

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, June 10, 2021 – 9:00 a.m.

Living Mission Statement for the Regional Council

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
- *Supporting and nurturing Right Relations, Social and Ecological Justice*
 - *Supporting people in all seasons of life*
 - *Supporting and building Communications*

IN ATTENDANCE

Rev. Takouhi Demirdjian-Petro	President
Bronwen Harman	Past-President
Sue Hutton	President-Elect
Jim Allen	Member
Rev. Teresa Burnett-Cole	Member
Rev. Cindy Casey	Member
Liz Church	Member
Rev. Lynne Gardiner	Member
Rev. Ryan Kim	Member
Rev. John Noordhof	Member
Caroline Ruda	Member
Catherine Ryan	Member
Linda Stronski	Member
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Jane Dawson	Corresponding Member - Minister supporting Communities of
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
	Faith, Clusters and Networks
Rev. Rosemary Lambie	Executive Minister, Full Member
Joel Miller	Program Assistant to Executive Minister, Recording Secretary
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

REGRETS/ABSENT

Anita Jansman	Corresponding Member - Communications and Administration Assistant
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9:00 Opening Devotions and Land Acknowledgement – Jim Allen, told the story of a lion taken into captivity, joining a community with other captive lions. There were all kinds of lions, but the one that was most interesting was the 'loner' lion. The loner lion suggested that the new lion study the fence. Jim explained that studying the fence is analogous of seeking new opportunities. Today is the inauguration of the 96 year of The United Church of Canada. In 1925 this Church endeavored to seek new opportunities. How has it done? Jim provided some of the challenges and accomplishments of The United Church of Canada, and encouraged its continued growth into the future.

Circle Time of Sharing – All were invited to share. Many had shared comments on the recent tragedies; the discovery of the 215 unmarked graves at the residential school in Kamloops, BC, and the tragedy of the Muslim family that was murdered in London, Ontario.

Appointment of an Equity Monitor for this Meeting

2021-06-10_062 MOTION (C. Ruda/C. Ryan) That the Eastern Ontario Outaouais Regional Council Executive appoints Rev. Teresa Burnett-Cole as Equity Monitor for this meeting. **Carried**

Teresa invited and encouraged

Minutes**a) Minutes of April 22, 2021:**

2021-06-10_063 MOTION (L. Stronski/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of April 22, 2021 as circulated. **Carried**

b) Minutes of Email Poll ending April 24, 2021

2021-06-10_064 MOTION (B. Harman/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes Email Poll ending April 24, 2021 as circulated.

2021-04-29_001 MOTION: (T. Burnett-Cole/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive having received the recommendation of the Pastoral Relations Commission who have identified under section J.4 of The 2021 UCC Manual, the need to order a review of Zion Evangelical United Church in Pembroke, appoints Reverend Dexter Van Dyke as the Reviewer. Carried

Carried

Agenda

2021-06-10_065 MOTION (J. Noordhof/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated. **Carried**

Correspondence

- a) April 22, 2021 Richard Johnston, member of Emmanuel United Church inquiring about an emergency preparedness plan within the Regional Council (*for action – refer to ?*)
- b) April 28, 2021 Rev. Grant McNeil, Osgoode-Kars Pastoral Charge re funding support (*for action-7*)
- c) May 3, 2021 Sherry Blaedow Zion Evangelical United Church re response to letter informing about the Review (*for information*)
- d) May 10, 2021 Margaret Smith, Hawthorne United Church re copy of signed Memorandum of Understanding with United Property Resource Corporation and handwritten notes about decision to disband the community of faith effective June 30, 2021 (*for information*).
- e) May 12, 2021 Darlene Montgomery-Fawcett re final disbursement of Hulbert-Valley United Church (*for action -3c*)
- f) May 17, 2021 Susan Jackson, General Council Office re letter addressed to CRA from Pendleton United Church (*for action 3e*)
- g) May 19 2021 Wendy Bergeron and Susan Mowers, Co-Chairs, St. Paul's Eastern United Church re decisions regarding distribution of assets (*for action – 3d*).
- h) May 21, 2021 Tammy Muddle re final disbursement of Brinston United Church (*for action -3d*)
- i) May 26, 2021 Kenneth Binda, resident in Orleans, Ont. with property that borders the rear of the Orleans United Church re complaint (*for information*)
- j) May 27, 2021 Wendy Bergeron and Susan Mowers, Co-Chairs, St. Paul's Eastern United Church re further information regarding decisions for distribution of assets (*action-3e*).
- k) May 31, 2021 Jane Dawson, staff re letter of resignation effective July 31, 2021(*for action by the Executive Minister*)

Discussion: Rosemary and a team will conduct an exit interview; position description will be revisited; a job posting will be circulated to the Executive for approval, and then posted on the GC website, and a search committee will be formed to begin hiring policy.

- l) May 31, 2021 Mabel Robillard, Chair, Pendleton United Church re acknowledging the letter responding to the complaint (*for information*)
- m) May 31, 2021 Stephen Wilson, Trustee of former Iroquois United Church re cemetery maintaining CRA number (*for action and information 3b*)
- n) June 3, 2021 Rose Marie MacLennan, Rotating Chair Trustee, Chair Property Development Committee Queenswood Pastoral Charge re delay in presentation with UPRC (*for information*)
- o) June 3, 2021 Ron Hunt Chair of Council, Orleans United Church re complaint (*for information*)
- p) June 3, 2021 Rev. Andrew Love, Dominion-Chalmers United Church, Ottawa copied on letter to Erik Matheson, CEO re dissatisfaction with the new assessment formula (*for information*)

Discussion: Assessing on large investment portfolios; the GC Executive is working on an equitable formula (some churches have turned their buildings into cash and this cash is in investments).

- q) June 3, 2021 Larry Seguin, Grace United Church re future planning (*for action 3h*)
- r) June 5, 2021 Erik Matheson, CEO copied on letter responding to Rev. Andrew Love re dissatisfaction with the new assessment formula (*for information*)
- s) June 9, 2021 Geoff McGuire, Chair, Board of Trustees, St. Paul's–Eastern United Church
Re to initiate the process of transferring title from our Trustees to the United Church of Canada until such time as UPRC is able to take title as provided in our Agreement of Purchase and Sale. (*for action 3 e*)

Business

Supporting and enhancing the ministry of Communities of Faith

1. **Governance** – Communications Policy revision will be introduced under Pastoral Relations
2. **Finance** – See the 2021 Financial report as **appendix A**; see spreadsheet tracking property sales as **appendix B**.

Discussion: Brian was thanked for his work in providing details within reporting.

Brian Cornelius, Regional Council Treasurer, provided the following written report:

1. The 2021 Financial Report which should open on the right page, but do make sure you are on the page titled 2021 Finances and Budget. Our 2021 finances are unfolding as anticipated and you have attached a financial statement that includes expenses up to the end of June or 50% of the year. There is nothing out of the ordinary and nothing over-budget. In fact, to the contrary we are under budget because of savings related to Covid-19 task group.
2. The second spreadsheet is one I created and was reviewed at the last Financial Committee. This spreadsheet provides data on a number of fronts and I will be able to explain in more clearly in person at the meeting.
 - a. The spreadsheet tracks property sales and how the money is used. This provides data to us as an executive about how our policies are being enacted as well as a check that in fact the policy is being followed. The yellow means we have not yet had evidence of its completion and the pink means it is a proposal that has yet to have the approval of the EOORC executive.
 - b. the spreadsheet tracks recent sales when there is not closure of the pastoral charge but an amalgamation or downsizing. This indicates what we have been doing with that money.
 - c. the spreadsheet tracks restricted funds from sales of churches prior to the Region forming (and which we know about...there may be more and I welcome an "intel" any of you have)

- d. finally, the spreadsheet tracks the manses that have a value of more than \$100,000

Recommendation from the Finance Committee

In reviewing this spreadsheet, the Finance Committee recommends a review of our policy regarding guidelines for congregations that are closing by:

- a) securing a copy of the policies from all 13 regions
- b) examine if there is a way we can help with investing so that smaller congregations can have a better return.
- c) suggest any potential changes to the present policy

2021-06-10_066 MOTION (T. Burnett-Cole/C. Casey) that the Eastern Ontario Outaouais Regional Council Executive receives the current 2021 Financial report for information. **Carried**

2021-06-10_067 MOTION (C. Casey/L. Church) that the Eastern Ontario Outaouais Regional Council Executive concurs with the recommendation of the Finance Team to review the Policy Regarding Proceeds from the Sale of Property, with the Finance Team taking the lead, joined by two members of the Executive: Rev. John Nordhoof and the other found through Nominations, and a report be brought back to the Executive in the fall. **Carried**

3. Supporting Communities of Faith

- a) St. Paul's Richmond United Church:

- b) **Iroquois United Church**

2021-06-10_068 MOTION (J. Allen/C. Ryan) whereas the Eastern Ontario Outaouais Regional Council Executive approved the disbanding of the Iroquois-Matilda Pastoral Charge (IMPC) effective November 30, 2020; with the three churches disbanding as communities of faith separately, therefore, the Eastern Ontario Outaouais Regional Council Executive approves the request of Iroquois United Church to disband as a community of faith effective April 4, 2021. The Trustees will remain to resolve the responsibility of the cemetery. **Carried**

Discussion: Cemetery has been using the CRA of the United Church. Discussion remains as to whether the CRA will be changed or not.

- c) **Hulbert-Valley United Church**

2021-06-10_069 MOTION (J. Allen/L. Stronski) whereas the Eastern Ontario Outaouais Regional Council Executive approved the following motion:

2020-11-26_128 MOTION (J. Allen/L. Gardiner) the request of Hulbert-Valley United Church, to name the current Trustees, Richard Gilmer, Dale McDermott and Darlene Fawcett as accountable to the Regional Council, effective January 1, 2021 in order to complete the sale of the property and ensure disbursements of the final net assets. **Carried**

The Executive discharges the named Trustees with appreciation for their work on completing their responsibilities, effective May 31, 2021. **Carried**

- d) **Brinston United Church**

2021-06-10_070 MOTION (J. Allen/L. Gardiner) whereas the Eastern Ontario Outaouais Regional Council Executive approved the following motion:

2020-11-26_124 MOTION (J. Allen/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Brinston United Church and Iroquois-

Matilda Pastoral Charge to name the current Trustees, Orville Smyth, Cecil McDermott and Tammy Mudde, as accountable to the Regional Council, effective January 1, 2021 in order to complete the sale of the property and ensure disbursements of the final net assets. **Carried**

The Executive discharges the named Trustees with appreciation for their work on completing their responsibilities, effective June 30, 2021. **Carried**

Discussion: Disbursement of funds still needs to take place.

e) **Pendleton United Church**

2021-06-10_071 MOTION (S. Hutton/C. Casey) whereas the Riceville United Church disbanded effective December 31, 2019, the Eastern Ontario Outaouais Regional Council Executive approves the requested name change of the Riceville-Pendleton Pastoral Charge to be recognized by The United Church of Canada and the CRA as Pendleton United Church. The charitable number will remain the same but all charitable receipts will be issued under Pendleton United Church. **Carried** (C. Ruda abstains)

Discussion: The Executive felt unease towards the process at which Pendleton United Church has gone about changing its name (prior to receiving consent) and how it excluded other members from its community (in particular those from Riceville).

f) Hawthorne United Church – no distribution plan provided to date, in the event that no plan is provided, the Executive becomes the trustees.

g) **St. Paul's–Eastern United Church** – see disbursement plan for the liquid assets of the St. Paul's–Eastern United Church as **appendix C**.

2021-06-10_072 MOTION (C. Casey/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive approves the disbursement plan for the liquid assets of the St. Paul's–Eastern United Church:

(There are about \$220,000 in cash assets)

There are also two areas where we will distribute small amounts.

Immediate small disbursements - before June 30, 2021:

1. Sandy Hill Seniors Network: \$10,000 to manage this ongoing program under the supervision and management of Cécile Planchon. This long-standing SPEUC program will be transferred to Glebe–St. James UC, for financial management and coordination, as well as program support. All of this fund will be for the program, including insurance liability costs.
2. Refugee programs: \$5,000 to Everyone's Sister Refugee Sponsorship Group, through their partner (charitable) organization, The Ottawa Community Foundation, a program supported by SPEUC and a member who is showing leadership. \$5,000 to McKay United Church for its refugee program.

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Approved at May 16, 2021 Congregational Meeting

The rest for disbursement in 2021:

Homelessness and housing security 75%

Divided equally among:

- Multifaith Housing Initiative (for current project for homeless

veterans);

- Cornerstone Housing for Women (housing and counselling services for homeless women);

- Ottawa Mission (Shelter and transition for homeless men);

- Tewegan Housing for Aboriginal Youth (transitional home with education support and counselling services for First Nations, Métis and Inuit women aged 16 to 29. Indigenous-led).

(This represents up to about \$37,500 per organization)

Local churches: 25%

Divided equally between Glebe–St. James UC and MacKay UC.

Appreciation for our sister churches, who accompanied and worked

with us during our transition journey, and, in the specific case of

McKay UC, has offered to provide a home for our memorial plaques.

These churches do not have endowment funds, as do other United

Churches in the downtown area.

(This represents up to about \$25,000 per church)

Carried (*T. Burnett-Cole abstains*)

2021-06-10_073 MOTION (L. Gardiner/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive receive the direction from St-Paul's Eastern United Church for the distribution of the proceeds of the building sale, when and if the building is finally sold, and the Executive will give diligent and full consideration to the intent and mission desire contained within this distribution plan. **Carried** (*T. Burnett-Cole abstains*)

2021-06-10_074 MOTION (T. Burnett-Cole/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive approves the request of the St. Paul's–Eastern United Church to initiate the process of transferring title from the St. Paul's-Eastern United Church Trustees to The United Church of Canada until such time as UPRC is able to take title as provided in our Agreement of Purchase and Sale. **Carried**

2021-06-10_075 MOTION (S. Hutton/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive name the current Trustees; Nancy Thornton, Grant Gilliland, Wayne MacWhirter, Susan Mowers, Geoff McGuire (Chair), Richard Asselin and Thomas Stow as accountable to the Regional Council, effective July 1, 2021 in order to complete the sale of the property and ensure disbursements of the final net assets. **Carried**

h) **Grace United Church –**

2021-06-10_076 MOTION (C. Casey/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive approves the continued ministry plan of Grace United Church. **Carried**

i) **Zion-Pembroke – Review report still pending**

Discussion: Pending work will continue to be included on the agenda as reminder of ongoing work.

j) **Opening churches** following UCC, provincial and local guidelines: Continue to consult your local health unit. It was suggested that a communication go out as 'best-guidance', underlying that the decision remains with the Community of Faith and their response to local health unit guidelines.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith

4. **Pastoral Relations** – see **appendix D** for minutes of April 13; see **appendix E** for minutes of May 11; see **appendix F** for minutes of June 1; see **appendix G** for minutes of June 8.

The Pastoral Relations Minister will be on sabbatical from July 1st to September 30th and Rev. Dan Hayward will be replacement

- a) **2021-06-10_077 MOTION** (T. Burnett-Cole/L. Stronski) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meeting of April 13, May 11, June 1 and June 8, 2021 for information. **Carried**

ConEd – guidelines from Pastoral Relations Commission: “Here are the choices, but decision remains up to Communities of Faith on how they payout ConEd and Travel Expense.” However, it is strongly recommended that it be done on invoices and not monthly payments.

Sacrament Elders - Work is still pending.

- b) **2021-06-10_078 MOTION** (L. Church/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive accepts the recommendation of the Pastoral Relations Commission (Minutes of June 1, 2021) regarding the Communications Policy such that, a minimum allowance of one thousand dollars per year (\$1000/yr.) for a communication (telephone/internet) package for all calls and appointments. This amount is not to be pro-rated. The pastoral charge may meet this requirement either by making payments to the ministry personnel upon the submission of receipts or by the Pastoral Charge directly providing and paying for the necessary communications devices and or contracts. This policy will come into effect on January 1, 2022.” **Carried**

Include the following note when updating the handbook: [Note: While the Manual 2021 section I.2.1.6 simply states “the community of faith is responsible for providing the minister with a telephone”, it is suggested a comment be added as a preamble to the motion to explain that ‘communications’ is a package and does not mean just a phone.

- c) Workplace Discrimination, Harassment, and Violence Prevention and Response Policy – The Policy has to be posted on all church bulletin boards (suggested this policy should also be posted in bathroom stalls). There are workshops online through the National Church, and it was suggested that a workshop be offered by the Regional Council in the fall.

5. **Licensed Lay Worship Leaders** –LLWL currently can only offer services within the boundaries of the Regional Council. An agreement would have to be created between Regional Councils. It was decided that certificates were not necessary, and proof of licensing is in the minutes.

Supporting and nurturing Right Relations, Social and Ecological Justice

6. **Clusters and Networks** – Jane Dawson submitted a report and highlighted items within her report, in particular dates of upcoming workshops and the hopes that the work will carry. Jane is resigning from her post on July 31st and will be providing a more detailed report as part of her exit interview. (see **appendix H**).

Discussion: Thanks were extended to Jane for her work within the Regional Council, with mention of how her work has contributed to the life and ministry of various Communities of Faith.

Supporting people in all seasons of life
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7. **Vision and Transformation**

2021-06-10_079 MOTION (J. Allen/C. Casey) that the Eastern Ontario Outaouais Regional Council Executive receives the recommendation of the Vision and Transformation Leadership Team and approves the following motion:

- a) that taking into consideration the extenuating circumstances, the Osgoode-Kars Pastoral Charge be granted \$1,500 for 6-month coaching session from EDGE with the possibility of a further grant of \$1,500 if an additional 6-month period was needed. "The goal of this project is to engage in a formal, guided process of continuing to vision the future of our communities of faith, with the help of an outside coach who is knowledgeable about church innovation." **Carried**

8. **Stewardship** – Carolyn Ruda highlighted items in her report (see **appendix I**).

Supporting and Building Communications
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9. **Affirm** – Linda Stronski provided the following written report:

The Affirming Team has attracted some new members so our team now consists of : Roxanne Akhtar, Kim Baird, Barb DeJeet, Bronwen Harman, Richard Hollingsworth, Cathy Ryan and Linda Stronski.

We have had several meetings and have made great strides. We are Following the Guidelines from Open Hearts and are already up to Recommendation number 8. Our new member Roxanne is taking the lead on a workshop to be held on June 23 from 7-9.

Kim has submitted information for EOOR NEWS as it is Pride month.

After some discussion a motion was placed on the floor and carried for us to bring to Regional Council Executive.

Motion: (Barb DeJeet/ Richard Hollingsworth) that the Affirm Team be allowed a budget of \$1000.00
Carried

Some expenses we might have include mileage, printing, meeting space, speakers, and to set up workshops.

Wednesday June 23rd a workshop will be offered by affirm.

Discussion: There are funds available in the budget for clusters and networks and Affirm has been directed to make requests to the Regional Council treasurer for funding

10. **Communications** – Anita Jansman highlighted items in her report (see **appendix J**). It was suggested the planning team that notes and recommendation be made in response to the feedback and submitted to the Executive.

11. **Nominations** – Sue Hutton highlighted items from the minutes of April 30, 2021 (see **appendix K**),

12. **(Order of the Day 10:30 AM) YAYA** – Dana Ducette, highlighted items from her report in particular new opportunities through the Canada Summer Job's Grants – proposals due in early July. (see **appendix L**)
13. **Regional Council Meeting** – The GC process of having a discussion period prior to the meeting to educate re motions and providing background information was considered as a new possibility going forward for planning meetings in the future.

New Business

Église St-Marc and Odawa received some grant money for continued work together!

Opening worship for next meeting – Rev. Ryan Kim.

Equity Monitor Report – No particular voice dominated today and this is commendable. It was suggested that more information about Equity be posted on the website; and Teresa Burnett-Cole offered to lead a workshop in the future about the role of Equity Monitor.

Motion to adjourn

2021-06-10_081 MOTION (Ryan Kim) that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 12:13 PM.

Closing Prayer - Takouhi read Sylvia Smith's poem "What Remains of the Remains". Sylvia is the wife of Rev. Ian Smith.

Next meeting date:

- Thursday, September 9, 2021 9:00 – noon on zoom
- Thursday, October 14, 2021 9:00 – noon on zoom
- Thursday, November 25, 2021 9:00 – noon on zoom
- Thursday, January 13, 2022 9:00 – noon on zoom
- Thursday, February 10, 2022 9:00 – noon on zoom
- Thursday, March 10, 2022 9:00 – noon on zoom
- Thursday, April 14, 2022 9:00 – noon on zoom (Holy Week?) or 28th

Rev. Takouhi Demirdjian-Petro,
President

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	2021 Financial Report	Pages 92-95
Appendix B	Spreadsheet tracking property sales	Page 96
Appendix C	Disbursement plan for the liquid assets of the St. Paul's—Eastern United Church	Pages 97-102
Appendix D	Pastoral Relations minutes of April 13, 2021	Pages 103-105
Appendix E	Pastoral Relations minutes of May 11, 2021	Pages 106-108
Appendix F	Pastoral Relations minutes of June 1, 2021	Pages 109-111
Appendix G	Pastoral Relations minutes of June 8, 2021	Pages 112-115
Appendix H	Report from Minister Supporting Clusters and Networks	Page 116
Appendix I	Stewardship Report	Page 117
Appendix J	Communications Report	Pages 118-120
Appendix K	Nomination minutes of April 30, 2021	Pages 121-124
Appendix L	YAYA Report	Pages 125-126

Appendix A

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2021 Financial Report

Income	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
Grant - Assessments	162,500	325,000	325,000	0	0	0	325,000	0	325,000
Grant - Assessment (Executive Minister/Assistant Minister)	16,750	33,500	33,500	0	0	0	33,500	0	33,500
Grant - Mission & Service Fund	0	0	0	160,869	289,000	240,000	0	240,000	240,000
Grant - Special Funding	0	0	0	0	0	0	0	0	0
Donated Expenses	0	0	0	0	0	0	0	0	0
Interest & Mckendry Fund	21	1,683	1,000	0	0	0	1,000	0	1,000
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0
Student Fund - Donation	0	0	0	0	0	0	0	0	0
Transfer Bailie/Scrivens Youth Salary/Program	0	0	0	21,800	20,400	21,800	0	21,800	21,800
Transfer Bailie/Scrivens Grants	0	0	0	2,682	6,800	21,800	0	21,800	21,800
Transfer EDOHC Fund	18,500	18,000	18,500	18,500	18,000	18,500	18,500	18,500	37,000
Transfer Mission Strategy Grants	0	0	0	28,995	24,000	82,000	0	82,000	82,000
Youth Programming Revenue	0	0	0	0	815	0	0	0	0
Total Income	197,771	378,183	378,000	232,846	359,015	384,100	378,000	384,100	762,100

Expenses (net of Recoveries)	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
Clusters, Leadership Teams, Networks (Schedule 1)	900	546	8,000	577	0	10,000	8,000	9,700	17,700
Candidate for Ministry and RCCO Training Grants	0	2,700	2,700	0	0	0	2,700	0	2,700
Congregational Reviews & Support	434	12,483	10,000	0	0	0	10,000	0	10,000
Finance and Archives (Schedule 2)	15,447	21,920	27,900	0	0	0	27,900	0	27,900
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0
Mission Strategy Grants	0	0	0	28,995	24,000	82,000	0	82,000	82,000
Mission Support Grants (Schedule 3)	0	0	0	92,760	136,100	136,100	0	136,100	136,100
Office Costs (Schedule 4)	7,259	10,481	14,000	76	1,215	1,000	15,275	1,500	16,775
Partnership Ministries (Schedule 5)	2,500	2,500	2,500	5,350	3,850	6,350	2,500	6,350	8,850
Personnel (Schedule 6)	112,464	212,915	232,250	68,673	129,464	141,600	241,000	146,100	387,100
Regional Meetings (Schedule 7)	1,708	7,957	64,000	0	0	0	64,000	0	64,000
Technology and Communications (Schedule 8)	5,081	6,840	9,500	0	0	0	11,250	0	11,250
Youth Grants	0	0	0	2,682	6,800	21,800	0	21,800	21,800
Youth Programming (Schedule 9)	0	0	0	4,991	8,730	15,000	0	16,000	16,000
Total Expenses	145,792	278,342	370,850	204,104	310,159	413,850	382,625	419,550	802,175
Net income (deficit) from general operations	51,979	99,842	7,150	28,742	48,856	(29,750)	(4,625)	(35,450)	(40,075)

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2021 Financial Report

Schedule 1 - Clusters, Leadership Teams, Networks

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Camping Leadership Team	0	0	0	0	0	100	0	100	100
Chaplaincy Leadership Team	0	0	0	0	0	1,000	0	1,000	1,000
Contingency (allocations yet to be determined)	0	0	3,100	0	0	3,100	3,100	3,100	6,200
Finance Leadership Team	0	0	500	0	0	0	500	0	500
Justice, Global, and Ecumenical Relations	0	0	0	577	0	5,000	0	5,000	5,000
Lay Worship Leaders	0	0	3,000	0	0	0	3,000	0	3,000
Ministry Personnel Events	900	350	1,000	0	0	0	1,000	0	1,000
Pastoral Relations Leadership Team	0	196	400	0	0	0	400	0	400
Right Relations	0	0	0	0	0	500	0	500	500
Total	900	546	8,000	577	0	9,700	8,000	9,700	17,700

Schedule 2 - Finance and Archives

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Archives Honourarium	4,019	8,008	9,000	0	0	0	9,000	0	9,000
Archives Office and Travel Expenses	0	0	500	0	0	0	500	0	500
Archives Ontario Archives	6,206	6,046	10,000	0	0	0	10,000	0	10,000
Bank and Review Costs	18	170	600	0	0	0	600	0	600
Incorporated Ministries	250	500	750	0	0	0	750	0	750
Insurance	0	732	400	0	0	0	400	0	400
Treasurer Honourarium	4,688	6,120	6,250	0	0	0	6,250	0	6,250
Treasurer Office Expense	267	345	400	0	0	0	400	0	400
Total	15,447	21,920	27,900	0	0	0	27,900	0	27,900

Schedule 3 - Mission Support Grants

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Algonguin Chaplaincy	0	0	0	2,775	5,550	5,550	0	5,550	5,550
Alwyn Community of Faith	0	0	0	1,750	4,080	4,080	0	4,080	4,080
Camp Laurier	0	0	0	20,000	20,000	20,000	0	20,000	20,000
Carlington Chaplaincy	0	0	0	3,500	7,000	7,000	0	7,000	7,000
Centre 507	0	0	0	15,335	30,670	30,670	0	30,670	30,670
Contingency	0	0	0	0	0	0	0	0	0
Golden Lake Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000
House of Lazarus	0	0	0	18,150	36,300	36,300	0	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	1,250	2,500	2,500	0	2,500	2,500
Rideau Hill Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000
Total	0	0	0	92,760	136,100	136,100	0	136,100	136,100

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2021 Financial Report

Schedule 4 - Office Costs

Schedule 4 - Office Costs									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission/Min	Total
Carleton Place									
Photocopier	0	0	1,500	0	0	0	750	0	750
Postage	11	0	250	0	0	0	250	0	250
Rent	3,900	4,800	5,200	0	0	0	5,200	0	5,200
Supplies	108	339	1,500	0	0	0	1,000	0	1,000
Home Offices	71	366	500	76	1,217	1,000	750	1,500	2,250
Sundry (Transitional Costs)	824	295	500	0	0	0	500	0	500
Summitaria (15.6% of costs)									0
Elevator	39	64	175	0	0	0	125	0	125
Hydro	142	230	425	0	0	0	350	0	350
Internet	0	39	150	0	0	0	100	0	100
Photocopier	0	0	350	0	0	0	350	0	350
Postage	0	0	500	0	0	0	500	0	500
Rent	2,164	4,206	4,400	0	0	0	4,400	0	4,400
Supplies	0	143	1,500	0	0	0	1,000	0	1,000
Telephone	0	0	425	0	0	0	0	0	0
Total	7,259	10,481	17,375	76	1,217	1,000	15,275	1,500	16,775

Schedule 5 - Partnerships

Schedule 5 - Partnerships	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
Affirm United	0	0	0	0	0	1,000	0	1,000	1,000
Christian Council of Capital Region	0	0	0	250	250	250	0	250	250
Grand River Book Stores	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	5,000
Multi Faith Housing Initiative	0	0	0	100	100	100	0	100	100
Spiritual Care in Secondary Schools	0	0	0	0	1,000	1,000	0	1,000	1,000
Social Justice Network in Ontario	0	0	0	2,500	0	1,500	0	1,500	1,900
Total	2,500	2,500	2,500	5,350	3,850	6,350	2,500	6,350	8,850

Schedule 6 - Personnel

Schedule 6 - Personnel	Governance				Mission & Ministry				2021 Budget Proposal	
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total	
Benefits (United Church & Government)	17,405	29,296	35,000	12,468	20,899	25,000	35,000	25,000	60,000	
Continuing Education	655	131	4,000	0	184	2,100	4,000	2,100	6,100	
Executive Minister/Assistant (16.6%)	21,222	38,263	42,000	0	0	0	42,000	0	42,000	
Meetings/Hospitality	0	965	4,000	67	22	1,500	4,000	1,500	5,500	
Salaries	72,884	141,460	146,000	55,641	106,387	111,500	146,000	111,500	257,500	
Telephones	209	1,608	2,000	497	1,286	2,000	2,000	2,000	4,000	
Travel	90	1,191	8,000	0	685	4,000	8,000	4,000	12,000	
Total	112,464	212,915	241,000	68,673	129,463	146,100	241,000	146,100	387,100	

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Schedule 7 - Regional Meetings									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
Executive Meetings	0	0	2,500	0	0	0	2,500	0	2,500
Regional Meeting - February	1,150	5,576	7,000	0	0	0	7,000	0	7,000
Regional Meeting - May	558	1,472	45,000	0	0	0	45,000	0	45,000
Regional Meeting - October	0	859	7,000	0	0	0	7,000	0	7,000
Planning Committee	0	50	1,500	0	0	0	1,500	0	1,500
Staff Retreat	0	0	1,000	0	0	0	1,000	0	1,000
Total	1,708	7,957	64,000	0	0	0	64,000	0	64,000

Schedule 8 - Technology and Communications									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
IT Support GCO	4,082	4,579	8,250	0	0	0	8,250	0	8,250
Tele-Conferencing/Annual Contracts	263	408	500	0	0	0	500	0	500
Website	736	1,853	2,500	0	0	0	2,500	0	2,500
Total	5,081	6,840	11,250	0	0	0	11,250	0	11,250

Schedule 9 - Youth Programming									
	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Mission & Ministry	Total
Camp Awesome	0	0	0	0	3,244	4,000	0	4,000	4,000
Events	0	0	0	4,617	3,469	10,000	0	10,000	10,000
Supplies	0	0	0	374	2,017	2,000	0	2,000	2,000
Total	0	0	0	4,991	8,730	16,000	0	16,000	16,000

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	James Bailie	McKendry	Miss. Strat.	Schrens	Total
Opening Equity (market value)	928,346	632,436	100,000	2,088,772	460,606	4,210,159
Deposits (Transfers from Conference/Presbytery)						0
Deposits (Sales from Properties)	(18,500)			61,650		61,650
Transfer to Governance		(2,882)		(28,995)		(18,500)
Transfer for Grants	(18,500)	(12,800)			(9,000)	(31,677)
Transfer to Mission and Ministry	41,547	30,269		88,127	23,271	(40,300)
Unrealized Gains/Losses						183,213
Closing Equity (market value)	932,893	647,223	100,000	2,209,554	474,876	4,364,546

Appendix C

Approved at May 16, 2021 Congregational Meeting

Proposal for the Disbursement of Assets of
St. Paul's-Eastern United Church

There are four categories of assets:

CASH ASSETS

The physical location of St. Paul's-Eastern United Church (SPEUC), and its mission interests for the past several years, has led to our focus on homelessness and Indigenous ministries. While we hope to distribute these funds quickly, as the need is obvious and critical, it may be that the funds will not be distributed until the fall of 2021.

The need to relieve homelessness and other issues faced by the homeless is enormous, and the funds we have to distribute are not sufficient to respond to all needs or to support all organizations. We have decided to focus on a small number of recipients. We will focus on organizations that provide housing and may also offer other supports for residents. These choices will reflect services for men, for women and for Indigenous people.

In addition, there is a desire to assist neighbouring United Church congregations who will hopefully be emerging from COVID restrictions in the next little while.

(There are about \$220,000 in cash assets)

There are also two areas where we will distribute small amounts.

Immediate small disbursements - before June 30, 2021:

1. Sandy Hill Seniors Network: **\$10,000** to manage this ongoing program under the supervision and management of Cécile Planchon. This long-standing SPEUC program will be transferred to Glebe-St. James UC, for financial management and coordination, as well as program support. All of this fund will be for the program, including insurance liability costs.
2. **Refugee programs: \$5,000** to Everyone's Sister Refugee Sponsorship Group, through their partner (charitable) organization, The Ottawa Community Foundation, a program supported by SPEUC and a member who is showing leadership. **\$5,000** to McKay United Church for its refugee program.

Approved at May 16, 2021 Congregational Meeting

The rest for disbursement in 2021:

Homelessness and housing security 75%

Divided equally among:

- Multifaith Housing Initiative (for current project for homeless veterans);
- Cornerstone Housing for Women (housing and counselling services for homeless women);
- Ottawa Mission (Shelter and transition for homeless men);
- Tewegan Housing for Aboriginal Youth (transitional home with education support and counselling services for First Nations, Métis and Inuit women aged 16 to 29. Indigenous-led).

(This represents up to about \$37,500 per organization)

Local churches: 25%

Divided equally between Glebe-St. James UC and MacKay UC. Appreciation for our sister churches, who accompanied and worked with us during our transition journey, and, in the specific case of McKay UC, has offered to provide a home for our memorial plaques. These churches do not have endowment funds, as do other United Churches in the downtown area.

(This represents up to about \$25,000 per church)

PROCEEDS FROM CHURCH BUILDING SALE

- We are estimating about **\$2,000,000** in the net proceeds from the future sale of the Church building.

Required:

- 10%** Ongoing support for Indigenous Ministries at the General Council +
- 10%** Mission and Service Fund +
- 10%** EOORC Mission Strategy Fund

Approved at May 16, 2021 Congregational Meeting

(Together, this represents about \$600,000)

And the remaining 70%, comprising ...

10% Indigenous Ministries at the General Council for the Student Bursary Fund for Indigenous students to attend U of Ottawa.

- The bursaries could be entitled "St. Paul's-Eastern United Church Bursary". This would not be an endowment fund, which would only give interest as bursary.
- These bursaries would be assessed largely on **financial need** for the range of costs at university (e.g., tuition, books, food, childcare and housing). Bursaries under the Indigenous Student Bursary Fund are assessed by a **group of elders**. We will provide input in discussion with the program at the outset; this fund is open to Métis, non-status First Nations people and others.

(This represents about \$200,000)

10% Local churches

Divided equally between MacKay UC and Glebe-St. James UC, two downtown area churches, who have walked with us on our journey. We are giving these funds to these sister churches in the spirit of helping them maintain a welcoming United Church presence for the diversity of the downtown community.

(This represents about \$100,000 per church.)

50% Homelessness organizations: this money to be disbursed directly to the organizations for them to determine the best impact of the funds. The organizations:

- support the **community in Sandy Hill - Lower Town**, which the SPEUC Ministry has served since 1889, and
- reflect a **balance between our priority areas** (1) homeless men, (2) homeless women, (3) Indigenous peoples.

Approved at May 16, 2021 Congregational Meeting

Divided equally among:

- Multifaith Housing Initiative
- Cornerstone Housing for Women
- Ottawa Mission
- Tewegan Housing for Aboriginal Youth
- Shepherds of Good Hope

This represents a total of about \$1,000,000, or \$200,000 per organization, in order to empower the organizations to invest in the future to meet their missions of replacing homelessness with greater opportunities for their abilities and families, and with greater justice.

If any of these organizations no longer exist or lose their charitable status, then the percentage will be changed accordingly.

- Together these five organizations and their communities constitute the main legacy of SPEUC. We selected these organizations out of deepest respect for their **missions** and how they meet those missions, and from having discerned that we want to continue to support these **cherished communities** (neighbours and friends of SPEUC), through these organizations after our disbandment.

Proviso - The amount of funds available are unknown at this time. The size of the fund may be smaller than we thought.

Contents

There is a plan in place where the contents will be disbursed, as set out below. However, as we are dealing with COVID-19, we are hoping for a quick end to the virus, but experience has shown that we can expect the unexpected. For that reason, disbursement of contents of the building will take some time after June 30 to complete.

The plan in general terms is as follows:

Approved at May 16, 2021 Congregational Meeting

Families who gifted items will be asked, if possible, if they want the items back, and we would return them if so desired. This process has begun.

Memorial plaques and other memorial items would go to MacKay UC with a stipend as noted under cash assets to cover some costs of renovation to their narthex.

We understand that leaving fixtures in place is more advantageous for potential buyers, than is removing fixtures.

Put out an invitation to UC churches in the region asking if there is anything they would want or need. General categories, not an inventory - hymn books, font, pulpit, communion table; kitchen stuff; dishes; tables and chairs; banners; communion cloths; sheet music, etc. These would be donated to those churches. The process is underway, as churches have been getting in touch with us. We ask you to email the church if you have suggestions or requests about these items by June 30th. We will also send out a message to congregation members by June 30th.

Later, we may have an auction, bazaar, rummage sale, etc.

Then we could see if St. Vincent de Paul or the Salvation Army Store would take some things. The remaining items go to the dump.

The People

The greatest asset we have is ourselves, the people. When we leave St. Paul's-Eastern and go (hopefully) to another community of faith, we do not go empty-handed. We go with faith, with experience and with the love of God. We bring abilities in singing, music, teaching, leadership, imagination, financial givings, organizing, writing, and just the willingness and desire to be part of a Christian faith community. We add to our legacy in the life we will live in the new church we choose.

Letterhead transfer letters will be prepared for everyone who has not yet transferred which will be addressed to the congregant's selection of church in order to introduce the congregant to their new church (such that after June 30th, 2021, the congregant may write in the name of the new church).

We will have a wind-up service on June 27 which will officially close the pastoral charge, perhaps including the building. We could invite some of the past ministry folk and other ministers and people we want to include. Although it will probably be via Zoom, it will nonetheless be important.

Approved at May 16, 2021 Congregational Meeting

Depending on COVID, there might be chances this summer/fall to gather at familiar places like Gatineau Park and in Strathcona Park. It is safe to assume that people will try to keep in touch in any event.

One year from now, perhaps we would have an anniversary gathering, a potluck maybe, a chance to catch up with each other. Louise Reid has offered to host anniversary gatherings at her cottage. The possibility of a Christmas potluck has been raised. There could be annual gatherings and as long as there is interest.

Appendix D

**A meeting of the Pastoral Relations Commission was held via Zoom Conference call
on Tuesday, April 13, 2021 at 1:00 p.m.****PRESENT:**

Jim Allen, Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Charlotte Hoy (via telephone), Sharon MacDonald, Karen McLean (Scribe), Janet Nield, Whit Strong, Linda Suddaby (10)

REGRETS: Erin McIntyre (1)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:06 p.m. and welcomed us all to this Zoom call.

QUICK CHECK-IN:

Members checked in with personal updates since the last meeting.

ACCEPTANCE OF MINUTES

The motion appointing Matthew Gallinger to Carleton Memorial Pastoral Charge (P.C.) should have read \$21,253.70, not \$20,825.00.

Motion 2021-24 (I. Bromley/C. Hoy) “that the minutes of the Eastern Ontario Outaouais Regional Council (EOORC) Pastoral Relations Commission (PR Commission) for March 9, 2021 be approved as amended.”

CARRIED

[Note: The minutes of February 9, 2021: Motion 2021-16 has been changed to reflect the correct spelling of Demanya Kofa Akoussah.]

RESTORATIVE CARE:

Debbie Roi (Carp-Dunrobin P.C.) has returned to work.

SABBATICALS:**McKay P.C. – Peter Woods**

Motion 2021-25 (S. McDonald/J. Allen) “that the EOORC PR Commission take note of the upcoming sabbatical of the Rev. Peter Woods (OM) McKay P.C., for the period of October 13, 2021 to January 15, 2022 followed by one month of holidays.”

CARRIED

APPROVAL OF PROFILES**Mount Zion P.C., Pembroke**

Motion 2021-26 (J. Nield/ C. Hoy) “that the EOORC PR Commission approves the Mount Zion P.C. (Pembroke) profile, as circulated, for posting on ChurchHub and recommends that the Pastoral Charge becomes a Supervised Ministry Education (SME) site.”

CARRIED

LIAISONS and PASTORAL CHARGE SUPERVISORS (PCS):**Britannia P.C.**

Motion 2021-27 (S. MacDonald/J. Nield) “that the EOORC PR Commission names Ed Gratton as Liaison to the Britannia Pastoral Charge.”

CARRIED

Elgin-Portland P.C.

Motion 2021-28 (I. Bromley/E. Gratton) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Arlyce Schiebout, EOORC member, as Pastoral Charge Supervisor to the Elgin-Portland Pastoral Charge, effective April 13, 2021.”

CARRIED

Bristol P.C.

Motion 2021-29 (I. Bromley/J. Nield) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jon Williams, EOORC member, as Pastoral Charge Supervisor to the Bristol Pastoral Charge, effective April 13, 2021.”

CARRIED**For Information:**

Whit noted there is still a need for Liaisons and Pastoral Charge Supervisors – please add Mount Zion P.C. and Grace-St. Andrew's, Arnprior to the list.

CALLS/APPOINTMENTS:**Kitchissippi P.C. – Dianne Cardin**

Motion 2021-30 (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Dianne Cardin (OM) to the Kitchissippi Pastoral Charge, 20 hours per week as Short-term Supply with a total annual remuneration of thirty-four thousand, five hundred eighty-nine dollars and fifty cents (\$34,589.50) May 3, 2021 – Sept. 8, 2021.”

CARRIED**Emmanuel P.C. (Ottawa) – Brian Copeland**

Motion 2021-31 (J. Nield/S. MacDonald) “that the EOORC PR Commission approves the re-appointment of the Rev. Brian Copeland (OM-R) to the Emmanuel Pastoral Charge (Ottawa), 30 hours per week as Congregational Minister with a total annual remuneration of sixty thousand, seven hundred and one dollars and six cents (\$60,701.06), July 1, 2021 – June 30, 2022.”

CARRIED**Lakeshore P.C. – Janet Evans**

Motion 2021-32 (J. Allen/C. Hoy) “that the EOORC PR Commission approves the re-appointment of the Rev. Janet Evans (OM) to the Lakeshore Pastoral Charge (Morrisburg), 20 hours per week as Congregational Minister with a total annual remuneration of twenty-four thousand, seven hundred and ninety dollars and fifty cents (\$24,790.50), July 1, 2021 – June 30, 2022.”

CARRIED**Trinity P.C. (Ottawa) – Anne Montgomery**

Motion 2021-33 (I. Bromley/E. Gratton) “that the EOORC PR Commission approves the re-appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge (Ottawa), 30 hours per week as Congregational Minister with a total annual remuneration of fifty thousand, five hundred ninety-three dollars and fifty cents (\$50,593.50), April 6, 2021 – June 30, 2021.”

CARRIED

[Note: This is an extension to cover Erin Burns' medical leave.]

Buckingham P.C. (Ottawa) – Eric Lukacs

Motion 2021-34 (I. Bromley/J. Allen) “that the EOORC PR Commission approves the

appointment of the Rev. Eric Lukacs (OM) to the Buckingham Pastoral Charge (Quebec), 24 hours per week as Congregational Minister with a total annual remuneration of forty-seven thousand, two hundred forty-eight dollars and forty-seven cents (\$47,248.47), April 9, 2021 – June 30, 2022.”

CARRIED**FOLLOW-UPS FROM LIAISONS AND PCS****1. Grace-St. Andrew's, Arnprior – Janet Nield**

Janet reported the congregation has found and experienced Designated Lay Minister (DLM), they would like to be in conversation with – however, the profile is for ordered ministry and does not include a DLM. What is the correct process? Whit advised them to amend the current profile in case other DLMs had been interested but had not applied based on the criteria. It will need to be approved by the Church Council and then come back to us but

we can give advance approval as follows:

Motion 2021-35 (J. Nield/S. MacDonald) “that the EOORC PR Commission approves the Grace-St. Andrew’s P.C. proposed amendment to their Profile to include DLMs pending approval from the Church Council.”

CARRIED

2. Lanark-Balderson P.C. – Sharon MacDonald

Lanark- Balderson had planned an in-person meeting on Apr. 28th since Zoom is not an option for many of the committee members. However, with the latest lockdown now in place, they are likely on hold again.

OTHER BUSINESS/DISCUSSIONS:

1) Terms of Office for Pastoral Relations Commission Members

Wayne presented the schedule he had prepared to rotate members off over the next few years. Nominations will be informed that we will require one person for Jan. 1, 2022.

2) Retirees:

Whit has reviewed the list of Retirees in our Region. There are 154 who range in age from 65-98. About 1/3 had no contact information and about 1/3 of the emails he sent were undeliverable. There was not much response to his offer to host a Zoom gathering although he did receive a number of questions regarding pulpit supply, short-term supply and some may be interested in being Liaisons or PCSs.

3) Communications Allowance:

There is still some angst over the new policy and how to implement this for those in existing calls without a lot of fuss. Whit had suggested if this was added as a budget item there might be no need to change the actual call – it is similar to what happens when the cost-of-living increases are implemented each year. This changes the financial process without the added paperwork.

4) Zion Evangelical P.C. (Pembroke):

Whit updated Commission members on the situation at Zion Evangelical P.C. and a lengthy and in-depth discussion ensued.

The following two motions were presented:

Motion 2021-36 (E. Gratton/J. Allen) “that the Eastern Ontario Outaouais Regional Council Pastoral Relations Commission requests the Office of Vocation of the United Church of Canada to initiate a review of the Rev. Dr. Dan Hansen, Ministry Personnel on the Zion Evangelical Pastoral Charge (Pembroke), as per *the Manual 2021*, J.6.3.”

CARRIED UNANIMOUSLY

Motion 2021-37 (J. Nield/L. Suddaby) “that the Eastern Ontario Outaouais Regional Council Pastoral Relations Commission initiates a review of the Zion Evangelical Pastoral Charge (Pembroke), as per *the Manual 2021*, J.4 and that the Regional Executive be so informed.”

CARRIED UNANIMOUSLY

LAST WORD: None

NEXT MEETING: Next meeting May 11, 2021 1:00 – 3:00 p.m. via Zoom.

CLOSING: Whit offered our closing prayer today. The business of the Commission being completed, Chair Wayne thanked everyone for attending and declared the meeting closed at 2:37 p.m.

Appendix E

**A meeting of the Pastoral Relations Commission was held via Zoom Conference call on
Tuesday, May 11, 2021 at 1:00 p.m.**

PRESENT:

Jim Allen, Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Patsy Henry, Charlotte Hoy (via telephone), Erin McIntyre, Karen McLean (Scribe), Janet Nield, Whit Strong, (10)

REGRETS: Sharon MacDonald, Linda Suddaby (2)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:05 p.m. and welcomed us all to this Zoom call. He particularly welcomed new member the Rev. Patsy Henry and opened with prayer to lead us into this time of church business.

QUICK CHECK-IN:

Members checked in with personal updates since the last meeting.

ACCEPTANCE OF MINUTES

Motion 2021-38 (E. Gratton/J. Allen) “that the minutes of the Eastern Ontario Outaouais Regional Council (EOORC) Pastoral Relations Commission (PR Commission) for April 13, 2021 be approved as distributed.”

CARRIED

RESTORATIVE CARE:

Erin Burns (Trinity P.C., Ottawa) is still on restorative care – next medical report June 11, 2021.

APPROVAL OF PROFILES

Central Lanark P.C. (Middleville)

Motion 2021-39 (I. Bromley/J. Allen) “that the EOORC PR Commission approves the request of the Central Lanark Pastoral Charge (Middleville) to change their profile on ChurchHub from 80% to 60% time.”

CARRIED

LIAISONS and PASTORAL CHARGE SUPERVISORS (PCS):

St. John's P.C. (Brockville) and Spencerville P.C.

Motion 2021-40 (C. Hoy/E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, appoints the Rev. Rob Selby (OM-R), EOORC member, as Pastoral Charge Supervisor to both the St. John's Pastoral Charge (Brockville) and the Spencerville Pastoral Charge, covering for the Rev. Dr. Heather Froats' sabbatical, effective May 13, 2021.”

CARRIED

Aylwin P.C.

Motion 2021-41 (E. McIntyre/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, appoints the Rev. Susan Butler-Jones (OM-R), EOORC member, as Pastoral Charge Supervisor to the Aylwin Pastoral Charge, effective May 13, 2021.”

CARRIED

Glasgow-Castleford P.C.

Motion 2021-42 (I. Bromley/J. Allen) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, appoints the Rev. James Murray (OM-R), EOORC member, as Pastoral Charge Supervisor to the Glasgow-Castleford Pastoral Charge, effective May 11, 2021.”

CARRIED

Pakenham P.C.

Motion 2021-43 (I. Bromley/E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, appoints the Rev. Sheryl McLeod (OM), EOORC member, as Pastoral Charge Supervisor to the Pakenham Pastoral Charge, effective May 11, 2021.”

CARRIED

CALLS/APPOINTMENTS:**Bathurst P.C. (Dewitt's Corners) – Rev. Micheline Montreuil (DM-R)**

Motion 2021-44 (C. Hoy/P. Henry) “that the EOORC PR Commission approves the reappointment of the Rev. Micheline Montreuil (DM-R) to the Bathurst Pastoral Charge (Dewitt's Corners), 20 hours per week as Congregational Minister with a total annual remuneration of thirty-four thousand, five hundred forty-five dollars and fifty cents (\$34,545.50) July 1, 2021 – June 30, 2022.”

CARRIED

Rideau P.C. (Westport) – Rev. Rodney Bennett (OM-R)

Motion 2021-45 (J. Allen/I. Bromley) “that the EOORC PR Commission approves the re-appointment of the Rev. Rodney Bennett (OM-R) to the Rideau Pastoral Charge (Westport), 20 hours per week as Congregational Minister with a total annual remuneration of thirty-three thousand, one hundred and forty-three dollars and fifty cents (\$33,143.50), July 1, 2021 – June 30, 2022.”

CARRIED

Cobden-Queen's Line P.C. – Rev. Ingrid Condie-Bennett (OM)

Motion 2021-46 (C. Hoy/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of the Rev. Ingrid Condie-Bennett (OM) to the Cobden-Queen's Line Pastoral Charge, 20 hours per week as Congregational Minister with a total annual remuneration of twenty-nine thousand, nine hundred and eighty dollars (\$29,980.00), July 1, 2021 – June 30, 2022.”

CARRIED

Apple Hill P.C. – Rev. Gwen Hermann (OM-R)

Motion 2021-47 (E. McIntyre/J. Allen) “that the EOORC PR Commission approves the re-appointment of the Rev. Gwen Hermann (OM-R) to the Apple Hill Pastoral Charge, 10 hours per week as Congregational Minister with a total annual remuneration of sixteen thousand, fourteen dollars and twenty-five cents (\$16,014.25), July 1, 2021 – June 30, 2022.”

CARRIED

South Stormont P.C. (Ingleside) – Rev. Jessica Hetherington (OM)

Motion 2021-48 (E. McIntyre/E. Gratton) “that the EOORC PR Commission approves the appointment of the Rev. Jessica Hetherington (OM) to the South Stormont Pastoral Charge (Ingleside-Long Sault), 40 hours per week as Congregational Minister with a total annual

remuneration of fifty-five thousand, seven hundred sixty-four dollars (\$55,764.00), May 3, 2021 – January 31, 2022.”

CARRIED

[This is a short-term appointment – the Rev. Dan Hayward has been seconded to Nakonhaka Region for nine months.]

Ottawa Chinese U.C.

The Chinese U.C., Ottawa submitted a proposal to reappoint Brother Caleb Liu (Xu Liu) as their pastor. He is not ordained but is enrolled full time in theological studies in Mandarin for his Masters of Divinity at Tyndale Intercultural Ministries (TIM) Centre at Tyndale University in Toronto that runs until summer of 2022. He has been working with the congregation, few of whom speak any English. Charles Barrett is the Liaison and Barbara Reynolds is the Pastoral Charge Supervisor.

Motion 2021-49 (E. McIntyre/P. Henry) “that the EOORC PR Commission approves the request from the Ottawa Chinese U.C. to reappoint Brother Caleb Liu (Xu Liu) to the Ottawa Chinese U.C. July 1, 2021 – June 30, 2023 with the understanding that, if they seek wish to seek further reappointment after June 30, 2023, it is expected Brother Liu will be in a formal relationship with the UCC Candidacy Board.”

CARRIED

OTHER BUSINESS/DISCUSSIONS:

1) Zion Evangelical P.C. (Pembroke)

Whit reported two reviews have been initiated – one is of the incumbent minister, the Rev. Dr. Dan Hansen and the other is of the well-being of the congregation. The reviewer is Dexter Van Dyke from Saskatchewan.

2) Policies returned from EOORC:

At the Annual meeting of EOORC May 7-8, 2021, both the Sacraments policy, (only the sacramental elder portion), and the Communications policy generated considerable discussion in the court. Whit will download the recording of the meeting and Wayne has a copy of comments made in the “Chat” box. The Commission has been asked to look at both policies again and resubmit them to the Executive. It was agreed to hold a special meeting of the PRC Commission on Tuesday, June 1 from 1-3 p.m. to attempt to come up with revised policies.

3) Budget:

Do we need one? What expenses might we have as a Commission? It was suggested that the scribe may incur some costs for office supplies such as ink, paper etc.

Motion 2021-50 (I. Bromley/C. Hoy) “that the PR Commission request a budget line of two hundred dollars (\$200) for office costs and other incidental expenses.” **CARRIED**

4) Outgoing Members:

Wayne noted Ed Gratton and Janet Nield have officially completed their terms on the Commission effective the Annual meeting May 7-8, 2021. He extended a sincere vote of thanks from himself and the entire Commission for their participation – their time (to both the

Commission and as Liaisons and Pastoral Charge Supervisors to our congregations) and their input and insight into our discussions. Their contributions have been so much appreciated. In addition, both have agreed to assist in rewriting the Sacraments and Communications policies, Thank you Janet and Ed!!

LAST WORD: None

NEXT MEETING: Next meetings - special meeting to review policies June 1, 2021
1:00 – 3:00 p.m. via Zoom.
- next regular meeting June 8, 2021 1:00 – 3:00 p.m.
via Zoom

CLOSING: Whit offered our closing prayer today. The business of the Commission being completed, Chair Wayne thanked everyone for attending and declared the meeting closed at 2:01 p.m.

Appendix F

A special meeting of the Pastoral Relations Commission was held via Zoom Conference call on Tuesday, June 1, 2021 at 1:00 p.m.**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Ed Gratton, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Janet Nield, Whit Strong, Linda Suddaby (11)

REGRETS: Patsy Henry (1)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:06 p.m. and welcomed us all to this special Zoom call. The sole purpose of this meeting is to review the motions that had been presented at the Annual Meeting of EOORC on May 8, 2021 and returned to the Commission for further study and possible changes. Wayne offered a prayer to lead us into this time of church business.

BUSINESS:

After a brief discussion on process, it was agreed the Commission members should make every attempt to settle on recommendations today. Whit had prepared a list of comments from the recording of that section of the meeting and Wayne had done the same from the chat box. On review of these, concern was expressed that many of the comments indicated a lack of understanding about the policies and processes.

1) Communications Policy

It was agreed unanimously to recommend the following to Executive:

“that the EOORC PR Commission recommends to the Executive a minimum allowance of one thousand dollars per year (\$1000/yr.) for a communications (telephone/internet) package for all calls and appointments. This amount is not to be pro-rated. The pastoral charge may meet this requirement either by making payments upon the submission of receipts or by providing and paying for the necessary communications devices. This policy will come into effect on January 1, 2022,”

[Note: While *the Manual 2021* section I.2.1.6 simply states “the community of faith is responsible for providing the minister with a telephone”, it is suggested a comment be added as a preamble to the motion to explain that ‘communications’ is a package and does not mean just a phone.

2) Continuing Education Policy

On May 8, 2021 the following motion was passed by EOORC:

2021-05-7-8_48 MOTION (R. Lambie/B. Harman) “that the Eastern Ontario Outaouais Regional Council adopt the policy that Continuing Education and Travel be reimbursed based on the submission of receipts rather than a set amount being paid on a monthly basis.” Carried

It was noted that both methods are actually legal and accepted by CRA. This needs to be part of the call/appointment agreement and should be clearly identified on the form under “additional comments”. It is important to clarify that, if a minister opts to receive the \$1200 con-ed allowance as monthly payments and then doesn’t use all of it, the balance then becomes taxable income.

In addition, the con-ed allowance may be pro-rated but *not* the *time* for con-ed or vacation time.

3) License to Administer the Sacraments Policy

On May 8, 2021 the following motions were passed by EOORC:

2021-05-7-8_46 MOTION (B. Reynolds/E. Lucaks) that the Eastern Ontario Outaouais Regional Council adopt the License to Administer the Sacraments Policy as circulated from preamble policy and remove the section 'The Regional Council part, 1, 2, 3, 4 and 5, for further discussion and consultation with all communities of faith, in particular those that are especially affected. Carried

2021-05-7-8_47 MOTION (R. Lambie/B. Harman) that the Eastern Ontario Outaouais Regional Council adopt the License to Administer the Sacraments Policy as amended. Carried

So, the Commission is considering only the sections 1-5 from the Regional Council part.

The Regional Council

- 1 Recognizes that the office of Sacraments Elder was intended for exceptional circumstances, such as the community of faith being considered remote, in that there are no other ministry personnel available with a reasonable distance of the community of faith who are able and willing to administer the Sacraments. *(From Minimum Salaries & Reimbursements for Ministry Personnel (2021) A location is considered remote if at least one of the following apply: • No all-weather road access, and no/very limited scheduled air or rail passenger services; • All-weather road access, however, over 250 km (or 2.5 hours' drive via Mapquest) from a population centre more than 5,000.)*

The absence of a settled, called or appointed minister on a community of faith does not, in itself, trigger the licensing of a Sacraments Elder.

- 2 The Pastoral Relations Commission confirm the need for a Sacraments Elder and the suitability of the proposed person before the training takes place. The Regional Council Executive may not concur with the recommendations.
- 3 The Sacraments Elders Workbook will be the principal guide for instruction on the administration of the sacraments. The Pastoral Relations Minister shall be responsible to provide the training. The training is approximately 16 to 20 hours, timing to be divided between two to four modules with sufficient time between them for reflection.
- 4 The Pastoral Relations Commission will recommend appointing an ongoing mentor, potentially the pastoral charge supervisor.
- 5 Upon completion of this process, the Pastoral Relations Commission will bring a motion to the Regional Council Executive for action.

As expected, this generated considerable discussion. The main "sticking point" appears to be #1 regarding the remote distance requirement. Over the course of the rest of the meeting, the discussion ranged from what the policy was, what is now proposed, how it is administered across the country, whether it is any longer relevant in its present form and so on.

It was particularly noted that our context has changed over the years and so the policy must also change. It was set at a time when remoteness was an issue. Now it is different – what is our issue now?

This is also being considered by a task force which is to report to GC44 in 2022? Is there wisdom in waiting to see if a decision is rendered there?

It was agreed to take some time to think about the conversation from today and to continue the discussion at our next meeting on June 8th.

NEXT MEETING: Next meeting - June 8, 2021 **9:30 a.m.** – **note change in time** via Zoom

CLOSING: Wayne thanked everyone for attending and offered special thanks to our "consulting" members Ed

Gratton and Janet Nield for their wisdom and thoughtful insights. We will keep them in the loop as we proceed. Sharon offered our closing prayer today. The business of the Commission being completed, Chair Wayne declared the meeting closed at 2:42 p.m.

Appendix G

**A meeting of the Pastoral Relations Commission was held via Zoom Conference call
on Tuesday, June 8, 2021 at 9:30 a.m.**

DRAFT MINUTES

PRESENT:

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (10)

REGRETS: None

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 9:35 a.m. and offered a short prayer to lead us into this time of church business.

ACCEPTANCE OF MINUTES:

Two corrections were noted:

May 11th:- The meeting was held on May 11, 2021 not April 13th.

June 1:- p. 2021-18 under "Communications Policy", line 4 – should read "upon the submission of receipts".

MOTION 2021-51 (I. Bromley/J. Allen) "that the minutes of May 11, 2021 and June 1, 2021 be accepted as amended."
CARRIED

SABBATICALS:

1) EOORC Pastoral Relations Minister – Rev. Whitman Strong

MOTION 2021-52 (L. Suddaby/E. McIntyre) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Whitman Strong (OM) EOORC Pastoral Relations Minister, for the period of July 1, 2021 to September 30, 2021."
CARRIED

[Note: The Rev. Dan Hayward will be our contact during Whit's sabbatical.]

2) Rideau Park P.C. (Ottawa) – Rev. Elizabeth Bryce

MOTION 2021-53 (J. Allen/C. Hoy) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Elizabeth Bryce (OM) of the Rideau Park Pastoral Charge (Ottawa), for the period of June 2022 to August 2022 and September 2022 as her annual holiday."
CARRIED

Acknowledged Sabbaticals:

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Heather Froats – St. John's P.C. (Brockville) – May 1, 2021 to Aug. 31, 2021

Jennifer Leslie – Kitchissippi P.C. (Ottawa) – May 3, 2021 to Sept. 8, 2021

Kathryn Peate – Woodroffe P.C. (Ottawa) – June 21, 2021 – Sept. 6, 2021

Mary Royal-Duczek – Almonte P.C. – deferred to spring 2022

David Illman-White – Centretown P.C. (Ottawa) – deferred

PASTORAL CHARGE SUPERVISORS (PCSs):

1) Denbigh-Matawatchan-Schutt P.C. (Denbigh)

MOTION 2021-54 (S. MacDonald/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jon Williams, EOORC member, as Pastoral Charge Supervisor to the Denbigh-Matawatchan-Schutt Pastoral Charge (Denbigh), effective June 8, 2021.”

CARRIED

Pastoral Charges without Supervisors:

Clyde Forks-Tatlock (SM)	Glasgow-Castleford
Lower Gatineau Valley	Namur
Templeton	Vernon

Pastoral Charges without called/appointed Ministry Personnel:

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	Lanark-Balderson
Lower Gatineau Valley	Mallorytown	Namur
Pakenham	Perth: St. Paul's (after Dec. 31, 2021)	
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church (after July 1, 2021)	

CALLS/(RE)-APPOINTMENTS**1) Mt. Zion P.C. (Pembroke) – David Henderson (Candidate)**

MOTION 2021-55 (C. Hoy/I. Bromley) “that the EOORC PR Commission approves the appointment of David Henderson (Candidate) to the Mt. Zion Pastoral Charge (Pembroke), 30 hours per week as Congregational Minister (SME) with a total annual remuneration of thirty-nine thousand two hundred forty-two dollars fifty cents (\$39,242.50), July 1, 2021 to June 30, 2023.”

CARRIED

2) Woodroffe P.C. (Ottawa) – Rev. Neil Wallace

MOTION 2021-56 (J. Allen/ S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Neil Wallace (OM-R) to the Woodroffe Pastoral Charge (Ottawa), 25 hours per week as Congregational Minister to cover the sabbatical of the Rev. Kathryn Peate, with a total annual remuneration of forty-three thousand three hundred thirty-six dollars eighty-eight cents (\$43,336.88), June 21, 2021 to Sept. 6, 2021.”

CARRIED

3) Christ Church United P.C. (Chesterville) – Deborah Poirier

MOTION 2021-57 (L. Suddaby/P. Henry) “that the EOORC PR Commission approves the re-appointment of Deborah Poirier (DLM) to the Christ Church United Pastoral Charge (Chesterville), 40 hours per week as Congregational Minister with a total annual remuneration of

sixty-eight thousand eight-four dollars (\$68,084.00), June 1, 2021 to June 30, 2024.”

CARRIED

4) Chalk River P.C. (Chalk River) – Susan deHaan

MOTION 2021-58 (I. Bromley/C. Hoy) “that the EOORC PR Commission approves the re-appointment of Susan deHaan (DLM) to the Chalk River Pastoral Charge (Chalk River), 20 hours per week as Congregational Minister with a total annual remuneration of twenty-three thousand six hundred one dollar (\$23,601.00), July 1, 2021 to June 30, 2024.” **CARRIED**

5) Glebe-St. James P.C. (Ottawa) – Rev. George Clifford

MOTION 2021-59 (J. Allen/P. Henry) “that the PR Commission approves the re-appointment of the Rev. George Clifford (OM-R) to the Glebe-St. James Pastoral Charge (Ottawa), 2.5 hours per week as pastoral Care Minister with a total annual remuneration of four thousand seven hundred ten dollars (\$4,710.00), July 1, 2021 to June 30, 2023.” **CARRIED**

FOLLOW-UPS FROM LIAISONS AND PCSs

Sharon – Lanark-Balderson P.C. - nothing to report at this time.

Wayne – Central Lanark – ChurchHub has cleared them to post the reduction in hours from 80% to 60% time.

Whit – understands that Arnprior: Grace-St. Andrew’s is putting the finishing touches on a call.

OTHER BUSINESS:**Returned Policies Discussion (continued from June 1st meeting)**

Wayne reported he had looked at every website for all the Regions across the country. Perhaps the information has just not been posted on the sites but very few appeared to have Sacraments Elder policies and those that did refer to them did not refer to remote distancing.

Commission members felt the policy provided by Nakonhaka Region addressed most of our concerns although it did not refer to 250 km specifically but rather a “reasonable” distance.

Other comments included –

- Would prefer to deal with requests on a case-by-case basis rather than having a hard and fast rule – there are always exceptions.
- One Region’s document requires a motion to come from the governing body of the Community of Faith and then to Pastoral Relations/Executive. This would mean support from the Pastoral Charge for the person chosen which seems like a positive start.
- Would like to see the actual motion from the governing body included as part of the process.

Wayne agreed to work on a draft policy based on that of Nakonhaka and circulate it to the membership for further comments.

Jim requested a report be sent to the Executive specifically noting the decisions the PRC had already reached. [The scribe noted all minutes are sent to the Executive and every effort is made to get them there in time for the next Executive meeting. Today’s minutes (June 8) will be

submitted by tomorrow for the Executive meeting on Thursday, June 10th.]

NEXT MEETING: Next meeting - July 13, 2021 1:00-3:00 p.m. via Zoom

CLOSING: Wayne thanked everyone for attending and everyone wished Whit well on his sabbatical.

Whit offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 10:23 a.m.

Appendix H

Report from Minister Supporting Communities of Faith, Clusters and Networks

This report describes the primary initiatives I have been working on since my previous report prepared for the April 22, 2021 meeting of the EOORC Executive. I am also announcing that I will be leaving this position on July 31, 2021 in order to return to British Columbia and take up a new position as Minister, Justice Ministries for the Pacific Mountain Regional Council. A more substantial report summarizing my work in this position over the past 2.5 years will be provided at the end of July. It has been a rewarding opportunity and challenge to work with EOORC during this time of restructuring and transition.

Right Relations Network – Emerging from a meeting of the Right Relations Network working group held on May 27, 2021 a region-wide summer online book study of Suzanne KeepTwo's book *We All Go Back to the Land: The Who, Why and How of Land Acknowledgments* will be held from June 24, 2021 to July 29, 2021, 7:00 – 8:30 pm. One intended outcome of the book study is to use KeepTwo's work as a basis for adapting the United Church of Canada's "Acknowledging the Territory in Worship" document (<https://united-church.ca/sites/default/files/acknowledging-the-territory.pdf>) to develop a similar document that is specific to the EOORC context.

Housing Matters Network -- the Housing Matters Network working group is continuing to establish a definition and framework for this network exploring the possible needs that such a network could serve (e.g., access to resources, connections, conversation, awareness raising, champion-finding, lobbying, housing issues for diverse populations, etc.). Working group members are currently conducting telephone interviews with church leaders from a variety of geographic settings (urban, rural, small town, suburban) to get a sense of the range of affordable housing needs and congregational initiatives around the region (Sue Smarkala, lead organizer).

Climate Justice – Emerging from the Reading Mark Ecologically online study group that concluded in May, an online webinar about the Faithful Footprints program will be held on June 17, 2021, cohosted by Faith and the Common Good and Greening Sacred Spaces. Faithful Footprints is a granting program for United Church of Canada congregations aimed at improving the energy efficiency of church buildings.

Guaranteed Livable Income (GLI) national vigil, April 8, 2021 – The EOORC GLI working group is in the process of planning an online educational series consisting of interviews with a number of proponents of a Guaranteed Livable Income policy. Potential speakers include Lois Wilson; Jamie Swift and Elaine Power (authors of *The Case for Basic Income*; Chloe Halfpenny (Basic Income Canada Youth Network); Claire Gallagher (principle organizer of the Leadnow basic income campaign; Senator Marilou McPhedran among others (Ellie and Clarke Topp, EOORC contacts).

Refugee Sponsorship Network -- an online workshop was held on Monday June 7 to discuss mental health support for newcomers and self-care for people working with traumatized people, with guest speakers from Jewish Family Services (Janet Nield, principal organizer)

Grant-writing Workshops (Mission and Strategy Fund, Vision and Transformation Leadership Team) – Dates have been set for a follow-up series of grant-writing workshops in advance of the October 31, 2021 application deadline. These workshops will be held online over a series of four Wednesday evenings, September 22 to October 13, 2021, 7:00-8:30 pm. Workshop A (September 22 and October 6) will focus on innovative ministry projects and Workshop B (September 29 and October 13) will focus on projects oriented towards congregational visioning. Participants from communities of faith with little or no prior experience in applying for grants will be particularly encouraged to participate in these workshops.

Appendix I

EOORC Stewardship Team Report June 10th, 2021

In order to be ready to go come September the EOORC Stewardship Team is gathering on the morning of June 23rd via Zoom with Rev. Roger Janes. *Stewardship & Gifts Officer Philanthropy Unit person*

Stewardship Team members are:

Carolyn Ruda *Mission & Service Support and Stewardship Chair M&O Conference, SVP Stewardship Chair*

Ray Lebeau *Member Seaway Valley Presbytery Stewardship Committee*

Nancy Hazen *Member Montreal and Ottawa Conference Stewardship Committee*

Charlotte Hoy *Member Bay of Quinte Conference Stewardship Committee*

Paul Sales *Former Stewardship & Gifts Officer Philanthropy Unit person for Bay of Quinte and Montreal & Ottawa Conference*

Carolle Dallas Arbuckle *Will be the UCW representative on the Stewardship Team. Mission & Service person for UCW*

Charlotte Hoy has suggested I contact David Charles for Bay of Quinte Conference. Worked with Marilyn Rogers.

We would still like a clergy person on our Team as their input is valuable.

I hope that all of you will have a chance to watch Roger Janes Video for Mission and Service and Stewardship report that he prepared for the Annual Meeting.

The United Church website holds all the Stewardship and Mission & Service resources.

As our staff person Roger Janes will direct us in what he wants our Stewardship Team to do. We are all looking forward to working with Roger.

Carolyn Ruda

Chair, Stewardship Committee

carolynruda@gmail.com

613- 932-2415

Appendix J

Eastern Ontario Outaouais Regional Council, United Church of Canada Communications and Administrative Assistant Report to the Executive June 10, 2021

1. **2021 Annual Meeting May 7-8, 2021**
 - Attendance for both days was 223
 - Evaluation results indicate that people were surprised we tried to fit so much in to six hours. Below, please find a sample of some of the comments from the evaluation.
 - As a result of the timing issue, the Celebration of Ministries was held on May 28th with nearly 100 people in attendance
2. **Website and newsletter**
 - Newsletter continues to enjoy high readership
 - Website numbers are improving – more people are visiting it
3. **Communications Leadership Team**
 - We haven't met since the annual meeting, but will do so soon.

2021 Annual Meeting Survey – A Sampling of the Comments

It was difficult to hear some of the opening worship as one of the presenters spoke very softly. Peace for the Children video was great but probably could have been omitted in respect to time constraints. I thoroughly enjoyed the breakout discussions on anti-racism. We need more of these table groups as we learn from one another how ingrained racism is.

My sincere thanks to everyone involved in making this event happen. I know there were many hours put into the preparation by both staff and volunteers. My hat off to the volunteers because they do this work without pay because of their love for Our Lord and our United Church of Canada. I like sitting in my easy chair rather than a folding chair in a conference room, although I miss the interaction between people...we had a small taste of this in the breakout rooms. We have certainly learned to do things differently!.

Thanks for all who worked hard to make the meeting happen!

That was a difficult meeting! Rev. Demirdjian-Petro should be commended for her positive Message and skillful Chairing

I would have appreciated an earlier health break on both days. Thank you to all who provided worship, leadership, and presentations.

While the Affirm Presentation was well done and enjoyable, it perhaps would have been better placed at another meeting so that the celebration of ministries could have taken place instead. But I know that hindsight is sometimes more clear than what is happening at the time.

Saturday's session became a bit painful as it became bogged down in a lot of unnecessary discussion on certain motions presented for passing. I liked that a respectful exchange of ideas was encouraged, but felt that some of the discussion should have been ended a bit earlier. I felt it was clear that a couple of the motions were not well-enough worded, and would have to be referred back to committee for further work. I realize that chairing this kind of meeting is not easy.

We are discussing the same issues, literally for years. The sacramental elders discussion has been ongoing for at least 7 years. It was raised and discussed at length at a Conference Exec meeting 7 years ago. Yet the policy is presented yet again, with out the changes asked for in the past. Its discouraging.

We need more time dedicated to "business". it was a disappointment not to have the Celebration of Ministry. Perhaps the length of the meeting should be greater. Maybe 1.5 days instead of 2 half-days? this would allow a full block of time for .business motions/discussion.

I was disappointed that celebrating two admissions, marking retirements and deaths, and relicensing Lay Worship Leaders all had to be put aside.

As no doubt has been mentioned, we do need to allow more time when planning for vibrant discussion in the business matters and motions that are made. Ample time may mean we on occasion we finish early, but after decades of Conferences/AGM's we often find ourselves rushing or dismissing the latter parts of the agenda to make up time.

My understanding is that Pastoral Relations is a Commission? Therefore the whole discussion regarding the phone and internet needn't have come to the Court. As well, the discussion about Sacramental Elders has been held at the GC level because of the Ecumenical partnerships we have; again, not a necessary conversation with the full Court.

Very concerned about the time line and how delayed and overtime we were on Sat. (I only attended Sat.). Suggest that maybe a time limit be set and enforced for discussion. If there seems to be a need for lots of discussion maybe have this agenda item held over until the next meeting. Also might help to have meetings on a monthly or every second month basis.

The agenda was clear but it included an ambitious amount of work and presentations. Perhaps more time on the agenda needs to be allocated for motions? Especially those that had previously caused discussion, it seems likely that they would generate discussion again.

The planning committee prepared an interesting meeting. Sadly the meeting needed to be longer to allow enough time for good discussion on all the important motions and presentations. At in person meeting conversation around motions and presentations happens over break and meals. In an online media more time needs to be allocated to allow for ample discussion. This may mean, as suggested more regular online meetings. Perhaps a way forward would be to look at in person meetings once or twice a year but online meetings an additional two or three times. I believe this would encourage more cohesion in the region and ownership of the regional issues and concerns and greater connection.

The agenda was clear but it included an ambitious amount of work and presentations. Perhaps more time on the agenda needs to be allocated for motions? Especially those that had previously caused discussion, it seems likely that they would generate discussion again.

Appendix K

PRESENT:

Takouhi Demirdjian-Petro, Bronwen Harman, Kimberly Heath, Sue Hutton (Chair), Karen McLean, Joel Miller (6)

REGRETS: Susan de Haan, Rosemary Lambie (2)

CALL TO ORDER, OPENING PRAYER:

Chair Sue Hutton called the meeting to order at 1:08 p.m. She thanked everyone for attending today and offered a prayer to open the meeting.

APPROVAL OF MINUTES MARCH 25, 2021:

It was agreed by consensus that the minutes of March 25, 2021 be accepted as circulated.

BUSINESS:**1) Review of Expressions of Interest (EoI) for EOORC****i) Notes of Concern**

Sue raised the question of what to do if the team receives a note of concern about someone who has submitted an Expression of Interest form (EoI). It was agreed, this can happen – we should investigate as far as we are able and make note of it but, in general, we will accept the EoI unless there are very serious allegations that might involve Pastoral Relations.

ii) Lack of members from some areas

The team has noted for some time its inability to find people from some areas of EOORC – notably the Ottawa and Outaouais regions – willing to serve on the various Leadership Teams or the Executive. This continues to make it difficult to carry out our mandate to encourage geographical diversity in team membership. Many people have been approached but have not felt this was the right time for them. We will continue to put the word out and tap people on the shoulder but ultimately, we cannot do much about it if they decline the invitation.

2) Review of Nominations for General Council 44 (GC44) Commissioners

EOORC is permitted to name 13 Commissioners to GC44 in 2022. Arlyce Schiebout and Teresa Burnett-Cole will automatically attend as General Council Executive (GCE) reps from EOORC. (This is not part of our 13.) It was agreed we should propose Takouhi Demirdjian-Petro, current President of EOORC. It would also be good to have our President-Elect attend since he/she will take over as President of EOORC before the rise of GC45. Sue Hutton has submitted an EoI for President-Elect and has also submitted an EoI for GC44 Commissioner so, if successful, that would be in place. If someone else steps forward and we have an election for the President-Elect, that person would be asked to become a Commissioner as well.

We have one under 30 EoI and we have a mandate to hold 2 of our 13 positions for the under 30 age group. Presumably one of these will also become the Youth Pilgrim.

Currently, including spots we are holding as well as EoIs from others, we have a total of 12 possible Commissioners. Rosemary had pointed out in a previous meeting that, even if we have one more to present at the meeting May 7-8, this is still not enough. Inevitably, one or more people have to step down before the GC meeting and alternates must step up to the plate. It would be good to have several in the wings – just in case they are needed.

Rosemary had also reminded us the names must be submitted to GC by June 15, 2021 so as much as possible must be decided at this meeting of EOORC in May. We cannot wait until our fall meeting to finalize this.

3) Nominations minutes to Executive

It was brought to Chair Sue's attention that the Executive does not receive regular minutes from the Nominations team so it is difficult to know what positions are still available. The secretary acknowledged the minutes have not been submitted but also pointed out they are really not very relevant since the team meets so rarely during the year. Most of its work is done in the weeks just prior to the annual meeting. However, moving forward she is happy to send the minutes of any meeting prior to the next Executive meeting (these minutes will go to the Executive meeting of June 10th). The most effective way of keeping the Executive up-to-date would be the presence of a team member on the Executive. (This would happen if Sue Hutton is elected as President-Elect.)

4) Nominations on the agenda of May 7-8 (APPENDIX A pp. 5-6)

Joel and Karen have been collaborating to prepare a complete listing of the membership of the Executive, Leadership teams, and applications for GC44 Commissioners. The bios for Commissioner nominees will be posted on the EOORC website prior to the meeting.

In addition, during the past year, the Executive has recognized the need for 3 more teams: Stewardship, Affirming Team, and a rep to Multi-Faith Housing. These lists will be circulated prior to the meeting.

Anita's postings on the website have generated several EoIs – we will ask her to continue to include the opportunities to volunteer in the newsletter.

Nominations for the May meeting were to have closed by now but we still have a number of vacancies. It was agreed to extend the deadline to Friday, May 7 at 4:30 p.m. The team will stay on the Zoom meeting at the end of the day and will prepare a final Nominations report to be presented and voted upon on Saturday morning.

5) Ottawa School of Theology and Spirituality (OSTS)

We had received an application from a Lay person to represent EOORC on the Board of Directors. However, we are now informed they would prefer the rep be ministry personnel. The Rev. Dr. Richard Hollingsworth has just submitted an EoI and might be interested in this position. The secretary will contact him to confirm this. If so, this will be added to the list of Leadership teams.

NEXT MEETING: May 7, 2021 immediately following the close of business to finalize the report.

CLOSING: Chair, Sue offered a "Statement of Faith" from Ann Weems' book "Reaching for Rainbows". Acknowledging our business is still not completed but we have done as much as we can at this time, Sue thanked everyone for attending and declared the meeting closed at 2:58 p.m.

Sue Hutton, Chair

Karen McLean, Secretary

APPENDIX A: Nominations Report for EOORC AGM May 7-8, 2021**EOORC Executive**

1. Past-President – Bronwen Harman (L)
2. President – Takouhi Demirdjian-Petro (OM)
3. President-Elect – Sue Hutton (OM)
4. Indigenous Community – Rev. Teresa Burnett-Cole (OM)

Members at large –

5. Jim Allen (L)
6. Linda Stronski (L)
7. John Noordhof (OM)
8. Cathy Ryan (L)
9. Carolyn Ruda (L)
10. Ryan Kim (OM)
11. Lynne Gardiner (OM)

12. Richard Hollingsworth (OM)
13. Cindy Casey (OM)

Full member: Rosemary Lambie (Regional Executive Minister)

Corresponding Members: Joel Miller (Assistant to REM and Secretary of Region), Anita Jansman (Communications and Administrative Assistant), Dana Ducette (Youth), Jane Dawson (Clusters and Networks), Whit Strong (Pastoral Relations), Karen Valley (Office of Vocation), Brian Cornelius (Treasurer)

Leadership Teams

1. *Church Extension: Directors:* Bert Cosman, Graham Campbell, David Debenham, Alan Gale, Daniel King, Charles Knight, Mike Nyenhuis, Don Reynolds; *Members:* Catherine Grant, Judy Harms-Potter, Linda Suddaby, Ted Brett; *EOORC Appointments:* Brian Cornelius (Resource: Rosemary Lambie)
2. *Communications:* JoAnne Fletcher, Lois Leroux and David Patterson (Resource: Anita Jansman)
3. *Finance:* Brian Cornelius (Treasurer), Bruce Jackson, Margaret Scott, Joe Smarkala, Evered (Ev) Zytveld, Cindy Casey, Jane de Snaijer and Jessica Hetherington (Resource: Rosemary Lambie)
4. *Licensed Lay worship Leaders (LLWL):* Georgina Fitzgerald, Eric Lukacs, Sharon MacDonald, Cathy Ryan, Norma Wrightly, Elaine Beattie, Lynda Blanchard and Terrie Chedore (DM) (Resource: Whit Strong)
5. *Nominations:* Sue Hutton (Chair), Kimberly Heath, Susan DeHaan, Karen McLean, Bronwen Harman and Takouhi Demirdjian-Petro – as President (Resource: Rosemary Lambie, Joel Miller)
6. *Pastoral Relations:* Ina Bromley, Wayne Harris, Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Linda Suddaby, Jim Allen, Karen McLean (Scribe) (Resource: Whit Strong)
7. *Property and Finance:* Don Reynolds (Chair) Ted Brett, Judy Harms-Potter, Linda Suddaby (Resource: Rosemary Lambie)
8. *Scrivens-Baillie:* Michael Harris (Chair) Ryan Babcock, Ken Brownness, Malcolm Collins, Brian Cornelius, James Murray, Larry Richardson, and Ev Zytveld (Resource: Rosemary Lambie)
9. *Vision & Transformation:* Cindy Casey (Chair), Jim Allen, Charles Barrett, Lynn Boothroyd, JoAnne Fletcher, Bronwen Harman, Phyllis MacRae, Janice Peron, Deb Poirier, Eleanor Smith, Bob Williams, Patsy Henry (Resource: Rosemary Lambie)
10. *YAYA:* David Sherwin (Chair), Steve Clifton, Heather McLurg-Murphy, Cathy Ryan, Hazel Ward-Moreau, Janet Nield, Margaret Eddy, Kevin Moratz, and Tiina Cote (Resource: Dana Ducette)
11. *Social Justice Network of Ontario Regional Councils:* Charles Barrett (Chair) (Resource: Jane Dawson)
12. *Stewardship:* Carolyn Ruda, Charlotte Hoy, Ray Lebeau and Carolle Dallas-Arbuckle (Resource: Roger Janes)
13. *Representative to The Ottawa School of Theology and Spirituality:* Rev. Richard Hollingsworth
14. *Affirming Leadership Team:* Linda Stronski, Cathy Ryan, Bronwen Harman, Kim Baird and Richard Hollingsworth
15. *Representative to Multi-Faith Housing:* Sue Smarkala and Diane Cardin

General Council 44 Commissioners (biographies of nominees available on Regional Council website)

Lay 44th General Council Commissioners

1. Nicole Beaudry
2. David Patterson
3. Hazel Ward-Moreau
4. Oakley Hart (Under 30)
5. Youth Pilgrim (vacant)

Ordered 44th General Council Commissioners

1. Rev. Takouhi Demirdjian-Petro (RC President)
2. Rev. Demanya Kofi Akoussah
3. Rev. Don Anderson
4. Rev. Erin Burns
5. Rev. Lynne Gardiner
6. Rev. Mary Royal-Duczek
7. Susan Hutton (DLM)

Appendix L

Ministry for Youth and Young Adults (YAYA)*Regional Update***17 Canada Summer Job's Grants have been approved for the following churches.**

Church	Position Title	# of positions
Winchester Pastoral Charge	Arts & Crafts Program Coordinator	2

Knox- St. Paul's United Church (Cornwall)	Community Development Worker – Community Garden Research and Planning	1
Kanata United Church	Program Planner, Special Events	2
Bethel Rideau Ferry Pastoral Charge	Social Services Program Officer – Community Program and Research	1
Kitchissippi United Church	LGBTQ2+ & Faith Program Planner	1
Rideau Park United Church (Camp Awesome)	Camp Awesome Coordinators	4 F/T 4 P/T
Calvin United Church (Pembroke)	Community Program Coordinator	2

Indicates: Positions filled**Indicates: Position(s) still open****Regional Sunday School Support**

Kate Hubble (Hallville UC) is hosting weekly Sunday School Programing through the EOORC Facebook page and has begun to contact churches/COF's about Sunday School programs they are hosting.

Kate can be reached at EOORCSundaySchool@gmail.com

Link: <https://www.facebook.com/EOORC-Sunday-School-109076924573757>

Regional Confirmation Classes with the GO Project

The online Confirmation Program began Feb. 21st and has 10 youth participating from around the Region. Alana Martin and I are hosting the monthly sessions. Next session is September. Please contact me for further information.

Camping Ministries

The Camping Ministries of Camp Lau-Ren, Golden Lake Camp, Rideau Hill Camp and Camp Awesome have made the difficult decisions to cancel the 2021 in person Summer season. Despite these changes camping ministries are finding ways to grow and build over the summer and are looking forward to a time when camp brings everyone together once again.

To learn more about what is happening in specific Camping Ministries please visit the links below for updates and information.

[Camp Lau-Ren](#)

[Golden Lake Camp](#)

[Rideau Hill Camp](#)

[Camp Awesome \(Day Camp\)](#)

Camp Awesome (WILD WONDER CAMP)

Camp Awesome is partnering with Tucker House (Country Fun Camp) and Greening Sacred Spaces (Ottawa Chapter) to host an online program this summer. This initiative will be called WILD WONDER CAMP and will model eco-faith programming through environmental stewardship and getting active outdoors.

YAYA Advisory Group (YAG)

The purpose of YAG is to bring together EOOR YAYA to help guide and plan EOORC events and programs (Zoom) for the Region. YAG is open to anyone aged 10-35 and meets for 1-1.5 hour(s) once per month. The next planning session will look at hosting an Art Night on Zoom.

Zoom Link: <https://us02web.zoom.us/j/86096890171>

YAYA Zoom Check-In

The YAYA Zoom Check-In continues every Thursday from 6:30pm-7:30pm EST along with Shanna Bernier for youth and young adults to gather. Within this community space youth and young adults experience worship,

prayer, guests and laughter. All Youth and Young Adults and leaders are welcome to join us.
<https://zoom.us/join/84246314797?occurrence=1589914800000>

Campus Ministry

Open Table

The Open Table Committee has hired Emily Gardiner, Community Development Coord and Allyson Hopkins, Communications Coordinator for the 2021/2022 year. We are looking at meeting with our congregational partners and reviewing possible programs in the next few months.

Spiritual Care in the Secondary Schools (SCSS)

The Spiritual Care in Secondary Schools Committee has hired Ms. Breanna Pizzuto as the Coordinator to work with the Ottawa Carleton District School Board. This position is responsible for coordinating the multi-faith Spiritual Care volunteers in public schools. These volunteers provide spiritual care to students, teachers and administration staff. Due to volunteer restrictions in schools, SCSS sessions will be moved to Google Meets. Please contact me if you are interested in learning more about this program.

Respectfully Submitted by Dana Ducette, June 10th, 2021

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