

**Eastern Ontario Outaouais Regional Council**  
**Meeting of the Executive**  
**Thursday, September 17, 2020 – 9:00 a.m.**

***Living Mission Statement for the Regional Council***

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
  - *Supporting and nurturing Right Relations, Social and Ecological Justice*
    - *Supporting people in all seasons of life*
    - *Supporting and building Communications*

**IN ATTENDANCE**

Bronwen Harman	President
Rev. Don Stiles	Past-President
Rev. Takouhi Demirdjian-Petro	President-Elect (10:30 a.m.)
Rev. Elaine Beattie	Member
Linda Suddaby	Member (10:00 a.m.)
Jim Allen	Member
Linda Stronski	Member
Catherine Ryan	Member
Rev. John Noordhof	Member (9:20 a.m.)
Rev. Mary Royal-Duczek	Member
Anita Jansman	Corresponding Member - Communications and Administration Assistant
Rev. Brian Cornelius	Corresponding Member –Treasurer (9:45 -10:30 a.m.)
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Jane Dawson	Corresponding Member - Minister supporting Communities of Faith, Clusters and Networks
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister
Rev. Rosemary Lambie	Executive Minister, Full Member
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

**REGRETS/ABSENT**

Rev. Teresa Burnett-Cole                      Member

**Opening Devotions** – Bronwen Harman asked the question “how to we show love during these times (pandemic)”; answer: wearing our masks it one way! Bronwen closed the devotion time with prayer.

**Circle Time of Sharing** – all were invited to share.

**Minutes** (June 11, 2020 – August 19, 2020)

**a) Minutes of June 11, 2020**

**2020-09-17\_107 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of June 11, 2020 as circulated. **Carried**

**b) Minutes of Email Vote June 13, 2020**

**2020-09-17\_108 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of June 13, 2020 regarding name of reviewer, as circulated. **Carried**

**c) Minutes of Email Vote July 15, 2020**

**2020-09-17\_109 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of July 15, 2020 regarding (1) the sale of Maxville United Church and (2) the construction of a tower at the Riverside Churches of Ottawa as circulated. **Carried**

**d) Minutes of Email Vote July 21, 2020**

**2020-09-17\_110 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of July 21, 2020 regarding Lorraine Lowes being authorized to solemnize marriages as circulated. **Carried**

**e) Minutes of Email Vote August 5, 2020**

**2020-09-17\_111 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of August 5, 2020 regarding the loan for Église Unie Saint Marc as circulated. **Carried**

**f) Minutes of Email Vote August 6, 2020**

**2020-09-17\_112 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of August 6, 2020 regarding the sale of Lyndhurst United Church as circulated. **Carried**

**g) Minutes of Special Executive on August 19, 2020:**

**2020-09-17\_113 MOTION** (J. Allen/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of August 19, 2020 regarding the Review of St. Paul's, Richmond as circulated. **Carried**

**Agenda**

**2020-09-17\_114 MOTION** (D. Stiles/E. Beattie) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated. **Carried**

**Correspondence**

- a) June 21, 2020 Pat Ashton, Trinity United Church and Barry Wilson, Low United Church of the Aylwin Pastoral Charge, Kazabazua, QC re permission for Dorothy Herbert, a retired Presbyterian Diaconal minister to preside over sacraments until new United Church ministry personnel come to work in our congregations (*for action 3b*).
- b) June 21, 2020 Bruce Peterkin re Formal complaint of racism and harassment (*for investigation by the General Council office*)
- c) July 3, 2020 Charles Barrett, Riverside Churches of Ottawa re permission to engage in a 20-year lease with Freedom Mobile erecting a communications tower (*for action- taken July 15*)
- d) July 3, 2020 John MacFarlane, Chair, Bells Corners United Church re request for Lorraine Lowes, DM to have an Ontario marriage licence (*for action – taken July 21*)
- e) July 8, 2020 Elaine Ladouceur, NAVCAN Sales Representative re returning all deposits to guests who are not keeping their 2020 events (*for information*)
- f) July 8, 2020 Sharon Johns, Maxville United Church re Appendix A from Trustees with offer to purchase the church (*for action, taken July 15*)
- g) July 17, 2020 Rev. Don Stiles, Lyndhurst United Church re need to change sale price (*for action – taken in email vote of August 6, 2020*)
- h) July 20, 2020 Linda Foy, re Richmond Review completed (*action taken August 19, 2020*)
- i) July 31, 2020 Service Ontario re extension of Marriage Licences required due to COVID-19 (*for information shared by Communications*)
- j) August 4, 2020 Félix Bigirimana, Chair of Board Église Unie Saint-Marc re permission to sign Memorandum of Understanding with the United Property Resource Corporation for a loan (*action taken August 5, 2020*)

- k) August 8, 2020 Sue Mowers, co-chair of St. Paul's-Eastern United Church's (SPE) council re decisions made at a congregational meeting re potential sale and amalgamation (*for information and assistance in process*)
- l) August 13, 2020 Jim Burnie- Chair Official Board, Spencerville United Church re request for Susan Hutton, student supply to be authorized to conduct the Sacraments (*for action 3c*)
- m) August 18, 2020 The Capital Region Interfaith Council (CRIC) re planning an online interfaith prayer service and requesting a United Church representative in the Ottawa area (*for action – delegated to Whit Strong*).
- n) August 20, 2020 Sue Smarkala re Special Service for Multifaith Housing Veterans' House (*for information and assistance with resources in French*)
- o) August 20, 2020 Alain Gagnon, Mayor of Bryson, QC re abandoned church (*for information, investigation on-going by Property team*)
- p) September 3, 2020 Rev. Phyllis Dietrich, Genesis Cooperative Community re the East Hawkesbury United Church (Ste. Anne de Prescott) closed to active worship between Sunday, September 13, 2020 and Easter Sunday (April 4, 2021).(*for information*)
- q) September 6, 2020 Official Board, Église Unie Saint Marc re request for admissions candidate Rev. Akoussah be authorize to conduct the Sacraments and have a Marriage License (*for action 3d*)
- r) September 11, 2020 Éric Hébert-Daly re inquiry of Haitian church in Ottawa looking for space(*for information*)
- s) September 15, 2020 Geoff McGuire, Treasurer and Chair, Board of Trustees, St. Paul's–Eastern United Church re permission to negotiate a transfer to United Property Resource Corporation for sale of property (*for action 3e*)
- t) September 16, 2020 Bruce Jackson, Seeley's Bay Pastoral Charge re permission to use proceeds of sale to balance budget due to COVID-19 (*for action 3f*)

## Business

Supporting and enhancing the ministry of Communities of Faith
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1. **Governance** – nothing new
2. **Finance Report** (Order of the Day) 9:45 a.m. – see **appendix A**

Notes provided ahead of meeting:

There is no unusual income or expense to date, other than expenses are lower because of less travel activity and no May meeting. I can answer any specific questions on revenue or expenses.

Investments have recovered, but this is to the end of July. The markets have dipped slightly since then.

### *Budget 2021 and 2020 Mission Support Grants*

Information has been sent to all Mission Support recipients for 2021 grants. The Finance Committee will be meeting on October 6th to finalize these grants and have a finalized budget for the October meeting.

### *Campbell's Bay and Thurso*

We continue to hold in trust funds from these two pastoral charges that are in essence "non-functioning" but still official pastoral charges. This remains an outstanding item for Executive action.

### *Covid 19 Loans*

We have made 5 loans of 10,000 to help with cash flow in some congregations. We probably have the capacity to handle an additional 5 more loans if need be.

**2020-09-17\_115 MOTION** (E. Beattie/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive receives the Financial report. **Carried**

Discussion: Pooling investment funds to grow returns for congregations with smaller amounts. Recommendations to come from Property and Finance Leadership Team.

### 3. Supporting Communities of Faith

a) **Richmond Pastoral Charge (Ottawa)**

**2020-09-17\_116 MOTION** (J. Noordhof/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive names Rev. Brian Copeland, Rev. Cindy Casey and Ms. JoAnne Fletcher as the Review Response Team to work with St. Paul's Richmond. **Carried**

b) **Trinity United Church and Low United Church of the Aylwin Pastoral Charge, Kazabazua, QC**

**2020-09-17\_117 MOTION** (E. Beattie/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive authorizes Dorothy Herbert, a retired Presbyterian Diaconal minister, to preside over Sacraments alone, until June 30, 2021, or until ministry personnel is named in an appointment or call, to the Aylwin Pastoral Charge. **Carried**

c) **Spencerville United Church**

**2020-09-17\_118 MOTION** (J. Allen/D. Stiles) that in accordance with Section C.2.9 of The United Church of Canada Manual (2019), the Eastern Ontario Outaouais Regional Council Executive concurs with the request of Spencerville United Church that Susan Hutton, Designated Lay Minister candidate, be licensed to administer the Sacraments within the boundaries of the Community of Faith, effective immediately and for the duration of her appointment at Spencerville. **Carried**

d) **Église Unie Saint Marc**

**2020-09-17\_119 MOTION** (E. Beattie/C. Ryan) that in accordance with *Section 1.2.4.1 of The United Church of Canada Manual (2019)*, the Eastern Ontario Outaouais Regional Council Executive concurs with the request from the Board of Église Unie Saint Marc, Ottawa, that Rev. Akoussah, Admissions candidate, be authorized to conduct the Sacraments and have a marriage license during his ministry at Église Unie Saint Marc. **Carried**

e) **St. Paul's–Eastern United Church**

**2020-09-17\_120 MOTION** (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive approves the request of St. Paul's–Eastern United Church to pursue preliminary discussions with the United Property Resource Corporation (UPRC) on how UPRC could manage the sale of the building on behalf of the Community of Faith, taking over management of the property in the interim. The Trustees would transfer title of the property into a trust in which St. Paul's–Eastern United Church would maintain a beneficial ownership position, and ultimately receive the net sale proceeds. **Carried**

f) **Seeley's Bay Pastoral Charge**

**NOTICE OF MOTION** that the Eastern Ontario Outaouais Regional Council Executive approves the request of Seeley's Bay Pastoral Charge to transfer \$10,000 in 2020 from the Net Proceeds of the sale of the Lyndhurst United Church building to the general fund of SBPC, to compensate for its decrease in budgeted revenue.

**NOTICE OF MOTION** that acknowledging the changes required to the Seeley's Bay Pastoral Charge budgeting resulting from the sale of Lyndhurst United Church, that SBPC will not have LUC's share of Allocation (Budget 2020: \$27,000 +) that the Eastern Ontario Outaouais Regional Council Executive approves the request to transfer \$20,000 annually, from the net proceeds of the sale of the LUC building to the general fund of SBPC, in 2021, 2022 and 2023, to mitigate this decrease in SBPC Allocation.

Discussion: The two above notices of motion will be forwarded to the Property and Finance Leadership Team (meeting October 6<sup>th</sup>) for recommendations which would come back to the Executive.

- g) **Opening churches** following UCC, provincial and local guidelines – 62% of congregations have submitted reopening plans thus far. A new notice will go out again for congregations who have not yet provided a plan. Suggested to create an invitation for Ministers to respond to reopening plans if Minister is not in agreement.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith
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#### 4. Pastoral Relations

- EOOR Pastoral Relations Minutes August 18, 2020 (Approved) – see **appendix B**
  - EOOR Pastoral Relations Minutes July 14, 2020 (Approved) – see **appendix C**
  - EOOR Pastoral Relations Minutes September 8, 2020 (Draft) – see **appendix D**
- a) **2020-09-17\_121 MOTION** (C. Ryan/D. Stiles) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meetings of July 14, August 18, & September 8, 2020 for information. **Carried**
- b) **2020-09-17\_122 MOTION** (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive supports the recommendation of the Pastoral Relations Commission to strongly recommend that Communities of Faith reimburse Continuing Education and travel expenses when receipts are presented [in a timely manner], rather than by a monthly payment through ADP. **Carried**

**2020-09-17\_123 MOTION** (J. Allen/E. Beattie) that the Eastern Ontario Outaouais Regional Council Executive ask that members from the Pastoral Relations Leadership teams develop a policy regarding submitting, in-a-timely manner, travel and continuing education reimbursable expenses, and submit a recommendation to the Executive in time for October 2020 general meeting. **Carried**

5. **Licensed Lay Worship Leaders**, Rev. Whit Strong informed that a communication has gone out to LLWL need annual letters of support from Communities of Faith by end of October. There is a new education program online – United in Learning – (2 year cycle) for becoming and LLWL.

Supporting and nurturing Right Relations, Social and Ecological Justice
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6. **Clusters and Networks** – see **appendix E**; Jane Dawson highlighted items in her report and invited questions.

Discussion: It was suggested that the Executive make time on a future agenda to discuss 'basic universal income'. See more on the United Church's position of support on the website: <https://www.united-church.ca/social-action/act-now/create-universal-basic-income-program>.

Discussion: Honorarium for Reconciliation Speakers (application to be sent to Rev. Rosemary Lambie) – application will be presented to the Finance Leadership Team (on October 6<sup>th</sup>) and recommendations for budget can be proposed to the Regional Council when the Finance Leadership Team present its budget.

East Centre Ontario Regional Council is holding an event (guest speakers) on September 25-27.

Supporting people in all seasons of life
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7. **Vision and Transformation** – No new applications received. The Executive thanked Rev. Elaine Beattie for her work with this Leadership; acknowledged that she will be missed.

Supporting and Building Communications
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8. Communications – see **appendix F**; Anita Jansman invited questions.
9. **Nominations** – Bronwen Harman indicated that team has not met, but will meet before general meeting to prepare a report. It was noted that there are six (6) vacant positions coming up on the Executive.
10. YAYA – see **appendix G**; Dana Ducette, highlighted items in her report and invited questions. YAYA Leadership team is meeting in next week; agenda will include programing for next six months. The team will also look at budget. Shanna Bernier and Dana Ducette will be leading General Council Office online worship on September 23<sup>rd</sup> at 9 a.m.
11. **Regional Council Meeting** – October 16-17 on zoom, see draft agenda attached hereto as **appendix H**. Planning continues, tech-team looking at logistic for online meeting (orientation session, rehearsal). Concern for people who do not have strong internet connection (i.e. Lynn Gardner) – people were encouraged to use phone if can't connect online. A notice for submitting annual reports will go out soon. Mary will provide prayer shawls for candidates and retirees. Kimberly-Allan McGill will provide music. Howard Kane, United Church of Christ, needs to be invited.

**Celebration of Ministry:** Saturday, October 3, 2020 at Rideau Park United Church at 11a.m., by invitation only. The service will be live-streamed for all others to support. Eric Hebert-Daly, Candidate for Ordination and Lorrie Lowes, Candidate for Admission.

**New Business** – Rev. Rosemary Lambie named that correspondence was received during this meeting re memorandum of agreement from Hawthorne United Church to work with UPRC.

**Opening worship for next meeting** – Rev. Takouhi Demirdjian-Petro

**Motion to adjourn**

The President declared that the meeting is adjourned at 12:03 p.m.

**Closing Prayer** – Rev. Takouhi Demirdjian-Petro offered closing prayer.

**Next meeting date**      Saturday, October 3 11:00 Celebration of Ministry  
                                  Friday October 16- Saturday 17 on zoom  
                                  Thursday, November 26 9:00 – noon on zoom

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Bronwen Harman,  
President

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Rev. Rosemary Lambie,  
Executive Minister

### **Appendices**

Appendix A	Financial Report	Pages 197-201
Appendix B	Pastoral Relations Minutes (August 18, 2020)	Pages 202-203
Appendix C	Pastoral Relations Minutes (July 14, 2020)	Pages 204-206
Appendix D	Pastoral Relations Minutes (September 8, 2020)	Pages 207-208
Appendix E	Report from Minister Supporting Communities of Faith, Clusters and Networks	Pages 209-210
Appendix F	Communications Report	Page 211
Appendix G	YAYA Report	Pages 212-213
Appendix H	EOORC Annual Meeting October 2020- Agenda Draft / Theme: We are in this together	Page 214

Appendix A

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
2020 Financial Report to June 30

Income	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Grant - Assessments	325,000	226,599	325,000	0	0	0	325,000	226,599	325,000
Grant - Assessment (Executive Minister/Assistant	33,500	38,178	33,500	0	0	0	33,500	38,178	33,500
Grant - Mission & Service Fund	0	0	0	289,000	226,508	289,000	289,000	226,508	289,000
Grant - Special Funding	2,500	0	0	0	0	0	2,500	0	0
Donated Expenses	126	0	0	0	0	0	126	0	0
Interest & Mckendry Fund	1,720	1,683	1,500	0	0	0	1,720	1,683	1,500
Mission & Service Fund Donations	0	0	0	1,302	0	0	1,302	0	0
Student Fund - Donation	20	0	0	0	0	0	20	0	0
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	19,000	20,400	20,400	19,000	20,400	20,400
Transfer Baillie/Scrivens Granting	0	0	0	10,400	1,500	20,400	10,400	1,500	20,400
Transfer EOORC Fund	6,720	18,000	18,000	10,080	18,000	18,000	16,800	36,000	36,000
Transfer Mission Strategy Grants	0	0	0	29,500	13,000	70,000	29,500	13,000	70,000
Youth Programming Revenue	0	0	0	1,705	815	0	1,705	0	0
<b>Total Income</b>	<b>369,586</b>	<b>284,460</b>	<b>378,000</b>	<b>360,988</b>	<b>280,223</b>	<b>417,800</b>	<b>730,574</b>	<b>563,869</b>	<b>795,800</b>

Expenses (net of Recoveries)	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
Cluster's, Leadership Teams, Networks (Schedule 1)	3,889	350	8,000	4,548	0	12,000	8,437	350	20,000
Candidate for Ministry Grants	2,700	0	2,700	0	0	0	2,700	0	2,700
Congregational Reviews & Support	0	5,509	10,000	0	0	0	0	5,509	10,000
Finance and Archives (Schedule 2)	20,796	17,396	30,620	0	0	0	20,796	17,396	30,620
Mission & Service Fund Donations	0	0	0	1,302	0	0	1,302	0	0
Mission Strategy Grants	0	0	0	29,500	13,000	70,000	29,500	13,000	70,000
Mission Support Grants (Schedule 3)	0	0	0	143,655	114,575	145,000	143,655	114,575	145,000
Office Costs (Schedule 4)	10,441	7,541	16,575	305	731	500	10,746	8,272	17,075
Partnership Ministries (Schedule 5)	0	2,500	2,500	2,600	3,750	5,850	2,600	6,250	8,350
Personnel (Schedule 6)	213,430	172,457	223,500	128,630	96,114	135,600	342,060	268,571	399,100
Regional Meetings (Schedule 7)	41,041	7,048	66,000	0	0	0	41,041	7,048	66,000
Technology and Communications (Schedule 8)	7,727	5,695	9,500	0	0	0	7,727	5,695	9,500
Youth Grants	0	0	0	10,400	1,500	20,400	10,400	1,500	20,400
Youth Programming (Schedule 9)	0	0	0	12,539	6,699	16,000	12,539	6,699	16,000
<b>Total Expenses</b>	<b>300,023</b>	<b>218,496</b>	<b>369,395</b>	<b>333,480</b>	<b>236,369</b>	<b>405,350</b>	<b>633,502</b>	<b>454,865</b>	<b>774,745</b>
<b>Net Income (deficit) from general operations</b>	<b>69,563</b>	<b>65,964</b>	<b>8,605</b>	<b>27,508</b>	<b>43,855</b>	<b>12,450</b>	<b>97,071</b>	<b>109,004</b>	<b>21,055</b>



Eastern Ontario Outaouais Regional Council of the United Church of Canada  
2019 Financial Report and Proposed 2020 Budget, September 30, 2019

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Schedule 1 - Clusters, Leadership Teams, Networks</b>									
Camping Leadership Team	0	0	0	89	0	400	89	0	400
Chaplaincy Leadership Team	0	0	0	42	0	1,000	42	0	1,000
Contingency (allocations yet to be determined)	0	0	3,100	0	0	5,100	0	0	8,200
Finance Leadership Team	377	0	500	0	0	0	377	0	500
Justice, Global, and Ecumenical Relations	0	0	0	4,417	0	5,000	4,417	0	5,000
Lay Worship Leaders	886	0	3,000	0	0	0	886	0	3,000
Ministry Personnel Events	2,500	350	1,000	0	0	0	2,500	350	1,000
Pastoral Relations Leadership Team	126	0	400	0	0	0	126	0	400
Right Relations	0	0	0	0	0	500	0	0	500
<b>Total</b>	<b>3,889</b>	<b>350</b>	<b>8,000</b>	<b>4,548</b>	<b>0</b>	<b>12,000</b>	<b>8,437</b>	<b>350</b>	<b>20,000</b>

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Schedule 2 - Finance and Archives</b>									
Archives Honourarium	7,332	6,006	10,000	0	0	0	7,332	6,006	10,000
Archives Office and Travel Expenses	245	0	600	0	0	0	245	0	600
Archives Ontario Archives	5,752	6,046	11,000	0	0	0	5,752	6,046	11,000
Bank and Review Costs	504	170	1,500	0	0	0	504	170	1,500
Incorporated Ministries	500	375	750	0	0	0	500	375	750
Insurance	0	0	50	0	0	0	0	0	50
Treasurer Honourarium	6,000	4,590	6,120	0	0	0	6,000	4,590	6,120
Treasurer Office Expense	462	210	600	0	0	0	462	210	600
<b>Total</b>	<b>20,796</b>	<b>17,396</b>	<b>30,620</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,796</b>	<b>17,396</b>	<b>30,620</b>

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Schedule 3 - Mission Support Grants</b>									
Algonquin Chaplaincy	0	0	0	5,550	4,163	5,550	5,550	4,163	5,550
Alwyn Community of Faith	0	0	0	5,700	3,060	4,080	5,700	3,060	4,080
Camp Laurien	0	0	0	15,920	20,000	20,000	15,920	20,000	20,000
Carlington Chaplaincy	0	0	0	6,360	5,250	7,000	6,360	5,250	7,000
Centre 507	0	0	0	27,875	23,003	30,670	27,875	23,003	30,670
Contingency	0	0	0	25,000	0	8,900	25,000	0	8,900
Golden Lake Camp	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000
House of Lazarus	0	0	0	33,000	27,225	36,300	33,000	27,225	36,300
Ottawa West End Chaplaincy	0	0	0	2,250	1,875	2,500	2,250	1,875	2,500
Rideau Hill Camp	0	0	0	7,000	15,000	15,000	7,000	15,000	15,000

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
2019 Financial Report and Proposed 2020 Budget, September 30, 2019

	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Total</b>	0	0	0	143,655	114,575	145,000	148,655	114,575	145,000			
<b>Schedule 4 - Office Costs</b>												
	<b>Governance</b>			<b>Mission &amp; Ministry</b>			<b>Total</b>					
Carlton Place	0	0	1,500	0	0	0	0	0	0	0	0	1,500
Photocopier	35	0	250	0	0	0	0	0	0	35	0	250
Postage	4,800	3,600	4,800	0	0	0	4,800	3,600	4,800	4,800	3,600	4,800
Rent	520	339	1,500	0	0	0	520	339	1,500	520	339	1,500
Supplies	127	290	500	305	731	500	432	1,021	1,000	432	1,021	1,000
Home Offices	456	95	500	0	0	0	456	95	500	456	95	500
Sundry (Transitional Costs)	75	15	175	0	0	0	75	15	175	75	15	175
Summerlea (16.6% of costs)	240	78	425	0	0	0	240	78	425	240	78	425
Elevator	71	0	150	0	0	0	71	0	150	71	0	150
Hydro	0	0	350	0	0	0	0	0	350	0	0	350
Internet	0	0	500	0	0	0	0	0	500	0	0	500
Photocopier	3,978	3,124	4,000	0	0	0	3,978	3,124	4,000	3,978	3,124	4,000
Postage	141	0	1,500	0	0	0	141	0	1,500	141	0	1,500
Rent	0	0	425	0	0	0	0	0	425	0	0	425
Supplies	10,440	7,541	16,575	305	731	500	10,745	8,272	17,075	10,440	7,541	16,575
Telephone												

<b>Schedule 5 - Partnerships</b>												
	<b>Governance</b>			<b>Mission &amp; Ministry</b>			<b>Total</b>					
2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	
Affirm United	0	0	0	0	0	1,000	0	0	1,000	0	0	1,000
Christian Council of Capital Region	0	0	0	250	250	250	250	250	250	250	250	250
Grand River Book Stores	0	2,500	2,500	0	2,500	2,500	2,500	2,500	2,500	5,000	5,000	5,000
Multi Faith Housing Initiative	0	0	0	100	0	100	100	0	100	100	0	100
Spiritual Care in Secondary Schools	0	0	0	750	1,000	500	750	750	1,000	1,000	500	500
Social Justice Network in Ontario	0	0	0	1,500	0	1,500	1,500	0	1,500	1,500	0	1,500
<b>Total</b>	0	2,500	2,500	2,600	3,750	5,850	2,600	2,600	6,250	8,350	6,250	8,350

<b>Schedule 6 - Personnel</b>												
	<b>Governance</b>			<b>Mission &amp; Ministry</b>			<b>Total</b>					
2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	
Benefits (United Church & Government)	27,555	25,587	29,000	19,484	14,893	20,500	0	0	40,480	49,500	49,500	
Continuing Education	373	47	4,000	1,080	53	2,100	0	100	6,100	6,100		
Executive Minister/Assistant (16.6%)	34,896	38,178	33,500	0	0	0	0	38,178	33,500	33,500		
Meetings/Hospitality	3,196	838	5,000	902	22	1,500	0	860	6,500	6,500		
Salaries	137,301	106,095	141,000	101,709	79,790	104,000	0	185,885	245,000	245,000		

Telephones	1,513	768	2,000	1,491	850	2,500	0	1,618	4,500
Travel	8,597	945	9,000	3,964	505	5,000	0	1,450	14,000
<b>Total</b>	<b>213,430</b>	<b>172,457</b>	<b>223,500</b>	<b>128,630</b>	<b>96,114</b>	<b>135,600</b>	<b>0</b>	<b>268,571</b>	<b>399,100</b>

Eastern Ontario Outaouais Regional Council of the United Church of Canada  
2019 Financial Report and Proposed 2020 Budget, September 30, 2019

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Schedule 7 - Regional Meetings</b>									
Executive Meetings	2,298	0	3,000	0	0	0	2,298	0	3,000
Regional Meeting - February	270	5,576	7,500	0	0	0	270	5,576	7,500
Regional Meeting - May	31,805	1,472	45,000	0	0	0	31,805	1,472	45,000
Regional Meeting - October	5,282	0	7,500	0	0	0	5,282	0	7,500
Planning Committee	739	0	2,000	0	0	0	739	0	2,000
Staff Retreat	646	0	1,000	0	0	0	646	0	1,000
<b>Total</b>	<b>41,041</b>	<b>7,048</b>	<b>66,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41,041</b>	<b>7,048</b>	<b>66,000</b>

	Governance			Mission & Ministry			Total		
	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget	2019 Actual	2020 Actual	2020 Budget
<b>Schedule 8 - Technology and Communications</b>									
IT Support GCO	4,719	3,434	5,000	0	0	0	4,719	3,434	5,000
Tele-Conferencing/Annual Contracts	327	408	1,000	0	0	0	327	408	1,000
Website	2,681	1,853	3,500	0	0	0	2,681	1,853	3,500
<b>Total</b>	<b>7,727</b>	<b>5,695</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,727</b>	<b>5,695</b>	<b>9,500</b>

	Governance			Mission & Ministry			Total		
	2019 Actual	2019 Budget	2020 Budget	2019 Actual	2019 Budget	2020 Budget	2019 Actual	2019 Budget	2020 Budget
<b>Schedule 9 - Youth Programming</b>									
Camp Awesome	0	0	0	7,361	2,429	2,500	7,361	2,429	2,500
Events	0	0	0	4,161	3,261	12,000	4,161	3,261	12,000
Supplies	0	0	0	1,018	1,009	1,500	1,018	1,009	1,500
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,539</b>	<b>6,699</b>	<b>16,000</b>	<b>12,539</b>	<b>5,000</b>	<b>16,000</b>

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	James Bailie	McKendry	Miss. Strat.	Schwens	Total
<b>Opening Equity (market Value)</b>	813,455	593,269	100,000	1,750,839	430,406	3,687,969
Deposits (Transfers from Conference/Presbytery)						0
Deposits (Sales from Properties)				67,120		67,120
Accounts Receivable						0
Transfer to Governance	(18,000)			(13,000)		(18,000)
Transfer for Grants		(1,500)				(1,500)

Transfer to Mission and Ministry  
 Unrealized Gains/Losses  
 Closing Equity (market value)

(18,000)	(11,220)
20,697	15,298
798,152	595,847
100,000	100,000
1,851,362	1,851,362
432,741	432,741
93,914	93,914
3,778,103	3,778,103

Appendix B

**A meeting of the Pastoral Relations Con was held via Zoom Conference call on Tuesday, August 18, 2020 at 1:00 p.m.**

**PRESENT:**

Wayne Harris, Sharon MacDonald, Erin McIntyre, Karen McLean, Janet Nield, Whit Strong, Linda Suddaby (1:44 p.m.) (7)

**REGRETS:** Ina Bromley, Ed Gratton, Charlotte Hoy, (3)

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 1:05 p.m. He thanked everyone for calling in and offered an opening prayer to begin the meeting.

**QUICK CHECK-IN:**

Members checked in with personal updates since the last meeting.

**ACCEPTANCE OF MINUTES OF JULY 14, 2020**

**Motion 19/20-127** (E. McIntyre/ S. MacDonald) “that the minutes of the EOORC PR Commission for July 14, 2020 be approved as distributed.” **CARRIED**

**CORRESPONDENCE:**

All correspondence will be dealt with during the meeting.

**LIAISONS and PASTORAL CHARGE SUPERVISORS:**

**Pastoral Charge Supervisors and Liaisons required:**

New PC Supervisors and Liaisons to add to the list are Arnprior: Grace-St. Andrew’s P.C. (PC Supervisor as of November 1, 2020 and a Liaison to start any time) and Elgin-Portland P.C. (PC Supervisor as of November 10, 2020 and a Liaison to start any time.)

**Pastoral Charge Supervisors:**

**Pembroke: Mt. Zion P.C. – Ingrid Bennett**

**Motion 19/20-128** (S. MacDonald/ E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Ingrid Bennett (OM), EOORC member, as Pastoral Charge Supervisor to the Pembroke: Mt. Zion Pastoral Charge.” **CARRIED**

**Liaisons:**

**Pembroke: Mt. Zion P.C. – Ingrid Bennett**

**Motion 19/20-129** (J. Nield/ S. MacDonald) “that the EOORC PR Commission names Ingrid Bennett (OM) as Liaison to the Pembroke: Mt. Zion Pastoral Charge.” **CARRIED**

**Elgin-Portland P.C. – Wayne Harris**

**Motion 19/20-130** (E. McIntyre/ J. Nield) “that the EOORC PR Commission names Wayne Harris as Liaison to the Elgin-Portland Pastoral Charge.” **CARRIED**

**Arnprior: Grace-St. Andrew’s P.C. – Janet Nield**

**Motion 19/20-131** (E. McIntyre/ S. MacDonald) “that the EOORC PR Commission names Janet Nield (DM) as Liaison to the Arnprior: Grace-St. Andrew’s Pastoral Charge effective Sept. 15, 2020.”

**CARRIED**

[Abstaining: Janet Nield]

**CALLS/APPOINTMENTS:**

**Navan-Vars P.C. – Nancy Best**

**Motion 19/20-132** (E. McIntyre/ J. Nield) “that the EOORC PR Commission approves the call of Nancy Best (OM), to the Navan-Vars Pastoral Charge, 20 hours/week with a total remuneration of thirty-three thousand six hundred three dollars (\$33,603.00), effective September 1, 2020.” **CARRIED**

**Gananoque: Grace P.C. – Takouhi Demirdjian-Petro**

**Motion 19/20-133** (S. MacDonald/ E. McIntyre) “that the EOORC PR Commission approves the call of Takouhi Demirdjian-Petro (OM) to the Gananoque: Grace Pastoral Charge, 40 hours/week with a total annual remuneration of sixty-six thousand five hundred fifty dollars (\$66,550.00), effective November 10, 2020.”

**CARRIED****Glebe-St. James P.C. – George Clifford**

**Motion 19/20-134** (J. Nield/ E. McIntyre) “that the EOORC PR Commission approves the reappointment of George Clifford (OM-R) to the Glebe-St. James Pastoral Charge, 2 hours/week as Pastoral Care Minister with a total remuneration of three thousand three hundred twelve dollars (\$3,312.00), effective July 1, 2020 – June 30, 2021.”

**CARRIED****Quyon P.C. – Paul Whynacht (SME-C)**

**Motion 19/20-135** (S. MacDonald/J. Nield) “that the EOORC PR Commission approves the appointment of Paul Whynacht to the Quyon Pastoral Charge, 25 hours/week as a Candidate SME appointment with a total annual remuneration of thirty-one thousand eight hundred twelve dollars and fifty cents (\$31,812.50), effective September 1, 2020 June 30, 2022.”

**CARRIED****FOLLOW-UPS FROM LIAISONS AND PC SUPERVISORS:**

Sharon MacDonald reported on Lanark-Balderson. They hope to re-open for Thanksgiving Sunday. They have also begun work on their story and the search process. Sunday supply is in place following the retirement of Shelley Roberts (OM).

**OTHER BUSINESS:**

Whit reported on some housekeeping matters. He noted that, at present, there are over 20 pastoral charges with no called/appointed ministry personnel in place. Eleven of these are in the search process and 7 have no Pastoral Charge Supervisor.

All Communities of Faith must submit a re-opening plan to Whit for approval before proceeding with in-person worship. He noted this is going very well. There are a lot but he is trying to manage a 48-hour turnaround for folks. At this point it appears most are aiming for re-opening during the first part of September with the rest opting for Thanksgiving.

**NEXT MEETING:** Next meeting September 8, 2020 1:00 – 3:00 p.m. via Zoom.

**CLOSING:** Whit offered our closing prayer. The business of the Commission being completed, Chair Wayne thanked everyone for attending, encouraged us to stay safe and declared the meeting closed at 1:42 p.m.

**End note**

Just as everyone was signing off the meeting, Linda Suddaby was finally able to access Zoom and connect. Wayne, Whit and Karen were still on so they reviewed questions Linda had hoped to bring to the meeting. They included re-opening as well as others items that had all been dealt with during the course of today's session.

Appendix C

**A meeting of the Pastoral Relations Commission was held via Zoom Conference call on  
Tuesday, July 14, 2020 at 1:00 p.m.**

**PRESENT:**

Ina Bromley, Wayne Harris, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean, Janet Nield, Whit Strong (8)

**REGRETS:** Ed Gratton, Linda Suddaby (2)

**CALL TO ORDER, OPENING PRAYER:**

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Chair Wayne called the meeting to order at 1:03 p.m. He thanked everyone for calling in and offered an opening prayer to begin the meeting.

**QUICK CHECK-IN:**

Members checked in with updates since the last meeting.

**ACCEPTANCE OF MINUTES OF JUNE 9, 2020**

**Motion 19/20-115** (E. McIntyre/ J. Nield) “that the minutes of the EOORC PR Commission for June 9, 2020 be approved as distributed.” **CARRIED**

**CORRESPONDENCE:**

A letter from Victoria U.C., Augusta P.C. was received and read by the Scribe. A change in pastoral relations (a reduction in ministerial time) has been requested. They hope to have a more definite plan of action in the fall. Whit Strong is working closely with the church on this.

**LIAISONS and PASTORAL CHARGE SUPERVISORS:**

**Pastoral Charge Supervisors and Liaisons required:**

Again, the list of Pastoral Charges requiring Pastoral Charge Supervisors (PCS) and/or Liaisons remains long.

**Pastoral Charge Supervisors:**

**Richmond P.C. – Brian Copeland**

**Motion 19/20-116** (I. Bromley/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Brian Copeland, EOORC member, as Pastoral Charge supervisor to the Richmond Pastoral Charge.” **CARRIED**

**Queenswood P.C. – Mike Perrault**

**Motion 19/20-117** (J. Nield/C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Mike Perrault, EOORC member, as Pastoral Charge supervisor to the Queenswood Pastoral Charge, effective August 13, 2020.” **CARRIED**

**Maxville-Moose Creek P.C. – Gwen Hermann**

**Motion 19/20-118** (E. McIntyre/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Gwen Hermann, EOORC member, as Pastoral Charge supervisor to the Maxville-Moose Creek Pastoral Charge.” **CARRIED**

**Apple Hill: Zion P.C. – Gwen Hermann**

**Motion 19/20-119** (E. McIntyre/ S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Gwen Hermann, EOORC member, as Pastoral Charge supervisor to the Apple Hill: Zion Pastoral Charge until September 30, 2020.” **CARRIED**

**Quyón P.C. – Susan Butler-Jones**

**Motion 19/20-120** (E. McIntyre/ S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Susan Butler-Jones, EOORC member, as Pastoral Charge supervisor to the Quyón Pastoral Charge.” **CARRIED**

**CALLS/APPOINTMENTS:**

**Centenary P.C. – Jean Brown**

**Motion 19/20-121** (C. Hoy/ E. McIntyre) “that the EOORC PR Commission approves the reappointment of the Rev. Jean Brown (OM-R), to the Centenary Pastoral Charge (Sharbot Lake-Parham), 20 hours/week as Retired Supply (RS) with a total remuneration of thirty-one thousand one hundred sixty-four dollars and fifty cents (\$31,164.50), effective July 1, 2020 – June 30, 2022.” **CARRIED**

**[Abstaining: Sharon MacDonald]****Merrickville P.C. – Matt Gallinger**

**Motion 19/20-122** (I. Bromley/ E. McIntyre) “that the EOORC PR Commission approves the reappointment of the Rev. Matt Gallinger (OM) to the Merrickville Pastoral Charge, 20 hours/week as United Supply (US) with a total remuneration of thirty-four thousand three hundred and thirty-one dollars (\$34,331), effective July 10, 2020 – December 31, 2020.”

**CARRIED****Hawthorne P.C. – Sam Whigston**

**Motion 19/20-123** (I. Bromley/ S. MacDonald) “that the EOORC PR Commission approves the reappointment of the Rev. Sam Whigston (OM-R) to the Hawthorne Pastoral Charge, 26 hours/week as Retired Supply (RS) with a total remuneration of forty-five thousand six hundred twenty-three dollars and forty-six cents (\$45,623.46), effective July 1, 2020 – June 30, 2021.”

**CARRIED****Dominion Chalmers P.C. – Andrew Love**

**Motion 19/20-124** (I. Bromley/ E. McIntyre) “that the EOORC PR Commission approves the call of the Rev. Andrew Love (OM) to the Dominion Chalmers Pastoral Charge, 40 hours/week with a total remuneration of seventy-six thousand two hundred dollars (\$76,200), effective November 1, 2020.”

**CARRIED****SUPERVISED MINISTRY EXPERIENCE SITE (SME):****Central Lanark P.C.**

**Motion 19/20-125** (S. MacDonald/ J. Nield) “that the EOORC PR Commission recommends the suitability of the Central Lanark Pastoral Charge to be a Supervised Ministry Experience (SME) site.”

**CARRIED****CHANGE TO TERMS OF CALL:****Christ Church Lyn P.C. – Wendy MacLean**

**Motion 19/20-126** (C. Hoy/ S. MacDonald) “that the EOORC PR Commission approves the change in Terms of Call of the Rev. Wendy MacLean (OM) at the Lyn: Christ Church Pastoral Charge, 20 hours per week with a total remuneration of thirty-six thousand two hundred sixty dollars (\$35,260) effective September 1, 2020.”

**CARRIED****APPOINTMENTS EXPIRING JUNE 2020**

The commission has been busy. At this time, there appears to be only one outstanding appointment with paperwork yet to be submitted.

**FOLLOW-UPS FROM LIAISONS AND PC SUPERVISORS:**

Updates were provided for seven Liaisons. Some committees are meeting via Zoom. Others do not have strong enough internet to meet this way so are waiting until we move into Stage 3 to meet in person.

**OTHER BUSINESS:****Phone/Communications motion**

The amount for phone/communications will remain at \$1000/yr.

**Richmond P.C. (St. Paul's U.C.)**

Whit reported the review has been completed - he is just waiting for the reviewer's report.

**NEXT MEETING:** Next meeting August 18, 2020 1:00 – 3:00 p.m. via Zoom.

**CLOSING:** Whit offered our closing prayer. The business of the Commission being completed, Chair Wayne thanked everyone for attending, encouraged us to stay safe and declared the meeting closed at 1:46 p.m.



Appendix D

**A meeting of the Pastoral Relations Commission was held via Zoom Conference call on  
Tuesday, September 8, 2020 at 1:00 p.m.**

**PRESENT:**

Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Charlotte Hoy (via telephone), Erin McIntyre (left at 1:45), Karen McLean (Scribe), Janet Nield, Whit Strong (8)

**REGRETS:** Sharon MacDonald, Linda Suddaby (2)

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 1:10 p.m. and opened the meeting with prayer.

**QUICK CHECK-IN:**

Members checked in with personal updates since the last meeting.

**ACCEPTANCE OF MINUTES OF AUGUST 18, 2020**

**Motion 19/20-136** (E. McIntyre/ J. Nield) “that the minutes of the EOORC PR Commission for August 18, 2020 be approved as distributed.” **CARRIED**

**CORRESPONDENCE:**

All correspondence will be dealt with during the meeting.

**RESTORATIVE CARE:**

**For Information**

Deborah Roi (OM) – Carp-Dunrobin PC - applied August 7, 2020

Elizabeth Bryce (OM) – Rideau Park PC – applied Sept. 4, 2020

**LIAISONS and PASTORAL CHARGE SUPERVISORS:**

**Pastoral Charge Supervisors:**

**Cumberland PC – Ed Gratton**

**Motion 19/20-137** (I. Bromley/J. Nield) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Ed Gratton (OM), EOORC member, as Pastoral Charge Supervisor to the Cumberland Pastoral Charge.” **CARRIED**

**CHANGE IN PASTORAL RELATIONSHIPS:**

**Laurie McKnight – Retirement**

**Motion 19/20-138** (E. McIntyre/E. Gratton) “that the ROORC PR Commission approves the request of Laurie McKnight (OM) St. Paul’s-Eastern Pastoral Charge for a change in pastoral relations to retire as of November 30, 2020.” **CARRIED**

**Motion 19/20-139** (I. Bromley/ E. McIntyre) “that the EOORC PR Commission approves the request of Valerie Vande Wiele (OM) Iroquois-Matilda Pastoral Charge for a change in pastoral relations as of November 30, 2020.” **CARRIED**

**COVENANTING SERVICES:**

Chair Wayne noted that there were a number of Covenanting services scheduled for the beginning of the year but we have heard nothing more about them. Were they held, were they rescheduled? If so, when and where? Whit will contact each one to check on the status. Dates, locations and times are needed so they can be posted on the website and other churches can be notified.

Other questions – Has the Covenanting service changed? Who is the Presider from the Region? Can the Region take on coordinating the service with the ministry personnel?

Whit explained the service is now the responsibility of the Community of Faith. They should find a presider for the service. The Liaison represents the Region at the service. There is a service template which Whit sends to Pastoral Charges when they have called/appointed new ministry personnel.

**OTHER BUSINESS:**

- Whit noted we must reiterate to Liaisons and Communities of Faith our \$1000/year minimum phone policy for calls and appointments. Some appointment forms are coming in with much less in this column. They cannot

prorate this amount or settle for less.

- There are different practices in place for reimbursing ministry personnel for mileage and con ed costs. Some churches pay when receipts are presented while others have opted to pay a monthly amount and then even things out at the end of the year. While CRA approves both methods, the monthly arrangement has caused difficulties especially when a pastoral relationship ceases before the end of the year.

**Motion 19/20-140** (E. Gratton/I. Bromley) “that the EOORC PR Commission requests the Executive to strongly recommend that Communities of Faith reimburse con ed and travel expenses when receipts are presented rather than by a monthly payment through ADP.” **CARRIED**

- Concerns were raised over the large number of pastoral charges requiring pastoral supervision and how we go about finding people to fill these roles. This seems to be left with Whit to try to fill the various vacancies. What happens if we are unable to find someone right away? Ideally, it would be nice to have a part-time or retired clergy who might be willing to cover multiple pastoral charges in his/her commuting area. Is this something rural/urban clusters might be interested in? Janet will contact Jane Dawson to ask how these clusters see pastoral supervision happening and what suggestions they might bring to the table. Wayne will add this to our October agenda.
- Whit reported on church re-opening plans. There are approximately 130 pastoral charges in our region with multiple points which results in almost as many different re-opening plans. So far, about 70 or slightly more than half have submitted their plans. Whit reviews them and makes necessary suggestions or corrections before approving them. A few planned to open Sept. 6 or 13 while others planned a Thanksgiving opening and still others were leaving things as they are until the New Year.

**NEXT MEETING:** Next meeting October 13, 2020 1:00 – 3:00 p.m. via Zoom.

**CLOSING:** Ed offered our closing prayer today. The business of the Commission being completed, Chair Wayne thanked everyone for attending, encouraged us to stay safe and declared the meeting closed at 2:09 p.m.

Appendix E

### **Support for Communities of Faith, Clusters and Networks** **September 2020 Report**

**Small (Rural) Church, Big Ideas Workshop** – As staff support for the Vision and Transformation Leadership Team, I have been working with Leadership Team Members Charles Barrett and Cindy Casey to develop two offerings of an online workshop to help EOOR communities of faith generate innovative ideas, with a focus on the rural church context. The workshops will be offered on Wednesday, September 23, 7:30 – 9:00 pm, and Saturday, September 26, 2:30 – 4:00 pm. There are currently 27 registrants for the Wednesday workshop and 10

registrants for the Saturday workshop, with a closing date for registration of September 18. I will be co-facilitating this workshop with Rev. Lynne Gardiner, Bethel United Church, Rideau Ferry.

**United Church Advocacy in the Time of COVID** – In May, a roundtable was held to build relationships among regional, general council, ministries and networks to support new ways to work together in advocacy.

- **Guaranteed Basic Income** – Working with other members of the Guaranteed Basic Income advocacy group across the country, to formulate a national action on September 22, to “light the flame” to indicate the United Church’s support this policy change.
- **Palestine/Israel** – Working with national and EOORC members of the United Network for Justice and Peace in Palestine and Israel (UNJPPI), offering an online book study to explore *Occupied by Non-Violence* by Jean Zaru, a Quaker who brings together sixty years of living in occupied Palestine with her deep Christian faith (meeting via Zoom weekly for four weeks, beginning in the week after Thanksgiving).

#### **EOORC Right Relations Network**

- **Calls to the Church Online Study Circle** – Following an online conversation in June with Lori Ransom, Reconciliation and Indigenous Justice Animator, Indigenous Ministries and Justice, I have been working with a team of network members to develop an online study circle to examine the “Calls to the Church” document, to be held over six sessions every second week, beginning in the week of September 28.
- **Reconciliation Speaker Series** – Following her return from sabbatical, working with Rev. Teresa Burnett-Cole to develop an online Reconciliation Speaker Series (10 speakers, meeting online once a month) with invited speakers involved in different aspects of indigenous justice exploring what reconciliation looks like from their perspective. Initial Zoom planning meeting, Thursday, September 17, 2:00 pm.

**Anti-Racism and Inclusion Working Group** – offering support to members of the Barrhaven United Church Anti-Racism and Inclusion Working Group to develop a series of online speakers and events available to other communities of faith around the region.

**Social Justice Network of Ontario Regions (SJNOR)** – As staff support to this province-wide network, with participation from all seven Ontario Regional Councils, the next meeting is scheduled for Thursday, September 17, 2020. The agenda will focus on the Guaranteed Basic Income national action, a brief report from KAIROS, and an update on the activities of ISARC (Interfaith Social Assistance Coalition).

Story Night with Parish Collective; Ecological Grief Workshops –two initiatives sponsored by EOORC with funding from Embracing the Spirit. Story Night has an active schedule of online events with guest artists scheduled for September. Several Ecological Grief workshops have been held online through the summer, and a schedule of falls workshops is currently in the planning process.

Jane Dawson  
Minister Supporting Communities of Faith, Clusters and Networks  
September 16, 2020

Appendix F

**Communications and Administrative Assistant Report to the Executive**  
**September 17, 2020**

**1. 2020 Annual Meeting**

- Refunds were given to all the registrants who had signed up to go to Cornwall in October
- Registration for the online annual meeting will begin September 16
- There needs to be a coordinated effort to ensure that all those who are restricted by poor technology can attend the ZOOM meeting.

**2. COVID-19 Response**

- I continue to keep the COVID-19 webpage up to date, although there hasn't been much to report over the summer.

**3. Other**

- **EOORC Directory** is being distributed to those who ask for a copy. It's being updated as requests come in to make changes.
- **EOORC News** continues on a bi-weekly basis
- **EOORC Website** traffic remains steady, with the home page, news page, and COVID-19 page being most popular
- **Communications Committee** will meet this month, date to be determined

Appendix G

**Ministry for Youth and Young Adults - Executive Report**  
**September 9, 2020**

**Camp Awesome**

This year Camp Awesome hosted **Camp Awesome@HOME** a free online camp program providing two 75 minute Zoom sessions Monday to Friday throughout July for two different age groups. 91 campers participated over 4 weeks and indicated on the survey a 95% satisfaction rate for the program. Along with the Canadian Summer Jobs Grant program we hired Nick and Sean Coghlan, Rebekah Dillman and Jessica Nicholls to create and run the program.

Going forward Camp Awesome is looking to offer an online component in 2021 in conjunction with in-person camps (if public health recommendations allow).

### *Regional Meetings*

#### **YAYA Zoom Check-In**

The YAYA Zoom Check-In resumes **Thursday, Sept. 24<sup>th</sup>** at 5pm EST along with Shanna Bernier for youth and young adults to gather. The first session will be a time to discuss with the participants when would be the best time to meet going forward. Within this community space youth and young adults gather to experience worship, prayer, guests and laugh. All Youth and Young Adults and leaders are welcome to join us. <https://zoom.us/join/84246314797?occurrence=158991480000>

#### **UNITED YOUTH – Regional Meeting – October 2020**

The United Youth will be leading worship at the Regional Meeting. More details to come.

#### **Worshiplude 2021**

The Worshiplude group will be meeting soon to discuss plans for 2021. It is reasonable to conclude that this event will be cancelled however, I am looking at opportunities on how we can move Worshiplude online and provide a virtual gathering for February 2021.

### *Campus Ministry*

#### **Pause Table (Dec. & April)**

The Pause Table events at Carleton University for 2020/2021 are cancelled. The Open Table Committee who oversees Pause Table is looking into opportunities for the Congregational Partners to help students. One area of support is through the Carleton University Food Cupboard. This register food bank offers support to students who reside both on and off campus and is requesting support through:

- 1) An Emergency Fund for students - We are hoping to create an emergency fund for Carleton students because we recognize that they may be facing unique challenges at this time and may greatly benefit from the extra support. We can set up a meeting to talk about how this would be implemented if you are interested in this option.
- 2) Gift cards for students to purchase foods at ethnic grocery stores - We would like to give students the opportunity to purchase the foods that they are familiar with eating and have knowledge of how to prepare it, such as culturally specific food. We want to work towards creating more inclusive services for students.
- 3) Monetary donations for Special Holiday Hampers - We are planning on expanding our regular hampers during Thanksgiving and Christmas to include holiday-themed items for students. Our regular hampers contain basic everyday items, but we would like to make the holidays a little more special by including items such as ingredients for pumpkin pie, holiday candy, etc.

#### **Open Table (December & April)**

Open Table resumes Sept. 20<sup>th</sup> at St. Alban's church with "boxed meals" being offered to students from Epicuria Catering. There is no cost to students. Due to restricted access of Centre 454 and the courtyard we are not able to offer space for meals, socializing and pastoral care at this time. The Open Table Committee is working with our Congregational Partners and asking for support through donations of individually wrapped snacks and personal hygiene items such as toothbrushes, hand sanitizer, masks etc.

#### **Spiritual Care in the Secondary Schools (SCSS)**

The Spiritual Care in Secondary Schools Committee is hiring a Coordinator to work with the Ottawa Carleton District School Board. This position is responsible for coordinating the multi-faith Spiritual Care volunteers in schools. These volunteers provide spiritual care to students, teachers and administration staff. Please contact me if you are interested in learning more about this program or position.

**Graduates**

In celebration of our Regions' Youth and Young Adults I am continuing to send out congratulations to all who graduated this past year. All graduates receive a card/letter along with information about upcoming YAYA opportunities.

*National Events***RendezVous 2020 – Online**

Rendez Vous 2020 was held online August 11<sup>th</sup> to 14<sup>th</sup> and offered an opportunity to participate in a wide variety of sessions. I host the chaplain space on August 11<sup>th</sup> & 12<sup>th</sup> from 7:30-8:30pm for YAYA and had the opportunity to meet with people from Saskatchewan to PEI.

**GC Pilgrims**

More details to follow when available.

Respectfully Submitted by Dana Ducette, September 14<sup>th</sup>, 2020  
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Appendix H

**EOORC Annual Meeting October 2020-Agenda Draft**  
**Theme: We are in this together.**

**Friday**

**You will be invited to join early between 12.30 and 1.00 to get set up**

1.00-1.30

Technical and Procedural Instructions

1.30

Welcome/President's remarks/ acknowledge land

Opening motions



1.45

Short opening worship with communion- have your own juice and bread and candle

2.00-2.45

Racism within the United Church of Canada- presentation and breakout groups- Teresa Burnett-Cole

2.45

Break time

3.00

Motions, Governance Handbook including Nominations Leadership Team

3.30

Veterans Housing Project- presentation, motion, blessing of shawls

4.00

Finance – Brian Cornelius

4.15

Dana and Company- Closing Worship

4.30

Close

### **Saturday**

1.00

Technical and Procedural Instructions- voting process reminder, Opening Music, Short Reflection, Prayer for this day

1.20

Covid 19 Times:

Property and Finance resources 10 min

Pastoral Relations resources 10 min

Re-opening/Online Worship;, Being Community. Introduction and Breakout Groups.20min Jane Dawson

2.00

Break

2.15

Ministry and Personnel : Recognition of Deaths- Whit Strong Recognition of Retirees Takhoui

3.00

Ministry of Vocations – Candidates/Celebration of Ministry

3.30

Anti-racism policy –Teresa Burnett-Cole –Breakout Groups

4.00

Closing Worship with the Installation of our President and New Executive

4.30

Close

Appendix