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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, August 10, 2021 at 1:00 p.m.

**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Dan Hayward, Charlotte Hoy (via telephone), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Linda Suddaby (9)

**REGRETS:** Patsy Henry (1)

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 1:01 p.m. offered a short prayer to lead us into this time of church business.

**ACCEPTANCE OF MINUTES:**

**MOTION 2021-74** (S. MacDonald/C. Hoy) “that the minutes of July 13, 2021 be accepted as circulated.” **CARRIED**

**RESTORATIVE CARE:**

For Information – Erin Burns has returned to full-time hours effective August 3, 2021.

**SABBATICALS:** No requests

**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Heather Froats – St. John’s P.C. (Brockville) – May 1, 2021 to Aug. 31, 2021

Jennifer Leslie – Kitchissippi P.C. (Ottawa) – May 3, 2021 to Sept. 8, 2021

Whitman Strong – EOORC Pastoral Relations Minister – July 1, 2021 to Sept. 30, 2021

Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022

Grant Dillenbeck – Stittsville P.C. – May to July 2022

Lynda Harrison – St. John’s P.C. (Kemptville) – 2022

Paul Dillman – Riverside P.C. (Ottawa) - 2022

**LIAISONS:**

**MOTION 2021-75** (E. McIntyre/I. Bromley) “that the EOORC PR Commission names JoAnne Fletcher as Liaison to the Richmond Pastoral Charge effective August 10, 2021.” **CARRIED**

**PASTORAL CHARGE SUPERVISORS (PCSs):**

**1) Lyn: Christ Church P.C.**

**MOTION 2021-76** (J. Allen/C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Kimberly Heath (OM), EOORC member, as Pastoral Charge Supervisor to the Lyn: Christ Church Pastoral Charge effective August 1, 2021.”

**CARRIED**

**2) Queenswood P.C. (Ottawa)**

**MOTION 2021-77** (J. Allen/ C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Trisha Elliott (OM), EOORC member, as Alternate

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Pastoral Charge Supervisor to the Queenswood Pastoral Charge (Ottawa) effective August 10, 2021.” **CARRIED**

**Pastoral Charges without Supervisors:**

Clyde Forks-Tatlock (SM)	Lower Gatineau Valley
Templeton	Vernon

**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Centenary	Central Lanark
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	
Lanark-Balderson	Lower Gatineau Valley	Mallorytown
Namur	Pakenham	
Perth: St. Paul's (after Dec. 31, 2021)		
Mt. Zion	Pittston	Queenswood
Richmond	Salem: Locksley	Templeton
Williamstown	Lyn: Christ Church	

**CHANGE IN PASTORAL RELATIONSHIP:**

**MOTION 2021-78** (J. Allen/ S. MacDonald) “that the EOORC PR Commission approves the request of the Lansdowne Pastoral Charge to end the pastoral relationship with the Rev. Jolyn Campbell effective October 23, 2021.” **CARRIED**

**CALLS/(RE)-APPOINTMENTS**

**1) Trinity P.C. (Ottawa) – Rev. Anne Montgomery (OM-R)**

**MOTION 2021-79** (E. McIntyre/I. Bromley) “that the EOORC PR Commission approves the change in the terms of the re-appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge, from the end date of September 30, 2021 to July 31, 2021.” **CARRIED**  
[Note: Erin Burns has returned to work as previously reported.]

**2) Carleton Memorial P.C. (Ottawa) – Rev. Matthew Gallinger (OM)**

**MOTION 2021-80** (I. Bromley/ E. McIntyre) “that the EOORC PR Commission approves the change in terms of the appointment of the Rev. Matthew Gallinger (OM) to the Carleton Memorial Pastoral Charge (Ottawa) from 30% to 60% time with an end date of June 30, 2022.” **CARRIED**

**[Note:** The Treasurer of the pastoral charge is still finalizing the remuneration figures concerning the communications policy. Dan noted the current policy does not take into consideration a situation where two or more pastoral charges are involved. The PRC will look at this.]

**FOLLOW-UPS FROM LIAISONS AND PCSs**

Nothing new to report.

**OTHER BUSINESS:**

**1) Augusta P.C.**

The Rev. Kathie Petrie has not yet accepted the terms of the appointment to Roebuck P.C. She has also been in ill health for some time. Dan will follow up on both issues.

**2) Elgin-Portland P.C.**

The Profile documents have been received from the Official Board. They will be presented to a joint meeting of the Pastoral Charge on August 22 for approval. Wayne will notify them the documents have been received and the Commission will wait for congregational approval before rendering a decision.

**3) Sacraments Elder Survey**

Everyone agreed Erin and Jim had done a great job on both the survey and the preamble.

**MOTION 2021-81** (S. MacDonald/ L. Suddaby) “that the EOORC PR Commission accepts the survey and preamble regarding Sacraments Elder and that it be sent to Anita Jansman for distribution to the EOORC Communities of Faith.” **CARRIED**

**NEXT MEETING:** Next meeting – September 14, 2021 1:00-3:00 p.m. via Zoom

**CLOSING:** Wayne thanked everyone for attending and wished everyone well. Erin offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 1:57 p.m.