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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, October 19, 2021 at 1:00 p.m.

**PRESENT:**

Jim Allen, Ina Bromley (via telephone), Wayne Harris (Chair), Patsy Henry, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Linda Suddaby (9)

**REGRETS:** Charlotte Hoy (1)

**CALL TO ORDER, OPENING PRAYER:**

Chair Wayne called the meeting to order at 1:02 p.m. Whit Strong offered a short prayer to lead us into this time of church business.

**QUICK CHECK-IN:**

Chair Wayne was delighted to report that Susan Hutton had passed her final interview for DLM. She is just waiting now for official recognition from the EOOR Council.

**ACCEPTANCE OF MINUTES:**

**MOTION 2021-89** (I. Bromley/S. MacDonald) “that the minutes of September 14, 2021 be accepted as circulated.” **CARRIED**

**SABBATICALS:**

**MOTION 2021-90** (J. Allen/P. Henry) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Brian Cornelius (First Pastoral Charge, Ottawa) effective May 1 – July 31, 2022.” **CARRIED**

**MOTION 2021-91** (I. Bromley/L. Suddaby) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Mary Royal-Duczek (Almonte Pastoral Charge) in the spring of 2022, dates to come.” **CARRIED**

**MOTION 2021-92** (J. Allen/E. McIntyre) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. David Illman-White (Centretown Pastoral Charge, Ottawa) in 2022, dates to come.” **CARRIED**

**Acknowledged Sabbaticals:**

Peter Woods – MacKay P.C. (Ottawa) – Oct. 15, 2021 to Jan. 15, 2022

Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022

Grant Dillenbeck – Stittsville P.C. – May to July 2022

Lynda Harrison – St. John’s P.C. (Kemptville) – 2022

Paul Dillman – Riverside P.C. (Ottawa) - 2022

**CHANGE IN PASTORAL RELATIONS:**

**Trinity P.C. – Erin Burns**

**MOTION 2021-93** (E. McIntyre/I. Bromley) “that the EOORC PR Commission approves the request of the Rev. Erin Burns (Trinity Pastoral Charge) for a change in pastoral relations

effective Dec. 31, 2021.”

**CARRIED**

**Perth Road P.C. – Peter Bartlett**

**MOTION 2021-94** (S. MacDonald/I. Bromley) “that the EOORC PR Commission approves the request of the Rev. Peter Bartlett (Perth Road Pastoral Charge) for a change in pastoral relations effective Dec. 31, 2021.”

**CARRIED**

**PASTORAL CHARGE SUPERVISORS (PCSs):**

**Clyde Forks-Tatlock P.C.**

**MOTION 2021-95** (J. Allen/E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Carla Van Delen (OM), EOORC member, as Pastoral Charge Supervisor to the Clyde Forks-Tatlock Pastoral Charge effective October 19, 2021.”

**CARRIED**

**Queenswood P.C.**

**MOTION 2021-96** (P. Henry/L. Suddaby) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Trisha Elliott (OM), EOORC member, as Pastoral Charge Supervisor to the Queenswood Pastoral Charge effective October 19, 2021.”

**CARRIED**

**Williamstown P.C.**

**MOTION 2021-97** (S. MacDonald/E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Allen, EOORC member, as Pastoral Charge Supervisor to the Williamstown Pastoral Charge effective October 19, 2021.”

**CARRIED**

[Abstaining: Jim Allen]

**Pastoral Charges without Supervisors:**

Clyde Forks-Tatlock (SM)	Lower Gatineau Valley
Templeton	Vernon

**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Central Lanark	Clyde Forks-Tatlock
Delta-Toledo	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Kenmore
Knox Edwards	Lanark-Balderson	Lower Gatineau Valley
Lyn: Christ Church	Mallorytown	Namur
Pakenham	Perth: St. Paul's (after Dec. 31, 2021)	Pittston
Richmond	Templeton	Williamstown

**PROFILES:**

**Elgin-Portland P.C.**

**MOTION 2021-98** (I. Bromley/P. Henry) “that the EOORC PR Commission approves the

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Elgin-Portland Pastoral Charge profile for posting on ChurchHub.”

**DEFEATED**

[Note: Chair Wayne and PR minister Whit Strong will contact the pastoral charge immediately with the reasons for not approving the request.]

**Pakenham P.C.**

**MOTION 2021-99** (I. Bromley/P. Henry) “that the EOORC PR Commission approves the Pakenham Pastoral Charge profile for posting on ChurchHub.”

**CARRIED****CALLS/(RE)-APPOINTMENTS****Centenary P.C. – Shelley Roberts (OM-R)**

**MOTION 2021-100** (P. Henry/J. Allen) “that the EOORC PR Commission approves the appointment of the Rev. Shelley Roberts (OM-R) to the Centenary Pastoral Charge, 14 hours per week as Congregational Minister with a total annual remuneration of twenty-two thousand five hundred and seventy-nine dollars and ninety-five cents (\$22,579.95), from October 15, 2021 to June 30, 2022, with an additional option to increase to 20 hours per week after six months (April 15, 2022).”

**CARRIED**

[Abstaining: Sharon MacDonald]

**Salem: Locksley P.C. – William McDowell (OM-R)**

**MOTION 2021-101** (L. Suddaby/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. William McDowell (OM-R) to the Salem: Locksley Pastoral Charge, 11 hours per week as Congregational Minister with a total annual remuneration of seventeen thousand nine hundred and ninety-five dollars and sixty-seven cents (\$17,995.67), from July 1, 2021 to June 30, 2022.”

**CARRIED****Queenswood P.C. – Laurelle Callaghan (OM)**

**MOTION 2021-102** (S. MacDonald/ I. Bromley) “that the EOORC PR Commission approves the appointment of the Rev. Laurelle Callaghan (OM) to the Queenswood Pastoral Charge, 10 hours per week as Congregational Minister with a total annual remuneration of seventeen thousand two hundred and ninety-five dollars and seventy-five cents (\$17,295.75), from October 15, 2021 to September 30, 2022.”

**CARRIED****CLOSURES:**

**MOTION 2021-103** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission recognizes the closure of the following Pastoral Charges: Hawthorne P.C. effective June 30, 2021; Merrickville P.C. and Roebuck P.C., the date to be determined for both.”

**CARRIED**

**FOLLOW-UPS FROM LIAISONS AND PCSs:** Nothing new to report.

**OTHER BUSINESS:****1) Augusta P.C.**

Whit Strong has followed up on Dan Hayward’s contact with various members of the pastoral charge including the minister. A number of plans from Dan’s meeting have already been implemented. Whit will continue to work closely with the minister and the congregation.

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## **2) EOORC Fall Meeting**

There are three items to be addressed under the Pastoral Relations Commission umbrella:

- Revised Communications package
- Sacraments Elder package
- Licensed Lay Worship Leaders (LLWLs) – French speaking

Someone from projection (possibly Karen) will let Wayne know how much time is allotted to these topics. Short videos will be prepared and pre-recorded. A certain amount of time will be allowed for live questions on each topic.

## **3) Proposals for General Council (GC44)**

General Council (GC44) will be fully online in 2022 and will begin meeting February 13, 2022 and end August 7, 2022. (It will meet at various times during that time span to address different parts of the agenda – at this time the plan is to meet in five segments over the six months.)

To date, the EOORC Executive has not received any proposals to forward to GC44.

## **4) February 2022 – EOORC Workshops**

The tentative plan for the February meeting is to do little, if any business. The focus will be on workshops and information. If Pastoral Relations would like to hold a workshop at this gathering, we should give notice to the planning committee as soon as possible.

## **SACRAMENT ELDERS POLICY (Update)**

Erin and Jim reviewed the revised policy which had been circulated prior to the meeting. They fielded questions from the rest of the Commission and made a few more corrections to the document.

**MOTION 2021-104** (P. Henry/S. MacDonald) “that the EOORC PR sends the revised Sacrament Elders policy to the Executive for review and approval.” **CARRIED**

**NEXT MEETING:** Next meeting – November 9, 2021 1:00-3:00 p.m. via Zoom

**CLOSING:** Wayne thanked everyone for attending. Patsy offered our closing prayer today and, the business of the Commission being completed, Chair Wayne declared the meeting closed at 2:20 p.m.