3,000
<b>Total</b>	<b>3,883</b>	<b>0</b>	<b>3,883</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>

**The Eastern Ontario Regional Council of The United Church of Canada**  
**Schedules for Financial Statements**  
**For the Year Ending December 31, 2019**

**Schedule 9 - Youth Programming**

	Actual			Budget		
	Governance	Mission/Ministry	Total	Governance	Mission/Ministry	Total
Annual Meeting Youth	0	0	0	0	0	0
Four Rivers Youth Event	0	25	25	0	0	0
Winterlude	0	996	996	0	0	0
<b>Total</b>	<b>0</b>	<b>1,021</b>	<b>1,021</b>	<b>0</b>	<b>5,000</b>	<b>0</b>

**Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund**

	EOORC	James Baillie	McKendry	Miss. Strat.	W (Bill) Scrivens	Total
<b>Opening Equity (market Value)</b>	<b>417,717</b>	<b>432,353</b>	<b>100,000</b>	<b>1,384,690</b>	<b>0</b>	<b>2,334,760</b>
Deposits (Transfers from Conference/Presbytery)	110,636	86,500	0	178,378	0	375,515
Accounts Receivable	140,000	65,500	0	0	450,000	655,500
Capital Gain Distributions	0	0	0	0	0	0
Income Distributions	0	0	0	0	0	0
Transfer to Governance	(2,667)	0	0	0	0	(2,667)
Transfer for Grants		(1,350)	0	0	(1,350)	(2,700)
Transfer to Mission and Ministry	(4,000)	(3,333)	0	0	(3,333)	(10,667)
Unrealized Gains/Losses	20,578	18,264	0	58,013	0	96,856
<b>Closing Equity (market value)</b>	<b>682,265</b>	<b>597,934</b>	<b>100,000</b>	<b>1,621,082</b>	<b>445,317</b>	<b>3,446,597</b>

In 2019, Mission Strategy received the following income from property sales: None to date

In 2019, the Mission Strategy granted the following grants: None to date

In 2019, the following grants were given from youth funds: 2,700 for Regional youth trip to San Salvador,



### **Eastern Ontario Outaouais Region United Church Women**

The first planning meeting was held on February 9, 2019 at Winchester United Church. Sixteen women from Four Rivers, Ottawa, Seaway Valley and Upper Valley Presbyterians were in attendance. Also joining us was Karen Hansen-Gardner, the newly appointed NUCW secretary.

The first item of business was to form the structure of the Executive. Some of the positions were filled by those around the table. And a few more volunteered to sit on the executive as we reported at the various annual meetings.

Co-Presidents	Linda Stronski & Kim Baird		
Co-Vice Presidents	Vacant		
Past President	Barb DeJeet		
Secretary	Vacant		
Treasurer	Kim Baird		
Area Representatives	Charlotte Hoy – Four Rivers		Pat Ashton – Ottawa
	Sharon Hinton – Seaway Valley		Connie Tabbert – Upper Valley
Members at Large	Linda Hamon & Arlene McGibbon		
<u>Portfolios</u>			
Archives	Vacant	Communication	Connie Tabbert
Leadership	Charlotte Hoy	Resource	Vacant
Stewardship/Outreach	Carolle Dallas-Arbuckle		

An ad hoc committee was struck to create a set of bylaws with Barb Dejeet to chair.

A motion was passed that the official name of Region 12 UCW be the Eastern Ontario Outaouais Region United Church Women. It was also recommended that the Presbyterians rename themselves as “Areas”.

It was decided to use the existing bank account of the Montreal and Ottawa Conference UCW with the name change. Signing authorities will remain the same for the first year – Kim Baird, Carolle Dallas-Arbuckle and Louise Shaw.

A second planning meeting was held on May 2, 2019 with Co-Presidents Linda Stronski and Kim Baird meeting at Johnstown United Church. A proposed budget was prepared and will be presented at the meeting on September 28<sup>th</sup>. We will continue to support a Bursary Fund, a Cross Cultural Fund and Resourcing NUCW.

Dates and tentative locations were set for executive meetings. The inaugural meeting of the Eastern Ontario Outaouais Region UCW will be on Saturday, September 28, 2019 at Trinity UC in Smiths Falls, with the annual meeting on Tuesday, May 5, 2020.

We have been invited to make a presentation at the Eastern Ontario Outaouais Regional meeting in Smiths Falls. Linda has been working on a power point presentation.

Communications liaison Connie Tabbert is working on a new Face Book page and Website for us.

Respectfully submitted by Kim Baird and Linda Stronski

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### **Atlantic School of Theology**

You might already know about us: we are a small ecumenical university in Halifax, NS, founded in 1971 when three theological schools merged together: Pine Hill (United Church of Canada); King's College (Anglican); and Holy Heart (Roman Catholic). We continue our close relationship with the United Church, and two-thirds of our degree students are United Church members. People from across Canada (every province) study with us.

In 2018-19, we continued to have a 'steady' enrolment pattern with 156 students. We offer the M.Div. (residential) degree; M.Div. (summer distance) degree; M.A. (jointly with Saint Mary's University); Diploma in Youth Ministry; Diploma in Theological Studies; and Diploma in the New Evangelization (a Roman Catholic initiative). As a full-integrated ecumenical theological university, we delight in the growth and graces we enjoy through constant contact and shared learning with peers from other Christian traditions. United Church of Canada students (from any Region) who are preparing for ministry enjoy a full tuition bursary for all years.

Continuing Education is an important aspect of what we do. This past year we offered a unique Social Enterprise Symposium and an online Feminist Spirituality course, for example. An increasing number of ministers are taking our M.A. degree (online or on campus) to further their learning.

A few campus renovations have been taking place, including the construction of Halifax Hospice on our property. We're happy to get to know this new neighbour and partner as they fulfill their important mission.

AST was a co-founder of the Canadian Centre for Ethics in Public Affairs, and has been involved for many years with its work. This year, in response to CCEPA's desire for increased autonomy, AST withdrew from the governance aspect of CCEPA, and CCEPA moved off our campus. We will remain active in their programming.

Like everyone associated with the United Church, we are adjusting to the new polity and structures that have been approved—for example, we have adapted the terms of reference for appointments to our Senate, and we are learning how best to relate to the new Candidacy Boards. If you have advice or suggestions for us, please get in touch any time. Our central aim is to serve the church, and we deeply value the partnership we share with you.

Respectfully,  
Rev. Dr. Rob Fennell  
Academic Dean  
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### **Our Affirmation of Faith**

We are not alone,  
    We live in God's world.  
We believe in God :  
    who has created and is creating,  
    who has come in Jesus,  
        the Word made flesh,  
    to reconcile and make new  
    who works in us and others  
        by the Spirit.  
We trust in God.  
We are called to be the Church  
    to celebrate God's presence  
to live with respect in Creation  
    to love and serve others,  
    to seek justice and resist evil,  
    to proclaim Jesus, crucified and risen,  
        our judge and our hope.  
In life, in death, in life beyond death,  
    God is with us.  
We are not alone.  
Thanks be to God.