

**Eastern Ontario Outaouais Regional Council**  
**Meeting of the Executive**  
**Thursday, April 22, 2021 – 9:00 a.m.**

***Living Mission Statement for the Regional Council***

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
- *Supporting and nurturing Right Relations, Social and Ecological Justice*
  - *Supporting people in all seasons of life*
  - *Supporting and building Communications*

**IN ATTENDANCE**

Rev. Takouhi Demirdjian-Petro	President
Bronwen Harman	Past-President
Jim Allen	Member
Catherine Ryan	Member
Caroline Ruda	Member
Linda Stronski	Member
Rev. Teresa Burnett-Cole	Member
Rev. John Noordhof	Member
Anita Jansman	Corresponding Member - Communications and Administration Assistant
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister
Rev. Rosemary Lambie	Executive Minister, Full Member
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

**REGRETS/ABSENT**

Rev. Lynne Gardiner	Member
Rev. Ryan Kim	Member
Jane Dawson	Corresponding Member - Minister supporting Communities of Faith, Clusters and Networks

**9:00 Opening Devotions** – Carolyn Ruda focused on Earth Day during the opening worship and began by acknowledging the land, giving thanks for indigenous people's stewardship of this land for centuries. Carolyn referred to Hopi people's spirituality (in particular how they acknowledged the spirit world) and their view of the sacredness of the earth and our dependence upon it. It is the Hopi tradition to acknowledge everything in the earth as also having as spirit. Carolyn closed this time of opening devotion with prayer.

**Circle Time of Sharing** – All were invited to share.

**Appointment of an Equity Monitor for this Meeting**

**2021-04-22, 024 MOTION** (C. Ryan/J. Allen) That the Eastern Ontario Outaouais Regional Council Executive appoints Teresa Burnett-Coles as Equity Monitor for this meeting. **Carried**

Rosemary explained the role of Equity Monitor. Teresa provided some criteria for things to consider during the meeting to make it more equitable:

1. Am I responding with my bias(es)?
2. Just because we've always done it this way, should we continue?

3. Who is missing around our table in this discussion? (Do we need to consult wider?)
4. Whose voices haven't been heard? Have I spoken too much?

## Minutes

### a) Minutes of March 11, 2020

**2021-04-22\_025 MOTION** (C. Ruda/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of March 11, 2021 as circulated. **Carried**

### b) Minutes of Email Votes March 30, 2021

**2021-03-30\_026 MOTION** (B. Harman/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of the email vote closing March 30, 2021 as circulated:

**2021-03-30\_001 MOTION:** (L. Gardiner/J. Noordhof) that on the recommendation of the Property Team, the Eastern Ontario Outaouais Regional Council Executive concurs with the request of MacKay United Church, Ottawa to spend up to \$285,000 on repairs to the church property. **CARRIED**

**2021-03-30\_002 MOTION:** (J. Allen/ L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive approves the sale of certain Real Property, the legal description of which is PT Center Commons 5 Matilda, PT 1 & 2, 8R5317 Township of South Dundas and the municipal address of which is 11050 Gilmour Road, pursuant to an agreement between the Board of Trustees of Brinston United Church, a former congregation of The United Church of Canada as seller, and Angelique Michelle Iles as buyer for \$240,000. Completion date is May 17, 2021. Distribution of assets has previously been approved and can happen once the sale is finalized. **CARRIED.**

**Carried**

## Agenda

**2021-04-22\_027 MOTION** (L. Stronski/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated. **Carried**

## Correspondence

- a) March 15, 2021 Michael Johnson, Melville United Church, Eganville, Ontario re approval for SME Student Minister, Michelle Robichaud, to administer Sacraments (*for action 3 b*);
- b) March 17, 2021 Rev. Boyd Drake, St. Paul's Eastern United Church re decision to disband the community of faith effective June 30, 2021 (*for information*);
- c) March 29, 2021 Rose Marie MacLennan, Rotating Chair Trustee, Chair Property Development Committee Queenswood Pastoral Charge re presentation (*for information*);
- d) April 1, 2021 Mabel Robillard, Chair, Pendleton United Church re concerns (*for referral to Pastoral Relations and the Office of Vocation*);
- e) April 7, 2021 Margaret Smith, Hawthorne United Church re decision to disband the community of faith effective June 30, 2021 (*for action 3d*);
- f) April 12, 2021 Wendy Bergeron and Susan Mowers, Co-Chairs, St Paul's Eastern United Church Council re decision to disband the community of faith effective June 30, 2021 (*for action 3e*);
- g) April 14, 2021 Rev. Will Kunder SJNORC annual contribution (action – refer to finance)
- h) April 15 2021 Ann Babin, President, Ottawa School of Theology and Spirituality (OSTS) re a UCC nomination for the board and an opportunity to promote (*refer to nominations and communications*);
- i) April 17, 2021 Sue Smarkala re video re Veteran/s Multifaith Housing press conference to announce government funding for Veterans' House. There is some footage of the exterior and interior of Veterans' House showing United Church quilts, <https://vimeo.com/537666112>;
- j) April 18, 2021 Larry Seguin, Grace United Church re proposed sale of the former Chelsea United Church property (*for action 3f*);

- k) April 20, 2021 Janet Nield, SME supervisor for Bristol Pastoral Charge re approval for SME Student Minister, Cathy Stewart, to administer Sacraments (*for action 3 c*);
- l) April 20, 2021 Kathy McDonald, Legal Counsel GCO re Workplace Discrimination Harassment and Violence Prevention policy (*for information*)
- m) April 20, 2021 Ray Lebeau, Rockland re possibility of EOORC Stewardship Team or *Network* (*for action*).

## Business

### Supporting and enhancing the ministry of Communities of Faith

1. **Governance** – See document entitled “Guidance for the Distribution of Assets” as **appendix A**.  
**2021-04-22\_028 MOTION** (T. Burnett-Cole/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive approves the document entitled “Guidance for the Distribution of Assets” as an addition to the current Policy Regarding Proceeds from the Sale of Property. **Carried**

Discussion: It was suggested that each document mentioned hereinabove be cross reference in the Governance handbook.

2. **Finance** – See the 2020 Financial report as **appendix B**; the 2021 budget as **appendix C**; the Treasurer’s report as **appendix D**. Brian Cornelius highlighted items in the Treasurer’s Report.

**2021-04-22\_029 MOTION** (J. Allen/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive mandate the Executive Minister to establish a task group to deal with the disposition of funds from Campbells’ Bay and Thurso pastoral charges and report back to the Executive on and interim basis at the September 2020 meeting. **Carried**

**2021-04-22\_030 MOTION** (J. Allen/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receives the 2020 Financial report, the 2021 budget and the Treasurers report for information. **Carried**

### 3. Supporting Communities of Faith

- a) St. Paul’s Richmond United Church – No update at the current time.

- b) **Melville United Church**

**2021-04-22\_031 MOTION** (T. Burnett-Cole/C. Ryan) that in accordance with Section C.2.9 of The United Church of Canada Manual (2021), the Eastern Ontario Outaouais Regional Council Executive concurs with the request of Melville United Church, Eganville, that SME student candidate Michelle Robichaud be licensed to administer the Sacraments within the boundaries of the Community of Faith, effective immediately and for the duration of her appointment at Melville United Church. **Carried**

- c) **Bristol Pastoral Charge**

**2021-04-22\_032 MOTION** (C. Ruda/B. Harman) that in accordance with Section C.2.9 of The United Church of Canada Manual (2021), the Eastern Ontario Outaouais Regional Council Executive concurs with the request of Bristol Pastoral Charge, Bristol QC that SME student candidate Cathy Stewart be licensed to administer the Sacraments within the boundaries of the Community of Faith, effective immediately and for the duration of her appointment at Bristol Pastoral Charge. **Carried**

d) **Hawthorne United Church**

**2021-04-22\_033 MOTION** (J. Allen/J. Noordhof) that the Eastern Ontario Outaouais Regional Council Executive approves the request of the Council of Hawthorne United Church to disband, pending the receipt of a distribution plan prior to June 30<sup>th</sup>, the Hawthorne United Church pastoral charge effective June 30, 2021. **Carried**

e) **St. Paul's–Eastern United Church**

**2021-04-22\_034 MOTION** (B. Harman/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive approves the request of the Council of St. Paul's–Eastern United Church (SPEUC) to disband, pending the receipt of a distribution plan prior to June 30<sup>th</sup>, the St. Paul's–Eastern United Church pastoral charge on or about June 30, 2021. **Carried**

f) **Grace United Church**

**2021-04-22\_035 MOTION** (J. Noordhof/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive approves the sale of certain Real Property, the legal description of which is Cadastre et numéro de lot: 2636016 and the municipal address of which is 8 Chemin Mill, Chelsea QC J9B 1K8 (the former St. Andrew's United Church) pursuant to an agreement between the Board of Trustees of Eglise Unie de la Grace United Church, a pastoral charge of The United Church of Canada as seller, and La Fab as buyer for \$355,000. Completion date is May 31, 2021.

As to the proceeds of the sale, 10% will be remitted to the United Church of Canada for the on-going support of Indigenous Ministry. The 90% will be held by the Trustees while developing a ministry plan that is financially sustainable, understanding that the Community of Faith be limited to drawing up to 4% of the value of the invested capital in any given year to support its operating budget. On April 18, 2021, the Community of Faith agreed with a 75% majority, to approve a Lease agreement with St. Mary Magdalene Anglican Church for the continuation of its ministry. Details are being negotiated to help establish the budget and the ministry plan will be forthcoming. **Carried**

- g) **Opening churches** following UCC, provincial and local guidelines: No churches are opening, however there are some churches meeting in person following health unit regulations.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith
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4. **Pastoral Relations** – See the Minutes and recommendations of the Pastoral Relations Commission from meeting of March 9, 2021 as **appendix E**.

Discussion: Over the past few months the Pastoral Minister has provided three workshops, meets regularly online with ministers and continues to provide consultation for inquiring congregation. Retirees have been asked to become pastoral charge supervisors and to help in areas such as providing pastoral care or pulpit supply. The General Council Executive will be looking at 'burnout' which is a symptom that extends beyond this Regional Council, on to across the country. There is a workshop which is planned towards the end of May to begin broader conversation looking for possible solutions to this issue of burnout.

The hope was made by one of the members, that in the restructuring of the Church, the Regional Council and Office of Vocation would be looking at ways at becoming more proactive to reaching out to Ministry Personnel, to see how they are doing, offer support, how to deal with Zoom fatigue, etc.

It was suggested that some kind of pastoral care training be considered for lay person who want to help with ministerial duties, but cannot, for lack of experience or specific training.

- a) **2021-04-22\_036 MOTION** (J. Noordhof/J.Allen) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meeting of March 9, 2021 for information. **Carried**
- b) Workplace Discrimination, Harassment, and Violence Prevention and Response Policy if is available: <https://united-church.ca/sites/default/files/2020-10/harassment-policy-2020.pdf>.

Discussion: There is an expectation that the Regional Council will provide some kind of 'roll-out' of this new material.

##### 5. **Licensed Lay Worship Leaders**

**2021-04-22\_037 MOTION** (C. Ryan/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive extends current LLWLs licenses in good standing from January 1, 2021 until December 31, 2021 and will covenant with the LLWLs at the May meeting:

- |                          |                        |                       |
|--------------------------|------------------------|-----------------------|
| 1. Adamovits, Allison    | 17. Jacobs, Barbara    | 33. Page, Jeannie     |
| 2. Allen, Jim            | 18. Jensen, Dori       | 34. Patterson, David  |
| 3. Anthony, Sheila       | 19. Jinkinson, Deborah | 35. Reichert, Martin  |
| 4. Blanchard, Lynda      | 20. Kelso, Cathie      | 36. Robertson, Mackie |
| 5. Braaksma, Joanne      | 21. Kosmack, Joanne    | 37. Ruda, Carolyn     |
| 6. Burbridge, Christine  | 22. Langill, Stephanie | 38. Sabadash, Hilda   |
| 7. Clemis, David         | 23. LeGrow, Barbara    | 39. Sales, Alison     |
| 8. Davies, Harriette     | 24. LeGrow, John       | 40. Sanderson, Sharon |
| 9. DeJeet, Barb          | 25. Lloyd, Neil        | 41. Smith, Sandra     |
| 10. Doyle, Luane         | 26. MacDonald, Sharon  | 42. Stairs, Felicite  |
| 11. Ducette, Dana        | 27. Marjerrison, Merle | 43. Tanner, Joanne    |
| 12. Gardell, Dietlind    | 28. McCooeye, Gail     | 44. Tuffin, Sally     |
| 13. Grant, James         | 29. McGrath, Heather   | 45. Warnock, Bonnie   |
| 14. Hoy, Charlotte       | 30. McNamee, Lillian   | 46. Whiteley, Paul    |
| 15. Huggett, Nancy       | 31. Miner, Carla       | 47. Workman, Carol    |
| 16. Hunt Stephens, Marni | 32. Nicholls, Andrew   | 48. Wrightly, Norma   |

**Carried** (C. Ruda and J. Allen abstains)

Discussion: The Pastoral Relations Minister was thanked for his work.

Supporting and nurturing Right Relations, Social and Ecological Justice
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##### 6. **Clusters and Networks** – Jane Dawson submitted a report (see **appendix F**).

Supporting people in all seasons of life
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##### 7. **Vision and Transformation**

**2021-04-22\_038 MOTION** (J. Allen/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive receives the recommendations of the Vision and Transformation Leadership Team and approves the following motions:

- a) Calvin United Church and Wesley United Church (Pembroke) be granted \$5,000 for an Intergenerational PhotoVoice project subject to clarification of how the planned August summer camp that is included in the project would be delivered if the planned in-person camp was not possible and the financial implications that this change would entail.
- b) Elgin United Church be granted \$4,000 to engage in a consultation to consider future options for their building.
- c) St. Paul's United Church, Perth, be granted \$4,000 to complete the final phase of visioning of options for the future of their building.
- d) Knox-St. Paul's United Church, Cornwall, be granted \$922 to begin a visioning process.
- e) Navan/Vars United Church be granted \$4,918 to develop their audio-visual capacity.
- f) Carleton Memorial United Church, Ottawa be granted \$2,155 to create a community and pollinator garden. This could be increased to up to \$3,000 if that was required to cover anticipated rises in the cost for lumber. Any payment of over \$2,155 would be supported by invoices that show the additional costs.

**Carried** (*C. Ruda abstains*)

Discussion: Work continues on redefining the application process.

Supporting and Building Communications
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8. **Communications** – Anita Jansman highlighted items in her report (see **appendix G**).
9. **Nominations** – Bronwen Harman reported that the Leadership Team is meeting on April 30<sup>th</sup>. At the moment there are 8 nominations for GC 44 Commissioner. Currently there is no YAYA representation.
10. **YAYA** – Dana Ducette, highlighted items from her report (see **appendix H**)
11. **Regional Council Meeting** – Takouhi Demirdjian-Petro  
**2021-04-22\_039 MOTION** (L. Stronski/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive receives the recommendation to enter the process of discernment to become an Affirming Ministry that celebrates diversity and works to affirm the value and full inclusion of all people. **Carried**

### New Business

- a) **Stewardship**  
**2021-04-22\_040 MOTION** (J. Allen/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive establishes a leadership team dedicated to encouraging Stewardship and working with the Philanthropy staff to promote resources. **Carried**

Discussion: Roger Janes (support staff person) will provide terms of reference and ongoing help to establish a leadership team. Carolyn Ruda will contact Roger informing him of the Regional Council Executives decision.

### Opening worship for next meeting – Jim Allen

**Equity Report** – It was noted that the males dominated most of the conversation, while the females moved more of the motions. The question was raised on how to include more possibilities for bilingualism, i.e., not just in this meeting but also at general meetings, in the annual report book, on the website, etc. It was also suggested to consider the possibility of providing simultaneous translation for the hearing impaired, as well as for language translations.

**Motion to adjourn**

**2021-04-11\_041 MOTION** (J. Nordhoff) that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 11:56 am. **Carried**

**Closing Prayer**

**Next meeting date:** *Fri., May 7, 2:00-5:00 & Sat., May 8, 2021 AGM 9:30 – 12 on zoom*  
Thursday, June 10, 2021 9:00 – noon on zoom

\_\_\_\_\_  
Rev. Takouhi Demirdjian-Petro,  
President

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Rev. Rosemary Lambie,  
Executive Minister

**Appendices**

Appendix A	Guidance for the Distribution of Assets for Communities of Faith at the time of Closure	Pages 53-54
Appendix B	2020 Reviewed statement	Pages 55-67
Appendix C	2021 Report (end of April) and 2021 Budget	Pages 68-71
Appendix D	Treasurer's Report April 2021	Pages 72-73
Appendix E	Minutes and recommendations of the Pastoral Relations Commission from meetings of March 9, 2021	Pages 74-76
Appendix F	Report from Minister Supporting Communities of Faith, Cluster and Networks	Pages 77-78
Appendix G	Communications Report	Page 79
Appendix H	YAYA Report	Pages 80-81

## Appendix A

**Guidance for the Distribution of Assets for Communities of Faith at the time of Closure**  
**Eastern Ontario Outaouais Regional Council****General Principle Endorsed by Eastern Ontario Outaouais Regional Council**

When a congregation/community of faith has prayerfully examined all of its options and has discerned that its only viable option is to disband, it has the responsibility to dispose of its assets as a final gift to the body of Christ.

The assets, in most circumstances, exist because of the faithfulness of generations that created the congregation/community of faith. As the congregation/community of faith comes to a time of closure, consideration of creating a lasting legacy is vitally important.

If the assets are greater than \$250,000 (two hundred and fifty thousand dollars), recognizing that this is not always the case, Eastern Ontario Outaouais Regional Council recommends, that consideration be given for long-term investment of the assets so that future generations can benefit. This is named as a preferred strategy over having the assets fully expended at the time of disbandment.

When assets are greater than \$250,000 (two hundred and fifty thousand dollars), it is noted that legacy investments have a greater impact if the assets are distributed in substantial amount to one or two beneficiaries rather than divided into smaller amounts with multiple beneficiaries.

Since these assets have been the work of United Church people, the plan for the distribution of the assets should be consistent with both the historic mission of the congregation/community of faith and its place as part of the wider United Church.

**United Church of Canada Manual Guidance**

G.1.5.4 Property: The congregation makes a proposal to the regional council for dealing with the congregation's property, which must be used for the mission of the congregation or the wider United Church. The regional council makes a decision on the proposal. Both must follow the requirements for dealing with congregational property.

Please note that

- a) the Manual indicates that G.1.5.4 applies before the disbanding comes into effect. The section applies if the Regional Council has not yet made the decision to approve the disbanding or if the Regional Council has made the decision and specified a future effective date for the disbanding of the congregation/community of faith.
- b) The Regional Council may decide to approve the congregation/community of faith's proposal as presented, it may approve the proposal with changes, or it may decide to deal with the congregation's property in some other way than as set out in the proposal.
- c) If the congregation/community of faith disbands without a dispersal plan for the distribution of its assets, the regional council will create a plan.

This clause recognizes that the mission of a congregation/community of faith does not have to be a United Church mission. The Regional Council requires that all donations from the remaining resources are given to registered charities. For charities outside of the United Church of Canada, the charities must have a long-standing relationship with the congregation. This can be demonstrated using the annual reports over the past five years and



beyond.

Eastern Ontario Outaouais Regional Council Policies.

The Eastern Ontario Outaouais Regional Council Policy for the sale of a church building at the time a congregation/community of faith is closing is:

- 10% Designated for on-going support of Indigenous Ministries at the General Council
- 10% Designated to the EOORC Mission Strategy Fund
- 10% Designated to the United Church of Canada Mission and Service Fund for on-going support of the ministry of the wider church
- 70% Distribution with consideration of the plan determined by the congregation/community of faith.

This policy impacts the sale of the building. Cash assets of the congregation/community of faith are not guided by the sale of church building policy; however, the disposition of cash assets do require the approval of the Regional Council within the guidelines outlined in this document.

Further Specified Guidance on the 70% of proceeds from the sale of building and distribution of cash assets

Given the principles outlined in the introductory paragraph, Eastern Ontario Outaouais Regional Council suggests the following considerations

- a) United Church supported ministries within the Regional Council
  - a. outreach ministries,
  - b. other United Church congregations/communities of faith,
  - c. the Regional Council ministry itself or one of its already established funds.
- b) United Church Funds
  - a. General Council Funds,
  - b. Mission & Service Fund Investments,
  - c. United Church Foundation Funds.
- c) Creating a Legacy Fund for a specific purpose within the Regional Council or the United Church, and the Legacy Fund may continue the name of the congregation/community of faith.
- d) Local community missions and institutions that have been historically supported by the congregation/community of faith. This support may have been financial support from congregational/community of faith funds or, particularly if the congregation/community of faith has not had the funds to offer financial support, the volunteer investments of members in the work of that mission or institution.

All beneficiaries must be recognized by the Canada Revenue Agency as a charity or a charitable foundation.

## Appendix B

Eastern Ontario Outaouais Regional Council of The United Church of Canada Statement of Financial Position As of December 31, 2020				
	2020	2019	Change	
<b>Assets - Current</b>				
Cash (Toronto Dominion Bank Account)	319,437	180,405	159,033	
Cash (Vita Security - Toronto Dominion)	5,023	5,009	14	
GIC - Campbell's Bay	71,100	70,742	458	Note 5 and Note 10
GIC - Lower Utchfield Cemetery	5,380	5,303	77	Note 5 and Note 10
GIC - Thurso	203,959	202,406	1,554	Note 5 and Note 10
Lower Utchfield Cemetery	2,905	2,310	655	Note 5 and Note 10
	627,965	486,176	161,789	
<b>Accounts Receivable</b>				
Accounts Receivable	48,004	66,966	(18,882)	
Accounts Receivable (HST/QST)	2,270	5,293	(3,023)	
	50,355	72,259	(21,904)	
<b>Assets - Investments</b>				
Fixed Capital Investment Account	4,185,550	3,622,687	562,863	Note 4 and Note 9
Loan to Orleans United Church	100,000	100,000	0	Note 4 and Note 8
	4,285,550	3,722,687	562,863	
<b>Other Assets</b>				
Pre-paid accounts	0	4,182	(4,182)	
	0	4,182	(4,182)	
<b>Total Assets</b>	<b>4,963,869</b>	<b>4,255,303</b>	<b>698,567</b>	
<b>Liabilities</b>				
Accounts Payable	20,420	20,615	(195)	
<b>Total Liabilities</b>	<b>20,420</b>	<b>20,615</b>	<b>(195)</b>	
<b>Held in Trust Accounts</b>				
Campbell's Bay	71,780	71,322	458	Note 5 and Note 10
Lower Utchfield Cemetery	8,345	7,614	732	Note 5 and Note 10
St. Marc's	16,500	16,500	0	Note 5 and Note 10
Thurso	204,177	202,623	1,554	Note 5 and Note 10
	300,802	298,060	2,743	

See accompanying notes to Financial Statements

Eastern Ontario Outaouais Regional Council of The United Church of Canada Statement of Financial Position As of December 31, 2020				
	2020	2019	Change	
<b>Equity</b>				
<b>Investment Funds</b>				
Eastern Ontario Outaouais Regional Council Fund	928,346	813,455	114,891	Note 4, Note 9, and Schedule 10
James Elwood Bailey Helping Youth Fund	622,426	581,169	51,257	Note 4, Note 9, and Schedule 10
McKendry Capital Fund	200,000	100,000	0	Note 4, Note 8, and Schedule 10
Mission Strategy Fund	2,088,772	1,750,839	337,933	Note 4, Note 9, and Schedule 10
W.H. (Bill) Schwartz Memorial Fund for Youth	480,606	442,506	38,100	Note 4, Note 9, and Schedule 10
	4,210,150	3,687,969	522,180	
<b>Ministry Accounts</b>				
Camp Israel	66,000	66,000	0	Note 6
Faith and Arts Ottawa	27,623	27,623	0	Note 6
Healing Pathway Regional	4,857	6,851	(1,994)	Note 6
Kingston Resource Centre	13,786	13,786	0	Note 6
Ministry Personnel Events	1,623	1,623	0	Note 6
Parish Collective	2,457	0	2,457	Note 6
Project Footprint	4,202	4,202	0	Note 6
Sister's Stream	25,000	0	25,000	Note 6
United Mining for Justice	33,808	34,834	(1,026)	Note 6
Youth Ministry - Trips	4,214	4,214	0	Note 6
Youth Ministry - Zambia	3,890	3,890	0	Note 6
	187,451	153,024	24,437	
Governance Fund (Unrestricted)	168,103	60,248	99,855	Note 3
Mission & Ministry Fund (Unrestricted)	75,924	26,388	49,536	Note 3
<b>Total Unrestricted Surplus (Deficit)</b>	245,027	95,636	149,391	
<b>Total Liabilities and Equity</b>	<b>4,963,859</b>	<b>4,255,303</b>	<b>698,566</b>	

See accompanying notes to Financial Statements

**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**Statement of Operation and Change in net assets for Governance Fund, Mission & Ministry Fund**  
**Investment Funds, Field-Trust Accounts and Restricted Ministry Accounts**  
**For the year ending December 31, 2020**

Income	Governance				Mission & Ministry				Total			
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Grant - Assessments	325,000	325,000	325,000	0	0	0	0	0	0	325,000	325,000	325,000
Grant - Assessment (Executive Minister/Assistant)	33,500	33,500	33,500	0	0	0	0	0	0	33,500	33,500	33,500
Grant - Mission & Service Fund	0	0	0	289,000	289,000	289,000	289,000	289,000	289,000	289,000	289,000	289,000
Grant - Special Funding	0	2,500	0	0	0	0	0	0	0	0	2,500	0
Donated Expenses	0	126	0	0	0	0	0	0	0	0	126	0
Interest	17	13	0	0	0	0	17	13	0	17	13	0
Mackenzie Fund	1,680	1,720	1,500	0	0	0	1,680	1,720	1,500	1,680	1,720	1,500
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0	0	0	0
Student Fund - Donation	0	20	0	0	0	0	0	20	0	0	20	0
Transfer Baillet/Lachens Youth Salary/Program	0	0	0	20,400	19,000	20,400	20,400	19,000	20,400	20,400	19,000	20,400
Transfer Baillet/Lachens Granting	0	0	0	6,800	10,400	20,400	6,800	10,400	20,400	10,400	20,400	20,400
Transfer EOCNE Fund	18,000	6,720	18,000	18,000	10,080	18,000	18,000	10,080	18,000	18,000	10,080	18,000
Transfer Mission Strategy/Grants	0	0	0	24,000	23,500	20,000	24,000	23,500	20,000	24,000	23,500	20,000
Youth Programming Revenue	0	0	0	815	1,705	0	815	1,705	0	815	1,705	0
<b>Total Income</b>	<b>378,197</b>	<b>368,998</b>	<b>378,000</b>	<b>378,000</b>	<b>359,015</b>	<b>360,388</b>	<b>417,800</b>	<b>717,212</b>	<b>710,587</b>	<b>717,212</b>	<b>710,587</b>	<b>719,800</b>

Expenses (net of Recoveries)	Governance				Mission & Ministry				Total			
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Diaries, Leadership Teams, Networks (Schedule 1)	546	3,889	8,000	0	4,548	12,000	546	8,437	20,000	546	8,437	20,000
Credit fee for Ministry and MCCO Training Grants	2,700	2,720	2,700	0	0	0	2,700	2,720	2,700	2,700	2,720	2,700
Congregational Reviews & Support	12,483	0	10,000	0	0	0	12,483	0	10,000	12,483	0	10,000
Finance and Archives (Schedule 2)	21,920	21,105	30,620	0	0	0	21,920	21,105	30,620	21,920	21,105	30,620
Mission & Service Fund Donations	0	0	0	0	1,302	0	0	1,302	0	0	1,302	0
Mission Strategy Grants	0	0	0	24,000	29,500	70,000	24,000	29,500	70,000	24,000	29,500	70,000
Mission Support Grants (Schedule 3)	0	0	0	136,100	143,655	145,000	136,100	143,655	145,000	136,100	143,655	145,000
Office Costs (Schedule 4)	10,481	10,490	16,575	1,215	305	500	11,696	10,795	17,075	11,696	10,795	17,075
Partnership Ministries (Schedule 5)	2,500	0	2,500	3,850	2,600	5,850	6,350	2,600	8,350	6,350	2,600	8,350
Personnel (Schedule 6)	212,915	213,430	223,500	129,464	128,630	135,600	342,378	342,050	359,100	342,378	342,050	359,100
Regional Meetings (Schedule 7)	7,957	41,041	66,000	0	0	0	7,957	41,041	66,000	7,957	41,041	66,000
Technology and Communications (Schedule 8)	6,840	7,727	9,500	0	0	0	6,840	7,727	9,500	6,840	7,727	9,500
Youth Grants	0	0	0	6,800	10,400	20,400	6,800	10,400	20,400	6,800	10,400	20,400
Youth Programming (Schedule 9)	0	0	0	8,050	13,659	15,500	8,050	13,659	15,500	8,050	13,659	15,500
<b>Total Expenses</b>	<b>278,342</b>	<b>300,303</b>	<b>369,395</b>	<b>309,679</b>	<b>334,600</b>	<b>406,859</b>	<b>587,821</b>	<b>634,951</b>	<b>774,245</b>	<b>587,821</b>	<b>634,951</b>	<b>774,245</b>
<b>Net Income (deficit) from general operations</b>	<b>99,855</b>	<b>68,695</b>	<b>8,605</b>	<b>49,336</b>	<b>25,388</b>	<b>12,950</b>	<b>149,391</b>	<b>95,636</b>	<b>21,555</b>	<b>149,391</b>	<b>95,636</b>	<b>21,555</b>

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**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**Statement of Operation and Change in net assets for Governance Fund, Mission & Ministry Fund**  
**Investment Funds, Held-in Trust Accounts and Restricted Ministry Accounts**  
**For the year ending December 31, 2020**

	2020	2019	Change
<b>Governance Fund (Note 3)</b>			
Opening Equity	69,248	0	
Income (including transfer)	378,197	369,599	
Expenses (including grants)	(278,342)	(300,351)	
Closing Equity	<b>169,103</b>	<b>69,248</b>	
<b>Mission &amp; Ministry Fund (Note 3)</b>			
Opening Equity	25,388	0	
Income (including transfer)	359,015	360,988	
Expenses (including grants)	(300,479)	(334,000)	
Closing Equity	<b>75,924</b>	<b>26,388</b>	
<b>Investment Funds (Schedule 10 and Notes 4 and 9)</b>			
Opening Equity	3,687,960	2,334,760	
Deposits	73,142	986,238	
Accounts Receivable	0	62,100	
Property Sales	198,385	6,000	
Transfer to Governance	(18,000)	(6,720)	
Transfer for Grants	(30,800)	(39,900)	
Transfer to Mission & Ministry	(38,400)	(29,080)	
Unrealized Gains/Losses	337,868	374,571	
Closing Equity	<b>4,210,159</b>	<b>3,687,960</b>	
<b>Held-in-Trust Accounts (Note 5 and 10)</b>			
Opening Equity	298,060	161,936	
Income	4,499	144,510	
Expenses	(1,751)	(8,386)	
Closing Equity	<b>300,802</b>	<b>298,060</b>	
<b>Ministry Accounts (note 6)</b>			
Opening Equity	163,024	132,940	
Income	62,933	102,621	
Expense	(41,790)	(78,029)	
Transfer	3,244	5,488	
Closing Equity	<b>187,461</b>	<b>163,024</b>	

See accompanying notes to Financial Statements



**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**Notes to Financial Statements**  
**For the year ending December 31, 2020**

**1. Purpose**

The Eastern Ontario Outaouais Regional Council of the United Church of Canada is a regional organization furthering the religious beliefs and work of the United Church by carrying out the responsibilities and duties of a Regional Council. The Regional Council is a registered charitable organization under the Income Tax Act and is exempt from income taxes.

The Eastern Ontario Outaouais Regional Council came into being on January 1st 2019 because of a restructuring of the United Church of Canada and is the successor organization of Four Rivers Presbytery and Upper Valley Presbytery from Bay of Quinte Conference, and Ottawa Presbytery and Seaway Valley Presbytery from Montreal & Ottawa Conference and Église St. Marc's in Ottawa of the Laurentian Presbytery.

In 2019, the CEA charity registration number for Ottawa Presbytery underwent a name change and became the Eastern Ontario Outaouais Regional Council.

**2. Summary of Significant Accounting Policies**

These financial statements have been prepared in accordance with Canadian accounting standards for non-for-profit organizations, except that all capital asset purchases are expensed in the year of the acquisition. Canadian accounting standards for not-for-profit organizations require entities to select policies appropriate for their circumstance from policies provided within these standards. The significant accounting policies selected by Eastern Ontario Outaouais Regional Council and applied to these financial statements are summarized below.

**Fund Accounting:**

Resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose as determined by the membership of the Regional Council. For financial statement purposes, these funds are grouped into Operating Funds (note 2), Investment Funds (note 4), Held in Trust Accounts (note 5) and Restricted Ministry Accounts (note 6).

**Revenue Recognition:** Eastern Ontario Outaouais Regional Council follows the deferral method of accounting.

**Interfund Transfers:** Transfers between funds are required when resources of one fund have been authorized to finance activities and acquisitions of another fund.

**Contributed Service:** Eastern Ontario Outaouais Regional Council receives donations in the form of services from volunteers. The fair value of these services cannot be reasonably estimated and is not recorded in these financial statements.

**Investments:** Investments are recorded at fair market value which is determined by reference to quarterly statements received. Fluctuations in the difference between the cost of investments and the fair value are recorded in the statement of changes in fund balance as unrealized gain or losses on investments.

**Financial Instruments:** Eastern Ontario Outaouais Regional Council considers any contract creating a financial asset, liability, or equity instrument as a financial instrument. Eastern Ontario Outaouais Regional Council's financial instruments are comprised of cash, accounts receivable, GICs, Capital Reserve Investments, and accounts payable. Financial assets or liabilities are initially measured at their fair value and subsequently measured at amortized cost, except for investments which are measured at market value.

**Notes to Financial Statements**  
**For the year ending December 31, 2020**

**3. Operating Funds of Eastern Ontario Outaouais Regional Council**

**Governance Fund:** The Governance Fund is used for the day to day operations of the Regional Council in order to provide support services to the ministries in the Region. Revenue is secured from a portion of assessments from Communities of faith collected by the General Council and transferred to the Regional Council in accordance with a formula selected by the Executive of the General Council. The Regional Council transfers monies from the Investment Funds of Eastern Ontario Outaouais Regional Council as additional revenue to the Fund.

**Mission & Ministry Fund:** The Mission & Ministry Fund is used for mission and ministry activities of the Regional Council. Revenue is secured from a portion of Mission & Service Fund donations collected by the General Council and in accordance with a formula adopted by the Executive of the General Council. The Regional Council transfers monies from the Investment Funds of Eastern Ontario Outaouais Regional Council as additional revenue to the Fund.

**4. Investments Funds of Eastern Ontario Outaouais Regional Council**

The Eastern Ontario Outaouais Regional Council has five investment funds. Investment income is recorded when earned. The value of the investments are recorded at market value.

**Eastern Ontario Outaouais Regional Council Fund:** This fund is for the purpose of supplementing the revenue of both the Governance Fund and the Mission & Ministry Fund in amounts that are determined through an approved budget. There is the expectation that the original capital of the fund will be protected from expenditure. The original capital were deposited in 2019/2020 by the following means:

Bay of Quinte Conference	73,421
Montreal & Ottawa Conference	342,270
Upper Valley Presbytery	23,198
Seaway Valley Presbytery	49,083
Four Rivers Presbytery	65,822
Lay Worship Leaders (Ottawa Presb.)	3,341
Ottawa Presbytery	417,717
<b>Total</b>	<b>774,852</b>

It is noted that the Ottawa Presbytery monies was originally established in May of 2014 with a capital amount \$400,000.

Spurwing Bequest	230,388.09
British Ministry	45,028.93
Student Fund	43,115.48
Resource Centre	45,344.94
Hearings Reserve	7,424.76
Pastoral Emergency Reserve	8,022.47
Stewart House	12,408.67
Reconciliation of Equity	8,465.86

This consolidation of funds includes a commitment to ensure budget support for Students of at least \$1,700 annually as well as a minimum of \$9,200 annually for our each ministries in keeping with the stipulation of the 2012 Spurwing Bequest which was designated for the "outreach ministries of Ottawa Presbytery" or its successor.

**Notes to Financial Statements**  
**For the year ending December 31, 2020**

**The James Ethwood Budge Helping Others Fund:** The Montreal & Ottawa Conference received a bequest from the estate of James Ethwood Budge of \$518,051.72 to help support ministry to youth within the city of Ottawa. The principle of the Budge is to be protected and the proceeds from investments transferred to the Ottawa Presbytery or its successor in order to support youth programming, grants to youth programs and trip, and financial assistance for youth in need.

**McKenney Capital Fund:** The Ottawa Presbytery received a bequest of \$92,059.77 from the Estate of Iva E. McKenzie with no stipulations. The Ottawa Presbytery subsequently designated this amount as the McKenzie Capital fund and added \$7,101.23 to make the value of the fund \$100,000. The total amount was loaned to Ottawa's United by motion in April of 1988 at an interest rate equal to a Canadian Treasury Bond.

**The Mission Strategy Fund:** At a meeting held in May 2016, the Ottawa Presbytery established the Mission Strategy Fund with the purpose of providing financial support to mission initiatives under the guidance of the Mission Strategy Committee and with the approval of the Ottawa Presbyterial Executive. Deposits from the sale of church and mission properties have been designated to this Fund. By motion of Ottawa Presbytery, this fund was transferred to the Eastern Ontario Outaouais Regional Council with the same terms. Additional equity was provided from the AFIP Development Fund of Four Rivers Presbytery, 4% of the market value as of December 31st determines the budget for grants in the following year.

Four Rivers Presbytery	\$78,378
Ottawa Presbytery	1,384,690
<b>Total</b>	<b>1,563,069</b>

**The W. H. (Bill) Scriven Memorial Fund for Youth Ministry:** The Ottawa Presbytery provided oversight to the W. H. (Bill) Scriven Memorial Fund for Youth Ministry of the Ottawa Presbytery. Until 2019, this Fund was a registered charitable organization under the Income Tax Act. During 2019, the Committee transferred all assets to the Eastern Ontario Outaouais Regional Council in order to continue the mandate to provide financial assistance to youth ministry in the successor organization of the Ottawa Presbytery. The W. H. (Bill) Scriven Memorial Fund discontinues as a separate charitable organization in 2020.

**5. Held in Trust Accounts of Eastern Ontario Outaouais Regional Council**

Beginning in 2017, the Ottawa Presbytery assumed financial management for some Pastoral Charge. This is now the work of the Eastern Ontario Outaouais Regional Council who provides oversight to Communities of Faith. These monies are tracked as separate accounts until the management ceases. While it is not guaranteed, it is anticipated that deficits will be recovered and surpluses returned to the Community of Faith or designated to another purpose should the Community of Faith be disbanded.

	01-Jan	Income	Expenses	31-Dec
Campbell's Bay	71,322	458	0	71,780
Lower Unthfield Cemetery	7,610	2,482	(1,751)	8,346
St. Marc	16,500	0	0	16,500
Thurso	202,623	1,554	0	204,177
	<b>298,055</b>	<b>4,493</b>	<b>(1,751)</b>	<b>300,803</b>

**5. Ministry Accounts of Eastern Ontario Outaouais Regional Council**

Eastern Ontario Outaouais Regional Council receives donations and hosts fundraising events for designated programs where income and expenses occur over multiple years. These donations and related funds must be used for the designated purposes and are recorded separately. Restricted donations and fundraising are recognized as revenue in the fiscal year received. Unexpended contributions are transferred to restricted ministry accounts to be expended in future years.



## For the year ending December 31, 2020

**Camp Aweesome:** This ministry provides summer day camps for churches in the Eastern Ontario Outaouais Regional Council. Fees for participants are charged in order to cover costs. Payroll with government deductions, are submitted to Revenue Canada. Since this ministry is support through the budget of the Regional Council, surplus/deficit is transferred annually.

**Camp Etobico:** This account was established in 2015 with proceeds from the sale of Camp Etobico. This account provides grants for children's ministries until the account is fully expended.

**Ecological Grief Seminars:** The project was funded by an Embarking the Spirit grant. The project began and ended in 2020.

**Faith and Arts Ottawa:** This ministry is nurturing a community of faith and/or regional programming through the arts. Grants were received to facilitate this ongoing work.

**Healing Pathway Regional:** This ministry funds the training and operations of the Eastern Ontario Outaouais Regional Healing Pathway ministry.

**Kingston Resource Centre:** This account was established to support networking and education. This amount is to expended in full through grants.

**Ministry Personnel Events:** A grant was provided to fund events to gather Ministry Personnel for support of one another.

**Parish Collective:** This project was funded by Embarking the Spirit grant. The project began in 2020 and continues into 2021.

**Project Footprint:** This grant was received to provide data to help Communities of Faith reduce their carbon footprint.

**Sisters Screen:** This project is funded by Embarking the Spirit grant. Money was granted in 2020 but project will begin in 2021.

**United Ministry for Justice:** This grant was received in 2019 to support Canadian and international efforts to support just mining practices.

**Youth Trips:** The fund consists of surpluses accumulated from trips and is available to cover costs of future trips (see money

**Youth - Zambia:** This is a young adult exposure to Zambia and may recur.

	01-Jan	Income	Expenses	Transfers	31-Dec
Camp Aweesome	0	22,933	(26,177)	3,244	0
Camp Etobico	66,000	0	0	0	66,000
Ecological Grief Seminars	0	5,000	(5,000)	0	0
Faith and Arts Ottawa	27,523	0	0	0	27,523
Healing Pathway Ministry	6,851	0	(1,994)	0	4,857
Kingston Resource Centre	13,788	0	0	0	13,788
Ministry Personnel Events	1,623	0	0	0	1,623
Parish Collective	0	10,000	(7,543)	0	2,457
Project Footprint	4,202	0	0	0	4,202
Sisters Screen	0	25,000	0	0	25,000
United Ministry for Justice	34,834	0	(1,026)	0	33,808
Youth Ministry - Trip Exposure	4,214	0	0	0	4,214
Youth Ministry - Zambia	3,890	0	0	0	3,890
	163,024	62,933	(41,740)	3,244	187,461

## For the year ending December 31, 2020

7. Risks

**Financial Instruments:** Eastern Ontario Outaouais Regional Council is exposed to various risks through its financial instruments. Eastern Ontario Outaouais Regional Council's main financial instrument risk exposure is detailed as follows:

**Liquidity Risk:** Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. Eastern Ontario Outaouais Regional Council is exposed to liquidity risk with respect to its accounts payable. Eastern Ontario Outaouais Regional Council reduces its exposure to liquidity risk related to accounts payable by ensuring that all documents when authorized payment are due and maintaining adequate cash reserves to meet obligations.

**Market Risk:** Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market place. Market risk comprises of three types of risk: currency risk, interest rate risk, and other price risk. Eastern Ontario Outaouais Regional Council is exposed to interest rate risk.

**Interest Rate Risk:** Interest rate risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Eastern Ontario Outaouais Regional Council is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed rate instruments subject Eastern Ontario Outaouais Regional Council to a fair value risk while the floating rate instruments subject Eastern Ontario Outaouais Regional Council to a cash flow risk.

8. Loan to Orleans United Church

In 1988, Orleans Presbytery agreed to loan the entirety of its Mckendry Capital Fund to Orleans United Church. No principal payments are required on this loan until all other debtors have been repaid. An annual interest payment is required and the interest rate is revised annually on July 1 based on the Royal Trust Treasury Bill. It is expected that principal repayments will not be forthcoming for some years.

9. Capital Fund Investments

The Finance Committee of the Regional Council oversees the investments of the Eastern Ontario Outaouais Regional Council. The investments are invested in a pooled Fiera Capital Investment account and the value of the four Funds are tracked separately:

	EOORC Fund	Baillie Fund	Scrimm Fund	Miss. Smt.	Total
Opening Balance (Jan 1)	784,963	617,575	414,879	1,755,270	3,622,687
Purchases	117,000	11,500	6,000	90,500	225,000
Redemptions	0	0	0	0	0
Unrealized Gains (Losses)	77,749	55,187	41,280	183,548	337,863
Closing Balance	979,712	684,261	512,259	2,009,318	4,185,550

Notes to Financial Statements  
For the year ending December 31, 2020**10. GIC Investments**

The Eastern Ontario Outaouais Regional Council purchases GIC investments for short term investments and when holding funds in trust.

Held in Trust GIC's	Campeau Bay	UVR, Unit-Field	Thurso
Opening Balance	70,743	5,103	202,406
Purchase of GIC	0	0	0
GIC Interest Earned	458	77	1,554
Redemption of a GIC	0	0	0
Closing Balance	71,201	5,180	203,960

**11. Realized Entities**

**Church Extension:** The Eastern Ontario Outaouais Regional Council of The United Church of Canada provides oversight to the Extension Committee of the Eastern Ontario Outaouais Regional Council. The Extension Committee administers a fund to provide land for new churches, provide loans and grants for renovations of existing churches, and assists in the funding of new ministries. The Committee is considered a non profit organization and is therefore exempt from income taxes. The Extension Committee is incorporated separately and produces its own financial statements which are approved annually. Their fiscal year ends June 30th.

	2020 Actual	2019 Actual
Opening Balance	4,386,404	4,265,441
Revenue	136,514	145,758
Realized gain (loss)	(10,848)	21,010
Unrealized gain (loss)	(211,825)	(2,321)
Total Revenue	(86,159)	164,447
Grants & Donations	(35,000)	(12,000)
Expenses	(26,524)	(32,484)
Total Expense	(61,524)	(44,484)
Excess of Revenue over Expense	(167,683)	119,963
Closing Balance/Assets	4,218,721	4,385,404

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**Schedule 1 - Quarters, Leadership Teams, Networks**

Camping Leadership Team  
Chaplaincy Leadership Team  
Contingency (allocations yet to be determined)  
Finance Leadership Team  
Justice, Social, and Ecumenical Relations  
Lay Worship Leaders  
Ministry Personnel Events  
Pastoral Relations Leadership Team  
Right Relations

To: 6M

**Schedules to Financial Statements**  
For the year ending December 31, 2020

Governance			Mission & Ministry			Total		
2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
0	0	0	0	0	89	0	89	400
0	0	0	42	0	1,000	0	42	1,000
0	0	3,100	0	0	5,100	0	0	8,200
0	377	500	0	0	0	0	377	500
0	0	0	0	0	0	0	0	0
0	0	0	9,417	0	5,000	0	4,417	5,000
0	886	3,000	0	0	0	0	886	3,000
350	2,500	1,000	0	0	0	350	2,500	1,000
196	126	400	0	0	0	196	126	400
0	0	0	0	0	500	0	0	500
546	3,889	8,000	0	9,518	12,000	546	8,437	20,000

**Schedule 2 - Finance and Archives**

Archives Honourarium  
Archives Office and Travel Expenses  
Archives Ontario Archives  
Bank and Review Costs  
Incorporated Ministries  
Insurance  
Treasurer Honourarium  
Treasurer Office Expense

To: 6M

Governance			Mission & Ministry			Total		
2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
8,008	7,332	10,000	0	0	0	8,008	7,332	10,000
0	245	600	0	0	0	0	245	600
6,046	5,752	11,000	0	0	0	6,046	5,752	11,000
170	814	1,500	0	0	0	170	814	1,500
500	500	750	0	0	0	500	500	750
732	0	50	0	0	0	732	0	50
6,120	6,000	6,120	0	0	0	6,120	6,000	6,120
345	452	600	0	0	0	345	452	600
21,920	21,105	30,620	0	0	0	21,920	21,105	30,620

**Schedule 3 - Mission Support Grants**

Algonquin Chaplaincy  
Algonquin Community of Faith  
Camp Laurier  
Carleton Place Chaplaincy  
Centre 507  
Contingency  
Golden Lake Camp  
House of Lazarus  
Ottawa West End Chaplaincy  
Redeau Hill Camp

To: 6M

Governance			Mission & Ministry			Total		
2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
0	0	0	5,550	5,550	5,550	5,550	5,550	5,550
0	0	0	4,080	5,700	4,080	4,080	5,700	4,080
0	0	0	20,000	15,920	20,000	20,000	15,920	20,000
0	0	0	7,000	6,160	7,000	7,000	6,160	7,000
0	0	0	30,670	27,875	30,670	30,670	27,875	30,670
0	0	0	0	25,000	8,500	0	25,000	8,500
0	0	0	15,000	15,000	15,000	15,000	15,000	15,000
0	0	0	36,300	33,000	36,300	36,300	33,000	36,300
0	0	0	2,500	2,250	2,500	2,500	2,250	2,500
0	0	0	15,000	7,000	15,000	15,000	7,000	15,000
0	0	0	136,100	143,655	145,000	136,100	143,655	145,000

Schedules to Financial Statements  
For the year ending December 31, 2020

Schedule 4 - Office Costs									
	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Carleton Place									
Post/occupier	0	0	1,500	0	0	0	0	0	1,500
Postage	0	35	250	0	0	0	0	35	250
Rent	4,800	4,800	4,800	0	0	0	4,800	4,800	4,800
Supplies	330	520	1,500	0	0	0	330	520	1,500
Home Offices	366	127	500	1,215	305	500	1,581	432	1,000
Sundry	295	456	500	0	0	0	295	456	500
Summitria (36.6% of costs)									
Elevator	64	75	175	0	0	0	64	75	175
Hydro	230	290	425	0	0	0	230	240	425
Internet	39	71	150	0	0	0	39	71	150
Post/occupier	0	0	350	0	0	0	0	0	350
Postage	0	0	500	0	0	0	0	0	500
Rent	4,106	3,978	4,000	0	0	0	4,106	3,978	4,000
Supplies	143	141	1,500	0	0	0	143	141	1,500
Telephone	0	0	425	0	0	0	0	0	425
<b>Total</b>	<b>10,481</b>	<b>10,440</b>	<b>16,575</b>	<b>1,215</b>	<b>305</b>	<b>500</b>	<b>11,696</b>	<b>10,745</b>	<b>17,075</b>
Schedule 5 - Partnerships									
	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Affirm United	0	0	0	0	0	1,000	0	0	1,000
Christian Council of Capital Region	0	0	0	250	250	250	250	250	250
Grand River Book Stores	2,500	0	2,500	2,500	0	2,500	5,000	0	5,000
Midst Faith Housing Initiative	0	0	0	100	100	100	100	100	100
Spiritual Care in Secondary Schools	0	0	0	1,000	750	500	1,000	750	500
Social Justice Network in Ontario	0	0	0	0	1,500	1,500	0	1,500	1,500
<b>Total</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>3,850</b>	<b>2,600</b>	<b>5,850</b>	<b>6,350</b>	<b>2,600</b>	<b>8,350</b>
Schedule 6 - Personnel									
	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Benefits (United Church & Government)	29,196	27,555	29,000	20,899	19,486	20,500	50,195	47,041	49,500
Continuing Education	131	373	4,000	184	1,080	2,100	315	1,453	6,100
Executive Minister/Assistant (116.6%)	38,263	34,896	33,500	0	0	0	38,263	34,896	33,500
Meetings/Airportality	965	3,196	5,000	22	902	1,500	987	4,098	6,500
Salaries	141,460	137,301	141,000	106,388	101,709	106,000	247,847	239,010	246,500
Telephones	1,608	1,513	2,000	1,285	1,491	2,500	2,894	3,003	4,500
Travel	1,191	8,597	9,000	685	3,964	5,000	1,876	12,561	14,000
<b>Total</b>	<b>212,915</b>	<b>213,480</b>	<b>223,500</b>	<b>129,664</b>	<b>128,680</b>	<b>135,600</b>	<b>342,378</b>	<b>342,059</b>	<b>359,100</b>

**Schedules to Financial Statements**  
For the year ending December 31, 2020

**Schedule 7 - Regional Meetings**

	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Executive Meetings	0	2,298	3,000	0	0	0	0	2,298	3,000
Regional Meeting - February	5,576	270	7,500	0	0	0	5,576	270	7,500
Regional Meeting - May	1,472	31,805	45,000	0	0	0	1,472	31,805	45,000
Regional Meeting - October	859	5,282	7,500	0	0	0	859	5,282	7,500
Planning Committee	50	738	2,000	0	0	0	50	738	2,000
Staff Retreat	0	646	1,000	0	0	0	0	646	1,000
<b>To total</b>	<b>7,957</b>	<b>41,041</b>	<b>66,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,957</b>	<b>41,041</b>	<b>66,000</b>

**Schedule 8 - Technology and Communications**

	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
IT Support GCO	4,579	4,719	5,000	0	0	0	4,579	4,719	5,000
Tele-Conferencing Contracts	408	327	1,000	0	0	0	408	327	1,000
Website	1,853	2,581	3,500	0	0	0	1,853	2,581	3,500
<b>To total</b>	<b>6,840</b>	<b>7,727</b>	<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,840</b>	<b>7,727</b>	<b>9,500</b>

**Schedule 9 - Youth Programming**

	Governance			Mission & Ministry			Total		
	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget	2020 Actual	2019 Actual	2020 Budget
Camp Awesome (note 6)	0	0	0	3,244	7,481	2,000	3,244	7,481	2,000
Events	0	0	0	3,469	5,161	12,000	3,469	5,161	12,000
Supplies	0	0	0	1,337	1,018	1,500	1,337	1,018	1,500
<b>To total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,050</b>	<b>13,659</b>	<b>15,500</b>	<b>8,050</b>	<b>13,659</b>	<b>16,000</b>

**Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Investment Funds**

	EOORC	James Ballie	McHenry	Mrs. Stent.	Schweis	Total
<b>Opening Equity (market value)</b>	<b>813,455</b>	<b>598,269</b>	<b>100,000</b>	<b>1,750,839</b>	<b>430,406</b>	<b>3,687,969</b>
Deposits (Transfers from Conference/Private/Mort)	73,142	0	0	0	0	73,142
Deposits (Sales from Properties)	0	0	0	198,385	0	198,385
Accounts Receivable	0	0	0	0	0	0
Transfer to Governance	(18,000)	0	0	0	0	(18,000)
Transfer for Grants	0	(4,800)	0	(24,000)	(2,000)	(30,800)
Transfer to Mission and Ministry	(18,000)	(11,220)	0	0	(9,180)	(38,400)
Unrealized Gains/Losses (note 9)	77,749	55,187	0	163,548	41,380	337,863
<b>Closing equity (market value)</b>	<b>928,346</b>	<b>632,496</b>	<b>100,000</b>	<b>2,088,372</b>	<b>460,506</b>	<b>4,210,159</b>

In 2020, Mission Strategy received income from the following property sales: Bethany, Mississippi, and Maxwell/Moose Creek



## Appendix C

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
2021 Financial Report

	Governance				Mission & Ministry				2021 Budget Proposal			
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance Missions	Total	Total
<b>Income</b>												
Grant - Assessments	108,333	325,000	325,000	0	0	0	0	0	325,000	0	325,000	325,000
Grant - Assessment (Executive Minister/Assistant)	11,167	33,500	33,500	0	0	0	0	0	33,500	0	33,500	33,500
Grant - Mission & Service Fund	0	0	0	8,000	289,000	260,000	0	260,000	0	260,000	260,000	260,000
Grant - Special Funding	0	0	0	0	0	0	0	0	0	0	0	0
Donated Expenses	0	0	0	0	0	0	0	0	0	0	0	0
Interest & McKendry Fund	0	1,683	1,000	0	0	0	0	0	1,000	0	1,000	1,000
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0	0	0	0
Student fund - Donation	0	0	0	0	0	0	0	0	0	0	0	0
Transfer Bailley/Schryers Youth Salary/Program	0	0	0	21,800	20,400	21,800	0	21,800	0	21,800	21,800	21,800
Transfer Bailley/Schryers Youth Salary/Program	0	0	0	0	6,800	21,800	0	21,800	0	21,800	21,800	21,800
Transfer EDUCRC Fund	18,500	18,000	18,500	18,500	18,000	18,500	18,500	18,500	18,500	18,500	37,000	37,000
Transfer Mission Strategy Grants	0	0	0	8,000	24,000	82,000	82,000	82,000	0	82,000	82,000	82,000
Youth Programming Revenue	0	0	0	0	815	0	0	0	0	0	0	0
<b>Total Income</b>	<b>138,000</b>	<b>378,183</b>	<b>378,000</b>	<b>128,300</b>	<b>359,015</b>	<b>384,100</b>	<b>378,000</b>	<b>384,100</b>	<b>378,000</b>	<b>384,100</b>	<b>762,100</b>	<b>762,100</b>
<b>Expenses (net of Recoveries)</b>												
Clusters, Leadership Teams, Networks (Schedule 1)	0	546	8,000	269	0	10,000	0	10,000	8,000	9,700	17,700	17,700
Candidate for Ministry and RCCO Training Grants	0	2,700	2,700	0	0	0	0	0	2,700	0	2,700	2,700
Congregational Reviews & Support	477	12,483	10,000	0	0	0	0	0	10,000	0	10,000	10,000
Finance and Archives (Schedule 2)	6,160	21,920	27,900	0	0	0	0	0	27,900	0	27,900	27,900
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0	0	0	0
Mission Strategy Grants	0	0	0	8,000	24,000	82,000	82,000	82,000	0	82,000	82,000	82,000
Mission Support Grants (Schedule 3)	0	0	0	21,380	136,100	136,100	136,100	136,100	0	136,100	136,100	136,100
Office Costs (Schedule 4)	5,559	10,481	14,000	(7)	1,215	1,000	1,000	1,000	15,275	1,500	16,775	16,775
Partnership Ministries (Schedule 5)	0	2,500	2,500	100	3,850	6,350	6,350	6,350	2,500	6,350	8,850	8,850
Personnel (Schedule 6)	74,649	212,915	232,250	45,811	129,464	141,600	141,600	141,600	241,000	146,100	387,100	387,100
Regional Meetings (Schedule 7)	1,150	7,957	64,000	0	0	0	0	0	64,000	0	64,000	64,000
Technology and Communications (Schedule 8)	3,664	6,860	9,500	0	0	0	0	0	11,250	0	11,250	11,250
Youth Grants	0	0	0	0	6,800	21,800	21,800	21,800	0	21,800	21,800	21,800
Youth Programming (Schedule 9)	0	0	0	5,117	8,710	15,000	15,000	15,000	0	16,000	16,000	16,000
<b>Total Expenses</b>	<b>91,659</b>	<b>278,342</b>	<b>370,850</b>	<b>80,750</b>	<b>310,159</b>	<b>413,850</b>	<b>413,850</b>	<b>413,850</b>	<b>382,625</b>	<b>410,550</b>	<b>802,175</b>	<b>802,175</b>
<b>Net Income (deficit) from general operations</b>	<b>46,341</b>	<b>99,842</b>	<b>7,150</b>	<b>47,551</b>	<b>48,856</b>	<b>(29,750)</b>	<b>(29,750)</b>	<b>(29,750)</b>	<b>(4,625)</b>	<b>(35,450)</b>	<b>(40,075)</b>	<b>(40,075)</b>

**Eastern Ontario Outaouais Regional Council of The United Church of Canada**  
**2021 Financial Report**

**Schedule 1 - Clusters, Leadership Teams, Networks**

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Camping Leadership Team	0	0	0	0	0	100	0	100	100
Chaplaincy Leadership Team	0	0	0	0	0	2,000	0	2,000	2,000
Contingency (allocations yet to be determined)	0	0	3,100	0	0	3,100	3,100	3,100	6,200
Finance Leadership Team	0	0	500	0	0	0	500	0	500
Justice, Global, and Ecumenical Relations	0	0	0	259	0	5,000	0	5,000	5,000
Lay Worship Leaders	0	0	3,000	0	0	0	3,000	0	3,000
Ministry Personnel Events	0	350	1,000	0	0	0	1,000	0	1,000
Pastoral Relations Leadership Team	0	156	400	0	0	0	400	0	400
Right Relations	0	0	0	0	0	500	0	500	500
<b>Total</b>	<b>0</b>	<b>546</b>	<b>8,000</b>	<b>259</b>	<b>0</b>	<b>9,700</b>	<b>8,000</b>	<b>9,700</b>	<b>17,700</b>

**Schedule 2 - Finance and Archives**

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Archives Honourarium	2,679	8,008	9,000	0	0	0	9,000	0	9,000
Archives Office and Travel Expenses	0	0	500	0	0	0	500	0	500
Archives Ontario Archives	0	6,046	10,000	0	0	0	10,000	0	10,000
Bank and Review Costs	18	170	600	0	0	0	600	0	600
Incorporated Ministries	167	500	750	0	0	0	750	0	750
Insurance	0	732	400	0	0	0	400	0	400
Treasurer Honourarium	3,125	6,120	6,250	0	0	0	6,250	0	6,250
Treasurer Office Expense	171	345	400	0	0	0	400	0	400
<b>Total</b>	<b>6,160</b>	<b>21,920</b>	<b>27,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,900</b>	<b>0</b>	<b>27,900</b>

**Schedule 3 - Mission Support Grants**

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Algonquin Chaplaincy	0	0	0	1,388	5,550	5,550	0	5,550	5,550
Alwyn Community of Faith	0	0	0	875	4,080	4,080	0	4,080	4,080
Camp Laurent	0	0	0	0	20,000	20,000	0	20,000	20,000
Carleton Place Chaplaincy	0	0	0	1,750	7,000	7,000	0	7,000	7,000
Centre 507	0	0	0	7,668	30,670	30,670	0	30,670	30,670
Contingency	0	0	0	0	0	0	0	0	0
Gothen Lake Camp	0	0	0	0	15,000	15,000	0	15,000	15,000
Holmes of Lantz	0	0	0	9,075	36,300	36,300	0	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	625	2,500	2,500	0	2,500	2,500
Ridgeway Hill Camp	0	0	0	0	15,000	15,000	0	15,000	15,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,330</b>	<b>136,100</b>	<b>136,100</b>	<b>0</b>	<b>136,100</b>	<b>136,100</b>



## Eastern Ontario Outaouais Regional Council of The United Church of Canada

## 2021 Financial Report

## Schedule 4 - Office Costs

Carlton Place	
Photocopier	
Postage	
Rent	
Supplies	
Home Offices	
Sundry (Transitional Costs)	
Summerhal (16.6% of costs)	
Elevator	
Hydro	
Internet	
Photocopier	
Postage	
Rent	
Supplies	
Telephone	
<b>Total</b>	

## Schedule 5 - Partnerships

Affirm United	
Christian Council of Capital Region	
Grand River Book Stores	
Multi Faith Housing Initiative	
Spiritual Care in Secondary Schools	
Social Justice Network in Ontario	
<b>Total</b>	

## Schedule 6 - Personnel

Benefits (United Church & Government)	
Continuing Education	
Executive Minister/Assistant (16.6%)	
Meeting/Hospitality	
Salaries	
Telephones	
Travel	
<b>Total</b>	

2021 Actual	Governance		Mission & Ministry		2021 Budget Proposal	
	2020 Actual	2021 Budget	2020 Actual	2021 Budget	Governance	Total
0	0	1,500	0	0	0	750
11	0	250	0	0	0	250
2,600	4,800	5,200	0	0	5,200	0
108	339	1,500	0	0	1,000	0
71	366	500	(7)	1,217	1,000	750
424	295	500	0	0	0	500
39	64	125	0	0	0	125
142	230	425	0	0	0	350
0	39	150	0	0	0	100
0	0	350	0	0	0	350
0	0	500	0	0	0	500
2,164	4,206	4,400	0	0	4,400	0
0	143	1,500	0	0	1,000	0
0	0	425	0	0	0	0
5,559	10,481	17,375	(7)	1,217	1,000	15,275
						1,500
						16,775

2021 Actual	Governance		Mission & Ministry		2021 Budget Proposal	
	2020 Actual	2021 Budget	2020 Actual	2021 Budget	Governance	Total
0	0	0	0	0	1,000	1,000
0	0	0	250	250	0	250
0	2,500	2,500	0	2,500	2,500	5,000
0	0	0	100	100	0	100
0	0	0	1,000	1,000	0	1,000
0	0	0	0	1,500	0	1,500
0	2,500	2,500	100	3,850	6,350	2,500
						6,350
						8,850

2021 Actual	Governance		Mission & Ministry		2021 Budget Proposal	
	2020 Actual	2021 Budget	2020 Actual	2021 Budget	Governance	Total
11,603	29,296	35,000	8,312	20,899	25,000	60,000
10	131	4,000	0	184	2,100	6,100
14,148	38,263	42,000	0	0	42,000	42,000
0	965	4,000	67	22	1,500	5,500
48,589	141,460	146,000	37,094	106,387	111,500	257,500
209	1,608	2,000	338	1,286	2,000	4,000
90	1,191	8,000	0	685	4,000	12,000
74,649	212,915	241,000	45,811	129,463	146,100	387,100

Eastern Ontario Outaouais Regional Council of The United Church of Canada  
2020 Financial Report

**Schedule 7 - Regional Meetings**

Schedule 7 - Regional Meetings									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance Miss/Mth	Total	
Executive Meetings	0	0	2,500	0	0	0	2,500	0	2,500
Regional Meeting - February	1,150	5,576	7,000	0	0	0	7,000	0	7,000
Regional Meeting - May	0	1,472	45,000	0	0	0	45,000	0	45,000
Regional Meeting - October	0	859	7,000	0	0	0	7,000	0	7,000
Planning Committee	0	50	1,500	0	0	0	1,500	0	1,500
Staff Retreat	0	0	1,000	0	0	0	1,000	0	1,000
Total	1,150	7,957	64,000	0	0	0	64,000	0	64,000

**Schedule 8 - Technology and Communications**

Schedule 3 - Technology and Communications								
	Governance			Mission & Ministry			2021 Budget Proposal	
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance Miss/Mth	Total
IT Support GCO	2,721	4,579	8,250	0	0	0	8,250	0
Tele-Conferencing/Annual Contracts	207	408	500	0	0	0	500	0
Website	735	1,853	2,500	0	0	0	2,500	0
Total	3,664	6,840	11,250	0	0	0	11,250	0

**Schedule 9 - Youth Programming**

Schedule 9 - Youth Programming									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance Miss/Mth	Total	
Camp Awesome	0	0	0	235	3,244	4,000	0	4,000	
Events	0	0	0	4,639	3,469	10,000	0	10,000	
Supplies	0	0	0	323	2,017	2,000	0	2,000	
Total	0	0	0	5,217	8,730	16,000	0	16,000	

**Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund**

	EOORC	James Baillie	McKenzie	Miss. Street	Schrems	Total
<b>Opening Equity (market value)</b>	<b>928,346</b>	<b>632,436</b>	<b>100,000</b>	<b>2,088,772</b>	<b>460,606</b>	<b>4,210,159</b>
Deposits (Transfers from Conference/Presbytery)						0
Deposits (Sales from Properties)	(18,500)					0
Transfer to Governance				(8,000)		(8,000)
Transfer for Grants	(18,500)	(12,800)			(9,000)	(40,300)
Transfer to Mission and Ministry	(1,625)	(1,135)		(3,333)	(850)	(6,943)
Unrealized Gains/Losses						
<b>Closing Equity (market value)</b>	<b>889,721</b>	<b>618,500</b>	<b>100,000</b>	<b>2,077,438</b>	<b>450,756</b>	<b>4,136,416</b>

## Appendix D

**Treasurer's Report**  
**Eastern Ontario Outaouais Regional Council**  
**Executive Meeting, April 22, 2021**

2020 Reviewed Financial Statements

The 2020 Financial statements are prepared and being circulated to you. While the content of the statements have been reviewed by the Financial Review Committee, due to the stay-at-home order, our meeting for an in-person review of the documentation has been delayed. This will occur as soon as feasibly possible since all the documentation is prepared and ready for review. We also want to review the material before filing the CRA 3010 at the end of June.

This report includes the finalized numbers for 2020 as reflected previous reports with very minor adjustments. The surplus for governance is just shy of \$100,000 and the surplus for Mission and Ministry is just shy of \$50,000. This reflects the limit of activity due to Covid-19.

Within this report, I name two important items for Executive consideration and possible action:

1. I have named in the past to the Office of Vocations and others that the EOORC budget has \$2,700 designated for financial support of Candidates for ministry. No direction has been given for the expenditure of these funds in 2019 or 2020 and so they appear on the balance sheet as an "accounts payable". At the last meeting of the Finance Committee, where we discussed this again, Cindy Casey, agreed to follow up on this matter, and I hope that a way to expend these funds will occur in a timely fashion. If not, then I will look to the Executive to determine what to do with these funds.
2. I have named in the past that we are holding monies in-trust for two congregations that are essentially functionally closed but not officially closed because we have not finalized the disposition of funds. Though I have mentioned it, no action has taken place. I am requesting that the Executive take action at this meeting to determine the best way forward.

2021 Financial Report and Update on 2021 Budget

I have also circulated the financial report to the end of April 2021. Again, we anticipate a significant surplus given that limitations on activities continue due to Covid-19.

The 2021 budget continues to reflect operations without the complications of pandemic living. An updated budget is circulated to be finally adopted at the May meeting. This budget includes one major change, the cost of staff benefits since there was a considerable increase in the costs of benefits from about 20% of salary costs to 23%. This is an increase experienced by all sectors of the church.

You will note that there is a deficit budgeted which is not a problem in the present circumstance, but will need to be considered when establishing the 2022 budget. No doubt, pandemic life will impact how we work as a Regional Council as we address Regional life in the years to come.

St. Paul's Eastern

I spoke with Rosemary about agreeing for the Regional Council to hold funds in-trust for St. Paul's Eastern as they stickhandle their way through a complicated closure with a building of considerable value yet not easily sold. EOORC will become a facilitative entity working along with General Council and the United Church Property Corporation.

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Assessments

At the last meeting, this Executive directed the Finance Committee to follow up on outstanding assessments. This was done, and we believe all assessments, with one exception, have been paid or arrangements made for their payment. The one exception has been referred to staff for follow up given that the congregation is facing considerable financial stress and a deeper conversation is required.

Strategic Use of General Council Funds

As a volunteer, I have agreed to sit on a advice committee for the strategic use of General Councils monies as we continue to live into the restructuring of the church.

Finance Committee

As mentioned before, the Finance Committee met in February and will meet again in the coming months to provide oversight to the financial life of the Regional Council.

I welcome any questions on any matter included in this report or in the circulated reports.

Sincerely Brian

Appendix E

**Minutes of the Pastoral Relations Commission**  
**Tuesday, March 9, 2021 at 1:00 p.m.**

**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Janet Nield, Whit Strong (9)

**REGRETS:** Charlotte Hoy, Linda Suddaby (2)

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 1:06 p.m. and welcomed us all to this Zoom call.

**QUICK CHECK-IN:**

Members checked in with personal updates since the last meeting.

**ACCEPTANCE OF MINUTES**

**Motion 2021-19** (S. MacDonald/I. Bromley) “that the minutes of the EOORC PR Commission for February 9, 2021 be approved as circulated.”

**CARRIED**

**RESTORATIVE CARE:**

Erin Burns at Trinity PC (Ottawa) is on Restorative Care effective February 8, 2021.

**SABBATICALS:**

**For Information - St. John's P.C. (Brockville)**

Susan Hutton will cover emergency pastoral care at St. John's P.C. (Brockville) during Heather Froats' sabbatical.

**LIAISONS and PASTORAL CHARGE SUPERVISORS:**

**Elgin-Portland P.C.**

Whit is having difficulty finding anyone to take on the position of Pastoral Charge Supervisor due to the ongoing situation there. Some other names were suggested – he will follow up.

**Richmond P.C.**

They are asking for a time frame to start the profile/search process. There are still some outstanding items from their last review. Brian Copeland is holding a workshop next week – it was decided to wait until the goals have been met and then move forward.

**For Information:**

A few slots were filled but there is still a very large number of Pastoral Charges requiring either a Liaison or Pastoral Charge Supervisor or both.

**CALLS/APPOINTMENTS:**

**Wesley P.C (Pembroke) – Zacharia Mandara (OM Admissions)**

**Motion 2021-20** (E. Gratton/J. Nield) “that the EOORC PR Commission approves the appointment of the Rev. Zacharia Mandara (OM Admissions) to the Wesley Pastoral Charge (Pembroke), 40 hours per week as Congregational Minister with a total annual remuneration of seventy-one thousand, eight hundred four dollars (\$71,804.00) May 1, 2021 – June 30, 2023.”

**CARRIED**

**Trinity P.C. (Ottawa) – Anne Montgomery (OM-R)**

**Motion 2021-21** (E. McIntyre/J. Allen) “that the EOORC PR Commission approves the appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge (Ottawa), 30 hours per week as Supply Minister with a total annual remuneration of forty-nine thousand, four hundred eighty-eight dollars (\$49,488.00) March 2, 2021 – April 6, 2021.” **CARRIED**

[Note: This is short-term to cover for Erin Burns]

**Rideau Park P.C. (Ottawa) – Georgina Fitzgerald (OM-R)**

**Motion 2021-22** (S. MacDonald/J. Allen) “that the EOORC PR Commission approves the appointment of the Rev. Georgina Fitzgerald (OM-R) to the Rideau Park Pastoral Charge (Ottawa), 10 hours per week as Pastoral Care Minister with a total annual remuneration of twenty-two thousand, nineteen dollars and seventy-eight cents (\$22,019.78), July 1, 2021 – June 30, 2022.” **CARRIED**

[Note: This is an extension of the previous appointment.]

**Carleton Memorial P.C. (Ottawa) – Matt Gallinger (OM)**

**Motion 2021-23** (I. Bromley/E. Gratton) “that the EOORC PR Commission approves the appointment of the Rev. Matt Gallinger (OM) to the Carleton Memorial Pastoral Charge (Ottawa), 12 hours per week as Congregational Minister with a total annual remuneration of twenty-one thousand, two hundred fifty-three dollars and seventy cents (\$21,253.70), April 9, 2021 – August 31, 2021.”

**CARRIED**

**OTHER BUSINESS/DISCUSSIONS:****1) Terms of Office for Pastoral Relations Commission Members**

According to the Governance Handbook, 1/3 of our members should end their terms this year. After discussion, Ed Gratton and Janet Nield offered to leave at then end of 2021 but both asked to be considered for upcoming Pastoral Charge Supervisor and/or Liaison positions. This was gratefully accepted.

Commission members expressed regret at losing both Ed and Janet as their input has been very valuable and so much appreciated.

It was agreed Wayne should draw up a schedule to rotate members off and present this at our next meeting. The challenge will be to find interested and capable people to fill these vacancies.

**2) Communications Allowance:**

The revised Communications Policy has already raised concern. It was approved for new calls and appointments but the point has been raised that this is rather unfair in a congregation where a newly appointed minister will receive the new rate while a called minister already in place will not.

Question – can a congregation change this for a called minister without having to change the terms of the call? Whit believes so if it is done as a budget line.

Whit will add this item to his meeting with M&P committees on March 17<sup>th</sup>.

**3) Zion Evangelical P.C. (Pembroke):**

Concerns have been raised in correspondence with Whit. He has been working with the local M&P committee for some time now. He will investigate further and report to our April meeting.

**4) Licensed Lay Worship Leaders (LLWLs) and Retirees:**

Whit and Wayne met Thursday with Rosemary Lambie to discuss expanding the mandate of the Pastoral Relations Commission to bring both LLWLs and Retirees under our umbrella. Retirees certainly makes sense and LLWLs certainly serve a PRC function when they provide Sunday supply. This is good news for LLWLs who have had no Regional affiliation.

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Whit has finally been able to get a copy of the elusive list of Retirees in our Region. He has a listing of 152 including emails and phone numbers. In conversation with ECO Region, the Retirees there have formed a group to keep in touch with each other. Jean Wilson host "Jabber with Jean" via Zoom every Thursday and the Region has hired a videographer to interview each Retiree and post their story on the website. Whit is willing to host a Zoom gathering to see who shows up.

**5) Pastoral Relations Workshops:**

Whit will be holding three workshops – information on the website. He will record them for future access. There has been good response so far especially for the M&P workshop.

Jane Dawson is also holding three workshops which sort of parallel this. She will be offering Writing Grant Applications for New Programmes (ministry programmes and visioning); The Future of Your Congregation; and The Path Ahead.

**ONGOING SUPPORT:**

Monthly with Ministry Personnel – Whit meets via Zoom – usually about 16-18 join.

Monthly with LLWLs – This is a Zoom social gathering to catch up with each other.

New: Pastoral Care Providers: This is new and will begin mid-April – for lay pastoral charge supporters.

**NEXT MEETING:** Next meeting April 13, 2021 1:00 – 3:00 p.m. via Zoom.

**CLOSING:** Janet offered our closing prayer today. The business of the Commission being completed, Chair Wayne thanked everyone for attending and declared the meeting closed at 2:23 p.m.

## Appendix F

**Eastern Ontario Outaouais Regional Council**  
**Support for Communities of Faith, Clusters and Networks**

## April 2021 Regional Update

**Grant-writing Workshops (Mission and Strategy Fund, Vision and Transformation Leadership Team)** -- Six applications were received in response to the most recent grant-application deadline (March 31, 2021). These were reviewed by the V&T Leadership Team on Tuesday, April 19, 2021, and recommendations have been forwarded to the Executive. Several of these applications are from small, rural communities of faith previously unaware of, and underserved by, the EOORC grant opportunities available.

**Guaranteed Livable Income (GLI) national vigil, April 8, 2021** -- with a provincial stay-at-home order implemented the night before, the planned vigil pivoted to an online format. Nineteen people took part in a Zoom vigil with representation from 7 different EOORC communities of faith. Senator Kim Pate and a CBC reporter also attended. Additional online vigils were held at three other EOORC communities of faith. A total of almost 50 vigils were held across the country with the Moderator and three former Moderators taking part. A national debrief of this day of action will be held on Thursday, April 22, 2021. The next step for the EOORC work team is to establish terms of reference for a working team and organize an online educational event for the region (Ellie and Clarke Topp, EOORC contacts).

**Right Relations Network** -- a working group of people from ten different congregations came together on April 9, 2021 to develop a framework for work on indigenous justice, reconciliation and right relations. A number of regional projects and priorities are being explored, including a region-wide online book study of Suzanne KeepTwo's book *We All Go Back to the Land: The Who, Why and How of Land Acknowledgments*. The next event in the Glebe St. James/EOORC Reimagining Indigenous/Settler Relations Series will be "Exploring Bill C-15," on May 5, 7:30 pm. EDT. <https://www.glebestjames.ca/gsj-and-the-spirit-of-reconcilliation>.

**Housing Matters Network** -- the Housing Matters Network working group is continuing to establish an initial definition of this network exploring the possible needs that such a network could serve (e.g., access to resources, connections, conversation, awareness raising, champion-finding, lobbying, housing issues for diverse populations, etc.). A series of conversations is currently underway to hear perspectives from different housing contexts (urban, town, rural, etc.) around the region. Next meeting April 15, 2021 (Sue Smarkala, lead organizer).

**Climate Justice** -- Active promotion of "For the Love of Creation" a national initiative that brings together faith bodies and faith-based organizations in Canada under a unified banner to mobilize education, reflection, action and advocacy for climate justice. <https://forthe loveofcreation.ca/>. EOORC projects under this umbrella include the weekly EOORC Faith and Ecology Study Group Reading Mark Ecologically (see EOORC website), Letter of the Faithful Session (see For the Love of Creation events page, May 11, 2021) and working with Faithful Footprints to plan an online EOORC webinar offering United Church congregations inspiration, tools and grants, to help us live our climate commitments (<https://www.faithfulfootprints.org/>).

**Refugee Sponsorship** -- an online conversation is scheduled for Wednesday, April 28 to bring together communities of faith involved in the work of refugee sponsorship around the region to explore how to best support each other in this work.

**Anti-black Racism** -- A fruitful online conversation was held on March 19, 2021, with General Secretary Michael Blair, Emo Yango (GCO Partners in Mission) and Eric Hebert-Daly (ministères en français). to discuss ideas for a trust-building conversation between a delegation of 5 United Church members/leaders and 5 members of the African Pastors and Leaders Forum (APLF) representing African-rooted churches in the Ottawa area. This is slow



work that proceeds one conversation at a time (Tony Lovink, MacKay UC lead organizer). A working group is also discussing ideas for a series of regional events following Adele Halliday's involvement with the EOORC AGM in May.

Jane Dawson  
Minister Supporting Communities of Faith, Clusters and Networks

## Appendix G

**Eastern Ontario Outaouais Regional Council, United Church of Canada  
Communications and Administrative Assistant Report to the Executive  
April 22, 2021**

**1. 2021 Annual Meeting, May 7 – 8, 2021**

- Registration is underway for the online annual meeting
- Agenda is set

**2. EOORC Website**

The website continues to have traffic with most of it occurring when a newsletter is sent out. However, even on regular non-newsletter days, traffic is steady. Here's a snapshot of website activity in the last 30 days.

**3. EOORC Newsletter**

The bi-weekly newsletter continues to be the one communications device that people most use to get information. To give you an idea of its usage, here are statistics from the last newsletter (April 14<sup>th</sup>):

- Recipients: 692
- Open rate: 63.7 percent
- Top links clicked: EOORC News, Pastoral Relations, EOORC Annual Meeting, Online Services

**4. Communications Leadership Team**

- The team did not meet last month
- Next meeting is yet to be determined

## Appendix H

**Ministry for Youth and Young Adults (YAYA)***Regional Update*

Canada Summer Job's Grants have been approved for the following churches.

Church	Position Title	# of positions
Winchester Pastoral Charge	Arts & Crafts Program Coordinator	2
Knox- St. Paul's United Church (Cornwall)	Community Development Worker – Community Garden Research and Planning	1
Kanata United Church	Program Planner, Special Events	2
Bethel Rideau Ferry Pastoral Charge	Social Services Program Officer – Community Program and Research	1
Kitchissippi United Church	LGBTQ2+ & Faith Program Planner	1
Rideau Park United Church (Camp Awesome)	Camp Awesome Coordinators	8

**Regional Sunday School Support**

Kate Hubble (Hallville UC) is hosting weekly Sunday School Programing through the EOORC Facebook page and has begun to contact churches/COF's about Sunday School programs they are hosting.

Kate can be reached at [EOORCSundaySchool@gmail.com](mailto:EOORCSundaySchool@gmail.com)

Link: <https://www.facebook.com/EOORC-Sunday-School-109076924573757>

**Regional Confirmation Classes with the GO Project**

The online Confirmation Program began Feb. 21<sup>st</sup> and has 10 youth participating from around the Region. Alana Martin and I are hosting the monthly sessions. Next session is May 16th at 6:30pm. Please contact me for further information.

**Camp Awesome**

Camp Awesome is partnering with Tucker House (Country Fun Camp) and Greening Sacred Spaces (Ottawa Chapter) to host an online program this summer. We will focussing on environmental stewardship and getting active outdoors.

**YAYA Advisory Group (YAG)**

The purpose of YAG is to bring together EOOR YAYA to help guide and plan EOORC events and programs (Zoom) for the Region. YAG is open to anyone aged 10-35 and meets for 1-1.5 hour(s) once per month. The next planning session will look at hosting an Art Night on Zoom.

Zoom Link: <https://us02web.zoom.us/j/86096890171>

**YAYA Zoom Check-In**

The YAYA Zoom Check-In continues every Thursday from 5pm-6pm EST along with Shanna Bernier for youth and young adults to gather. Within this community space youth and young adults experience worship, prayer, guests and laughter. All Youth and Young Adults and leaders are welcome to join us.

<https://zoom.us/meeting/84246314797?occurrence=1589914800000>

*Campus Ministry*

**Open Table**

The Open Table Committee has hired Emily Gardiner, Community Development Coord and Allyson Hopkins, Communications Coordinator for the 2021/2022 year. We are looking at meeting with our congregational partners and reviewing possible programs in the next few months.

**Spiritual Care in the Secondary Schools (SCSS)**

The Spiritual Care in Secondary Schools Committee has hired Ms. Breanna Pizzuto as the Coordinator to work with the Ottawa Carleton District School Board. This position is responsible for coordinating the multi-faith Spiritual Care volunteers in public schools. These volunteers provide spiritual care to students, teachers and administration staff. Due to volunteer restrictions in schools, SCSS sessions will be moved to Google Meets. Please contact me if you are interested in learning more about this program.

Respectfully Submitted by Dana Ducette, [dducette@united-church.ca](mailto:dducette@united-church.ca) - mobile: 613-608-8411