

A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, May 10, 2022 at 1:00 p.m.

**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (10)

**REGRETS:** None

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris called the meeting to order at 1:03 p.m. and led us in an opening prayer.

**INTERIM MOTION:**

**Glebe-St. James P.C.**

**MOTION 2022-58** (J. Allen/C. Hoy) “That the EOORC PR Commission takes note of the Glebe-St. James Pastoral Charge’s Congregational Designated Minister (CDM) job description.”

**CARRIED**

**ADDITIONS TO THE AGENDA:**

- Sacraments Elder
- Seeley’s Bay

**ACCEPTANCE OF MINUTES:**

**MOTION 2022-59** (I. Bromley/J. Allen) “that the minutes of April 12, 2022 be accepted as circulated.”

**CARRIED**

**RESTORATIVE CARE:** None

**SABBATICALS:** No new ones

**ACKNOWLEDGED SABBATICALS:**

Brian Cornelius – First P.C. (Ottawa) – May 1, 2022 to July 31, 2022  
Elizabeth Bryce – Rideau Park P.C. (Ottawa) – June 2022 to August 2022  
Lynda Harrison – St. John’s P.C. (Kemptville) – July 1 – September 30, 2022  
Paul Dillman – Riverside P.C. (Ottawa) – June 1 – August 31, 2022  
Mary Royal-Duczek – Almonte P.C. – spring of 2022  
David Illman-White – Centretown P.C. (Ottawa) – May 2, 2022  
Andrew Jensen – Knox P.C. (Nepean) – May – July 2022  
Ed Gratton – South Gloucester P.C. (Ottawa) – July – September 2022

**CHANGE IN PASTORAL RELATIONS:**

**Southminster P.C.**

**MOTION 2022-60** (S. MacDonald/C. Hoy) “that the EOORC Commission approves the request of the Rev. Steve Moore (OM) (Southminster P.C.) for a change in pastoral relations to retire effective July 23, 2022.”

**CARRIED**

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**DECLARATION OF VACANCIES:**

**South Stormont P.C.**

**MOTION 2022-61** (I. Bromley/P. Henry) “that the EOORC Commission declares a vacancy at the South Stormont Pastoral Charge effective May 10, 2022.” **CARRIED**

**APPROVAL OF PROFILES:**

**South Stormont P.C.**

**MOTION 2022-62** (S. MacDonald/I. Bromley) “that the EOORC Commission approves the South Stormont Pastoral Charge profile for posting on ChurchHub subject to the inclusion of proposed changes.” **CARRIED**

[Note: Most of the items concerned removing references to specific dates and referring to the Manual for general rates. It was noted there should be an acknowledgement of the Regional minimum rate of \$1000/yr. for the communications package. Whit will follow-up with the Pastoral Charge.]

**Pastoral Charges without Supervisors:**

Addison	Lower Gatineau Valley	Templeton
Merrickville	Vernon	

**Pastoral Charges without called/appointed Ministry Personnel:**

Addison	Ashton-Munster	Aylmer-Eardley
Aylwin	Central Lanark	Clyde Forks-Tatlock
Delta-Toledo	Denbigh, Matawatchan, Schutt	Elgin-Portland
Glasgow-Castleford	Golden Lake	Greenwood
Kenmore	Knox Edwards	Lanark-Balderson
Lansdowne	Lower Gatineau Valley	Lyn: Christ Church
Mallorytown	Namur	Perth: St. Paul's
Perth Road	Pittston	Richmond
Rideau	Shawville	South Stormont
Templeton		

**CALLS/(RE)-APPOINTMENTS**

**Almonte P.C. – Heather Kinkaid (OM-R)**

**MOTION 2022-63** (E. McIntyre/I. Bromley) “that the EOORC PR Commission approves the appointment of the Rev. Heather Kinkaid (OM-R) to the Almonte Pastoral Charge as Short-term Supply Minister, 20 hours per week with a total annual remuneration of thirty-three thousand sixty-six dollars and fifty cents (\$33,066.50), April 22, 2022 to July 22, 2022 to cover the sabbatical of the Rev. Mary Royal-Duczek.” **CARRIED**

**Trinity P.C. (Ottawa) – Anne Montgomery (OM-R)**

**MOTION 2022-64** (E. McIntyre/L. Suddaby) “that the EOORC PR Commission approves the extension of the appointment of the Rev. Anne Montgomery (OM-R) to the Trinity Pastoral Charge (Ottawa) as Congregational Minister, 30 hours per week, June 1 – June 30, 2022, with a

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prorated annual remuneration of fifty-one thousand two hundred and fifty-two dollars and twenty-five cents (\$51,252.25).” **CARRIED**

**St. Andrew’s Westmeath P.C. – James Young-Key Min (OM-R)**

**MOTION 2022-65** (C. Hoy/I. Bromley) “that the EOORC PR Commission approves the re-appointment of the Rev. James Young-Key Min (OM-R) to the St. Andrew’s Westmeath Pastoral Charge as Congregational Minister, 14 hours per week, July 1, 2022 – June 30, 2023, with a total annual remuneration of twenty-three thousand five hundred ninety-five dollars and thirty cents (\$23,595.30).” **CARRIED**

**Richmond P.C. – Rachael Robinson (OM-R)**

**MOTION 2022-66** (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Rachael Robinson (OM-R) to the Richmond Pastoral Charge as Congregational Minister, 20 hours per week, July 1, 2022 – June 30, 2025, with a total annual remuneration of thirty-eight thousand one hundred sixty-seven dollars and fifty cents (\$38,167.50).” **CARRIED**

**Bathurst P.C. – Micheline Montreuil (OM-R)**

**MOTION 2022-67** (E. McIntyre/C. Hoy) “that the EOORC PR Commission approves the re-appointment of the Rev. Micheline Montreuil (DM-R) to the Bathurst Pastoral Charge as Congregational Minister, 20 hours per week, July 1, 2022 – June 30, 2024, with a total annual remuneration of thirty-four thousand nine hundred forty-six dollars (\$34,946.00).” **CARRIED**

**SACRAMENTS ELDER:**

**Elgin-Portland P.C.**

**MOTION 2022-68** (P. Henry/S. MacDonald) “that the EOORC PR Commission takes note of the request of the Elgin-Portland Pastoral Charge that Liz Church be approved to take the Sacraments Elder course.” **CARRIED**

**Lyn: Christ Church P.C.**

**MOTION 2022-69** (E. McIntyre/L. Suddaby) “that the EOORC PR Commission takes note of the request of the Lyn: Christ Church Pastoral Charge that Barb DeJeet be approved to take the Sacraments Elder course.” **TABLED**

[Note: Commission members decided guidance was needed to determine the separation between Licensed Lay Worship Leaders (LLWLs) and Sacrament Elders. Whit will discuss this with the Executive Minister.]

**FOLLOW-UPS FROM LIAISONS AND PCSs:**

**Brockville: St. John’s P.C.**

Linda reported the Search Committee has held an initial meeting. She will continue to work with them.

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### **Central Lanark and Lanark-Balderson P.C.s**

Wayne reported he and Sharon will be following up with the respective Pastoral Charges. An applicant both were interested in has since been approved elsewhere. They continue to pursue the option of shared ministry.

### **Aylmer P.C.**

Jim reported the Pastoral Charge will meet soon to make some difficult choices concerning their future.

### **OTHER BUSINESS:**

#### **1) Licensed Lay Worship Leaders (LLWLs)**

All names for licensing and re-licensing have been forwarded to the EOORC Executive

#### **2) Zion U. C. (Apple Hill)**

On September 18, 2022 Zion U.C., Apple Hill will be decommissioned. Whit will meet with the Congregation following service on May 15, 2022. A Pastoral Charge Supervisor will be required from July 1 – Sept. 18, 2022.”

**MOTION 2022-70** (E. McIntyre/J. Allen) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Gwen Hermann (OM-R), EOORC member, as Pastoral Charge Supervisor to the Apple Hill: Zion Pastoral Charge, effective July 1 – Sept. 18, 2022 for meetings only.” **CARRIED**

#### **3) Temporary Travel Increase**

The General Council has increased the travel allowance temporarily to \$0.46/km effective May 1 – Sept. 30, 2022.

#### **4) Zion Evangelical P.C.**

The J4 review of Zion Evangelical P.C. has been completed and has been delivered to the Community of Faith Board. The Board will select four people to meet with the EOORC Executive to share their opinions via Zoom on May 12<sup>th</sup>, after which the EOORC Executive will make its decision regarding the recommendations.

**MOTION 2022-71** (I. Bromley/S. MacDonald) “that the EOORC PR approves the appointment of the Rev. Ingrid Condie-Bennett (OM) to the Zion Evangelical Pastoral Charge, as the pastoral care contact for the duration of the J4 review process.” **CARRIED**

#### **5) Seeley's Bay P.C.**

Whit reported John Baker (OM-R) from Seeley's Bay and Lynne Gardiner (OM) from Bethel are covering at Seeley's Bay as needed while the Rev. Don Stiles attends to personal matters.

### **LAST WORD:**

- Whit will be away from May 17-26<sup>th</sup>. Dan Hayward will be on call.

2022-22

The United Church of Canada  
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council  
(EOORC)  
Pastoral Relations Commission

May 10, 2022  
Conference Call (Zoom)

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**NEXT MEETING:** Next meeting – **Tuesday, June 14, 2022** 1:00-3:00 p.m. via Zoom

**CLOSING:** Patsy offered the closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:05 p.m.