**Eastern Ontario Outaouais Regional Council – Pastoral Relations Commission**

**Minutes of the April 15, 2019 meeting (via video-conference)**

**AGENDA**

* Prayer
* Update – PR is a Commission
* introductions
* List of Current Vacancies in EOORC
* Actions needed:  a) Centenary Pastoral Charge, appointment (motion below)

 b) Kanata Pastoral Charge, appointment and call (2 motions below)

                                             c) Terrie. Chedore, Permission for Sacraments (motion below)

  e) change of PR:  Manotick; City View

  f) new Liaison for Parkdale

  g) Appointing PC Supervisors (added to motions below)

  h) Quorum for meetings of the PR Commission (motion below)

* Discussion:  a) CoF motions page – approval of Profile

        b) CoF motion page – call, appointment

                                     c) Sacraments Policy

        d) PC Supervisors needed

        e) PC Liaisons needed

        f) List of Current Vacancies (attachment)

        g) Quorum for the PR Commission

                                     h) more members on PR Commission?

1. “Shepherding Model” of ministry
* Other business – appointing a Chair and Recorder for the Commission
* Dates of future meetings
* Closing Prayer – Janet Nield

Present: Erin McIntyre, Sharon Macdonald, Linda Suddaby, Janet Nield, Wayne Harris, Whit Strong (Regional Minister)

Regrets: Charlotte Hoy, Ed Gratton, Ina Bromley

Meeting was called to order at 1:00 pm

1. Whit welcomed people and opened with a prayer. He apologised for not being in contact with Ina so that she could have participated by phone.
2. Motions below were discussed and passed:

**MOTION**: ( Harris / Suddaby )  Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council approves the reappointment of E. Jean Brown (OM Retired) to Centenary Pastoral Charge (Sharbot Lake and Parham, Ontario) for part-time (24 hours per week) effective July 1, 2019 to June 30, 2020. CARRIED

**MOTION**: ( Nield / Macdonald )  Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council approves the appointment of Terrie Chedore (Candidate Supply) to Kanata Pastoral Charge, Ottawa, Ontario for part-time (20 hours per week) effective April 15, 2019 to June 30, 2019. CARRIED

**MOTION**: ( Suddaby / Harris )  Having received the properly completed form and confirmation from the Office of Vocation that the named minister is in Good Standing, the Eastern Ontario Outaouais Regional Council approves the call  - pending her Commissioning at the meeting of EOORC on June 9, 2019 – of Terrie Chedore (DM) to Kanata Pastoral Charge, Ottawa, Ontario for part-time (20 hours per week) effective July 1, 2019. CARRIED

**MOTION:**( Macdonald / McIntyre )  That, pending her Commissioning at the meeting of EOORC on June 9, 2019, Terrie Chedore (DM) be granted permission for perform the Sacraments. CARRIED

**MOTION:**( Harris / Nield )  That we acknowledge receipt of the request for a change in pastoral relations from Rev. Elaine Beattie of the Manotick Pastoral Charge, effective June 30, 2019. CARRIED

**MOTION:**( Suddaby / McIntyre )  That we acknowledge receipt of the request for a change in pastoral relations from Rev. Karen Boivin of the City View Pastoral Charge, effective June 30, 2019. CARRIED

MOTION:  ( Macdonald / Nield )  That Rev. Angela Bailey be appointed as Pastoral Charge Supervisor at Bells Corners United Church (April 29 thru August 29, 2019) to cover the sabbatical of Rev. Kim Vidal. CARRIED

MOTION:  ( Harris / Macdonald ) That Ted Brett be appointed as Pastoral Charge Supervisor at Grace pastoral Charge (Gananoque) effective March 1, 2019 until such time as a new pastoral relationship is established. CARRIED

MOTION:  ( Harris / Nield ) That the EOORC Minister for Pastoral Relations be empowered to name people as Pastoral Charge Supervisors when the need arises. These names will then be ratified by the EOORC Pastoral Relations Commission at its next scheduled meeting. CARRIED

MOTION:  ( McIntyre / Harris ) That quorum for any meeting of the EOORC Pastoral Relations Commission be set at four members and must include at least one lay member and one Ministry Personnel.  CARRIED

MOTION: ( Nield / Suddaby ) That a vacancy be declared for a “Minister of Youth and Families” at Parkdale Pastoral Charge. CARRIED

1. Discussion on the following topics:
* Community of Faith, page of motions related to approval of Profile
* Community of Faith, page of motions related to call or appointment

Whit explained that these pages would be circulated to PR Liaisons and used at the appropriate time so that the Regional Council had a record of motions related to Pastoral Relations that are made at congregational meetings.

1. Sacraments Policy: Whit explained that the Regional Council would need to be developing a policy regarding Sacraments and the Laity.
2. A general discussion was held regarding the need for more PR Liaisons (especially in the NW quadrant), and a need for more PC Supervisors in general.
3. List of Current Vacancies: page was discussed, several corrections were made, page will be re-sent to Commission members.
4. Quorum for the PR Commission was set at a minimum of 4 people (at least one Lay and one Ministry Personnel) plus the Regional Minister for Pastoral Relations.
5. More Commission members? It was felt that a few more might be helpful. The issue of more diversity on the Commission was raised.
6. Shepherding Model: whit mentioned that we have two pastoral charges that are functioning according to the Shepherding Model of ministry… strong lay leadership for worship, no incumbent minister, a pastoral charge supervisor, occasional Order of Ministry or DLM pulpit supply for sacraments and special holy days. It was stressed that before a pastoral charge takes on this model of ministry it must create a strong statement of their mission and how they will remain connected to and serving the wider community now that they don’t have personnel costs. Whit is hoping to develop something in writing regarding the Shepherding Model of Ministry.
7. Other business: Whit said that he was willing to create motions needed for each meeting and assist the Chair of the Commission in creating an agenda. A Chair is needed for the Commission… everyone was asked to consider taking on this role. – perhaps a rotating Chair or Co-Chairs? It was also suggested that someone be recruited to join the Commission for the sole purpose of taking minutes. Whit will approach the EOORC Nominating Ctte regarding this.
8. Next meeting: It was suggested that because Mondays are often a day off for Ministry Personnel or a civic holiday that Starting in September the 3rd Tuesday (early afternoon) of each month be set aside for a PR Commission video/tele-conference. For the May and June meetings Whit will send out a Doodle Poll… watch for it in your email Inbox.
9. Closing Prayer: Janet Nield led us in a closing prayer.

Meeting was adjourned at 2:20pm