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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, April 12, 2022 at 1:00 p.m.

**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (1:30 p.m.) (8)

**REGRETS:** Patsy Henry, Charlotte Hoy (2)

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris called the meeting to order at 1:03 p.m. and led us in an opening prayer.

**ADDITIONS TO THE AGENDA:**

- Orleans profile

**ACCEPTANCE OF MINUTES:**

It was agreed to amend the item re St. Paul's, Perth under Other Business (2) p. 2022-11 to read "...the PR Commission may be asked to decide..."

**MOTION 2022-33** (I. Bromley/E. McIntyre) "that the minutes of March 8, 2022 be accepted as amended." **CARRIED**

**RESTORATIVE CARE:** None

**SABBATICALS:**

**MOTION 2022-34** (S. MacDonald/J. Allen) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Lynda Harrison, (Kemptonville: St. John's P.C.), July 1-September 30, 2022." **CARRIED**

**MOTION 2022-35** (E. McIntyre/I. Bromley) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Brian Cornelius, (First P.C., Ottawa), April 18 – July 31, 2022." **CARRIED**

**MOTION 2022-36** (E. McIntyre/S. MacDonald) "that the EOORC PR Commission takes note of the withdrawal of the Rev. Grant Dillenbeck's (Stittsville P.C.), sabbatical." **CARRIED**

**ACKNOWLEDGED SABBATICALS:**

Brian Cornelius – First P.C. (Ottawa) – May 1, 2022 to July 31, 2022

Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022

Lynda Harrison – St. John's P.C. (Kemptonville) – July 1 – September 30, 2022

Paul Dillman – Riverside P.C. (Ottawa) – June 1 – August 31, 2022

Mary Royal-Duczek – Almonte P.C. – spring of 2022

David Illman-White – Centretown P.C. (Ottawa) – May 2, 2022

Andrew Jensen – Knox P.C. (Nepean) – May – July 2022

Ed Gratton – South Gloucester P.C. (Ottawa) – July – September 2022

**MATERNITY LEAVE:**

**MOTION 2022-37** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission takes note of the upcoming maternity leave of the Rev. Natalie (Istead) Matkovsky, (Grace P.C., Chelsea), tentatively from August 2022 – April 2023.” **CARRIED**

**SUPERVISED MINISTRY EDUCATION SITE:**

**MOTION 2022-38** (J. Allen/S. MacDonald) “that the EOORC PR Commission recommends the suitability of the Quyon Pastoral Charge to continue as a Supervised Ministry Education (SME) site.” **CARRIED**

**CHANGE IN PASTORAL RELATIONS:**

**Stittsville P.C.**

**MOTION 2022-39** (S. MacDonald/J. Allen) “that the EOORC Commission approves the request of the Rev. Grant Dillenbeck (OM) (Stittsville P.C.) for a change in pastoral relations to retire effective October 1, 2022.” **CARRIED**

**DECLARATION OF VACANCIES:**

**Osgoode-Kars P.C.**

**MOTION 2022-40** (E. McIntyre/J. Allen) “that the EOORC Commission declares a vacancy at Osgoode-Kars Pastoral Charge effective April 12, 2022.” **CARRIED**

**Perth Road P.C.**

**MOTION 2022-41** (S. MacDonald/I. Bromley) “that the EOORC Commission declares a vacancy at Perth Road Pastoral Charge effective April 12, 2022.” **CARRIED**

**APPROVAL OF PROFILES:**

**a) Osgoode-Kars P.C.**

**MOTION 2022-42** (S. MacDonald/E. McIntyre) “that the EOORC Commission approves the Osgoode-Kars Pastoral Charge profile for posting on ChurchHub.” **DEFEATED**

[Note: A number of small items need to be corrected before posting. These primarily dealt with hours and salary and allowance schedule items. Whit will follow-up with the Pastoral Charge.]

**b) Perth Road P.C.**

**MOTION 2022-43** (I. Bromley/J. Allen) “that the EOORC Commission approves the Perth Road Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

**c) Orleans P.C.**

**MOTION 2022-44** (E. McIntyre/S. MacDonald) “that the EOORC Commission approves the Orleans Pastoral Charge profile for posting on ChurchHub subject to corrections.” **CARRIED**

[Note: Whit will contact the Pastoral Charge re the corrections required – mainly editing.]

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**LIAISONS:**

**Stittsville P.C.**

**MOTION 2022-45** (S. MacDonald/J. Allen) “that the EOORC PR Commission, names Caroline Penhale as Liaison to the Stittsville Pastoral Charge, effective April 12, 2022.” **CARRIED**

**PASTORAL CHARGE SUPERVISORS:**

**Knox P.C. (Nepean)**

**MOTION 2022-46** (I. Bromley/E. McIntyre) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Shaun Yaskiw (OM), EOORC member, as Pastoral Charge Supervisor to the Knox Pastoral Charge (Nepean), to cover Andrew Jensen’s sabbatical.” **CARRIED**

**Mt. Zion P.C. (Pembroke)**

**MOTION 2022-47** (I. Bromley/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Paul McLenaghan (OM-R), EOORC member, as Pastoral Charge Supervisor to the Mt. Zion Pastoral Charge (Pembroke), to temporarily replace Kevin Moratz (OM) as Pastoral Charge Supervisor.” **CARRIED**

**Kemptville: St. John’s P.C.**

**MOTION 2022-48** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Ralph Taylor (OM-R) and Paul Vavasour (OM-R), EOORC members, as Pastoral Charge Supervisors to the Kemptville: St. John’s Pastoral Charge, to cover Lynda Harrison’s sabbatical July 1 – September 30, 2022.” **CARRIED**

**First P.C. (Ottawa)**

**MOTION 2022-49** (J. Allen/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Howard Clark (OM-R), EOORC member, as Pastoral Charge Supervisor to the First Pastoral Charge (Ottawa), to cover Brian Cornelius’ sabbatical April 18 – July 31, 2022.” **CARRIED**

**Arnprior: Grace-St. Andrew’s P.C.**

**MOTION 2022-50** (E. McIntyre/I. Bromley) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Sheryl McLeod (OM), EOORC member, as Pastoral Charge Supervisor to the Arnprior: Grace-St. Andrew’s Pastoral Charge, while the appointed minister is going through the Admissions process effective April 12, 2022.” **CARRIED**

**Pastoral Charges without Supervisors:**

Addison	Lower Gatineau Valley	Templeton
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**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Central Lanark	Clyde Forks-Tatlock
Delta-Toledo	Denbigh, Matawatchan, Schutt	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood

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Kenmore	Knox Edwards	Lanark-Balderson
Lansdowne	Lower Gatineau Valley	Lyn: Christ Church
Mallorytown	Namur	Perth: St. Paul's
Perth Road	Pittston	Richmond
Rideau	Shawville	South Stormont
Templeton	Williamstown	

### **CALLS/(RE)-APPOINTMENTS**

#### **Osgoode-Kars P.C. – Karen Boivin (OM)**

**MOTION 2022-51** (E. McIntyre/L. Suddaby) “that the EOORC PR Commission acknowledges that the Rev. Karen Boivin (OM) will be only pulpit supply to the Osgoode-Kars Pastoral Charge until May 22, 2022.”

**CARRIED**

#### **Salem: Locksley P.C. – William McDowell (OM-R)**

**MOTION 2022-52** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission approves the re-appointment of the Rev. William McDowell (OM-R) to the Salem: Locksley Pastoral Charge as Congregational Minister, 10 hours per week with a total annual remuneration of eighteen thousand one hundred seventy-six dollars (\$18,176.00), July 1, 2022 to June 30, 2023.”

**CARRIED**

#### **Centretown P.C. (Ottawa) – Laurie McKnight (OM-R)**

**MOTION 2022-53** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Laurie McKnight (OM-R) to the Centretown Pastoral Charge (Ottawa) as Congregational Minister, 16 hours per week, to cover a sabbatical and medical leave, with a total annual remuneration of twenty-nine thousand thirty-one dollars and twenty cents (\$29,031.20), from May 22 – December 25, 2022, with a two week notice to enable the return of the incumbent minister.”

**CARRIED**

### **COVENANTING SERVICE:**

Whit has been asked to name a Regional representative to participate in the covenanting service for the Rev. Zacharias Mandara at Wesley U.C., Pembroke on April 24<sup>th</sup>, 2022. This is scheduled for Sunday during the worship service.

### **SACRAMENTS ELDER:**

**MOTION 2022-54** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission takes note of the request of the Central Lanark Pastoral Charge that Michael Wattie be approved to take the Sacraments Elder course.”

**CARRIED**

### **CONGREGATIONAL DESIGNATED MINISTER (CDM):**

**MOTION 2022-55** (L. Suddaby/S. MacDonald) “that the EOORC PR Commission takes note of Barrhaven Pastoral Charge’s CDM position description.”

**CARRIED**

### **FOLLOW-UPS FROM LIAISONS AND PCSs:**

#### **Clyde Forks-Tatlock P.C.**

The Rev. Carla Van Delen is the Pastoral Charge Supervisor (PCS) and submitted a

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comprehensive report. She had some questions regarding the history of PCSs on the pastoral charge – Whit will respond to her.

### **Rideau P.C.**

Sharon MacDonald reported she had attended all three annual meetings for this charge. Sunday worship schedule is a challenge; attendance continues to be low.

### **Lanark-Balderson P.C.**

Sharon is PCS for this pastoral charge as well. She attended both congregational meetings. The search committee continues to interview.

### **South Stormont P.C.**

Erin McIntyre reported the pastoral charge will meet again in May to work on the ministry profile. The incumbent minister is looking for new accommodations at the end of April since the manse will be undergoing renovations.

## **OTHER BUSINESS:**

### **1) Perth: St. Paul's P.C.**

Wayne reported the vacancies for Chair and Treasurer on Church Council have now been filled and will be presented at a congregational meeting on +May 15<sup>th</sup> for approval. They will need a Pastoral Charge Supervisor to cover for the Rev. Shelley Roberts who will be leading worship in her own church that day. Whit will follow-up with the minister who is providing pulpit supply that day.

### **2) Compensation for Pulpit supply**

**MOTION 2022-56** (L. Suddaby/S. MacDonald) “that the EOORC PR Commission accepts the draft policy on pulpit supply compensation and forwards it to the Executive.” **CARRIED**

### **3) Terms of Reference for the Pastoral Relations Commission**

**MOTION 2022-57** (E. McIntyre/S. MacDonald) “that the EOORC PR Commission accepts the revised Terms of Reference for the Pastoral Relations Commission and forwards it to the Executive.” **CARRIED**

## **LAST WORD:**

- Sharon noted the upcoming LLWL event on May 14<sup>th</sup> at Rideau Park U.C., Ottawa. It is posted on the Events page of the EOORC website. Spaces are still available.
- There will be a formal re-licensing of LLWLs at the EOORC meeting on May 28, 2022.

**NEXT MEETING:** Next meeting – **Tuesday, May 10, 2022** 1:00-3:00 p.m. via Zoom

**CLOSING:** Whit offered the closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:59 p.m.