

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, January 21, 2021 – 9:00 a.m.

Living Mission Statement for the Regional Council

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
 - *Supporting and nurturing Right Relations, Social and Ecological Justice*
 - *Supporting people in all seasons of life*
 - *Supporting and building Communications*

IN ATTENDANCE

Rev. Takouhi Demirdjian-Petro	President
Bronwen Harman	Past-President
Jim Allen	Member
Catherine Ryan	Member
Caroline Ruda	Member (Arrived at 10 a.m.)
Linda Stronski	Member
Rev. Teresa Burnett-Cole	Member
Rev. John Noordhof	Member
Rev. Lynne Gardiner	Member
Rev. Ryan Kim	Member
Anita Jansman	Corresponding Member - Communications and Administration Assistant (Arrived at 10 a.m.)
Joe Smarkala	Corresponding Member (Representing Finance)
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Jane Dawson	Corresponding Member - Minister supporting Communities of Faith, Clusters and Networks
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister
Rev. Rosemary Lambie	Executive Minister, Full Member
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
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9:00 Opening Devotions – Bronwen Harman, read from Joyce Rupp's book *The Star in My Heart*, highlighting a chapter which told of the story of the guiding star that led the magi to the messiah, and read a poem-prayer to Sophia (Wisdom).

Corresponding Member

2021-01-21_001 MOTION (T. Burnett-Cole/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive welcomes Joe Smarkala, replacing Brian Cornelius for the Finance Team. **Carried**

Circle Time of Sharing – All were invited to share.

MINUTES

a) **Minutes of November 26, 2020**

2021-01-21_002 MOTION (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of November 26, 2020 as circulated. **Carried**

b) Minutes of Email Vote December 2, 2020

2021-01-21_003 MOTION (J. Noordhof/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing December 2, 2020 as circulated:

*2020-12-02_001 MOTION (J. Allen/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Maxville Moose Creek United Church to provide 30% of the proceeds of the sale in compliance with the Regional Council Policy, and the remaining 70% as presented in the chart as presented to the meeting of November 26, 2020. **Carried***

Carried

c) Minutes of Email Vote December 4, 2020

2021-01-21_004 MOTION (J. Noordhof/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing December 4, 2020 as circulated:

*2020-12-04_001 MOTION (C. Ryan/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Riverside United Church to transfer title to the Church property at 3191 Riverside Drive to The Trustees of Riverside United Church and to dissolve the corporation known as Riverside Churches of Ottawa Inc." **Carried***

Carried

d) Minutes of Email Vote December 7, 2020

2021-01-21_005 MOTION (L. Gardiner/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing December 7, 2020 as circulated:

*2020-12-07_001 MOTION (T. Burnett-Cole /J. Allen) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Hulbert-Valley United Church to provide 30% of the proceeds of the sale in compliance with the Regional Council Policy, and the remaining 70% as presented to the meeting of November 26, 2020. **CARRIED***

Carried

e) Minutes of Email Vote December 9, 2020

2021-01-21_006 MOTION (T. Burnett-Cole/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing December 9, 2020 as circulated:

*2020-12-09_001 MOTION (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Brinston United Church to provide 30% of the proceeds of the sale in compliance with the Regional Council Policy, and the remaining 70% as presented to the meeting of November 26, 2020. **CARRIED***

Carried

f) Minutes of Email Vote January 18, 2021

2021-01-21_007 MOTION (J. Noordhof/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing January 18, 2021 as circulated:

2021-01-18_001 MOTION (J. Allen/ J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive approves the sale of the Hulbert-Valley United Church, the legal description of which is Pt Centre Commons, Concession 7 between Lot 18 and 19, Matilda as in MA21605, South Dundas, and the

municipal address of which is 11064 Hulbert Road, pursuant to an agreement between the Board of Trustees of Hulbert Valley United Church, as the seller to buyer Michelle Thorman for \$240,000.
CARRIED

Carried

Agenda:

2021-01-21_008 MOTION (L. Stronski/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated. **Carried**

Correspondence

- a) November 20, 2020 Geoff McGuire, Chair, Board of Trustees, St. Paul's–Eastern United Church re permission to negotiate a transfer to United Property Resource Corporation for sale of property (*for action-3b*).
- b) November 22, 2020 Gordon Garlough, New Hope United Church re UCC activities in Canada Food Grains Bank over recent years: where has UCC been investing its resources & with what other denominations have we been partnering (*for information*)
- c) December 7, 2020 Mary Anne Jackson, Treasurer, Seeley's Bay Pastoral Charge re a cheque of \$15,920.65, 10 % of the Net Proceeds of the sale of Lyndhurst United Church for Indigenous Ministry (*for information*)
- d) December 9, 2020 Janice Loshaw, Athens United Church in Russell re a Sacramental privileges for Terrie Chedore DM (*for action-4b*).
- e) January 5, 2021 Stephen Wilson, Iroquois United Church re dispersal plan of final assets of Iroquois United Church (*for action-3c*)
- f) January 7, 2021 Darlene Montgomery-Fawcett re Offer to Purchase for Hulbert-Valley United Church (*action taken in email vote ending January 18, 2021*)
- g) January 9, 2021 Rev. David Sherwin YAYA support team re motions of support (*for action-10 a and b*)
- h) January 13, 2021 (dated December 7, 2020 and sent via Canada Post) UCC Foundation re Seeds of Hope application for the Multifaith Housing Initiative (MHI) for Veterans' House (*for information following receipt of \$50,000 in December 2020*)
- i) January 16, 2021 Erik Matheson, CFO of UCC re outstanding assessments (*for action-2*)

Business

Supporting and enhancing the ministry of Communities of Faith

1. **Governance** – VAM policy will be amended changing the date of processing. The new deadline for submissions is July 1st of a given year.
Community of Faith ANNUAL MEETINGS: A document has been circulated providing the guidelines for rules surrounding annual meetings. Information has been posted on the Regional Council website.
2. **Finance** – Welcome Joe Smarkala for this meeting; see **appendix A** – Joe shared his screen and highlighted various items within the financial report. This report is up to end of September 2020. It wasn't clear if the proposals coming from YAYA later on in the agenda have been included in the budget yet; to be confirmed. Nonetheless, it was clear that there are funds within the budget to support the proposed youth programs.

Discussion: The Finance Committee has been asked to begin 'shoulder tapping' Communities of Faith that are in arrears on their 2020 assessments. Rosemary will send the updated spreadsheet indicating who has not yet paid their assessments to the Finance Committee.

2021-01-21_009 MOTION (J. Allen/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receives the Financial report and budget for information. **Carried**

3. Supporting Communities of Faith

- a) **St. Paul's Richmond United Church:** report from Rev. Brian Copeland PC supervisor, working with Rev. Cindy Casey and JoAnne Fletcher

We have met with the key leadership at St Paul's Richmond on three occasions now and have been both a sounding board for some of their frustrations and have offered advice and good counsel for their many questions. I think it has been helpful to them and has eased their anxiety knowing that we are there to help and assist them through this time of change and uncertainty. We plan to continue to walk with them until there is a sense that they are up and running on their own again.

Whit has been in consultation with their Ministry Vision Team. Rev. Sharon Moon will also be working with St. Paul's Richmond.

- b) **St. Paul's-Eastern United Church**

2021-01-21_010 MOTION (L. Gardiner/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive approves the plan of St. Paul's-Eastern United Church for a mortgage and sale agreement with the United Property Resource Corporation (UPRC) as follows:

(1) to the mortgage of certain Real Property, the legal description of which is LOT 5 AND PART OF LOT 6 ON PLAN 6, SOUTH OF DALY AVENUE BEING PART 1 ON PLAN 4R-17783, OTTAWA. TOGETHER WITH A RIGHT-OFWAY OVER PART 3 ON PLAN 4R-17783 AS IN OC124333, and the municipal address of which is 473 Cumberland Street, Ottawa, Ontario, pursuant to an agreement between the Board of Trustees of SPEUC, a congregation of The United Church of Canada, as mortgagor, and UC DEV CO., as mortgagee, dated the 20th day of November, 2020, and subject to Regional Council approval, the terms of which are as follows:

a mortgage as set out in Section 6.1 of the Agreement of Purchase and Sale between SPEUC and UC DEV CO attached hereto and summarized as follows:

the purpose of the mortgage is to secure any loans from UC DEV CO. to SPEUC that may be required to cover operating deficits incurred by UC DEV CO. in managing the property prior to closing and any additional loans granted to SPEUC to finance its own operations prior to closing; the principal will depend on the amount borrowed or repaid by SPEUC before closing; the loans will bear interest at Prime plus 2% per annum, calculated semi-annually not in advance until repaid; the term is from the date of execution of the Agreement of Purchase and Sale until SPEUC receives payment of the proceeds from UC DEV CO; if closing does not occur, the loan is payable out of the proceeds of any sale or lease by the Trustees of the property or from proceeds of the redevelopment of the property by the congregation; the mortgage is repayable by the Trustees (with accrued interest) in whole or in part at any time or times without notice or bonus;

(2) to the sale of certain Real Property, the legal description of which is LOT 5 AND PART OF LOT 6 ON PLAN 6, SOUTH OF DALY AVENUE BEING PART 1 ON PLAN 4R-17783, OTTAWA. TOGETHER WITH A RIGHT-OFWAY OVER PART 3 ON PLAN 4R-17783 AS IN OC124333, and the municipal address of which is 473 Cumberland Street, Ottawa, Ontario, pursuant to an agreement between the Board of Trustees of SPEUC, a congregation of The United

Church of Canada, as seller, and UC DEV CO., as purchaser, dated the 20th day of November, 2020, and subject to Regional Council approval, the terms of which are as follows:

the sale of the property to UC DEV CO. as set out in the Agreement of Purchase and Sale attached hereto and summarized as follows:

sale price shall be determined by a professional arms' length real property appraisal following execution of the Agreement of Purchase and Sale but will be adjusted according to the sale price subsequently received by UC DEV CO. upon sale to a third-party buyer; deposit of ten dollars payable by UC DEV CO. upon execution of the Agreement of Purchase and Sale with the balance due no later than five years after the originally scheduled closing date; sale price payable to SPEUC may be converted into a limited partnership interest in the entity owning and developing the property after five years if UC DEV CO. is unable to find a third-party buyer; sale conditional on due diligence by UC DEV CO.; closing scheduled for 60 days following waiver of the due diligence condition but may be delayed up to five years by UC DEV CO.

(3) to the following disposition of the proceeds arising from the transaction:

that the proceeds, net of any loans from UC DEV CO. and net of the required 10% contributions required to support Indigenous Ministries, be invested by the Trustees of SPEUC with an allowable draw of up to 4% per year to support operations as needed. **Carried**

c) **Iroquois United Church**

2021-01-21_011 MOTION (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive approves the plan of Iroquois United Church for the proceeds of their sale as follows: to provide 30% of the proceeds of the sale in compliance with the Regional Council Policy, and the remaining 70% as presented in the chart:

I.	United Church of Canada	30%
	a. Mission and Service Fund	10%
	b. E.O.O.R.C	10%
	c. Indigenous Ministries	10%
II.	Congregations of the United Church 35%	
	a. St John's United Cardinal	7%
	b. South Mountain United	7%
	c. Pittston United	7%
	d. St Paul's United Prescott	7%
	e. Johnstown United	7%
III.	Local Charities	35%
	a. Dundas County Hospice	3.5%
	– CRA # 89131 6382 RR001	
	b. Naomi Family Resource Centre	3.5%
	- CRA# 11905 1092 RR0001	
	c. House of Lazarus	7%
	- CRA # 13456 0309 RR0001	
	d. Community Food Share – Morrisburg	7%
	- CRA # 13504 5490 RR0001	
	e. J.W.MacIntosh Community Support Services	7%
	- Pending	
	f. Winchester District Memorial Hospital	7%

- CRA #89282 4368 RR0001

Carried

Discussion: Concerned that what is outlined does not meet the current EOORC policy of funds going to UCC ministries (EOORC governance document: 70% be directed for purposes within The United Church of Canada), nor does it meet the standard of a pastoral charge showing a history of financial support. There needs to be clarity regarding "Volunteering" as demonstrating a pattern of the CoF's previous financial support. The concern is meeting CRA standards.

A more detailed policy will be drafted in the future (in particular section F on page 56 of the RC *Governance Handbook*) to reflect the *Manual G.1.5.4*, and take into consideration the recommendation provided by Cynthia Gunn, legal council for The United Church of Canada.

Finance Team will provide recommendations for how to update (make more precise) the Policy Regarding Proceeds from the Sale of Property (p. 56 of *Governance Handbook*).

- d) **Opening churches** following UCC, provincial and local guidelines: There are some guidelines being circulated by the Province, but all are still encouraged to consult with their local Health Units. Currently, Health Units are issuing a stay at home ordinance.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith

4. Pastoral Relations

See **appendix B**

- a) **2021-01-21_012 MOTION** (B. Harman/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meeting of December 8, 2020 for information. **Carried with request for correction.**

A correction was requested for the Pastoral Relations Commission Minutes:

4) EOORC Sacraments Policy

This policy was passed on June 11, 2020 and included in the Policy Handbook that was circulated and accepted at the last General Meeting of EOORC on Oct. 16/17, 2020.

The Executive would like the PR Commission to be familiar with this policy. They are open to comments/suggestions for change but, for now, this is the policy of this Region.

The policy was not accepted at the last General Meeting. The motion was as follows:

2020-10-16-17_132 MOTION (R. Hollingsworth /W. Harris) that the Eastern Ontario Outaouais Regional Council postpone the discussion and decision of the motion "that the Eastern Ontario Outaouais Regional Council adopt the License to Administer the Sacraments Policy as circulated" to next full meeting. **Carried**

Discussion: Communities of Faith are being encouraged to share ministries instead of looking for part-time/quarter-time ministers. Currently there is a reluctance to share. There needs to be relationship building between churches before expecting shared ministries.

- b) **Athens United Church**

2021-01-21_013 MOTION (L. Gardiner/T. Burnett-Cole) that having receive a request from the Athens Pastoral Charge, Athens, Ontario, in accordance with Section I 2.4.2 and 2.4.3.(a) of The

United Church of Canada Manual (2019), the Eastern Ontario Outaouais Regional Council Executive concurs with the request that Terrie Chedore, D.M. be licenced to administer the Sacraments for the duration of her ministry with Athens United Church effective January 4, 2021. **Carried**

5. **Licensed Lay Worship Leaders** – An updated list has been created of LLWL and can be obtained through Anita Jansman.

Supporting and nurturing Right Relations, Social and Ecological Justice

6. **Clusters and Networks** – See **appendix C**; Jane Dawson highlighted items in her report. There has been continued thrust for finding ways of connecting groups with similar interests throughout the Regional Council and The United Church of Canada as a whole. There is also a priority to begin facilitating sharing stories and resource building.

Supporting people in all seasons of life

7. **Vision and Transformation** – Jim Allen compared proposals coming from smaller church and larger churches; less applications are coming from smaller churches and this is something that could be studied in further depth. Workshops are being prepared in order to inform on grant application projects (February 2021). It was noted that contributions going out are less than what is budgeted. March 30th is the deadline for submission of applications.

Supporting and Building Communications

8. **Communications** – See **appendix D**; Anita Jansman highlighted items in her report. Anita will share the results from her survey regarding efficacy of Communications.
9. **Nominations** – There are some vacancies needing to be filled (Executive, Affirming, GC 44 Commissioners). Bronwen Harman and Karen McLean will provide a list and prepare a communication for Anita. Dana Ducette will discuss with Bronwen how YAYA can become involved in various teams.
10. YAYA – See **appendix E**; Dana Ducette highlighted various items in her report.

Proposal to offer online confirmation classes, see **appendix F**

- a) **2021-01-21_014 MOTION** (T. Burnett-Cole/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive approves the Initiative of the YAYA Leadership Team to offer On Line Confirmation classes facilitated by the GO project and agrees to support financially from the YAYA budget. **Carried**

Discussion: These funds are to be disbursed from the YAYA budget line.

Proposal to contract a coordinator for online Sunday school program, see **appendix G**

- b) **2021-01-21_015 MOTION** (C. Ryan/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive approves the Initiative of the YAYA Leadership Team to contract a coordinator for on line Sunday School programs at a total cost of \$2,757.00. **Carried**

Discussion: These funds are to be disbursed from the YAYA budget line.

11. **Regional Council** Meeting; see **appendix H** – Town Hall on Saturday February 27

12. **New Business**

Regarding correspondence *November 22, 2020 Gordon Garlough, re UCC activities in Canada Food Grains Bank over recent years*: Rev. John Noordhof and Bronwen Harman have offered to work with Rosemary to formulate a response.

Opening worship for next meeting – Jim Allen

Motion to adjourn

2021-01-21_016 MOTION (T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 11:23 a.m. **Carried**

Closing Prayer – Takouhi shared a Korean Prayer “Gives us hope” from book Seeing Christ in Others (United Church Publishing).

Next meeting date Saturday, February 27, 2021 **RC** Town Hall 9:00 – noon on zoom
 Thursday, March 11, 2021 9:00 – noon on zoom
 Thursday, April 8, 2021 9:00 – noon on zoom
 *Fri., May 7, 2:00-5:00 & Sat., May 8, 2021 **RC** 9:00 – 12 on zoom TBD!!*
 Thursday, June 10, 2021 9:00 – noon on zoom

Rev. Takouhi Demirdjian-Petro,
President

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	Financial Report Budget	Pages 9-12
Appendix B	A meeting of the Pastoral Relations Commission - Tuesday, December 8, 2020 at 1:00 p.m.	Pages 13-15
Appendix C	Report from Minister Supporting Communities of Faith, Cluster and Networks	Page 16
Appendix D	Communications Report	Page 17
Appendix E	YAYA Report	Pages 18-19
Appendix F	Proposal by the YAYA Leadership Team to offer On Line Confirmation classes facilitated by the GO project	Page 20
Appendix G	Proposal by the YAYA Leadership Team to conduct Regional Sunday School Pilot Program	Page 21
Appendix H	Minutes of Planning Leadership Team for February 27 th Educational Event	Page 22-23

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report to Sep 30

Income	Governance				Mission & Ministry				Total			
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Grant - Assessments	325,000	325,000	325,000	0	0	0	0	0	0	325,000	325,000	325,000
Grant - Assessment (Executive Minister/Assistant	33,500	33,500	33,500	0	0	0	0	0	0	33,500	33,500	33,500
Grant - Mission & Service Fund	0	0	0	289,000	289,000	289,000	289,000	289,000	289,000	289,000	289,000	289,000
Grant - Special Funding	2,500	0	0	0	0	0	0	0	0	2,500	0	0
Donated Expenses	126	0	0	0	0	0	0	0	0	126	0	0
Interest & Mckendry Fund	1,720	1,683	1,500	0	0	0	0	0	0	1,720	1,683	1,500
Mission & Service Fund Donations	0	0	0	1,302	0	0	0	0	0	1,302	0	0
Student Fund - Donation	20	0	0	0	0	0	0	0	0	20	0	0
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	19,000	20,400	20,400	20,400	20,400	20,400	19,000	20,400	20,400
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	10,400	6,800	20,400	20,400	20,400	20,400	10,400	6,800	20,400
Transfer EOOORC Fund	6,720	18,000	18,000	10,080	18,000	18,000	18,000	18,000	18,000	16,800	36,000	36,000
Transfer Mission Strategy/Grants	0	0	0	29,500	24,000	70,000	70,000	70,000	70,000	29,500	24,000	70,000
Youth Programming Revenue	0	0	0	1,705	815	0	0	0	0	1,705	0	0
Total Income	369,586	378,183	378,000	360,988	359,015	417,800	417,800	417,800	417,800	730,574	736,383	795,800

Expenses (net of Recoveries)	Governance				Mission & Ministry				Total			
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Clusters, Leadership Teams, Networks (Schedule 1)	3,889	546	8,000	4,548	0	12,000	12,000	0	0	8,437	546	20,000
Candidate for Ministry Grants	2,700	0	2,700	0	0	0	0	0	0	2,700	0	2,700
Congregational Reviews & Support	0	12,483	10,000	0	0	0	0	0	0	0	12,483	10,000
Finance and Archives (Schedule 2)	20,796	21,920	30,620	0	0	0	0	0	0	20,796	21,920	30,620
Mission & Service Fund Donations	0	0	0	1,302	0	0	0	0	0	1,302	0	0
Mission Strategy Grants	0	0	0	29,500	24,000	70,000	70,000	70,000	70,000	29,500	24,000	70,000
Mission Support Grants (Schedule 3)	0	0	0	143,655	136,100	145,000	145,000	145,000	145,000	143,655	136,100	145,000
Office Costs (Schedule 4)	10,441	10,286	16,575	305	849	500	500	500	500	10,746	11,135	17,075
Partnership Ministries (Schedule 5)	0	2,500	2,500	2,600	3,850	5,850	5,850	5,850	5,850	2,600	6,350	8,350
Personnel (Schedule 6)	213,430	212,902	223,500	128,630	129,451	135,600	135,600	135,600	135,600	342,060	342,354	359,100
Regional Meetings (Schedule 7)	41,041	7,957	66,000	0	0	0	0	0	0	41,041	7,957	66,000
Technology and Communications (Schedule 8)	7,727	6,840	9,500	0	0	0	0	0	0	7,727	6,840	9,500
Youth Grants	0	0	0	10,400	6,800	20,400	20,400	20,400	20,400	10,400	6,800	20,400
Youth Programming (Schedule 9)	0	0	0	12,539	7,862	16,000	16,000	16,000	16,000	12,539	7,862	16,000
Total Expenses	300,023	275,435	369,395	333,480	308,912	405,350	405,350	405,350	405,350	633,502	584,347	774,745
Net Income (deficit) from general operations	69,563	102,749	8,605	27,508	50,103	12,450	12,450	12,450	12,450	97,071	152,037	21,055

Appendix A

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report, September 30

Schedule 1 - Clusters, Leadership Teams, Networks

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Camping Leadership Team	0	0	0	89	0	0	400	0	400
Chaplaincy Leadership Team	0	0	0	42	0	0	1,000	0	1,000
Contingency (allocations yet to be determined)	0	0	3,100	0	0	5,100	0	0	8,200
Finance Leadership Team	377	0	500	0	0	0	377	0	500
Justice, Global, and Ecumenical Relations	0	0	0	4,417	0	5,000	4,417	0	5,000
Lay Worship Leaders	886	0	3,000	0	0	0	886	0	3,000
Ministry Personnel Events	2,500	350	1,000	0	0	0	2,500	350	1,000
Pastoral Relations Leadership Team	126	196	400	0	0	0	126	196	400
Right Relations	0	0	0	0	0	500	0	0	500
Total	3,889	546	8,000	4,548	0	12,000	8,437	546	20,000

Schedule 2 - Finance and Archives

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Archives Honourarium	7,332	8,008	10,000	0	0	0	7,332	8,008	10,000
Archives Office and Travel Expenses	245	0	600	0	0	0	245	0	600
Archives Ontario Archives	5,752	6,046	11,000	0	0	0	5,752	6,046	11,000
Bank and Review Costs	504	170	1,500	0	0	0	504	170	1,500
Incorporated Ministries	500	500	750	0	0	0	500	500	750
Insurance	0	732	50	0	0	0	0	732	50
Treasurer Honourarium	6,000	6,120	6,120	0	0	0	6,000	6,120	6,120
Treasurer Office Expense	462	345	600	0	0	0	462	345	600
Total	20,796	21,920	30,620	0	0	0	20,796	21,920	30,620

Schedule 3 - Mission Support Grants

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Algonquin Chaplaincy	0	0	0	5,550	5,550	5,550	5,550	5,550	5,550
Alwyn Community of Faith	0	0	0	5,700	4,080	4,080	5,700	4,080	4,080
Camp Lau-ren	0	0	0	15,920	20,000	20,000	15,920	20,000	20,000
Carlington Chaplaincy	0	0	0	6,360	7,000	7,000	6,360	7,000	7,000
Centre 507	0	0	0	27,875	30,670	30,670	27,875	30,670	30,670
Contingency	0	0	0	25,000	0	8,900	25,000	0	8,900
Golden Lake Camp	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000
House of Lazarus	0	0	0	33,000	36,300	36,300	33,000	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	2,250	2,500	2,500	2,250	2,500	2,500
Rideau Hill Camp	0	0	0	7,000	15,000	15,000	7,000	15,000	15,000

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report, September 30

	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Total	0	0	0	143,655	136,100	145,000	143,655	136,100	145,000			
Schedule 4 - Office Costs												
Governance												
Carleton Place	0	0	1,500	0	0	0	0	0	0	0	0	1,500
Photocopier	35	0	250	0	0	0	0	0	0	35	0	250
Postage	4,800	4,800	4,800	0	0	0	4,800	4,800	4,800	4,800	4,800	4,800
Rent	520	339	1,500	0	0	0	520	339	1,500	520	339	1,500
Supplies	127	342	500	305	849	500	432	1,191	1,000	1,191	1,000	1,000
Home Offices	456	124	500	0	0	0	456	124	500	456	124	500
Sundry (Transitional Costs)												
Summerlea (16.6% of costs)	75	64	175	0	0	0	75	64	175	75	64	175
Elevator	240	230	425	0	0	0	240	230	425	240	230	425
Hydro	71	39	150	0	0	0	71	39	150	71	39	150
Internet	0	0	350	0	0	0	0	0	350	0	0	350
Photocopier	0	0	500	0	0	0	0	0	500	0	0	500
Postage	3,978	4,206	4,000	0	0	0	3,978	4,206	4,000	3,978	4,206	4,000
Rent	141	143	1,500	0	0	0	141	143	1,500	141	143	1,500
Supplies	0	0	425	0	0	0	0	0	425	0	0	425
Telephone	10,440	10,286	16,575	305	849	500	10,745	11,135	17,075	10,440	10,286	17,075
Total	10,440	10,286	16,575	305	849	500	10,745	11,135	17,075			
Schedule 5 - Partnerships												
Governance												
Affirm United	0	0	0	0	0	1,000	0	0	0	0	0	1,000
Christian Council of Capital Region	0	0	0	250	250	250	250	250	250	250	250	250
Grand River Book Stores	0	2,500	2,500	0	2,500	2,500	0	5,000	5,000	0	5,000	5,000
Multi Faith Housing Initiative	0	0	0	100	100	100	100	100	100	100	100	100
Spiritual Care in Secondary Schools	0	0	0	750	1,000	500	750	1,000	500	750	1,000	500
Social Justice Network in Ontario	0	0	0	1,500	0	1,500	1,500	0	1,500	1,500	0	1,500
Total	0	2,500	2,500	2,600	3,850	5,850	2,600	6,350	8,350			
Schedule 6 - Personnel												
Governance												
Benefits (United Church & Government)	27,555	29,296	29,000	19,484	20,899	20,500	0	50,195	49,500	27,555	29,296	29,000
Continuing Education	373	131	4,000	1,080	184	2,100	0	315	6,100	373	131	4,000
Executive Minister/Assistant (16.6%)	34,896	38,263	33,500	0	0	0	0	38,263	33,500	34,896	38,263	33,500
Meetings/Hospitality	3,196	965	5,000	902	22	1,500	0	987	6,500	3,196	965	5,000
Salaries	137,301	141,460	141,000	101,709	106,387	104,000	0	247,847	245,000	137,301	141,460	141,000

Telephones	1,513	1,596	2,000	1,491	1,274	2,500	0	2,869	4,500
Travel	8,597	1,191	9,000	3,964	685	5,000	0	1,876	14,000
Total	213,430	212,902	223,500	128,630	129,451	135,600	0	342,353	359,100

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report, September 30

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Schedule 7 - Regional Meetings									
Executive Meetings	2,298	0	3,000	0	0	0	2,298	0	3,000
Regional Meeting - February	270	5,576	7,500	0	0	0	270	5,576	7,500
Regional Meeting - May	31,805	1,472	45,000	0	0	0	31,805	1,472	45,000
Regional Meeting - October	5,282	859	7,500	0	0	0	5,282	859	7,500
Planning Committee	739	50	2,000	0	0	0	739	50	2,000
Staff Retreat	646	0	1,000	0	0	0	646	0	1,000
Total	41,041	7,957	66,000	0	0	0	41,041	7,957	66,000

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Schedule 8 - Technology and Communications									
IT Support GCO	4,719	4,579	5,000	0	0	0	4,719	4,579	5,000
Tele-Conferencing/Annual Contracts	327	408	1,000	0	0	0	327	408	1,000
Website	2,681	1,853	3,500	0	0	0	2,681	1,853	3,500
Total	7,727	6,840	9,500	0	0	0	7,727	6,840	9,500

	Governance			Mission & Ministry			Total		
	2019 Actual	2019 Budget	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2019 Budget	2020 Budget
Schedule 9 - Youth Programming									
Camp Awesome	0	0	0	7,361	3,139	2,500	7,361	3,139	2,500
Events	0	0	0	4,161	3,441	12,000	4,161	3,441	12,000
Supplies	0	0	0	1,018	1,281	1,500	1,018	1,281	1,500
Total	0	0	0	12,539	7,861	16,000	12,539	7,861	16,000

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	James Bailie	McKendry	Miss. Strat.	Scrivens	Total
Opening Equity (market Value)	813,455	593,269	100,000	1,750,839	430,406	3,687,969
Deposits (Transfers from Conference/Presbytery)	73,142			182,306		73,142
Deposits (Sales from Properties)	(18,000)			(24,000)	(2,000)	(18,000)
Transfer to Governance				(6,800)		(6,800)
Transfer for Grants				(11,220)	(9,180)	(32,800)
Transfer to Mission and Ministry						(38,400)

Appendix B

A meeting of the Pastoral Relations Commission
Tuesday, December 8, 2020 at 1:00 p.m.**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Erin McIntyre (at 1:16), Karen McLean (Scribe), Janet Nield, Linda Suddaby, Whit Strong (11)

REGRETS: None

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:09 p.m. and welcomed us all to this Zoom call.

QUICK CHECK-IN:

Members checked in with personal updates since the last meeting.

ACCEPTANCE OF MINUTES OF November 10, 2020

The scribe noted two errors:

- p. 19/20-48. A corrected salary was submitted from Manotick P.C. The new figure is \$13,385.80.

- p. 19/20-49. Arnprior Pastoral Charge is posting for a Congregational Minister *not* a Congregational Designated Minister.

Motion 20/21-01 (I. Bromley/ J. Allen) “that the minutes of the EOORC PR Commission for November 10, 2020 be approved as amended.” **CARRIED**

RESTORATIVE CARE:**For Information**

Almost all ministry personnel on Restorative Care have returned to work either completely or on a graduated return basis. Deborah Roi (OM) – Carp-Dunrobin PC remains on the list effective August 7, 2020; Susan DeHaan (OM) Chalk river PC began a graduated return to work on Nov. 10, 2020.

LONG TERM DISABILITY:

William Checkley (Candidate) and Stephanie bates (OM) remain on LTD.

SABBATICALS:**Kitchissippi P.C. – Jennifer Leslie (OM)**

Motion 20/21-02 (E. McIntyre/E. Gratton) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Jennifer Leslie (OM) (Kitchissippi P.C.) beginning May 2021.” **CARRIED**

CHANGE IN PASTORAL RELATIONSHIPS: None**CALLS/APPOINTMENTS:****Athens P.C. – Terrie Chedore (DM)**

Motion 20/21-03 (C. Hoy/I. Bromley) “that the EOORC PR Commission approves the call of the Rev. Terrie Chedore (DM) to the Athens Pastoral Charge, 32 hours per week, with a total annual remuneration of forty-three thousand four hundred and thirty-three dollars and sixty cents (\$43,433.60), effective January 4, 2021.”

CARRIED

Rideau Park P.C. – Georgina Fitzgerald (OM-R)

Motion 20/21-04 (S. MacDonald/C. Hoy) “that the EOORC PR Commission approves the appointment

of the Rev. Georgina Fitzgerald (OM-R) to the Rideau Park Pastoral Charge 10 hours per week as Pastoral Care

Minister at a total annual remuneration of twenty thousand five hundred forty-seven dollars and fifty cents (\$20,547.50), effective January 1, 2021 to June 30, 2021.” **CARRIED**

Glebe St. James P.C. – Claire Savage (C)

Motion 20/21-05 (J. Nield/L. Suddaby) “that the EOORC PR Commission approves the appointment of Claire Savage (C) to the Glebe St. James Pastoral Charge 14 hours/week as Outreach Minister with a total remuneration of twenty thousand five hundred and seventy-eight dollars and fifty-five cents (\$20,578.55) effective September 1, 2020 to September 30, 2021.” **CARRIED**

Perth: St. Paul’s P.C. – Arlyce Schiebout (OM-R)

Motion 20/21-06 (I. Bromley/C. Hoy) “that the EOORC PR Commission approves the change in the appointment of the Rev. Arlyce Schiebout (OM-R) to the Perth: St. Paul’s Pastoral Charge from 40 to 30 hours/week with a total remuneration of fifty-three thousand seven hundred and eighty-seven dollars and sixty-five cents (\$53,787.65) effective January 1, 2021 to December 31, 2021.” **CARRIED**

St. Paul’s-Eastern P.C. – Boyd Drake (OM-R)

Motion 20/21-07 (J. Nield/ J. Allen) “that the EOORC PR Commission approves the appointment of the Rev. Boyd Drake (OM-R) to the St. Paul’s-Eastern Pastoral Charge 20 hours/week with a total remuneration of thirty-eight thousand nine hundred and seventy-four dollars and seventy-five cents (\$38,974.75), effective January 1, 2021 to June 30, 2021.” **CARRIED**

LIAISONS and PASTORAL CHARGE SUPERVISORS:

Pakenham PC – Ed Gratton (Liaison)

Motion 20/21-08 (E. McIntyre/C. Hoy) “that the EOORC PR Commission, names Ed Gratton as Liaison to the Pakenham Pastoral Charge only via Zoom effective December 8, 2020.” **CARRIED**

COVENANTING SERVICES:

Whit reported that all Covenanting services scheduled in 2020 have been put on hold until churches are able to do something in person. The question was asked if churches are required to hold a Covenanting service after many, many months. It is not absolutely clear but it is probably not necessary in the present circumstances.

REALIGNMENT AND DISBANDING

For Information

- Iroquois-Matilda P.C. disbanded November 30, 2020
- Iroquois P.C., Brinston P.C. and Hulbert-Valley P.C. created December 1, 2020
- Brinston P.C. disbanding December 31, 2020
- Hulbert-Valley P.C. disbanding December 31, 2020
- Iroquois P.C. remaining for now; have voted to disband April 4, 2021
- Maxville-Moose Creek P.C. disbanding December 31, 2020

OTHER BUSINESS:

1) Church Openings (for information)

The Rural United Ministry Co-operative opened its doors for Thanksgiving services but immediately decided to close again until at least the end of January 2021. Concerns were expressed for Rev. Melanie who goes into six different churches. This is a lot of exposure for one person.

2) Rural Pastoral Charge Supervisor (PCS)

Janet reported there will be no further conversations for a while.

3) Travel/Con Ed Policy

EOORC Executive passed the following motion – this policy should be brought to the attention of all Communities of Faith as they develop their ChurchHub Profiles for the purpose of filling a vacancy.

“That for new calls and appointments, allowances for Continuing Education and travel be reimbursed based on submission of receipts (Con Ed) and travel log (Travel) rather than a set amount being on a recurring monthly basis.”

4) EOORC Sacraments Policy

This policy was passed on June 11, 2020 and included in the Policy Handbook that was circulated and accepted at the last General Meeting of EOORC on Oct. 16/17, 2020.

The Executive would like the PR Commission to be familiar with this policy. They are open to comments/suggestions for change but, for now, this is the policy of this Region.

5) Temporary Suspension of *The Manual B.5.1* (for information)

GS 81 Extension of Temporary Amendment of Bylaws
re: Pastoral Relations; Temporary Amendment
re: Congregational Annual Meeting

That the Sub-Executive of the General Council:

- a) extend the temporary amendments to pastoral relations policies that were originally adopted in April, 2020;
- b) temporarily suspend the requirement in section B.5.1 of The Manual for congregations or pastoral charges to hold an annual meeting; and
- c) temporarily amend the responsibility of the congregation or pastoral charge to make a decision on their annual draft budget by allowing the governing body of the congregation or pastoral charge to fulfil this responsibility where necessary, and permitted by the regional council.

with each of the foregoing to be in effect until June 30, 2021, subject to earlier cancellation or further extension by decision of the Executive or Sub-Executive of the General Council.

LAST WORDS:

- Whit will be off from December 17 – January 4.

NEXT MEETING: Next meeting January 12, 2021 1:00 – 3:00 p.m. via Zoom.

CLOSING: Ed offered our closing prayer today. The business of the Commission being completed, Chair Wayne thanked everyone for attending, wished everyone a Happy Holiday in whatever form that may take, encouraged us to stay safe and declared the meeting closed at 2:35 p.m.

Appendix C

Eastern Ontario Outaouais Regional Council
Support for Communities of Faith, Cluster and Networks
January 2021 Report

It has been two years since the creation of the position of Minister Supporting Communities of Faith, Clusters and Networks for the Eastern Ontario Outaouais Regional Council in response to the national restructuring of the United Church in January 2019.

Having served in this position since its inception, my overarching priority at the outset of 2021 is to prepare a summary review of the work carried out in this position over the past two years. The goal of this review is to look back on the intentions for this position set out in the job description, describe some of the key activities and outcomes that have been put in place, identify key accomplishments and limitations, explore the impact of COVID-19 on the nature of the work since March 2020, and – as the principal intended outcome of this review – outline a number of key priorities and objectives for the future. This review will be carried out through a review of documents that have been gathered and prepared in the course of this work as well as conversations with a number of individuals who are in a position to share their perspectives on both the work that has been carried out and what they see as areas of future need. My goal is to have this review completed by February 15, 2021.

Alongside this work, many of the network and cluster initiatives outlined in the November 2020 report are ongoing, with primary emphasis on: Sharing ideas for collaborative ministry (during COVID and beyond); developing an online Indigenous Speaker Series; offering an online grant-writing workshop through the Vision and Transformation Leadership Team (date TBA); identifying regional council members interested in taking part in a national network focused on education/advocacy regarding Guaranteed Liveable Income; widening regional connections in the areas of refugee sponsorship and affordable housing; and liaising with the tri-councils of southern Ontario (Antler River, Western Ontario Waterways, and Horseshoe Falls) in developing cross-regional opportunities to learn about and support the work of the United Network for Justice and Peace in Palestine and Israel (UNJPPI).

In addition to these ongoing initiatives, two further network areas are also in development:

For the Love of Creation – a KAIROS initiative for climate justice, inviting Canadian faith communities and faith-based organizations to come together under a unified banner to mobilize education, reflection, action and advocacy for climate justice in the hopes of making a meaningful contribution in the next decade towards a sustainable future for all life on the planet (<https://fortheLoveofCreation.ca/>)

Intercultural Ministries Network – building wider regional connections with the five regions of the Western Intercultural Ministries Network to promote cross-Canada gatherings of people living out the United Church's intercultural vision.

Jane Dawson
Minister Supporting Communities of Faith, Clusters and Networks
January, 2021

Appendix D

Communications Report
To EOORC Executive
January 21, 2021

The Communications Leadership Team has not met since November, and as a result this is a short report.

The Communications Survey was completed on Friday, January 15. I will compile the results from this survey and report the results first, to the Communications Leadership Team and then to the EOORC Executive.

The EOORC Newsletter continues to be published every two weeks, and the EOORC webpage is updated on a regular basis. Plans are underway to begin the registration for the 2021 Winter Meeting, which will be held on Saturday, February 27, 2021.

The Communications Leadership Team will meet in February.

Appendix E

Eastern Ontario Outaouais Regional Council 12, United Church of Canada
Ministry for Youth and Young Adults (YAYA) - Executive Report
January, 2021

*Regional Update***Camping Ministries – URGENT SUPPORT/PRAYER NEEDED**

The Camping Ministries of EOORC have been valiantly working to maintain their properties, staff and camper connections through 2020. As we move into this year the question of whether there will be a 2021 camping season is still perilously in the balance for ALL of our Regions camps. Many are facing denial of revenue claims by their insurance companies as well as an increase in premiums due to COVID-19. The UCC is working to support Camping Ministries and is aware of the situations with their insurance providers. An example of this situation is as follows:

“...reasons given we didn't qualify for 'The Infectious Disease Endorsement' because there was no outbreak within 25km of the camp (untrue) and then the other area we applied under was lost of revenue due to Civic Action...” They were told not to expect any change in their favour as the Civic Action only referred to damage from another property due to fire for example.

Camping ministries are under threat of disappearing from our landscape and while funding is always a help, I urge you to send prayers, build connection through reaching out to their directors and if possible provide support through your time and energies. There are few places that faith formation is more evident than during a week in a cabin with other kids. Surrounded by God's forests and fields the world opens and the voice of the Holy Spirit echo all around you.

[Camp Lau-Ren](#)

[Golden Lake Camp](#)

[Rideau Hill Camp](#)

[Camp Awesome \(Day Camp\)](#)

YAYA Advisory Group (YAG)

The YAYA Advisory Group (YAG) met Jan. 11th over Zoom to plan Worshiplude 2021. The purpose of YAG is to bring together EOOR YAYA to help guide and plan EOORC events and programs (Zoom) for the Region. YAG is open to anyone aged 10-35 and meets for 1-1.5 hour(s) once per month.

Zoom Link: <https://us02web.zoom.us/j/86096890171>

DRIVE THRU ADVENT Worship Service

Drive Thru Advent was a 4-part worship service created and led by the YAYA Advisory Group (YAG). This 30-minute worship service began Sunday Nov. 29th (Dec. 6, 13 & 20) from 1:00-1:30pm. This new take on the Advent journey included music, dancing and messengers of Hope, Peace, Love and Joy.

YAYA Zoom Check-In

The YAYA Zoom Check-In continues every Thursday from 5pm-6pm EST along with Shanna Bernier for youth and young adults to gather. Within this community space youth and young adults experience worship, prayer, guests and laughter. All Youth and Young Adults and leaders are welcome to join us. <https://zoom.us/meeting/84246314797?occurrence=158991480000>

Worshiplude 2021 Pajama-Rama Party – Saturday, February 13th

Worshiplude 2021 is being reimagined into an online pajama party. Complete with games, musical performances and special guests. Join us from home as we virtually gather to celebrate winter and our faith. More info to follow.

*Campus Ministry***Pause Table (Dec. & April)**

The Pause Table events at Carleton University for 2020/2021 are cancelled. The Open Table Committee who oversees Pause Table is looking into opportunities for the Congregational Partners to help students. One area of support is through the Carleton University Food Cupboard. This register food bank offers support to students who reside both on and off campus and is requesting support through:

- 1) An Emergency Fund for students - We are hoping to create an emergency fund for Carleton students because we recognize that they may be facing unique challenges at this time and may greatly benefit from the extra support. We can set up a meeting to talk about how this would be implemented if you are interested in this option.
- 2) Gift cards for students to purchase foods at ethnic grocery stores - We would like to give students the opportunity to purchase the foods that they are familiar with eating and have knowledge of how to prepare it, such as culturally specific food. We want to work towards creating more inclusive services for students.
- 3) Monetary donations for Special Holiday Hampers - We are planning on expanding our regular hampers during Thanksgiving and Christmas to include holiday-themed items for students. Our regular hampers contain basic everyday items, but we would like to make the holidays a little more special by including items such as ingredients for pumpkin pie, holiday candy, etc.

Open Table (December & April)

The Open Table Committee is currently looking to hire a Coordinator and as such has had to put a hold on offering online cooking classes and distributing ingredient kits for January. In December there was a Cookie Making (Zoom) session with 35 cookie kits having been given out to students. This program was well received.

Spiritual Care in the Secondary Schools (SCSS)

The Spiritual Care in Secondary Schools Committee has hired Ms. Breanna Pizzuto as the Coordinator to work with the Ottawa Carleton District School Board. This position is responsible for coordinating the multi-faith Spiritual Care volunteers in public schools. These volunteers provide spiritual care to students, teachers and administration staff. Due to volunteer restrictions in schools, SCSS sessions will be moved to Google Meets. Please contact me if you are interested in learning more about this program.

New Initiatives

Regional Sunday School Support: TBC

Regional Confirmation Classes with the GO Project: TBC

Respectfully Submitted by Dana Ducette, January 20, 2021

dducette@united-church.ca - mobile: 613-608-8411

Appendix F

Proposal – EOORC Online Confirmation Course
January 15, 2021**Program Background:**

The GO Project has created an online Confirmation Course to run in 2021. Last fall, Tiina Cote initiated a discussion with Alana Martin of the GO Project about offering this program in our area, and Dana has continued the conversation. The result is the following proposal for an EOORC Online Confirmation Course that would be a partnership between the EOORC and the GO Project. Thank you Dana and Tiina, for bringing the conversation to this point.

Program Outline:

- GO project will host seven 90 minute sessions the third Sunday of Feb – May and Sept – Nov. from 6:30pm-8:00pm.
- Each Confirmand (between the age of 13-16 y.o.) will require the support of their minister/congregation and be provided with a suitable mentor.
- Between June – August Confirmands will participate in reflection exercises and “meet”(online, phone calls, texting etc.) with mentors.
- EOORC will provide one co-host for each sessions to cover duty of care and have a Regional voice participating. Ideally this will be ministers of participating congregations or another.
- The GO Project will provide all program materials and customize any items we may require.
- We will offer 15 spots.
- The total cost of the project will be \$2,500. This includes all materials and time from GO Project (Alana Martin).
- The cost per Confirmand is \$166.66. (this works out to 10.5 program hours at a cost of \$15.87 per/hr).
- Churches/Communities of Faith of the Confirmand will be asked to support this by contributing \$50-\$75 per participant. The remainder of the cost (\$1,750) will be paid out of the EOORC YAYA program funds.
 - (15 x \$50 = \$750 from Communities of Faith) (\$2500 - \$750 = **\$1,750 from EOORC YAYA**)
- Equity review: This program will also be offered offline (if required) for those who are unable to access WIFI etc.

EOORC Commitments:

1. EOORC will advertise the program and recruit participants and online co-hosts.
2. EOORC will cover the cost of the program over and above the contributions of the participating Communities of Faith.
3. EOORC YAYA Minister will provide oversight of and assistance to the program, participating Communities of Faith and Confirmands, and will act as the Regional Council liaison with the GO Project.

Appendix G

Proposal – Regional Sunday School Pilot Program
January 15, 2021**Introduction:**

Sunday Schools within our Region are not opening to in-person activities in the foreseeable future. While some congregations are hosting Facebook live sessions for children, many are not. This change in church life has effected not only the children who attend Sunday School but the Youth and Young Adults who would be participating as leaders. In effort to address this challenge I propose EOORC look to create and host Sunday School for all churches and communities of faith within our region through a social media platform.

Facebook Live Proposal:

Hire a Regional Sunday School Coordinator to create and host Sunday School for children (ages 4-9) once a week over Facebook live (EOOR YAYA acct) for EOORC. This role would encompass creating and writing content and hosting duties.

Position Description:

Title: EOORC Sunday School Coordinator

Remuneration: Honourarium \$15/hour for 6 months = \$2,340.00

Hours per week: 8hrs (Jan – March/April*), 5hrs (April – June)

Tasks:

- Prepare and film a weekly Sunday school lesson for EOORC
- Recruit EOORC YAYA to participate in Sunday School lessons.
- Connect with EOORC Congregations and Communities of Faith about Sunday School
 - o Specifically what churches are doing for Sunday School
- Compile and post a list of all EOORC Congregations & Communities of Faith offering online Sunday School on EOORC Website
- Promote EOORC online Sunday School Programs throughout EOORC
- Report to YAYA supporting Minister and YAYA Leadership Team

Budget:

Item	Costs	Total
Coordinator Honourarium	\$15/hr (20 hrs per month for 6 months, Jan. to June)	\$1,800.00
Extra 'start-up' hours	\$15/hr (12 hrs per month for 3 months, Jan. to Apr.)	\$540.00
Employer Contributions	\$117.00 approx.	\$117.00
Sunday School Curriculum	\$300.00	\$300.00
	TOTAL	\$2,757.00

*depends upon Coordinator start date.

Appendix H

EOORC
Agenda for Planning Leadership Team for February 27, 2021
Minutes January 15, 2021

In attendance: Karen McLean, Dana Ducette, Takouhi, Joel Miller, David Patterson, Whit Strong, Lynne Gardiner, Carolyn Ruda, Bronwen Harman, Rosemary Lambie, Kimberly Allen-McGill, Anita Jansman

Regrets: Teresa Burnett-Cole, Wayne Harris, Jane Dawson, Gary McKay

1. Check-in and Opening prayer – Takouhi
2. Approval of the agenda – Lynne Gardiner/Bronwen Harman
Date of the virtual gathering: **February 27, 2021**. (Worshiplude is February 13, 2021)
3. Theme for the day
 - a. This will be more of an educational/sharing day rather than a business meeting.
 - b. Dana Ducette – Presentation - Brainstorming
Dana presented her ideas for a topic. See her PPT presentation, which outlines what God is calling us to do and how we understand our strengths and our challenges. Dana is suggesting these topics: equity and stewardship. Access to resources, including access to online services, is an issue that continues to be an ongoing challenge and more immediate than the larger issues of race relations, right relations. How do we encourage partnerships between congregations so that the less-resourced congregations could take advantage of resources. How do you reach the small rural communities of faith who can't access the most basic online services and many people don't know anything about using a computer let alone streaming online worship. Another problem is that there just aren't the people with the expertise to do technical work. A suggestion to form a 'technical task force' that could give their time to communities of faith throughout the EOORC. The meeting would be part of a process – gathering information of who needs what. We then have to translate this research into actually moving it forward. What would this meeting look like? Could we start with surveys, for information that would be collected before the meeting? We would need a lot of break out spaces with facilitators. The needs of rural communities must be addressed with forward-thinking ideas. We need to identify those communities who are not in touch and can't be due to technology and/or lack of expertise.
 - c. What are we going to talk about/do at the meeting? (Takouhi - Brainstorming) We will look at these topics and decide on what to include at the next meeting.

Ideas:

- Theological reflection – a fresh look at scripture in these times
- Current issues in the larger church
- Becoming an inclusive Regional Council
- Innovative ministries
- Breakout groups are important
- Music, lots of it
- Practical information so that there's something applicable
- Copyright issues
- Town hall style meetings on doing Annual Meetings
- There needs to be clear outcomes
- Give people a chance to choose
- How do communities of faith come out of the pandemic healthy? What happens now that we can meet again?
- Good news stories

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- d. Length of meeting: 3 hours, 9 a.m. – 12 noon. There must be time to come together after the breakout groups. Dana will write up her idea for the schedule and Zoom accounts and will send to Takouhi.
 - e. We will need three workshop facilitators
 - f. We will make a decision on the topics (likely 3) and decide in two weeks at the next meeting. Three different 'workshops' will be available with each person able to attend two of them. Please come to the meeting with your preferences.

4. Technical Team – Karen, David, Gary

5. Next Planning Meeting – **January 29, 2021, 1 -3 p.m.**

Anita will put a Save The Date in the next newsletter – January 20, 2021.

6. Closing Prayer- Lynne Gardiner