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A meeting of the Pastoral Relations Commission was held via Zoom Conference call on Tuesday, June 8, 2021 at 9:30 a.m.

**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (10)

**REGRETS:** None

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 9:35 a.m. and offered a short prayer to lead us into this time of church business.

**ACCEPTANCE OF MINUTES:**

Two corrections were noted:

May 11<sup>th</sup>:- The meeting was held on May 11, 2021 not April 13<sup>th</sup>.

June 1:- p. 2021-18 under "Communications Policy", line 4 – should read "upon the submission of receipts".

**MOTION 2021-51** (I. Bromley/J. Allen) "that the minutes of May 11, 2021 and June 1, 2021 be accepted as amended." **CARRIED**

**SABBATICALS:**

**1) EOORC Pastoral Relations Minister – Rev. Whitman Strong**

**MOTION 2021-52** (L. Suddaby/E. McIntyre) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Whitman Strong (OM) EOORC Pastoral Relations Minister, for the period of July 1, 2021 to September 30, 2021." **CARRIED**

[Note: The Rev. Dan Hayward will be our contact during Whit's sabbatical.]

**2) Rideau Park P.C. (Ottawa) – Rev. Elizabeth Bryce**

**MOTION 2021-53** (J. Allen/C. Hoy) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Elizabeth Bryce (OM) of the Rideau Park Pastoral Charge (Ottawa), for the period of June 2022 to August 2022 and September 2022 as her annual holiday." **CARRIED**

**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Heather Froats – St. John's P.C. (Brockville) – May 1, 2021 to Aug. 31, 2021

Jennifer Leslie – Kitchissippi P.C. (Ottawa) – May 3, 2021 to Sept. 8, 2021

Kathryn Peate – Woodroffe P.C. (Ottawa) – June 21, 2021 – Sept. 6, 2021

Mary Royal-Duczek – Almonte P.C. – deferred to spring 2022

David Illman-White – Centretown P.C. (Ottawa) – deferred

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**PASTORAL CHARGE SUPERVISORS (PCSs):**

**1) Denbigh-Matawatchan-Schutt P.C. (Denbigh)**

**MOTION 2021-54** (S. MacDonald/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jon Williams, EOORC member, as Pastoral Charge Supervisor to the Denbigh-Matawatchan-Schutt Pastoral Charge (Denbigh), effective June 8, 2021.” **CARRIED**

**Pastoral Charges without Supervisors:**

Clyde Forks-Tatlock (SM)	Glasgow-Castleford
Lower Gatineau Valley	Namur
Templeton	Vernon

**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	Lanark-Balderson
Lower Gatineau Valley	Mallorytown	Namur
Pakenham	Perth: St. Paul's (after Dec. 31, 2021)	
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church (after July 1, 2021)	

**CALLS/(RE)-APPOINTMENTS**

**1) Mt. Zion P.C. (Pembroke) – David Henderson (Candidate)**

**MOTION 2021-55** (C. Hoy/I. Bromley) “that the EOORC PR Commission approves the appointment of David Henderson (Candidate) to the Mt. Zion Pastoral Charge (Pembroke), 30 hours per week as Congregational Minister (SME) with a total annual remuneration of thirty-nine thousand two hundred forty-two dollars fifty cents (\$39,242.50), July 1, 2021 to June 30, 2023.” **CARRIED**

**2) Woodroffe P.C. (Ottawa) – Rev. Neil Wallace**

**MOTION 2021-56** (J. Allen/ S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Neil Wallace (OM-R) to the Woodroffe Pastoral Charge (Ottawa), 25 hours per week as Congregational Minister to cover the sabbatical of the Rev. Kathryn Peate, with a total annual remuneration of forty-three thousand three hundred thirty-six dollars eighty-eight cents (\$43,336.88), June 21, 2021 to Sept. 6, 2021.” **CARRIED**

**3) Christ Church United P.C. (Chesterville) – Deborah Poirier**

**MOTION 2021-57** (L. Suddaby/P. Henry) “that the EOORC PR Commission approves the re-appointment of Deborah Poirier (DLM) to the Christ Church United Pastoral Charge (Chesterville), 40 hours per week as Congregational Minister with a total annual remuneration of

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sixty-eight thousand eight-four dollars (\$68,084.00), June 1, 2021 to June 30, 2024.”

**CARRIED**

**4) Chalk River P.C. (Chalk River) – Susan deHaan**

**MOTION 2021-58** (I. Bromley/C. Hoy) “that the EOORC PR Commission approves the re-appointment of Susan deHaan (DLM) to the Chalk River Pastoral Charge (Chalk River), 20 hours per week as Congregational Minister with a total annual remuneration of twenty-three thousand six hundred one dollar (\$23,601.00), July 1, 2021 to June 30, 2024.” **CARRIED**

**5) Glebe-St. James P.C. (Ottawa) – Rev. George Clifford**

**MOTION 2021-59** (J. Allen/P. Henry) “that the PR Commission approves the re-appointment of the Rev. George Clifford (OM-R) to the Glebe-St. James Pastoral Charge (Ottawa), 2.5 hours per week as pastoral Care Minister with a total annual remuneration of four thousand seven hundred ten dollars (\$4,710.00), July 1, 2021 to June 30, 2023.” **CARRIED**

**FOLLOW-UPS FROM LIAISONS AND PCSs**

Sharon – Lanark-Balderson P.C. - nothing to report at this time.

Wayne – Central Lanark – ChurchHub has cleared them to post the reduction in hours from 80% to 60% time.

Whit – understands that Arnprior: Grace-St. Andrew’s is putting the finishing touches on a call.

**OTHER BUSINESS:**

**Returned Policies Discussion (continued from June 1<sup>st</sup> meeting)**

Wayne reported he had looked at every website for all the Regions across the country. Perhaps the information has just not been posted on the sites but very few appeared to have Sacraments Elder policies and those that did refer to them did not refer to remote distancing.

Commission members felt the policy provided by Nakonhaka Region addressed most of our concerns although it did not refer to 250 km specifically but rather a “reasonable” distance.

Other comments included –

- Would prefer to deal with requests on a case-by-case basis rather than having a hard and fast rule – there are always exceptions.
- One Region’s document requires a motion to come from the governing body of the Community of Faith and then to Pastoral Relations/Executive. This would mean support from the Pastoral Charge for the person chosen which seems like a positive start.
- Would like to see the actual motion from the governing body included as part of the process.

Wayne agreed to work on a draft policy based on that of Nakonhaka and circulate it to the membership for further comments.

Jim requested a report be sent to the Executive specifically noting the decisions the PRC had already reached. [The scribe noted all minutes are sent to the Executive and every effort is made to get them there in time for the next Executive meeting. Today’s minutes (June 8) will be

submitted by tomorrow for the Executive meeting on Thursday, June 10<sup>th</sup>.]

**NEXT MEETING:** Next meeting - July 13, 2021 1:00-3:00 p.m. via Zoom

**CLOSING:** Wayne thanked everyone for attending and everyone wished Whit well on his sabbatical. Whit offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 10:23 a.m.