
A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, March 8, 2022 at 1:00 p.m.

PRESENT:

Jim Allen, Ina Bromley, Wayne Harris, Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (1:35 p.m.) (10)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris called the meeting to order at 1:01 p.m. and led us in prayer before beginning our business.

ADDITIONS TO THE AGENDA:

- Rev. Jessica Hetherington (appointment)
- Rev. Eric Pagé

ACCEPTANCE OF MINUTES:

MOTION 2022-21 (I. Bromley/J. Allen) “that the minutes of February 8, 2022 be accepted as circulated.” **CARRIED**

SABBATICALS:

MOTION 2022-22 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Paul Dillman, Riverside P.C., Ottawa, June 1-August 31, 2022 with September as vacation.” **CARRIED**

MOTION 2022-23 (C. Hoy/P. Henry) “that the EOORC PR Commission takes note of the upcoming vacation/sabbatical/medical leave of the Rev. David Illman-White, Centretown P.C., Ottawa, beginning May 2, 2022.” **CARRIED**

ACKNOWLEDGED SABBATICALS:

Brian Cornelius – First P.C. (Ottawa) – May 1, 2022 to July 31, 2022
Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022
Grant Dillenbeck – Stittsville P.C. – June 1, 2022 – August 1, 2022
Lynda Harrison – St. John’s P.C. (Kemptville) – 2022
Paul Dillman – Riverside P.C. (Ottawa) – June 1 – August 31, 2022
Mary Royal-Duczek – Almonte P.C. – spring of 2022
David Illman-White – Centretown P.C. (Ottawa) – May 2, 2022

CHANGE IN PASTORAL RELATIONS:

MOTION 2022-24 (S. MacDonald/J. Allen) “that the EOORC Commission approves the request of the Rev. Dr. Heather Froats, St. John’s P.C., Brockville for a change in pastoral relations to retire effective January 2023.” **CARRIED**

LIAISONS REQUIRED:

St. John’s P.C. (Brockville), Quyon, Stittsville

St. John's P.C., Brockville

MOTION 2022-25 (E. McIntyre/J. Allen) "that the EOORC PR Commission, names Linda Suddaby, EOORC member, as Liaison to the St. John's Pastoral Charge, Brockville effective March 8, 2022."
CARRIED

[Abstaining: Linda Suddaby]

Pastoral Charges without Supervisors:

Addison	Clyde Forks-Tatlock (SM)	Lower Gatineau Valley
Templeton	Vernon	

Pastoral Charges without called/appointed Ministry Personnel:

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Central Lanark	Clyde Forks-Tatlock
Delta-Toledo	Denbigh, Matawatchan, Schutt	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	Lanark-Balderson
Lansdowne	Lower Gatineau Valley	Lyn: Christ Church
Mallorytown	Namur	Perth: St. Paul's
Perth Road	Pittston	Queenswood
Richmond	Salem: Locksley	Shawville
South Stormont	Templeton	

CALLS/(RE)-APPOINTMENTS

Orleans P.C. – Rev. Eric Lukacs (OM)

MOTION 2022-26 (I. Bromley/E. McIntyre) "that the EOORC PR Commission approves the appointment of the Rev. Eric Lukacs (OM) to the Orleans Pastoral Charge as short-term supply, 12 hours per week with a total annual remuneration of twenty-one thousand thirty-three dollars and forty cents (\$21,033.40), from February 14, 2022 to April 30, 2022."
CARRIED

Pakenham P.C. – Rev. Neil Wallace (OM-R)

MOTION 2022-27 (E. McIntyre/P. Henry) "that the EOORC PR Commission approves the appointment of the Rev. Neil Wallace (OM-R) to the Pakenham Pastoral Charge as short-term supply, 20 hours per week with a total annual remuneration of thirty-three thousand nine hundred sixty-six dollars and fifty cents (\$33,966.50), from March 20, 2022 to December 31, 2022."
CARRIED

Morrisburg: Lakeshore P.C. – Rev. Janet Evans (OM)

MOTION 2022-28 (S. MacDonald/E. McIntyre) "that the EOORC PR Commission approves the re-appointment of the Rev. Janet Evans (OM) to the Morrisburg: Lakeshore Pastoral Charge as Congregational Minister, 20 hours per week with a total annual remuneration of twenty-five thousand five hundred five dollars (\$25,505.00), from July 1, 2022 to June 30, 2023."
CARRIED

Riverside P.C. – Rev. Jessica Hetherington (OM)

MOTION 2022-29 (J. Allen/C. Hoy) "that the EOORC PR Commission approves the appointment of the Rev. Jessica Hetherington (OM) to the Riverside Pastoral Charge as

Congregational Minister/short-term supply, 16 hours per week with a total annual remuneration of twenty-five thousand three hundred thirty-one dollars and eighty cents (\$25,331.80), from June 1, 2022 to September 30, 2022.” **CARRIED**

Williamstown P.C. – Rev. Eric Pagé (OM)

MOTION 2022-30 (P. Henry/C. Hoy) “that the EOORC PR Commission approves the call of the Rev. Eric Pagé (OM) to the Williamstown Pastoral Charge, 40 hours per week with a total annual remuneration of forty-five thousand seven hundred seventy-three dollars (\$45,773.00), effective April 1, 2022, with the use of the manse.” **CARRIED**

FOLLOW-UPS FROM LIAISONS AND PCSs:

Lanark-Balderson and Central Lanark P.C.s

Wayne reported that both pastoral charges met March 1st to discuss the possibility of sharing a minister. They had good discussion and agreed on a basic plan. They are now in the process of meeting with their respective Council/Board and congregations and will proceed from there.

OTHER BUSINESS:

1) Augusta P.C.

The Rev. Kathy Petrie is officially on administrative leave effective this past Friday, March 4th. Whit will work with the congregation regarding pastoral care, Sunday supply, etc. but they will need a Pastoral Charge Supervisor (PCS) immediately.

MOTION 2022-31 (E. McIntyre/C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Linda Suddaby, EOORC member, as Pastoral Charge Supervisor to Augusta P.C. effective immediately.” **CARRIED**

2) Perth: St. Paul's P.C.

Wayne reported there were still two vacancies on the Church Council after the Annual Congregational Meeting on Feb. 27th – Chair and Treasurer. A special meeting will be held on March 16th to attempt to fill the positions. If they remain vacant, the PR Commission ~~will have~~ **will have** ~~to~~ **may be asked to** decide whether or not to allow them to keep their Profile active on ChurchHub.

3) Church Closures

Whit reported Apple Hill has sent a notice to the Executive indicating its desire to close and disband by June 30, 2022.

4) Sacrament Elder – Central Lanark P.C.

Central Lanark has spoken with Wayne about a Sacrament Elder for their pastoral charge. When Whit receives a written request, he will bring it to the Commission for approval to move forward with training. (Note: Sacrament Elders are only permitted in pastoral charges do not have an appointed/called minister.)

5) Terms of Reference

Members identified three areas where we could clarify/update the handbook.

- Put in place a sub-committee of Licensed Lay Worship Leaders (LLWLs) to work with Whit on training, services, etc. for the entire group.
- Receive requests from Communities of Faith (CoFs) and offer training sessions for prospective Sacraments Elders.
- Improve communications with our retired clergy and help to establish a support network for them if so desired.

6) Guidelines for Part-time Ministry Profiles (from Northern Spirit Regional Council)

Whit received this from his counterpart in NSRC with permission to adapt it to our own area if we so wished. The document had been circulated to all members prior to the meeting and everyone agreed this was a very good starting point for discussions.

MOTION 2022-32 (L. Suddaby/E. McIntyre) “that the EOORC PR Commission adopt the Guidelines for Part-time Ministry Profiles prepared by the Northern Spirit Regional Council (NSRC).” **CARRIED**

[Note: Whit will revise using our letterhead and will send it around to all members for one last review before making available to congregations.]

NEXT MEETING: Next meeting – **Tuesday, April 12, 2022** 1:00-3:00 p.m. via Zoom

CLOSING: Whit offered the closing prayer. The business listed on the agenda being completed, Whit declared the meeting adjourned at 2:16 p.m.