

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, September 23, 2021 – 9:00 a.m.

Living Mission Statement for the Regional Council

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
 - *Supporting and nurturing Right Relations, Social and Ecological Justice*
 - *Supporting people in all seasons of life*
 - *Supporting and building Communications*

IN ATTENDANCE

Rev. Takouhi Demirdjian-Petro	President
Bronwen Harman	Past-President
Jim Allen	Member
Rev. Teresa Burnett-Cole	Member
Rev. Cindy Casey	Member
Liz Church	Member
Rev. Lynne Gardiner	Member
Rev. Ryan Kim	Member
Rev. John Noordhof	Member
Caroline Ruda	Member
Catherine Ryan	Member
Linda Stronski	Member
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Rev. Dan Hayward	Corresponding Member, Pastoral Relations Minister (representing Whit Strong away on sabbatical)
Rev. Rosemary Lambie	Executive Minister, Full Member
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

Sue Hutton	President-Elect
Anita Jansman	Corresponding Member - Communications and Administration Assistant
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

9:00 Opening Devotions and Land acknowledgement – Rev. Ryan Kim led opening worship and reminded that the Taliban recently occupied Afghanistan capital. The Taliban claims it will uphold women's rights. However, there is much worry, as this was not the Taliban's approach towards women's rights in the past. This world event reminds Ryan of the story in the Old Testament Book of Exodus about Joshua, and forces him to contemplate: 'how are we going to serve God in the world?' Israelites assumed God's will as the eradication of the Canaanites. Christians also killed in God's name. Today the Taliban kills in the name of Allah. People are killing each other as perceiving it as the will of God. How can this story be understood in the 21st century? People's focus should not be divided by reverence and will to serve God, but instead focused on loving one-another and even our enemies. People cannot say they love God and live a judgmental life. This is not the way that Jesus taught us. Living completely from the choice to follow Jesus, we can never justify the condemnation of other people, as all are the Children of God. We must continue to Love one another and work towards justice.

Circle Time of Sharing – All were invited to share.

Appointment of an Equity Monitor for this Meeting

2021-09-23_082 MOTION (C. Ryan/C. Casey) That the Eastern Ontario Outaouais Regional Council Executive appoints Lynne Gardiner as Equity Monitor for this meeting (*L. Gardiner abstains*). **CARRIED**

MINUTES**a) Minutes of June 10, 2021**

- a. **2021-09-23_083 MOTION** (C. Ruda/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of June 10, 2021 as circulated. **CARRIED**

b) Minutes of Email Polls ending July 28, 2021 and August 17, 2021

- a. **2021-09-23_084 MOTION** (T. Burnett-Cole/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes Email Poll ending July 28, 2021 as circulated.

2021-07-28_001 MOTION: (C. Ruda/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive having received the recommendation of the Property Team, approves the request for the expenditures, approx. \$300,000 proposed by Emmanuel United Church, Ottawa for their "Re-opening Our Doors" project. CARRIED

CARRIED

- b. **2021-09-23_085 MOTION** (J. Allen/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes Email Poll ending August 17, 2021 as circulated.

2021-08-17_001 MOTION: (C. Ruda/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive having received the request of the Rideau Ferry Bethel United Church Pastoral Charge, authorize the Trustees to proceed with finalizing the sale of the manse property located at 1502 Rideau Ferry Road; sale price of \$318,000 with a closing date of August 25 2021.

Furthermore, the Executive approves the plan for the use of the proceeds of this sale as follows:

- 1. the Trustees' account will be reimbursed for funds withdrawn to prepare the manse for sale including rerouting the driveway, new septic system, upgrades to the well, fees to township, county and lawyer*
- 2. donation to Indigenous Ministries as directed by the Regional Council*
- 3. initiate the energy audit for the Faithful Footprints program of the United Church of Canada and begin implementing some of the recommendations*
- 4. any additional funds will be held by the Trustees to support the Operating account if needed in the future*

CARRIED

CARRIED**Agenda**

2021-09-23_086 MOTION (C. Casey/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as amended, with the following changes: additions of a motion under Pastoral Relations section, and that the October meeting be changed from 14th to the 28th. **CARRIED**

Correspondence

- a) June 15, 2021 Barbara Reynolds re work on Sacraments Elder policy (*for action – referred to Pastoral Relations*)
- b) June 29, 2021 Tammy Muddle re final report in disbursement of Brinston United Church (*for information*)
- c) July 12, 2021 Bev Oag, Program Coordinator, Duty of Care and Incorporated Ministries
The United Church of Canada re Epworth Cemetery (*for information*)

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- d) July 15, 2021 Margaret Martin re donations to the three camps (*for information*)
 - e) August 1, 2021 (also August 20 and 27th) Ellie and Clarke Topp, Bells Corner UC re support for event tentatively scheduled for mid-October to provide focus on the International Day for the Eradication of Poverty (*for information*)
 - f) August 3, 2021 Hubert McClelland, chair of Grace United Church Trustees re confirming donation to United Church of Canada Indigenous Fund for \$35,500 following church sale (*for information*)
 - g) August 5, 2021 Jane Dawson re final report (*for information*)
 - h) August 9, 2021 Monique Gregoire, Trustee of Thurso United Church re process to complete existence (*for information*).
 - i) August 10, 2021 John R. Johnson, Chair of Board of Trustees, Rideau Ferry: Bethel United Church re sale of manse (*action taken with email poll*)
 - j) August 18, 2021 John Hannigan, Trustee of Hoptown Church re proceeds of sale (*for information*)
 - k) August 20, 2021 Andy Kingsbury, Chair of official board St Paul's United Church re information about proceeding with a sale of Kenmore building (*seeking information*)
 - l) August 30, 2021 Bev Oag, Program Coordinator, Duty of Care and Incorporated Ministries, The United Church of Canada re Emmanuel United Church Schutt Cemetery (*for information*)
 - m) September 3, 2021 Mike Reid Chair of Trustees, Grace-St. Andrew's United Church Arnprior re discussions with UPRC (*for information*).

Business

Supporting and enhancing the ministry of Communities of Faith

1. **Governance** – To be introduced under Pastoral Relations (section 4 below).

2. **Finance**

- See 2021 Financial Report as **appendix A**

2021-09-23_087 MOTION (C. Casey/L. Church) that the Eastern Ontario Outaouais Regional Council Executive receives the current 2021 Financial report for information. **CARRIED**

Rev. Brian Cornelius reported that nothing is over-budget and everything is tracking as expected. There is a deficit under Mission and Ministry as expected. Investments have done very well. Mission Support recommendations are being formulated and will be reported on at the next meeting. The Task Group on property has not yet met, but intends to submit a report this fall. Work continues with Camp Awesome and maintaining financial accounting for this group.

Question: Is there an expertise on investing that can be tapped into by local congregations? At the moment, Regional Council pooling funds to make use of investment strategies is not recommended, at least until it is understood how assets would be consolidated for accounting purposes (as an asset of the Regional Council) while congregations retain control of assets.

CONSENSUS MOTION: That the Eastern Ontario Outaouais Regional Council Executive mandate the Finance Leadership Team look further into pooling assets of congregations to benefit from investment expertise being used by the Regional Council.

3. **Supporting Communities of Faith** – Rev. Rosemary Lambie provided brief oral reports for each of the following, expecting actions to be taken in the future:

- a) St. Paul's Richmond United Church: pending

- b) Zion-Pembroke United Church: pending
- c) Iroquois United Church: pending (cemetery)
- d) Pendleton United Church: pending
- e) Hawthorne United Church – no distribution plan provided/ UPRC
- f) St. Paul's–Eastern United Church: pending/ UPRC
- g) Thurso United Church: pending
- h) St. Andrew's, Bryson (Campbell's Bay Pastoral Charge): pending
- i) Grace-St. Andrew's United Church Arnprior: pending
- j) St Paul's United Church (Kenmore): pending
- k) **Opening churches** following United Church Canada, provincial and local guidelines: Rev. Dan Hayward briefly provided an oral report on developments – There is a link to the newsletter where Dan wrote a report on most recent development: [A-Perspective-on-COVID-19-Vaccines-and-Church-Re-opening.pdf \(eoorc.ca\)](#)

It is suggested that Communities of Faith continue to provide written updates regarding plans to reopen (or changes to reopening plans if this has already been provided) (photos of sanctuary layouts are welcomed and encouraged). Updates – which includes motions from Church Session's of decisions taken – should be sent to Rev. Whit Strong via email. This will help continue the tracking method for those Communities of Faith who have not reported anything, and therefore, indicating who the Regional Council needs to follow up with.

At the moment there is no doctrine that would provide exemptions for vaccine passports.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith

4. Pastoral Relations

- See Pastoral Relations Commission minutes from meeting of July 13 as **appendix B**
 - See Pastoral Relations Commission minutes from meeting of August 10 as **appendix C**
 - See Pastoral Relations Commission minutes from meeting of September 14 as **appendix D**
- a) **2021-09-23_088 MOTION** (T. Burnett-Cole/C. Ruda) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meeting of July 13, August 10, and September 14, 2021 for information. **CARRIED**
- b) **Discussion on Who is missing from the table? / Sacrament Elder Policy**
- See Who is Missing from the Table: Report Regarding Creating a Sacramental Elders Policy as **Appendix E**. Jim Allen highlighted items in his report, in particular, that consultations are happening with Communities of Faith regarding Sacrament Elders Policy. The difficulty is 'how does the Regional Council engage with Communities of Faith who do not want to be engaged with, i.e., those not wanting to engage with the higher courts of the Church? Also, there seems to be an inability to consult due to lack of 'connectivity' (technology, internet). This is an equity issues that still requires the Regional Councils attention: How to engage with Communities of Faith beyond email (internet)? Suggested to start building a list of Communities of Faith that are

known not to have internet, and who need mail to receive communications. It was also reiterated that every community of faith, if they do not have a minister, is supposed to have a Pastoral Charge supervisor, which is another way to help get connection.

- **Sacrament Elder Policy** has not been familiar and therefore more education will be required for communities of faith to understand the opportunity and responsibility. More to come...

c) **Quyón P.C. – Paul Whynacht (CS-SME)**

2021-09-23_089 MOTION (C. Casey/C. Ryan) that in accordance with Section C.2.9 of The United Church of Canada Manual (2021), the Eastern Ontario Outaouais Regional Council Executive concurs with the request of Quyón Pastoral Charge that Paul Whynacht, Supervised Ministry Education supply candidate, be licensed to administer the Sacraments within the boundaries of the Community of Faith, effective immediately and for the duration of his appointment at Quyón. **CARRIED**

5. Licensed Lay Worship Leaders – Working on worship during General Meeting, meeting to take place in near future.

Supporting and nurturing Right Relations, Social and Ecological Justice

6. Social Justice and Networks –

2021-09-23_XXX MOTION (/) that the Eastern Ontario Outaouais Regional Council Executive approves the job description for the full-time staff position and authorizes the posting for a search.

No Decision was taken on the above motion.

A special meeting of the Executive will take on Friday, October 8th at 9:30 AM to clarify the job description. Members were asked to send thoughts, comments and or edits directly to Rosemary by Wednesday, September 29th.

Guaranteed Livable Income (GLI) Network International Day for the Eradication of Poverty

The operational procedures:

Some of the questions or hopes we have from EOORC are:

1. We hope EOORC has provision for running the registration and developing a mailing list from the registration for future use of GLI.
2. We would like to have an EOORC person as technical host for this event and serve as MC, if possible.
3. Could the event be recorded and then posted on EOORC website for those who could not attend the event as scheduled?
4. Few youth and young adults choose GLI events and we understand EOORC has the benefit of Youth and Young Adult staff contact at EOORC in the person of Dana Durette. It would be excellent if she were able to publicize this GLI event and generate some questions from young adults about GLI.

It was suggested that to ask David Patterson and or Gary McKay to help with tech support. EOORC will offer its Zoom account for this meeting. Rosemary will respond.

Supporting people in all seasons of life
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7. Vision and Transformation – Rev. Cindy Casey reported that workshops are taking place and ideas are being shared; there is lots of momentum being generated. Grant application deadline is October 31st.

- 8. Stewardship** – See Stewardship Team Minutes of September 13, 2021 as **appendix F**. The biggest concern at the moment is that resources are not getting out to everybody.
- 9. Affirm** – Linda Stronski informed that Affirm will be meeting next month. The UCW is becoming affirming; a leadership training on Affirm was held last week.

Supporting and Building Communications

- 10. Communications** – See written report from Anita Jansman as **Appendix G**.

11. YAYA

- See written report from Dana Ducette as **Appendix H**.
- See EOORC Sunday School Report 2021 as **Appendix H²**

- 12. Nominations** – no report at this time.

- 13. Regional Council Meeting** – Save the date: November 27th 9AM-noon

New Business

- Right Relations Event, October 6th Ray Ranson will be speaker.
- Will future Executive meetings continue to be held on Zoom after Covid 19 (discussion to be had at a future meeting)?
- Equity – asking Finance Team at its meeting of September 30th to make monies available for Communities of Faith still needing/ wanting to connect with technology. Still need to consider how to make expertise and support available. Church Extension also has technology support grants available.

Opening worship for next meeting – Carolyn Ruda volunteered

Equity Monitor Report – Lynn Gardiner expressed gratitude for conversations surrounding connectivity.

Motion to adjourn

2021-09-23_090 MOTION (R. Lambie) that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 11:53 AM.

Closing Prayer – Rev. Takouhi Demirdjian-Petro closed this meeting in Prayer.

Next meeting date: Thursday, October 28, 2021 9:00 – noon on zoom
 Saturday, November 27, 2021 9:00 – noon on zoom RC
 Thursday, January 13, 2022 9:00 – noon on zoom
 Thursday, February 10, 2022 9:00 – noon on zoom
 Thursday, March 10, 2022 9:00 – noon on zoom
 Thursday, April 14, 2022 9:00 – noon on zoom (Holy Week?) or 28th

Appendices

Appendix A	2021 Financial Report	Pages 134-137
Appendix B	Pastoral Relations minutes of July 13, 2021	Pages 138-141
Appendix C	Pastoral Relations minutes of August 10, 2021	Pages 142-144
Appendix D	Pastoral Relations minutes of September 14, 2021	Pages 145-147
Appendix E	Who is Missing from the Table: Report Regarding Creating a Sacramental Elders Policy	Page 148
Appendix F	Stewardship Team Minutes September 13, 2021	Pages 149-150
Appendix G	Communications Report	Pages 151
Appendix H ¹	YAYA Report	Page 152
Appendix H ²	EOORC Sunday School Report	Pages 153-154

Appendix A

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2021 Financial Report

	Governance			Mission & Ministry			2021 Budget Proposal		Total
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	
Income									
Grant - Assessments	246,887	325,000	325,000	0	0	0	325,000	0	325,000
Grant - Assessment (Executive Minister/Assistant	22,489	33,500	33,500	0	0	0	33,500	0	33,500
Grant - Mission & Service Fund	0	0	0	180,000	289,000	240,000	0	2,40,000	240,000
Grant - Special Funding	0	0	0	0	0	0	0	0	0
Donated Expenses	0	0	0	2,000	0	0	0	0	0
Interest & Mckendry Fund	50	1,683	1,000	0	0	0	1,000	0	1,000
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0
Student Fund - Donation	0	0	0	0	0	0	0	0	0
Transfer Baillic/Scrivens Youth Salary/Program	0	0	0	21,800	20,400	21,800	0	21,800	21,800
Transfer Baillic/Scrivens Grants	0	0	0	2,832	6,800	21,800	0	21,800	21,800
Transfer EOORC Fund	18,500	18,000	18,500	18,500	18,000	18,500	18,500	18,500	37,000
Transfer Mission Strategy Grants	0	0	0	30,495	24,000	82,000	0	82,000	82,000
Youth Programming Revenue	0	0	0	0	815	0	0	0	0
Total Income	287,926	378,183	378,000	255,627	359,015	384,100	378,000	384,100	762,100

	Governance			Mission & Ministry			2021 Budget Proposal		Total
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	
Expenses (net of Recoveries)									
Clusters, Leadership Teams, Networks (Schedule 1)	951	546	8,000	3,922	0	10,000	8,000	9,700	17,700
Candidate for Ministry and RCCO Training Grants	0	2,700	2,700	0	0	0	2,700	0	2,700
Congregational Reviews & Support	934	12,483	10,000	0	0	0	10,000	0	10,000
Finance and Archives (Schedule 2)	18,113	21,920	27,900	0	0	0	27,900	0	27,900
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0
Mission Strategy Grants	0	0	0	30,495	24,000	82,000	0	82,000	82,000
Mission Support Grants (Schedule 3)	0	0	0	114,140	136,100	136,100	0	136,100	136,100
Office Costs (Schedule 4)	8,734	10,481	14,000	198	1,215	1,000	15,275	1,500	16,775
Partnership Ministries (Schedule 5)	2,500	2,500	2,500	5,350	3,850	6,350	2,500	6,350	8,850
Personnel (Schedule 6)	163,052	212,915	232,250	95,112	129,464	141,600	241,000	146,100	387,100
Regional Meetings (Schedule 7)	1,800	7,957	64,000	0	0	0	64,000	0	64,000
Technology and Communications (Schedule 8)	5,542	6,840	9,500	0	0	0	11,250	0	11,250
Youth Grants	0	0	0	2,832	6,800	21,800	0	21,800	21,800
Youth Programming (Schedule 9)	0	0	0	5,621	8,730	15,000	0	16,000	16,000
Total Expenses	201,626	278,342	370,850	257,670	310,159	413,850	382,625	419,550	802,175
Net income (deficit) from general operations	86,300	99,842	7,150	(2,043)	48,856	(29,750)	(4,625)	(35,450)	(40,075)

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2021 Financial Report

Schedule 1 - Clusters, Leadership Teams, Networks

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Camping Leadership Team	0	0	0	2,025	0	0	100	0	100
Chaplaincy Leadership Team	0	0	0	0	0	1,000	0	1,000	1,000
Contingency (allocations yet to be determined)	0	0	3,100	0	0	3,100	3,100	3,100	6,200
Finance Leadership Team	126	0	500	0	0	0	500	0	500
Justice, Global, and Ecumenical Relations	0	0	0	1,374	0	5,000	0	5,000	5,000
Lay Worship Leaders	0	0	3,000	0	0	0	3,000	0	3,000
Ministry Personnel Events	951	350	1,000	0	0	0	1,000	0	1,000
Pastoral Relations Leadership Team	0	196	400	0	0	0	400	0	400
Right Relations	0	0	0	522	0	500	0	500	500
Total	1,077	546	8,000	3,922	0	9,700	8,000	9,700	17,700

Schedule 2 - Finance and Archives

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Archives Honourarium	6,028	8,008	9,000	0	0	0	9,000	0	9,000
Archives Office and Travel Expenses	467	0	500	0	0	0	500	0	500
Archives Ontario Archives	6,206	6,046	10,000	0	0	0	10,000	0	10,000
Bank and Review Costs	108	170	600	0	0	0	600	0	600
Incorporated Ministries	375	500	750	0	0	0	750	0	750
Insurance	0	732	400	0	0	0	400	0	400
Treasurer Honourarium	4,688	6,120	6,250	0	0	0	6,250	0	6,250
Treasurer Office Expense	267	345	400	0	0	0	400	0	400
Total	18,138	21,920	27,900	0	0	0	27,900	0	27,900

Schedule 3 - Mission Support Grants

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Algonquin Chaplaincy	0	0	0	4,163	5,550	5,550	0	5,550	5,550
Alwyn Community of Faith	0	0	0	2,625	4,080	4,080	0	4,080	4,080
Camp Lau-rien	0	0	0	20,000	20,000	20,000	0	20,000	20,000
Carlington Chaplaincy	0	0	0	5,250	7,000	7,000	0	7,000	7,000
Centre 507	0	0	0	23,003	30,670	30,670	0	30,670	30,670
Contingency	0	0	0	0	0	0	0	0	0
Golden Lake Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000
House of Lazarus	0	0	0	27,225	36,300	36,300	0	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	1,875	2,500	2,500	0	2,500	2,500
Rideau Hill Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000
Total	0	0	0	114,140	136,100	136,100	0	136,100	136,100

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2021 Financial Report

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Schedule 4 - Office Costs									
Carleton Place									
Photocopier	0	0	1,500	0	0	0	750	0	750
Postage	11	0	250	0	0	0	250	0	250
Rent	3,900	4,800	5,200	0	0	0	5,200	0	5,200
Supplies	108	339	1,500	0	0	0	1,000	0	1,000
Home Offices	190	366	500	198	1,217	1,000	750	1,500	2,250
Sundry (Transitional Costs)	824	295	500	0	0	0	500	0	500
Summelea (16.6% of costs)									0
Elevator	88	64	175	0	0	0	125	0	125
Hydro	267	230	425	0	0	0	350	0	350
Internet	39	39	150	0	0	0	100	0	100
Photocopier	0	0	350	0	0	0	350	0	350
Postage	0	0	500	0	0	0	500	0	500
Rent	3,307	4,206	4,400	0	0	0	4,400	0	4,400
Supplies	0	143	1,500	0	0	0	1,000	0	1,000
Telephone	0	0	425	0	0	0	0	0	0
Total	8,734	10,481	17,375	198	1,217	1,000	15,275	1,500	16,775

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Schedule 5 - Partnerships									
Affirm United	0	0	0	0	0	1,000	0	1,000	1,000
Christian Council of Capital Region	0	0	0	250	250	250	0	250	250
Grand River Book Stores	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	5,000
Multi Faith Housing Initiative	0	0	0	100	100	100	0	100	100
Spiritual Care in Secondary Schools	0	0	0	1,000	1,000	1,000	0	1,000	1,000
Social Justice Network in Ontario	0	0	0	2,500	0	1,500	0	1,500	1,500
Total	2,500	2,500	2,500	5,350	3,850	6,350	2,500	6,350	8,850

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Schedule 6 - Personnel									
Benefits (United Church & Government)	26,702	29,296	35,000	15,640	20,899	25,000	35,000	25,000	60,000
Continuing Education	900	131	4,000	342	184	2,100	4,000	2,100	6,100
Executive Minister/Assistant (16.6%)	31,209	38,263	42,000	0	0	0	42,000	0	42,000
Meetings/Hospitality	0	965	4,000	67	22	1,500	4,000	1,500	5,500
Salaries	103,510	141,460	146,000	77,645	106,387	111,500	146,000	111,500	257,500
Telephones	584	1,608	2,000	743	1,286	2,000	2,000	2,000	4,000
Travel	147	1,191	8,000	674	685	4,000	8,000	4,000	12,000
Total	163,052	212,915	241,000	95,112	129,463	146,100	241,000	146,100	387,100

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Executive Meetings:	92	0	2,500	0	0	0	2,500	0	2,500
Regional Meeting - February	1,150	5,576	7,000	0	0	0	7,000	0	7,000
Regional Meeting - May	558	1,472	45,000	0	0	0	45,000	0	45,000
Regional Meeting - October	0	859	7,000	0	0	0	7,000	0	7,000
Planning Committee	0	50	1,500	0	0	0	1,500	0	1,500
Staff Retreat	0	0	1,000	0	0	0	1,000	0	1,000
Total	1,800	7,957	64,000	0	0	0	64,000	0	64,000

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
IT Support GCO	4,547	4,579	8,250	0	0	0	8,250	0	8,250
Tele-Conferencing/Annual Contracts	259	408	500	0	0	0	500	0	500
Website	736	1,853	2,500	0	0	0	2,500	0	2,500
Total	5,542	6,840	11,250	0	0	0	11,250	0	11,250

	Governance			Mission & Ministry			2021 Budget Proposal		
	2021 Actual	2020 Actual	2021 Budget	2021 Actual	2020 Actual	2021 Budget	Governance	Miss&Min	Total
Camp Awesome	0	0	0	0	3,244	4,000	0	4,000	4,000
Events	0	0	0	4,799	3,469	10,000	0	10,000	10,000
Supplies	0	0	0	822	2,017	2,000	0	2,000	2,000
Total	0	0	0	5,621	8,730	16,000	0	16,000	16,000

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	James Bailie	Mckendry	Mrs. Strat.	Scrivens	Total
Opening Equity (market Value)	928,346	632,436	100,000	2,005,982	460,606	4,127,369
Deposits (Transfers from Conference/Presbytery)				86,672		0
Deposits (Sales from Properties)	(18,500)					86,672
Transfer to Governance		(2,682)		(30,495)	(150)	(18,500)
Transfer for Grants	(18,500)	(12,800)			(9,000)	(33,327)
Transfer to Mission and Ministry	105,972	76,819		227,234	59,028	(40,300)
Unrealized Gains/Losses						469,053
Closing Equity (market value)	997,319	693,772	100,000	2,289,393	510,484	4,590,967

Appendix B

A meeting of the Pastoral Relations Commission**Tuesday, July 13, 2021****PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Dan Hayward, Charlotte Hoy (via telephone), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Linda Suddaby (9)

REGRETS: Patsy Henry (1)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:01 p.m. and welcomed the Rev. Dan Hayward. Dan is covering the Pastoral Relations portfolio for the Rev. Whit Strong who is on sabbatical. Wayne offered a short prayer to lead us into this time of church business.

ACCEPTANCE OF MINUTES:

MOTION 2021-60 (S. MacDonald/J. Allen) “that the minutes of June 8, 2021 be accepted as circulated.”

CARRIED**SABBATICALS:****1) Stittsville P.C. – Rev. Grant Dillenbeck**

MOTION 2021-61 (I. Bromley/C. Hoy) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Grant Dillenbeck (OM) of the Stittsville Pastoral Charge, for the period of May to July 2022.”

CARRIED**2) St. John’s P.C. (Kemptonville) – Rev. Lynda Harrison**

MOTION 2021-62 (S. MacDonald/J. Allen) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Lynda Harrison (OM) of the St. John’s Pastoral Charge (Kemptonville) in 2022.”

CARRIED**3) Riverside P.C. (Ottawa) – Rev. Paul Dillman**

MOTION 2021-63 (L. Suddaby/I. Bromley) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Paul Dillman (OM) of the Riverside Pastoral Charge (Ottawa) in 2022.”

CARRIED**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022
 Heather Froats – St. John’s P.C. (Brockville) – May 1, 2021 to Aug. 31, 2021
 Jennifer Leslie – Kitchissippi P.C. (Ottawa) – May 3, 2021 to Sept. 8, 2021
 Whitman Strong – EOORC Pastoral Relations Minister – July 1, 2021 to Sept. 30, 2021
 Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022
 Grant Dillenbeck – Stittsville P.C. – May to July 2022
 Lynda Harrison – St. John’s P.C. (Kemptonville) – 2022
 Paul Dillman – Riverside P.C. (Ottawa) - 2022

PASTORAL CHARGE SUPERVISORS (PCSs):**1) Pembroke: Mount Zion P.C.**

MOTION 2021-64 (I. Bromley/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Kevin Moratz, EOORC member, as Pastoral Charge Supervisor to the

Pembroke: Mt. Zion Pastoral Charge effective July 13, 2021.”

CARRIED

2) Charge pastorale Namur P.C.

MOTION 2021-65 (J. Allen/ C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Kenney, EOORC member, as Pastoral Charge Supervisor to the Charge pastorale Namur Pastoral Charge effective July 13, 2021.”

CARRIED

Pastoral Charges without Supervisors:

Clyde Forks-Tatlock (SM)	Glasgow-Castleford
Lower Gatineau Valley	Templeton
Vernon	Lyn: Christ Church

Pastoral Charges without called/appointed Ministry Personnel:

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Greenwood	Kenmore	Knox Edwards
Lanark-Balderson	Lower Gatineau Valley	Mallorytown
Namur	Pakenham	
Perth: St. Paul's (after Dec. 31, 2021)		
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church	

PROFILES

1) Perth: St. Paul's P.C.

MOTION 2021-66 (L. Suddaby/S. MacDonald) “that the EOORC PR Commission approves the Perth: St. Paul's Pastoral Charge profile for posting on ChurchHub.”

CARRIED

CALLS/(RE)-APPOINTMENTS

1) Merrickville P.C. – Rev. Matthew Gallinger (OM)

MOTION 2021-67 (E. McIntyre/J. Allen) “that the EOORC PR Commission approves the re-appointment of the Rev. Matthew Gallinger (OM) to the Merrickville Pastoral Charge, 10 hours per week as Congregational Minister with a total annual remuneration of nineteen thousand six hundred fifty-seven dollars twenty-four cents (\$19,657.24), July 1, 2021 to December 31, 2021.”

CARRIED

2) St. Andrew's P.C. (Westmeath) – Rev. James Young-Key Min (OM-R)

MOTION 2021-68 (I. Bromley/ S. MacDonald) “that the EOORC PR Commission approves the re-appointment of the Rev. James Young-Key Min (OM-R) to the St. Andrew's Pastoral Charge (Westmeath), 14 hours per week as Congregational Minister, with a total annual remuneration of twenty-three thousand six hundred nineteen dollars thirty-five cents (\$23,619.35), July 1, 2021 to June 30, 2022.”

CARRIED

3) Roebuck P.C. – Rev. Kathleen Petrie (OM)

MOTION 2021-69 (J. Allen/E. McIntyre) “that the EOORC PR Commission approves the appointment of the Rev. Kathleen Petrie (OM) to the Roebuck Pastoral Charge, 10 hours per week as Congregational Minister with a total annual remuneration of fifteen thousand four hundred fourteen dollars twenty-five cents (\$15,414.25), July

1, 2021 to June 30, 2022.”

CARRIED

4) Bristol P.C. – Catherine Stewart (Candidate)

MOTION 2021-70 (L. Suddaby/E. McIntyre) “that the EOORC PR Commission approves the SME re-appointment of Catherine Stewart (Candidate) to the Bristol Pastoral Charge, 20 hours per week as Congregational Minister with a total annual remuneration of twenty-six thousand ninety-five dollars (\$26,095.00), July 1, 2021 to June 30, 2022.”

CARRIED

5) Trinity P.C. (Ottawa) – Rev. Anne Montgomery (OM-R)

MOTION 2021-71 (J. Allen/I. Bromley) “that the EOORC PR Commission approves the re-appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge (Ottawa), 20 hours per week as Short-Term Supply Congregational Minister with a total annual remuneration of thirty-three thousand seven hundred twenty-nine dollars (\$33,729.00), July 1, 2021 to September 30, 2021.”

CARRIED

6) Melville, Eganville P.C. – Michelle Robichaud (Candidate)

MOTION 2021-72 (I. Bromley/C. Hoy) “that the EOORC PR Commission approves the SME re-appointment of Michelle Robichaud (Candidate) to the Melville, Eganville Pastoral Charge, 20 hours per week as Congregational Minister with a total annual remuneration of twenty-five thousand three hundred sixty-nine dollars (\$25,369.00), July 1, 2021 to June 30, 2022.”

CARRIED

7) Arnprior: Grace St. Andrew’s P.C. – Rev. Richard Hollingsworth (OM-R)

MOTION 2021-73 (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Richard Hollingsworth (OM-R) to the Arnprior: Grace St. Andrew’s Pastoral Charge, 30 hours per week as Short-Term Supply Congregational Minister with a total annual remuneration of forty-nine thousand seven hundred fifteen dollars twenty-five cents (\$49,715.25), August 3, 2021 to January 3, 2022, with the accepted additional terms.”

CARRIED

FOLLOW-UPS FROM LIAISONS AND PCSs

Nothing new to report.

OTHER BUSINESS:

1) Elgin-Portland P.C. – Congregational meeting

Concerns were raised about their joint Congregational meeting to be held on August 22, 2021 in Elgin. Wayne will attend that meeting and will address these issues with the pastoral charge.

2) Lansdowne P.C.

For information – An initial meeting has been held via Zoom to discuss ending the pastoral relationship. A new date for a next meeting must be set for after July 19th. Dan will attend.

3) St. Paul’s, Richmond P.C.

They would like to post to ChurchHub – Pastoral Relations will appoint a Liaison to determine their readiness. Brian Copeland is the Pastoral Charge Supervisor but not the Liaison. Brian, Cindy Casey and JoAnne Fletcher are a 3-member team from EOORC who have been guiding the congregation. Wayne will approach JoAnne to ask if she is willing to take on the next step.

4) Returned Policies Discussion (continued from June 1st meeting)

The motion at the Regional Annual Meeting in May included a direction to connect with Communities of Faith (CoF) for input.

Discussion included concerns that this could turn into a very long process. Everyone will have an opinion and it will be difficult if not impossible for everyone to agree. Another Region is already working on a policy. They have more far-flung areas to deal with than does EOORC – it might be helpful to see what they come up with. Erin and Jim agreed to take on the task of developing a communication to send to CoFs as well as a contact list.

NEXT MEETING: Next meeting – August 10, 2021 1:00-3:00 p.m. via Zoom

CLOSING: Wayne thanked everyone for attending and wished everyone a safe and happy summer until we meet again in August. Dan offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 1:56 p.m.

Appendix C

A meeting of the Pastoral Relations (PR) Commission**Tuesday, August 10, 2021****PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Dan Hayward, Charlotte Hoy (via telephone), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Linda Suddaby (9)

REGRETS: Patsy Henry (1)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:01 p.m. offered a short prayer to lead us into this time of church business.

ACCEPTANCE OF MINUTES:

MOTION 2021-74 (S. MacDonald/C. Hoy) “that the minutes of July 13, 2021 be accepted as circulated.”

CARRIED**RESTORATIVE CARE:**

For Information – Erin Burns has returned to full-time hours effective August 3, 2021.

SABBATICALS: No requests**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Heather Froats – St. John’s P.C. (Brockville) – May 1, 2021 to Aug. 31, 2021

Jennifer Leslie – Kitchissippi P.C. (Ottawa) – May 3, 2021 to Sept. 8, 2021

Whitman Strong – EOORC Pastoral Relations Minister – July 1, 2021 to Sept. 30, 2021

Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022

Grant Dillenbeck – Stittsville P.C. – May to July 2022

Lynda Harrison – St. John’s P.C. (Kemptville) – 2022

Paul Dillman – Riverside P.C. (Ottawa) - 2022

LIAISONS:

MOTION 2021-75 (E. McIntyre/I. Bromley) “that the EOORC PR Commission names JoAnne Fletcher as Liaison to the Richmond Pastoral Charge effective August 10, 2021.” **CARRIED**

PASTORAL CHARGE SUPERVISORS (PCSS):**1) Lyn: Christ Church P.C.**

MOTION 2021-76 (J. Allen/C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Kimberly Heath (OM), EOORC member, as Pastoral Charge Supervisor to the Lyn: Christ Church Pastoral Charge effective August 1, 2021.”

CARRIED**2) Queenswood P.C. (Ottawa)**

MOTION 2021-77 (J. Allen/ C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Trisha Elliott (OM), EOORC member, as Alternate

Pastoral Charge Supervisor to the Queenswood Pastoral Charge (Ottawa) effective August 10, 2021.”

CARRIED**Pastoral Charges without Supervisors:**

Clyde Forks-Tatlock (SM)
TempletonLower Gatineau Valley
Vernon**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	
Lanark-Balderson	Lower Gatineau Valley	Mallorytown
Namur	Pakenham	
Perth: St. Paul's (after Dec. 31, 2021)		
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church	

CHANGE IN PASTORAL RELATIONSHIP:

MOTION 2021-78 (J. Allen/ S. MacDonald) “that the EOORC PR Commission approves the request of the Lansdowne Pastoral Charge to end the pastoral relationship with the Rev. Jolyn Campbell effective October 23, 2021.”

CARRIED**CALLS/(RE)-APPOINTMENTS****1) Trinity P.C. (Ottawa) – Rev. Anne Montgomery (OM-R)**

MOTION 2021-79 (E. McIntyre/I. Bromley) “that the EOORC PR Commission approves the change in the terms of the re-appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge, from the end date of September 30, 2021 to July 31, 2021.” **CARRIED**

[Note: Erin Burns has returned to work as previously reported.]

2) Carleton Memorial P.C. (Ottawa) – Rev. Matthew Gallinger (OM)

MOTION 2021-80 (I. Bromley/ E. McIntyre) “that the EOORC PR Commission approves the change in terms of the appointment of the Rev. Matthew Gallinger (OM) to the Carleton Memorial Pastoral Charge (Ottawa) from 30% to 60% time with an end date of June 30, 2022.”

CARRIED

[Note: The Treasurer of the pastoral charge is still finalizing the remuneration figures concerning the communications policy. Dan noted the current policy does not take into consideration a situation where two or more pastoral charges are involved. The PRC will look at this.]

FOLLOW-UPS FROM LIAISONS AND PCSs

Nothing new to report.

OTHER BUSINESS:**1) Augusta P.C.**

The Rev. Kathie Petrie has not yet accepted the terms of the appointment to Roebuck P.C. She has also been in ill health for some time. Dan will follow up on both issues.

2) Elgin-Portland P.C.

The Profile documents have been received from the Official Board. They will be presented to a joint meeting of the Pastoral Charge on August 22 for approval. Wayne will notify them the documents have been received and the Commission will wait for congregational approval before rendering a decision.

3) Sacraments Elder Survey

Everyone agreed Erin and Jim had done a great job on both the survey and the preamble.

MOTION 2021-81 (S. MacDonald/ L. Suddaby) “that the EOORC PR Commission accepts the survey and preamble regarding Sacraments Elder and that it be sent to Anita Jansman for distribution to the EOORC Communities of Faith.”

CARRIED

NEXT MEETING: Next meeting – September 14, 2021 1:00-3:00 p.m. via Zoom

CLOSING: Wayne thanked everyone for attending and wished everyone well. Erin offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 1:57 p.m.

Appendix D

A meeting of the Pastoral Relations (PR) Commission
Tuesday, September 14, 2021**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Dan Hayward, Patsy Henry, Charlotte Hoy (via telephone), Sharon MacDonald, Karen McLean (Scribe), Linda Suddaby (9)

REGRETS: Erin McIntyre (1)

CALL TO ORDER, OPENING PRAYER:

Chair Wayne called the meeting to order at 1:05 p.m. offered a short prayer to lead us into this time of church business.

ACCEPTANCE OF MINUTES:

MOTION 2021-82 (J. Allen/S. MacDonald) “that the minutes of August 10, 2021 be accepted as circulated.”

CARRIED

RESTORATIVE CARE:

For Information – The Rev. Christine Johnson, Bethel-St. Andrew’s P.C. (Fitzroy Harbour) is now on restorative care.

SABBATICALS: No requests**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Whitman Strong – EOORC Pastoral Relations Minister – July 1, 2021 to Sept. 30, 2021

Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022

Grant Dillenbeck – Stittsville P.C. – May to July 2022

Lynda Harrison – St. John’s P.C. (Kemptville) – 2022

Paul Dillman – Riverside P.C. (Ottawa) - 2022

SACRAMENTS:**Quyon P.C. – Paul Whynacht (CS-SME)**

MOTION 2021-83 (I. Bromley/C. Hoy) “that the EOORC PR Commission requests the Executive to confer Sacramental privileges to Paul Whynacht (CS-SME) while serving the Quyon Pastoral Charge.”

CARRIED

LIAISONS:**Lansdowne P.C.**

MOTION 2021-84 (S. MacDonald/J. Allen) “that the EOORC PR Commission names Patsy Henry as Liaison to the Lansdowne Pastoral Charge effective September 14, 2021.” **CARRIED**

PASTORAL CHARGE SUPERVISORS (PCSs):**Bethel-St. Andrew’s P.C. (Fitzroy Harbour)**

MOTION 2021-85 (S. MacDonald/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jan Loughheed (DM-R), EOORC

member, as Pastoral Charge Supervisor to the Bethel-St. Andrew’s Pastoral Charge (Fitzroy Harbour) effective September 1, 2021 to January 1, 2022.”

CARRIED

Pastoral Charges without Supervisors:

Clyde Forks-Tatlock (SM)
TempletonLower Gatineau Valley
Vernon**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	
Lanark-Balderson	Lower Gatineau Valley	Mallorytown
Namur	Pakenham	
Perth: St. Paul's (after Dec. 31, 2021)		
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church	

PROFILES:

MOTION 2021-86 (C. Hoy/ S. MacDonald) “that the EOORC PR Commission approves the Elgin-Portland Pastoral Charge profile for posting on ChurchHub.”

DEFEATED

[Note: Chair Wayne will contact the pastoral charge with the reasons for not approving the request.]

CALLS/(RE)-APPOINTMENTS**Manotick P.C. – Beverly Buckingham (DLM-R)**

MOTION 2021-87 (I. Bromley/L. Suddaby) “that the EOORC PR Commission approves the appointment of Beverly Buckingham (DLM-R) to the Manotick Pastoral Charge, 20 hours per week as Retired Supply with a total annual remuneration of thirty-three thousand ninety-seven dollars (\$33,097.00), from September 1, 2021 to December 31, 2021.”

CARRIED**FOLLOW-UPS FROM LIAISONS AND PCSs**

Nothing new to report.

OTHER BUSINESS:**1) Queenswood P.C.**

Queenswood wishes to appoint a retired clergy but is still arranging their financial affairs. She is willing to serve as pulpit supply until this is complete but the UCC only allows pulpit supply for two consecutive Sundays. Queenswood is asking for an exemption to this until their finances are in place.

MOTION 2021-88 (S. MacDonald/I. Bromley) “that the EOORC PR Commission approves the request of the Queenswood Pastoral Charge to exempt them from the restrictions on the number of consecutive Sundays allowed for pulpit supply by the same person to the date of the next meeting of the PR Commission (October 19, 2021).”

CARRIED**2) Augusta P.C.**

Dan Hayward met in person with various members of the pastoral charge including the minister. A number of items were discussed and plans were put in motion to address them. The Congregation will resume in-person worship on Sunday, September 12, 2021.

3) Salem-Locksley P.C. – appointment of the Rev. William McDowell (OM-R)

There has been confusion over Rev. McDowell's re-appointment to Salem-Locksley. With the advent of ChurchHub, all forms and information are entered on-line via computer. This system does not take into account those persons without computers. Dan has contacted the head office and arranged for Rev. McDowell to complete the forms manually and someone at GC will enter the information to ensure his appointments have been recorded properly on ChurchHub.

4) Sacraments Elder

Jim and Erin reported they had received approximately 100 responses from lay people and over 20 from clergy to the survey that was circulated earlier. They are currently trying to determine the best way to proceed based on the various responses received.

This appears to be a much larger issue than just that of sacramental elders. How do we address the needs of those who do not name themselves i.e. do not respond? How do we include the fringe who are not inviting themselves into the conversation?

September 30 is the deadline for submissions. Jim and Erin will prepare a report for our November meeting.

5) Communications Package

At the May meeting of the Region, the Communications package was returned to the PR Commission for further work. After discussion, the Commission agreed to leave it as it was and sent it back to the Executive. However, since that time a new issue has arisen.

The original package was set at a minimum of \$1000 per year and was not to be pro-rated in terms of how much time the minister was hired for. The question now is how to handle it if a minister is employed by 2 or more separate pastoral charges at the same time.

It would seem logical to assume each pastoral charge would assume a payment based on the percentage of time they are receiving from the called/appointed minister. This must be added to the package information to ensure there is no misunderstanding.

Wayne, Whit and Karen will draft an amendment for the next meeting.

NEXT MEETING: Next meeting – October 19, 2021 1:00-3:00 p.m. via Zoom

CLOSING: Wayne thanked everyone for attending and wished everyone well – special thanks to Dan Hayward for filling in as Personnel Minister during Whit's sabbatical. Dan offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 2:00 p.m.

Appendix E

Who is Missing from the Table?

We have been working on a regional policy related to the licensing of Sacraments Elders. The mandate from the EOORC Annual General Meeting last May to further study this issue included the conduct of a survey of Communities of Faith (CoF) to gain an understanding of their needs and perspectives on the question. We also have prepared a survey to ministers to ascertain their availability and willingness to assist CoF that have no ministers in the administration of the sacraments as a critical factor in the viability of a policy on Sacraments Elders is the availability and willingness of ministers to offer their time to for these functions. Anita has sent these surveys to those ministers and regional representatives who identified themselves to her. We are now awaiting the results of this survey.

In the course of this work, important side question has arisen. In common parlance, this question is “Who is missing from the table? It arises from the model of the Equity Monitor that is present at our regional gatherings.

In the immediate context, this is the question of who has not been invited to offer their views on the Sacraments Elder question. This question stems from the fact that, for a number of CoF, there are no regional representatives listed in the regional directory. (Also, there are some instances where the CoF has a minister but the minister is also not listed.) These tend to be smaller CoF which have no ministers and, presumably, limited contact with the region. It is reasonably suggested that these are the kinds of CoF that might have the greatest interest in, and need of, a Sacraments Elder. It was suggested that we telephone someone in these CoF to obtain their views.

Our response is that the concern is legitimate and we are making a point to track responses to the surveys we issued in order to ascertain the best possible representation. At the same time, we believe this issue is systemic and not limited only to this topic. We therefore believe a broader, more holistic approach would be a more appropriate response.

Hence,

- (1) we will continue approaching our mandate with an eye to inclusivity and equity; and
- (2) we commend to the Regional Council Executive the question of how to reach those who are now missing from the table.

Erin McIntyre and Jim Allen

Appendix F

EOORC Stewardship Team Minutes
September 13, 2021**Business covered**

Roger shared with us that the Philanthropy Unit has reduced its staff considerably as a result of General Council downsizing.

Roger addressed our concerns that Stewardship and Mission & Service resources for the most part are only available on the church's website. Roger is going to take our concerns to General Council that not everyone is as comfortable with computers as the GC staff is, or has the access to working online? This may be the case in regards to rural churches where internet connections may be unstable, we do not want to leave any church behind.

The large decrease of paper copies of Stewardship resources going to communities of faith is part of ongoing cost reductions by GC.

In the future paper copies of Stewardship resources will be available through UCRD.

For example, - communities of faith will receive a post card with a sampler copy of *Called to Be the Church Congregational Giving Program* and instructions on how to order copies or download the program.

The new *Gifts with Vision* – The communities of faith will receive 5 copies in the fall with instructions on how to download or order more copies

Mission and Service

Starting in 2021 there is a new look for Minutes for Mission! It will now be called *Your Generosity Matters ~ Inspiring Mission & Service Stories and Devotions*

Across Canada Mission and Service is down 14%. For 2021 the comparison year to date is calculated using both the totals from 2019 & 2020

Eastern Ontario Outaouais Regional Council +15.46% Much as I would like to celebrate that we are in the plus side in our giving's to Mission and Service. I fear this may be the result of the churches that have closed their doors in recent months, and they have donated part of the money from the sale of their buildings to Mission and Service.

Appeals

The Philanthropy unit has found that direct mail fundraising has been effective in bringing in increased revenue. For example, there will be a Thanksgiving Appeal.

Good News

Emergency Response: COVID-19

Support those in the global South who are at greater risk than ever due to COVID-19.

To date \$153,000 has been given

Donate to Love My Neighbour Gifts with Vision. Gift a two-dose vaccine to a global neighbour with a donation of \$25. **To date \$85,000 has been given**

Emergency Appeal to Haiti to help the people after the recent earthquake. **To date \$90,000 has been given**

Called to Be the Church – The Journey

Module 1 ~ Roger offered *The Journey* by Zoom across the region in April and May and now in the fall. Each regional cohort is limited to three communities of faith. Each church to have a learning team of three people, plus the minister or key lay leader if you don't have a minister. Four online two-hour classes, with a customized Financial Stewardship Analysis report will be provided to each community of faith. Along with ongoing support and coaching.

2022 Module 2 ~ January and February 2022 Provides support and coaching for communities of faith to run a successful giving program. Inspire, Invite, and Thank people to deeper generosity. They will also provide *Do It Yourself* resources.

Module 3 will be available mid to late June 2022.

Roger is recording all *The Journey* sessions so we will be able to view them if we wish.

Brian Evans from Barrhaven United Church took Module 1 so Nancy is going to see if he would share his thoughts on the program with us.

Other topics

I will ask Anita to move Roger Janes' Video from the Annual Meeting page on the region's website Stewardship page.

We began a conversation on what to do when the church starts running out of money. The longer they wait the fewer choices we have to stay as a church.

The Stewardship Committee will meet again with Roger Janes after Thanksgiving.

Appendix G

Eastern Ontario Outaouais Regional Council, United Church of Canada Communications and Administrative Assistant Report to the Executive September 24, 2021

Summer 2021 was a fairly quiet time in the EOORC and, as a result, I was able to complete the 2021-22 version of the EOORC Directory, which is now available. I had originally posted the PDF version of the directory on the website, but soon after that, not coincidentally, spam and phishing emails were popping up using the email addresses that appear in the directory. As a result, I took the directory down and have instructed people to contact me if they want a copy of the directory.

The EOORC Newsletter continued throughout the summer with considerably less content owing to there being fewer events and less news.

COVID-19 continues to be a topic of interest and I have made available through the website and the newsletter information about church re-openings and proof-of-vaccine policy. While the government has exempted churches from the vaccine passport policy, some communities of faith are asking if they can mandate one for their congregations. I am watching out for a best-practices document, which is supposedly coming from the GCO soon.

The Sacraments Elder Survey, organized by Jim Allen and Erin McIntyre, was sent out in late August and results will be collected on September 29th and sent to Jim and Erin.

The 2021 Fall Meeting has been set for Saturday morning, November 27, 2021. The webpage containing details about the meeting and registration will begin to roll out within the next couple of weeks.

The Communications Leadership Team will meet in October.

Appendix H¹**Ministry for Youth and Young Adults (YAYA) - Executive Report – September 2021***Regional Update*

Church	Position Title	# of pos	Status
Winchester Pastoral Charge	Arts & Crafts Program Coordinator	2	Completed
Knox- St. Paul's United Church (Cornwall)	Community Development Worker – Community Garden Research and Planning	1	Completed
Kanata United Church	Program Planner, Special Events	2	Ongoing – Dec. 2021
Bethel Rideau Ferry Pastoral Charge	Social Services Program Officer – Community Program and Research	1	Completed
Kitchissippi United Church	LGBTQ2+ & Faith Program Planner	1	Ongoing – Dec. 2021
Rideau Park United Church (Camp Awesome)	Camp Awesome Coordinators	4 F/T 4 P/T	Full-Time Coords – Completed Part-Time Coords – Ongoing Dec. 2021
Calvin United Church (Pembroke)	Community Program Coordinator	2	Ongoing

Regional Sunday School Support

Kate Hubble completed her contract in June. She provided her report(attached) and included a needs assessment for EOORC Sunday Schools. She noted that;

- Sunday School teachers are greatly fatigued

-Asking for SS lessons with a clear laid out plan, materials lists.

-The rural churches were noting lack of resources (no internet, travel difficulties etc.) as well as low numbers of 'Families' in attendance. They are looking for ways to appeal to the families.

I am working with The GO Project on opportunities to utilize their curriculum for the Region. I will have more information by the next EOORC Executive meeting.

Regional Confirmation Classes with the GO Project

Confirmand's were sent packages for the Summer to continue with their learning. Online Confirmation classes started up again on Sept. 19th. The next class date is Oct. 17th and the final session is Nov. 21st.

Camp Awesome (WILD WONDER CAMP)

This summer Camp Awesome partnering with Tucker House (Country Fun Camp) and Greening Sacred Spaces (Ottawa Chapter) to host an online program. This initiative called WILD WONDER CAMP developed and lead eco-faith programming through environmental stewardship and getting active outdoors. The 4 full-time staff have

completed their contracts and the 4 part-time staff are busy planning for a Leadership Retreat day in October as well as further developing the 2022 camp curriculum.

YAYA Advisory Group (YAG)

The purpose of YAG is to bring together EOOR YAYA to help guide and plan EOORC events and programs (Zoom) for the Region. YAG is open to anyone aged 10-35 and meets for 1-1.5 hour(s) once a month. The next planning session will look at hosting an Art Night on Zoom.

Zoom Link: <https://us02web.zoom.us/j/86096890171>

YAYA Zoom Check-In

The YAYA Zoom Check-In ended in late June after over 150 sessions. Shanna Bernier (Region 13) and I are looking at other opportunities to engage youth and young adults in the future.

*Campus Ministry***Open Table**

The Open Table Committee is looking for a Community Development Coord for the 2021-2022 academic year. Allyson Hopkins, continues in the role of Communications Coordinator for the 2021/2022 year. We are looking at meeting with our congregational partners and reviewing possible programs this fall.

Spiritual Care in the Secondary Schools (SCSS)

SCSS's meets the 3rd Wednesday of each month. Going into Fall 2021 the Ottawa Carleton School Board is once again not allowing in person volunteers. SCSS is working to recruit and train new volunteers and working with the school board to develop spiritual care support opportunities.

*General Council Update***GC44 Pilgrims**

I have been in conversation with Amy Crawford and the rest of the UCC YAYA Ministry Team about what will be happening in 2022. At this point in time, there is a plan to host a Virtual Retreat in February for 5 YAYA from each Region. These 5 will go on to attend GC44 and participate in Pilgrim activities within the Region in 2022. An online Home Group Leader position description is being finalized to host and an honourarium of \$750 has been discussed. I will update on further information when it becomes available.

Respectfully Submitted by Dana Ducette, Sept 22th, 2021
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Appendix H²**EOORC Sunday School Report 2021***Submitted by Kate Hubble- September 1, 2021*

Let me begin by saying it was an absolute pleasure to be chosen for this role and to help navigate its trajectory. I have engaged with many different SS coordinators and it has been both exhilarating and heartbreaking. Some are invigorated and ready to tackle any and all ideas thrown their way and others are burnt out and experiencing not only covid fatigue but also the constant worry of low enrollment. The churches that did respond when contacted seemed excited to know that there was someone else in their corner, willing to help with reach their goals.

Virtual Sunday School

- Broadcasted weekly on Facebook Live (Sunday 9:30am) from March 7, 2021- June 27, 2021
- A total of 16 Sundays
- Average "live" viewers: 2
- Average "Video" views: 107
- Highest number of views for one particular Sunday School: 240

Overview: Engagement for the virtual lessons, often occurred after the fact via messenger as opposed to during the live event.

Networking with the Churches and Faith Communities in EOOR

- Of the 137 Churches/FC I reached out to approximately 50 responded and began an open dialogue discussing, numbers, SS programs used, needs, wants etc.
- An excel spreadsheet was created to track basic info
- I participated in three zoom meetings to brainstorm and network

Communal Interests: **Items I would like to bring to volition if my contract is renewed

1. Forest Church
 - a. The idea of creating a Sunday school program that could be held outdoors (in light of Covid)
2. Forest Church/ Messy Church Jamboree
 - a. Collaboration was a very important factor when speaking with different SS programs
 - b. Location ideas:
 - Baxter Conservation
 - Wesley Clover Park
 - Rideau Hill Camp
3. Inter-lending Musical Library/Collaborative Traveling Children's Choir
4. Collaborative Calendar of Events (specific to Children's programming)

My interpretation of the overall needs and wants

The resources are great; however, there is a general feeling of fatigue amongst the SS coordinators

- The coordinators are asking for SS lessons with a clear laid out plan
 - o Step by step plan
 - o List of materials
- The rural churches were noting lack of resources (no internet, travel difficulties etc.) as well as low numbers of 'Families' in attendance. They are looking for ways to appeal to the families.

I have continued to monitor the EOORC Sunday School email and FB page and have responded to all questions and queries, that have come in over the summer.