

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, October 13, 2022 – 9 a.m.

Living Mission Statement for the Regional Council

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
- *Supporting and nurturing Right Relations, Social and Ecological Justice*
 - *Supporting people in all seasons of life*
 - *Supporting and building Communications*

IN ATTENDANCE

Susan (Sue) Hutton, DLM	President
Jim Allen	Member
Rev. Cindy Casey	Member
Rev. Teresa Burnett-Cole	Member
Liz Church	Member
Rev. Lynne Gardiner	Member
Nancy Hazen	New Member
Rev. Ryan Kim	Member
Catherine Ryan	Member
Rev. Dr. Peter Bartlett	Corresponding Member - Minister Supporting Visioning with Communities of Faith, Clusters and Social Justice and Outreach Networks Faith, Clusters and Networks
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Rev. Rosemary Lambie	Executive Minister, Full Member
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

REGRETS/ABSENT

Rev. Takouhi Demirdjian-Petro	Past-President
Carolyn Ruda	Member
Anita Jansman	Corresponding Member - Communications and Administration Assistant
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

Opening Devotions & Land Acknowledgement – Rosemary led the opening devotions and land acknowledgement.

Circle Time for Sharing – All were invited to share.

Appointment of an Equity Monitor for this Meeting

2022-10-13_001 MOTION (T. Burnett-Cole/C. Ryan) That the Eastern Ontario Outaouais Regional Council Executive appoints Cindy Casey as Equity Monitor for this meeting. **CARRIED**

MINUTES

Minutes of September 8, 2022:

2022-10-13_002 MOTION (L. Gardner/N. Hazen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of September 8, 2022 as circulated. **CARRIED**

Agenda

2022-10-13_003 MOTION (J. Allen/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated **CARRIED**

10:00 Order of the Day

2022-10-13_004 MOTION (C. Casey/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive welcomes Pat Markovich, Chair of Council, St. John's United Church, Brockville as a corresponding member for the presentation on a not for profit corporation called St John's Foundation for the Arts. Order of the Day at 10 am. **CARRIED**

Correspondence:

- a) September 10, 2022 Merle Marjerrison, Zion United Church, Apple Hill re establishing a Legacy Fund in support of LLWL Ministry. *(for action 3Ca)*
- b) September 12, 2022 Gregory A. Mignon, Chair, Board of Trustees, Aylmer United Church, Gatineau QC re name change for pastoral charge *(for action 3Dh)*
- c) September 13, 2022 Kristy Drost, Director of Camp Awesome re letter of resignation *(for action 11)*
- d) September 16, 2022 Pat Markovich, Chair of Council, St. John's United Church, Brockville re a not for profit corporation in Ontario, St John's Foundation for the Arts *(for action 3 Cb)*.
- e) September 16, 2022 Gregory A. Mignon, Chair, Board of Trustees, Aylmer United Church, Gatineau QC re disbanding plan *(for action 3Dh)*
- f) September 19, 2022 Douglas Therrien Trustee/Treasurer, Oxford Mills United Church re plans to disband *(for action 3Cc)*
- g) September 27, 2022 Sam Saikali, Als steakhouse re challenges for Eglise St Marc *(for information)*
- h) September 29, 2022 Reverend Cathy Hamilton, Nominations re copied on letter to Tamara Demos regarding appointment to the Pension Board of The United Church of Canada. *(for information)*
- i) October 3, 2022 Douglas Therrien Trustee/Treasurer, Oxford Mills United Church re request to list the property *(for action 3Cc)*
- j) October 12, 2022 David B. Debenham, records of Church Extension Committee records *(for information)*

Business

Supporting and enhancing the ministry of Communities of Faith

1. Governance – no new policies at this time

2. Finance –

- See 2022 Financial Statement and proposed 2023 budget as **Appendix A**

2022-10-13_005 MOTION (C. Casey/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receives the Financial report and recommendations of the Finance Leadership Team of the 2023 budget to be forward to the November 5th meeting of the Regional Council for adoption based on projected expenditures for 2022. **CARRIED**

The budget is tab three in the spreadsheet titled 2023 budget. Projected income/expenditures indicate that 2022 will result in another surplus which will near \$90,000, primarily due to reduced gatherings and in-person meetings due to Covid-19.

The 2023 budget projects a deficit of a little more than \$65,000 which we believe may be marginally lower after we get updates on staffing changes and investment income.

The Finance Leadership Team is recommending adopting this deficit budget (which can be funded from reserves which will be greater than 150,000) with a commitment that the Regional Council engage in a process leading towards a balanced 2024 budget. This process will include the following:

- a) The Finance Leadership Team will carefully and actively monitor expenditures during the year with a willingness to make adjustments, especially if the expenses are greater than anticipated.*
- b) Engage with General Council regarding projected Assessment grants and Mission and Service Fund grants for 2024. It is anticipated that these may be lower.*
- c) Lead a values discernment at the in-person Regional Meeting in the Spring of 2023 (May) meeting should choices be necessary, a conversation which will include preliminary learnings in the first half of 2023.*
- d) Confirm the 2024 budget, based on discussion in Spring of 2023, in the Fall meeting of the Regional Council*

2022-10-13_006 MOTION (C. Casey/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive approves the recommendation of the Finance Leadership team that we maintain the same level of funding for all Mission Support ministries in 2023 as in 2022, with the proviso that Alwyn Pastoral Charge amount be released only upon appointment of a student minister.

	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget
Algonquin Chaplaincy	0	0	0	4,163	5,550	5,550
Alwyn Community of Faith	0	0	0	2,625	3,500	3,500
Camp Lau-ren	0	0	0	20,000	20,000	20,000
Carlington Chaplaincy	0	0	0	5,250	7,000	7,000
Centre 507	0	0	0	23,003	30,670	30,670
Golden Lake Camp	0	0	0	15,000	15,000	15,000
House of Lazarus	0	0	0	27,225	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	1,875	2,500	2,500
Rideau Hill Camp	0	0	0	15,000	15,000	15,000
Total	0	0	0	114,140	135,520	135,520

CARRIED

This recommendation is made with the following understandings:

- 1. Finance Leadership Team members will arrange in-person meetings with all the organizations between February and May of 2023 to engage in conversation about the present health and future direction of the ministry in order to evaluate an on-going funding relationship with the ministry.*
- 2. That the communication of the 2023 Mission Support grant will indicate that these conversations will happen, and the reason for the conversation is because there is an anticipation that the total grant funding available may be less in 2024.*

3. Supporting Communities of Faith –

A. Relationship Support:

a) Zion-Evangelical United Church, Pembroke:

2022-10-13_007 MOTION (L. Church/N. Hazen) that, having received concerns from the assigned pastoral charge supervisor, and the September Council Minutes, the Eastern Ontario Outaouais Regional Council Executive affirms the decisions of the J.4 Review, removing specific people from leadership roles. **CARRIED**

B. Visioning– Peter – see report

C. Property Support:

a) Zion United Church, Apple Hill

- See Legacy Fund, LLWL Ministry as **Appendix B**

2022-10-13_008 MOTION (T. Burnett-Cole/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive approves in principle, the request of Zion United Church, Apple Hill to establish a Licensed Lay Worship Leaders Legacy Fund in the name of Zion United Church, Apple Hill, Ontario with Terms of Reference using remaining proceeds from their assets, to provide a fully paid Gathering Day for LLWLs to experience community and faithful interaction. **CARRIED**

A task group needs to be established including members of the community of faith, and the Executive. The mandate is to set up clear terms of reference regarding use of the fund, which potentially can generate \$8000 annually. Include guidelines about whether the funds can also be used for other LLWL training and support? Who will be decision-makers? Teresa Burnett-Cole and Cathy Ryan will help coordinate the task group, and the Finance Team will offer guidance.

b) St. John's United Church, Brockville

- See proposal for ArtsHub as **Appendix C**

2022-10-13_009 MOTION (C. Casey/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive provisionally approves the request of St. John's United Church, Brockville to engage in the project of becoming an ArtsHub on the Main Street in downtown Brockville, providing affordable, professional and accessible spaces for the thriving performing and visual arts community in Brockville and the surrounding areas. The goal is to establish a successful not for profit venture that will enrich the community and also cover all operating costs of the building.

Provisional approval requires a report to the January 2023 Executive.

CARRIED with 1 against

P. Bartlett and W. Strong will work with St. John's to address concerns over \$100,000 loan (from whom and what are the conditions?), potential municipal tax implications based on percentage of building as rental property, the relationship with Kindred Works, the pastoral relationship in terms of care for the community of faith and ministry requirements.

c) Oxford Mills United Church

2022-10-13_010 MOTION (J. Allen/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive approves the request of The Oxford Mills United Church to list the real property for sale at fair market value (\$190,000.00 to \$200,000.00). The legal description is Lt 40 NE/S Water St, 42 NE/S Water St Pl 4 Oxford Mills; North Grenville together with an easement over Pt 3, 15R11182 as in GC13071 and municipal address as 42 Water Street, Oxford Mills, Ontario, K0G 1S0. **CARRIED**

2022-10-13_011 MOTION (J. Allen/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Oxford Mills United Church to set Dec 31/2022 as the disbanding date, and Dec 4 as the Decommissioning Service date. **CARRIED**

2022-10-13_012 MOTION (L. Church /J. Allen) that the Eastern Ontario Outaouais Regional Council Executive authorizes the current Trustees of Oxford Mills United Church, namely Don Clarke, Douglas Therrien and Grant Birtch to continue on behalf on the Eastern Ontario Outaouais Regional Council until such time as the property has been sold, and all assets dispersed as per a plan to be submitted following the joint Rural United Ministry meeting on October 19, 2022. **CARRIED**

- d) St Paul's United Church (Kenmore): title search in process
- e) Thurso United Church: pending disbursement plan
- f) Campbell's Bay Pastoral Charge: pending arrangements for cemetery
- g) Iroquois United Church: pending (cemetery)

D. Engaging with Kindred Works

- a) St. Paul's United Church, Perth:
- b) Queenwood United Church, Orleans
- c) Hawthorne United Church, Ottawa
- d) St. Paul's–Eastern United Church, Ottawa
- e) Grace-St. Andrew's United Church, Arnprior
- f) Merrickville United Church, Merrickville

- g) **Eglise Saint Marc, Ottawa** – This property is being repaired by Kindred Works, while the community of faith is renting St. Paul's Eastern. The owner of Al Steakhouse, whose restaurant is built on part of the Eglise Saint Marc land is frustrated with a long-time difficult relationship with the church and emails regularly. P. Bartlett will follow-up on this situation.

h) Aylmer United Church, Gatineau, QC

2022-10-13_013 MOTION (T. Burnett-Cole/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Aylmer United Church, Gatineau QC to honour the legacy of the disbanding community of faith and to change the name for purposes of the charitable status from Aylmer United Church (10674 0996 RR 001) to Aylmer-Eardley Pastoral Charge. **CARRIED**

2022-10-13_014 MOTION (N. Hazen /L. Church) that the Eastern Ontario Outaouais Regional Council Executive approves the disbanding plan of Aylmer United Church, Gatineau QC and authorizes the current Trustees Ellen Muise, Gregory Mignon and Jennifer Day to continue on behalf on the Eastern Ontario Outaouais Regional Council until such time as the property has been sold. **CARRIED**

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith

4. Pastoral Relations

- see Pastoral Relations Commission minutes of October 11th as **Appendix D**

- a) **2022-10-13_015 MOTION** (L. Church/ J. Allen) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Pastoral Relations Commission from meeting of October 11, 2022 for information. **CARRIED**

- b) **VAM (Voluntary Associate Minister)**
2022-10-13_016 MOTION (L. Gardner/ T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive receives for information the additional names to be recognized as Voluntary Associate Ministers (retired ministry personnel not appointed, or engaged in ministry not recognized as 'community of faith') for July 1, 2022- June 30, 2023; Rev. Dan Hayward and Rev. Wendy McLean both, to Wall Street United Church in Brockville. **CARRIED**

5. **Licensed Lay Worship Leaders:** Discussion involved LLWLs needing to feel welcome to participate in the Regional Council gatherings as corresponding members so that they are better informed, but also have a place for their voice to be shared. W. Strong will send out an invitation.

Supporting and nurturing Right Relations, Social and Ecological Justice

6. **Social Justice, Clusters, Networks and Groups:** Peter provided and oral report.
7. **Affirm** – discussion about where they fit into graphic plan for the website and using the most current version of their flag/logo/symbol

Supporting people in all seasons of life
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2022-10-13_017 MOTION (L. Church/L. Gardner) that the Eastern Ontario Outaouais Regional Council Executive agrees to extend meeting to 12:25 **CARRIED**

8. **Vision and Transformation:** Cindy provided an oral report.
9. **Stewardship** – Carolyn sent regrets; see report as **Appendix E**

Supporting and Building Communications
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10. **Communications:** Anita sent regrets; see report as **Appendix G**
11. **YAYA** - Dana and Kristy
- See report as **Appendix H**
2022-10-13_018 MOTION (L. Church/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive has received the resignation of Kristy Drost, Director of Camp Awesome, and whereas the position was intended to be a three-year position, and the support team is not recommending any substantive changes to the position description, therefore the
- the Eastern Ontario Outaouais Regional Council Executive authorizes an immediate search to begin for a replacement Camp Awesome Director for two years and,
 - concurs with the Search and Selection Team for the replacement Camp Awesome Director to be comprised of the same team as previously, namely Rebekah Dillman, Cathy Ryan, Steve Clifton, Raven Miller, and Dana Ducette
12. **Nominations:**
2022-10-13_019 MOTION (C. Casey/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive receives the Minutes and recommendations of the Nominations Team meeting on October 6, 2022
- that the Nominations Team recommends that the terms for President and President-Elect be changed to 2-year terms for each.
 - that the Nominations Team recommends that Susan deHaan (DLM) be named as President-Elect of EOORC effective October 13, 2022.
 - that the Nominations Team recommends that Takouhi Demirdjian-Petro (OM) be named as a member of the Communications Team.

- d) That the Nominations Team recommends that the Terms of Office for the Executive be updated in the Governance Handbook to reflect changes since 2018.

CARRIED

Regional Council Meeting- Saturday November 5 at Bell's Corners United Church

New Business:

2022-10-13_020 MOTION (L. Church/C. Casey) that given the vacancy in staff support with the retirement of the Executive Minister, that the Eastern Ontario Outaouais Regional Council Executive names the Pastoral Relations Minister, Rev. Whit Strong as 'Acting Executive Minister' until the new EM is ready to begin their role.

CARRIED

Report of Equity Monitor – all well behaved

Opening worship for next meeting: Liz Church

Motion to adjourn

2022-10-13_021 CONSENSU MOTION that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 12:35 pm. **CARRIED**

Closing Prayer: Sue Hutton, DLM

Next meeting date: Saturday November 5, 2022 full EOORC at Bell's Corners UC
Thursday, January 12, 2023 9:00 to noon on zoom

Sue Hutton,
President

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	2022 Financial Statement - 2022 Financial Report - 2023 Budget	Pages 8-13
Appendix B	Legacy Fund, LLWL Ministry	Pages 14- 15
Appendix C	Proposal for St John's Foundation for the Arts	Pages 16-20
Appendix D	Minutes of the Pastoral Relations (PR) Commission was held on Tuesday, October 11, 2022	Pages 21-24
Appendix E	Stewardship Report	Page 25
Appendix F	Communication Report	Page 26
Appendix G	YAYA Report	Pages 27-28
Appendix H	Updated Terms of Reference of the Executive	Pages 29-30

Appendix A

Eastern Ontario Outaouais Regional Council of The United Church of Canada										
2022 Financial Report/2023 Budget										
Income	Governance			Mission & Ministry			2023 Budget Proposal			Total
	2022 Proj	2021 Actual	2022 Budget	2022 Proj	2021 Actual	2022 Budget	Governance	Miss&Min		
Grants - Assessments	325,000	325,000	325,000	0	0	0	325,000	0	325,000	
Grant - Assessment (Executive Minister/ Assistant	33,500	33,500	33,500	0	0	0	33,500	0	33,500	
Grant - Mission & Service Fund	0	0	0	240,000	240,000	240,000	0	240,000	240,000	
Grant - Special Funding/Mission Legacy Fund	25,900	9,375	0	0	0	0	0	6,000	6,000	
Donated Expenses	0	0	0	2,000	0	0	0	0	0	
Interest & McKendry Fund	1,250	271	250	0	0	0	750	0	750	
Mission & Service Fund Donations	0	0	0	0	0	0	0	0	0	
Student Fund - Donation	0	0	0	0	0	0	0	0	0	
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	25,000	21,800	25,000	0	22,750	22,750	
Transfer Baillie/Scrivens Grants	0	0	0	3,899	23,682	25,000	0	22,750	22,750	
Transfer EOORC Fund	21,000	18,500	21,000	21,000	18,500	21,000	18,250	18,250	36,500	
Transfer Vision and Transformation Grants	0	0	0	32,765	81,595	94,000	0	86,750	86,750	
Camp Awesome Project	0	0	0	37,000	0	37,000	0	41,700	41,700	
Youth Programming Revenue	0	0	0	0	0	0	0	0	0	
Total Income	406,650	386,646	379,750	359,664	387,577	442,000	377,500	438,200	815,700	
Expenses (net of Recoveries)	Governance			Mission & Ministry			2023 Budget Proposal			Total
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min		
	2,311	951	7,900	1,400	4,477	9,600	7,900	9,600		
	2,700	2,700	2,700	0	0	0	2,700	0		
	5,000	934	10,000	0	0	0	15,000	0		
	23,497	22,987	28,880	0	0	0	29,200	0		
	0	0	0	0	0	0	0	0		
	0	0	0	135,520	135,520	135,520	0	135,520		
	11,833	11,917	15,350	1,300	390	1,500	14,350	1,500		
	2,500	2,500	2,500	5,350	6,350	6,350	2,500	6,350		
	249,097	204,580	243,200	141,710	117,075	149,150	267,400	154,300		
	11,268	2,208	63,000	0	0	0	63,000	0		
	8,004	6,575	8,500	0	0	0	8,750	0		

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2022 Financial Report

Vision and Transformation Grants	0	0	0	0	32,765	81,595	94,000	0	86,750	86,750
Youth Camp Awesome 3-Year Contract	0	0	0	0	35,000	0	37,000	0	41,700	41,700
Youth Grants	0	0	0	0	3,899	23,682	25,000	0	22,750	22,750
Youth Programming (Schedule 9)	0	0	0	0	6,000	13,799	17,000	0	12,000	12,000
Total Expenses	316,210	255,352	382,030	362,944	382,888	475,120	410,800	470,470	881,270	
Net income (deficit) from general operations	90,440	131,295	(12,280)	(3,280)	4,689	(33,120)	(33,300)	(32,270)	(65,570)	

Schedule 1 - Clusters, Leadership Teams, Networks

	Governance			Mission & Ministry			2023 Budget Proposal			Total
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min		
Affirm Ministries	0	0	0	400	0	0	0	250	0	0
Camping Leadership Team	0	0	0	0	2,025	100	0	100	100	100
Chaplaincy Leadership Team	0	0	0	0	0	1,000	0	1,000	1,000	1,000
Contingency (allocations yet to be determined)	750	0	3,000	0	0	3,000	3,000	2,750	5,750	5,750
Finance Leadership Team	0	126	500	0	0	0	300	0	300	300
Justice, Global, and Ecumenical Relations	0	0	0	1,000	1,403	5,000	0	5,000	5,000	5,000
Lay Worship Leaders	642	0	3,000	0	0	0	3,000	0	3,000	3,000
Ministry Personnel Events	96	825	1,000	0	0	0	1,000	0	1,000	1,000
Pastoral Relations Leadership Team	703	0	400	0	0	0	400	0	400	400
Right Relations	0	0	0	0	1,048	500	0	500	500	500
UCW	120	0	0	0	0	0	200	0	200	200
Total	2,311	951	7,900	1,400	4,477	9,600	7,900	9,600	17,250	

Schedule 2 - Finance and Archives

	Governance			Mission & Ministry			2023 Budget Proposal			Total
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min		
Archives Honourarium	8,142	8,037	9,000	0	0	0	9,000	0	9,000	9,000

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2020 Financial Report

Travel	4,000	750	6,000	3,000	1,604	3,500	5,000	3,500	8,500
Total	249,097	204,580	243,200	141,710	117,075	149,150	267,400	154,300	413,000

	Governance			Mission & Ministry			2022 Budget Proposal		
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min	Total
Schedule 7 - Regional Meetings									
Celebration of Ministry Services	728	0	0	0	0	0	0	0	2,500
Executive Meetings	500	92	1,500	0	0	0	1,500	0	1,500
Regional Meeting - February	540	1,150	7,000	0	0	0	7,000	0	7,000
Regional Meeting - May	0	558	45,000	0	0	0	45,000	0	42,500
Regional Meeting - October	7,000	408	7,000	0	0	0	7,000	0	7,000
Planning Committee	1,500	0	1,500	0	0	0	1,500	0	1,500
Pulpit Supply	1,000	0	0	0	0	0	0	0	0
Staff Retreat	0	0	1,000	0	0	0	1,000	0	1,000
Total	11,268	2,208	63,000	0	0	0	63,000	0	63,000

	Governance			Mission & Ministry			2022 Budget Proposal		
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min	Total
Schedule 8 - Technology and Communications									
IT Support GCO	6,504	5,632	6,500	0	0	0	6,750	0	6,750
Tele-Conferencing/Annual Contracts	600	207	500	0	0	0	750	0	750
Website	900	736	1,500	0	0	0	1,250	0	1,250
Total	8,004	6,575	8,500	0	0	0	8,750	0	8,750

	Governance			Mission & Ministry			2022 Budget Proposal		
	2022 Actual	2021 Actual	2022 Budget	2022 Actual	2021 Actual	2022 Budget	Governance	Miss&Min	Total
Schedule 9 - Youth Programming									
Camp Awesome	0	0	0	0	6,935	5,000	0	0	0
Events	0	0	0	5,000	6,034	10,000	0	10,000	10,000
Supplies	0	0	0	1,000	831	2,000	0	2,000	2,000
Total	0	0	0	6,000	13,799	17,000	0	12,000	12,000

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	COF's in-trust	Miss. & Min.	James Biller	Scrivens	Vision & Tr	Total
Opening Equity (market value)	1,049,873	0	0	719,745	530,802	2,351,768	4,652,188
Deposits (Transfers from Conference/Presbytery)	0	1,188,008	150,000	0	0	0	1,338,008
Deposits (Sales from Properties)	0	0	8,040	0	0	14,404	22,444
Transfer to Governance	(21,000)	0	0	0	0	0	(21,000)
Transfer for Grants	0	0	0	(3,899)	0	(32,765)	(36,664)
Transfer to Mission and Ministry	(21,000)	0	0	(15,000)	(10,000)	0	(46,000)
Unrealized Gains/Losses	(91,758)	(40,699)	(8,055)	(48,705)	(36,058)	(163,016)	(388,293)
Closing Equity (market value)	916,115	1,147,309	149,985	652,140	484,744	2,170,391	5,520,684

Appendix B

Legacy Fund, LLWL Ministry

The members of Zion United Church, Apple Hill Pastoral Charge, wish to establish a Legacy Fund in support of LLWL Ministry.

From the cash and property assets of Zion after disbanding and selling, we request a disbursement of 10% be remitted to the United Church of Canada for the on-going support of Indigenous Ministry and a disbursement of 90% be remitted to the United Church of Canada for the support of LLWL ministry. This amount would generate sufficient interest money to plan a meaningful LLWL event each year. This event could be held centrally or alternately from east to west since our region is very large.

History of Zion

Before services began in the village of Apple Hill, people gathered on Sundays at a preaching place in rural Strathmore.

In 1887 the Rev. D.D. MacLennan was holding services for interested people at Apple Hill in a log schoolhouse. This faith group of the Presbyterian persuasion decided to organize a congregation and build a church.

In July of 1889, a picnic attended by 800 people raised \$600.00; these proceeds were to be used towards the building of a church in Apple Hill.

In 1925 a bell tower and a vestibule were added to the front of Zion. Also, in 1925 a Reed Pipe Organ was installed and is still played during services.

In 1925 the United Church of Canada was formed thus changing Zion Presbyterian Church to Zion United Church.

People from rural Strathmore, Apple Hill, and rural Apple Hill became the congregants of Zion in 1889 and continued as a faith community until September 30, 2022. During these 133 years, we have had many ordained ministers and student ministers. During frequent periods of not having a minister, Zion's pulpit was filled by various pulpit supply people, many of whom were LLWLs. The

people of Zion feel that support for this role of ministry is worthy of Legacy Fund consideration.

Zion United Church may be physically closing, but our spirit of faith in our Lord Jesus Christ is still very much alive, and we wish to support people who continue to lead worship in the name of the Lord.

Event - *Gathering Day*

An LLWL Legacy Fund in the name of Zion United Church, Apple Hill, Ontario, would provide a fully paid "Gathering Day" for LLWLs to experience community and faithful interaction through:

- A social hour with morning refreshments to meet and greet each other. A time to express our leadership practices, our triumphs in proclaiming God's word, our well-being, and our joy in worship leadership.
- A guest speaker who could inspire spiritually. The topics could include: thought-provoking preaching techniques, prayer power, recommended resources for studying God's word...
- A time for fellowship through food with a blessing to be given at the beginning.
- A celebration of Holy Communion to bind us together in our faith.
- A closing time to say goodbyes and receive a gift certificate from UCRD for the purchase of needed resources.

A Gathering Day would provide not only a learning experience but support and appreciation for the work of LLWLs; a day to celebrate God and LLWLs' role in the deliverance of the Holy Word.

Appendix C

St John's Foundation for the Arts

Background:

St John's United Church (SJUC) is a faith family that is entrusted with, and meets in a church building that is over 180 years old. This facility is located in downtown Brockville, and is the only church located on Brockville's Main Street. In March 2011, St John's United Church Building was listed as a Cultural Heritage Property on Brockville's Municipal Registry.

Over the past 5-7 years, our congregation has invested heavily into the building because of some significant damage (ice and water post-winter storm,) as well as some major exterior maintenance and repair. This investment has been in the form of direct congregational fundraising, insurance monies and other means. (Approx \$350,000)

The building is now in very good condition. The sanctuary seats approximately 220 people and boasts the best natural acoustics in the city. The lower level features a large hall that is filled with natural sunlight during the day.

As is true of most congregations, we are an aging demographic. Our ability to pay for our facility is slowly diminishing, and our fear is that we may soon be unable to afford the costs of running and maintaining this facility.

Turning the Challenge into an opportunity:

Our historic buildings provide a rich backdrop to this city. Our church building is a symbol that represents the joys, hardships and sacrifices of our forbearers. If we cannot sustain the building through our faith family alone we feel our history is at risk. Our love for this building is a connecting point between our community (through historic value recognition at a city level) and our faith family.

Our Process:

In 2014/15, our council created a transition committee that was charged with looking at all possible options for our future. We studied closure and amalgamation, amalgamation by inviting other faith communities to share our facility and combinations of these. With input from our congregation, we elected to move forward by staying in our building and gathering community partners to rent facilities. Given the recent investments that have been made in our facility, it was important to try to stay.

We had some initial successes with this strategy. We hosted the Brockville Community Christmas Concerts, Brockville Community Band, Brockville Theatre Guild, Brockville Concert Association, Maple Leaf Brass band from Ottawa, Youth Opportunity in the Arts and many individual and group recitals.

Our plan was to make physical changes to our space that facilitated rentals to more groups looking for a small venue performing centre at an affordable price.

To date we have had private and public donations (Trillium, Brockville Legacy, Brockville Tourism, My Main St) (total over \$200,000) that enabled the following:

- Converted the choir loft to a performance stage
- Moved our organ from the loft, down to the main floor of the sanctuary

- Upgraded electrical, sound and lighting systems in both the lower hall and sanctuary
- Added and upgraded washroom facilities
- Added air conditioning and heating systems
- Created studio and practice room spaces
- Added hanging systems and grid systems for visual art gallery show space
- Provided signage to enhance activity awareness (work in progress)

Our investments have been met with great appreciation from the arts community.

An Arts Opportunity for Brockville:

Performing Arts

Brockville does not have a small performance/recital hall dedicated to the arts. They have a lovely 800-seat Arts Centre, and some smaller public and private community halls. The Brockville Arts Centre is financially prohibitive for some community groups, and the smaller public and private community halls do not offer very good performance space or acoustics. St John's United Church offers an excellent small venue, with outstanding acoustics located on the main street in downtown Brockville.

We have many partners who have given either written or verbal support for this initiative. They are as follows:

- Brockville Concert Band
- Brockville Theatre Guild
- Maple Leaf Brass Band (centred in Ottawa)
- Brockville Operatic Society
- Brockville Concert Association
- Youth Opportunities in the Arts
- St Lawrence College
- Fulford Academy
- Festival of Small Halls

These organizations have gone to the Brockville Arts Centre in the past, but because of smaller audiences, this venue was becoming unaffordable. Those that have performed in our venue had received great success, and we are hoping that with a full small theatre capability, we can see growth in the performing arts through activities like a summer theatre, musical theatre productions and workshops etc.

Visual Arts

Similarly, Brockville does not have a permanent gallery space in its downtown. While there is a gallery located at St Lawrence College at the north end, there is no such space located within walking distance of the waterfront and in the heart of our city visitor attractions. Furthermore, the facility is ideal for artist workshops and studio space.

Again, we have many partners that have vocalized their support for this initiative including members of the Brockville Artists guild, and the Thousand Islands Fine Arts Association as well as many individual artists working in a variety of visual arts fields.

Summary

St John's United Church has developed a model of becoming an ArtsHub on the Main Street in downtown Brockville. This facility provides affordable, professional and accessible spaces for the thriving performing and visual arts community in Brockville and the surrounding areas. The church leadership, with strong congregational

approval, has been working towards this goal over the past 6-7 years. Our original time horizon was 10 years, however with setbacks due to Covid, we are looking at full implementation in 2023.

Our goal is to establish a successful not for profit venture that will cover all operating costs of the property plus the operations of the ArtsHub. This will provide a tremendous cultural benefit to the community, better utilization of this historic building and an affordable space for worship for the remaining congregants.

How will we get there:

With direction from our congregation, the council of St John's United Church has established a subcommittee to move this project forward.

Council Sub Committee

Members: Michael Johnston (Council Member and Trustee), Chris Coyea (Council Member and Performing Arts specialist), Harold Hess (Congregant and Performing Arts specialist), Janet Shepherd (Council Member and Secretary), Pat Markovich (Council Member, Visual Arts specialist and Committee Chair)

Purpose: to establish ArtsHub as a viable business run from St John's United Church. (Note: This business will operate as a separate charitable entity with its own governing board and will work together with St John's United Church and its governing council.)

Key Activities:

Build a plan that includes the following:

1. Apply for our CRA registered Charity status with the federal Government.
2. Apply for an HST number
3. Open a bank Account
4. Determine targeted budget to maintain a sustainable ArtsHub
 - a. Executive Director
 - i. Produce Business Plan
 - ii. Provide budget and finance oversight
 - iii. Operations Oversight
 1. Volunteer and summer student management
 2. Event bookings and management
 - iv. Grant writing
 - v. Fundraising
 - b. Property costs
 - i. Heat and hydro
 - ii. Custodial
 - iii. Insurance
 - iv. Supplies
 - v. Minor capital improvements
 - c. Marketing and website
 - i. Website development and maintenance
 - ii. Social Media Management

(Total business costs estimated at approximately \$100,000 per year)

5. Determine Revenue streams that are sustainable (based on estimated costs we will need \$8350 per month in Revenue. Sources include:
 - a. Event and rental income

- i. Studio rentals (we currently rent 1, and should be able to rent 4)
 - ii. Gallery Shows
 - iii. Studio weekly paint ins
 - iv. Performances in the main stage
 - v. Rehearsal space
 - b. Fundraising and private donors
 - i. Annual fundraising campaign
 - ii. Targeted solicitation
 - iii. Memberships
 - c. Government grants
 - i. Tourism
 - ii. Trillium
 - iii. Other government grants (Federal, Provincial and Municipal to be explored)
- 6. Draft legal documents to cover the following:
 - a. Studio space lease agreements
 - b. Rental agreements
- 7. Proceed with a loan from the UCC (previously approved and given for this purpose. This was paid back last year because of the lack of activity due to Covid restrictions.) Money will be used to help attract matching grants available through tourism etc. It will also act as seed money to bring in a professional to establish the business plan, revenue streams and operationalize this business.
 - a. Loan will be placed against the building, (we are working with Kindred Works and the UCC to best operationalize this)
- 8. Develop a lease between the St John's Foundation for the Arts and St John's United Church (Trustees) that covers 100% of the building operating costs. This lease will be short term (2-3 years) with right of first refusal to renew at each renewal period. Part of the lease would ensure that the congregants had the right to continue their worship in this building. (We are working with Kindred Works to optimize this lease arrangement)

Committee Responsibilities:

- Develop a plan of approach
- Report back to Council monthly on progress
- Hire Consultant, if necessary, and provide oversight

Timeline:

- September – October –
 - Finalize Committee workplan
 - Apply for CRA Registered Charity Status
 - Apply for UCC loan as seed money
 - Investigate other similar entities (Tett Centre, Kingston; other UCC properties that have accomplished similar entities, ie: Cochrane St United Church, St John's Nfld)
- November
 - Analyze cost and revenue streams
 - Firm up sources of income through the various streams
 - Finalize Business Plan
 - Report back to Council and Congregation with plan
 - Begin Recruitment for consultant should the plan appear to be viable
- January - June

- Manage to plan with Consultant
- Assess monthly activity versus targets
- Assess ability to hire an Executive Director to take over day to day management of the property

Appendix D

Minutes of the Pastoral Relations (PR) Commission was held on Tuesday, October 11, 2022**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Karen McLean (Scribe), Whit Strong (7)

REGRETS: Patsy Henry, Erin McIntyre, Linda Suddaby (3)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:03 p.m. and led us in an opening prayer.

ADDITIONS TO THE AGENDA: None

ACCEPTANCE OF MINUTES:

Jim Allen noted the correction in September's meeting needed further correction. It should read "the date of the closing of Eardley Aylmer U.C. is October 20 23, 2022."

MOTION 2022-121 (J. Allen/S. MacDonald) "that the minutes of September 13, 2022 be accepted as amended."

CARRIED

RESTORATIVE CARE:

For information:

- Dave Henderson (Candidate) at Mt. Zion, Pembroke, has returned from medical leave effective Oct. 2, 2022.
- David Illman- White is on restorative care effective September 29, 2022.

SABBATICALS:**South Mountain- Hallville P.C. – Blair Paterson**

MOTION 2022-122 (I. Bromley/S. MacDonald) "that the EOORC Commission takes note of the upcoming sabbatical of the Rev. Blair Paterson (South Mountain-Hallville P.C.) from April 24 – July 23, 2023."

CARRIED

Pembroke: Calvin P.C. – Tiina Côté

MOTION 2022-123 (C. Hoy/ J. Allen) "that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Tiina Côté (Pembroke: Calvin P.C.), dates to be determined."

CARRIED

ACKNOWLEDGED SABBATICALS:

Christine Johnson – Bethel-St. Andrew's P.C. – Jan. 1 – March 31, 2023 PCS ???

Christopher Ryan – Smiths Falls: Trinity P.C. – April 10 – September 5, 2023 PCS ???

Carla Van Delen – Barrhaven P.C. – April 17 – July 9, 2023 PCS???

Blair Paterson – South Mountain-Hallville P.C. – April 24 – July 23, 2023 PCS???

Tiina Côté – Pembroke: Calvin P.C. – dates to be determined PCS???

LIAISONS:**Russell and Metcalfe P.C.s**

MOTION 2022-124 (S. MacDonald/ I. Bromley) "that the EOORC PR Commission names Ed Gratton (OM) as Liaison to the Russell and Metcalfe Pastoral Charges effective Oct. 11, 2022."

CARRIED

PASTORAL CHARGE SUPERVISORS:

Stittsville P.C.

MOTION 2022-125 (J. Allen/ C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Cindy Casey (OM) as Pastoral Charge Supervisor to the Stittsville Pastoral Charge effective October 11, 2022.” **CARRIED**

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner
Admaston – Paul McLenaghan
Ashton-Munster – Jim Allen
Aylmer-Eardley – Jim Allen
Arnprior – Sheryl McLeod (until the minister completes Admissions)
Augusta – Linda Suddaby (while the minister is on Medical Leave)
Aylwin – Susan Butler-Jones, Boyd Drake
Bristol – Jon Williams
Central Lanark – Wayne Harris
Clyde Forks-Tatlock – Carla Van Delen
Delta-Toledo – Charlotte Hoy
Denbigh, Matawatchan, Schutt – Jon Williams
Elgin-Portland – JoAnne Fletcher
Glasgow-Castleford – James Murray
Golden Lake – Jon Williams
Greenwood – Ina Bromley
Kenmore (in process to close)
Knox Edwards – Ed Gratton
Lanark-Balderson – Sharon MacDonald
Lansdowne – Donald Wachenschwanz
Lower Gatineau Valley - Vacant
Lyn: Christ Church – Shelley Roberts
Mallorytown – Charlotte Hoy
Melville-Eganville – Jon Williams
Merrickville – Christopher Ryan
Mt. Zion – Kevin Moratz
Namur – Jim Kenney
Ottawa Chinese – Barbara Reynolds
Pembroke: Zion Evangelical – Zacharia Mandara (meetings);
Ingrid Condie-Bennett (Pastoral Care)
Perth Road – Heather McLurg Murphy

Pittston – Myra Garvin
Quyon – Susan Butler-Jones
Rideau – Sharon MacDonald
Rockland – Jim Kenney
Shawville – Charles Barrett
South Stormont – John Noordhof
Templeton – Vacant
Vernon – ministry is supplied by the Baptist Church

CALLS/(RE)-APPOINTMENTS

APPOINTMENTS**Osgoode-Kars P.C. – Karen Boivin (OM-R)**

MOTION 2022-126 (I. Bromley/ S. MacDonald) “that the EOORC PR Commission approves the appointment of Karen Boivin (OM-R) to the Osgoode-Kars Pastoral Charge as Congregational Minister, 14 hours per week with a total annual remuneration of twenty-four thousand nine hundred and seventeen dollars and twenty-five cents (\$24,917.25), from September 6, 2022 – June 30, 2023.”

CARRIED**SACRAMENTS ELDERS:**

MOTION 2022-127 (J. Allen/ C. Hoy) “that the EOORC PR Commission appoints the following ministry personnel as mentors to the Sacraments Elders:

Paul McLenaghan (OM-R) to Deb Jinkinson

Rod Selby (OM-R) to Michael Wattie

Heather Froats (OM-R) to Barb DeJeet (until Dec. 31, 2022).”

CARRIED

[Note: A mentor has not yet been found for Liz Church]

FOLLOW-UPS FROM LIAISONS AND PCSs:**Lanark-Balderson/Central Lanark P.C.s**

Sharon MacDonald reported the interview for an applicant had been postponed – hopefully, they will be able to re-schedule.

Rideau P.C.

Sharon also reported that Peter Bartlett had held an information session with the charge. A small group attended but they all found it enormously informative and helpful.

Parkdale P.C.

Jim Allen noted it has not been too long since a profile had been done there so they are hoping they can just tweak it a bit to update the information. He will stay in touch with them.

OTHER BUSINESS:**Pastoral Report**

Chair Wayne prepares a regular report containing information on all Pastoral Charges including ministry personnel in place, appointment/call dates, vacancies, sabbaticals, restorative care, PCSs

and Liaisons and more. Members took a few minutes to review and update the information.

Pastoral Relations Report at EOORC meeting on Nov. 5, 2022

Whit asked for input as to what he should report on. He has 10 minutes so will attempt to include information on the following:

- A number of ministers have come into the Region since our last in-person gathering. He would like to introduce them to the court or at least acknowledge them if they are not at the meeting: Ronnie Magno, Zachariah Mandara, Don McLean, Eric Pagé, Jennifer Power, Rachael Robinson, Grant Stuckless.
- The 2023 Minimum Salary list is available.
- Covenanting services – are the responsibility of the Communities of Faith.
- Sacraments Elders: We now have four.
- A number of ministers have expressed concern that they do not see their colleagues any more. Whit and Peter are working together to try to find ways to support the missing community building aspect of the former Presbyteries.
- The reality is that Communities of Faith who are looking for part-time ministers will wait a long time since most ministers are only interested in full-time positions. Lanark-Balderson/ Central Lanark and

2022-24

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive

October 13, 2022
Zoom and teleconferencing

Russell/ Metcalfe are two good examples of neighbouring Pastoral Charges that have come together to work co-operatively to find and share a full-time minister.

NEXT MEETING: Next meeting – **Tuesday, November 8, 2022** 1:00-3:00 p.m. via Zoom.

CLOSING: Whit offered the closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:44 p.m.

Appendix E

EOORC Stewardship Team – report for October 13, 2022

Request from the EOORC Affirming Team to present to all the teams was made at the last Executive Meeting. The Affirm Team will be presenting to us on Wednesday October 26 Zoom Meeting 9:30 am.

At our September meeting I posed the question “What do we want to accomplish as a team from September 2022 to June 2023.”

Ray LeBeau suggested that we spend the time acquainting people with the 6 Ts of Stewardship

- ✓ Treasure
- ✓ Time
- ✓ Talent
- ✓ Tissue
- ✓ Terrain
- ✓ Testimony

We decided to do it in 3 steps

1. Post the 6 Ts of Stewardship on the Stewardship page of the EOORC website
2. Once a month starting with Treasure, we would write an article for regional newsletter. Each of us on the team writing about two or three sentences about by that “T” is important to us.
3. In the spring we will conduct a workshop on the 6 Ts of Stewardship for the Region.

Carolyn Ruda
Stewardship Team Leader

Appendix F

Communications Report to the Executive

EOORC 2022 Fall Meeting

Planning and registration for the EOORC Fall Meeting is underway. The theme is ***Re-membering Beloved Community***. The meeting will be held on Saturday, November 5th at Bells Corners United Church. There will be an option to attend by Zoom for those who can't be there in person. Lunch will be provided by Bells Corners UC. As of October 12th, 58 people have registered for the meeting.

Website

In the past 30 days, there were 1661 sessions on the EOORC website, up 15 percent from the previous 30 days. The average session duration is two minutes and 11 seconds. The most visited page is EOORC News, followed by the Home Page, Pastoral Relations Minutes, Governance, and Upcoming Events.

Newsletter

There are 733 recipients of EOORC News. The October 5th edition was opened by 492 recipients. Open rate is 67 percent.

Communications Leadership Team

Rev Takouhi Demirdjian-Petro has joined the Communications Leadership Team. Other team members are: David Patterson, Lois Leroux, and Rev Lynne Gardiner. Our next meeting will be held in November.

Respectfully submitted,
Anita Jansman
EOORC Communications

Appendix G

Eastern Ontario Outaouais Regional Council 12, United Church of Canada
Ministry for Youth and Young Adults (YAYA) - Executive Report –October 2022

*Regional Update***Camp Awesome**

The Camp Awesome Director Kristy Drost has resigned to take up a full-time teaching position. The Camp Awesome Working Group is looking at hiring a new Director ASAP and has begun the process.

YAYA Mini Retreat Nov. 4th & 5th

All EOOR YAYA have been invited to attend a mini retreat and sleepover in conjunction with the Regional Meeting in Bell's Corners. Sleepover (activities, and midnight worship) at Kanata United Church, a trip to Madahoki Farm and a spiritual practise workshop planned for the Saturday at Bell's Corners.

Indigenous Theatre Experience

YAYA is hosting small groups of Young Adults (aged 18+) to attend Indigenous Theatre performances at the National Arts Centre. We have access to tickets for under 30 y.o. as well as All My Relation tickets for those with Indigenous heritage at a reduced rate of \$15 per person. After performances we will gather to discuss the experience. This initiative is seeking to start, continue and expose our regional young adults to themes of indigenous experiences and culture as a way to connect with what is happening locally and nationally.

Canada Summer Job Grants

Consider hiring a student in 2023. If you are interested in learning more about how your congregation can apply please contact me. The application process opens in December.

Vision & Transformation Fund

Make a Joyful Noise! The drums and boom whackers have arrived. I am awaiting the Ukuleles! YAYA will be using the instruments at the Nov. 5th at Bell's Corners UC.

Mental Health First Aid (MHFA) supporting Youth Course

EOORC YAYA will be offering the Mental Health First Aid supporting Youth Online course this Winter. This program is accessible to anyone regardless of working with Youth or Young Adults. Its program was created by the Mental Health Commission of Canada and is a valuable resource for all congregations. Watch the Newsletter for information and dates.

Worshiplude

Worshiplude will once again be offered in-person in Feb. 2023. More details to follow.

Rainbow Youth Hub

Rainbow Youth Hub at Emmanuel United has begun hosting gatherings for the 2022/2023 year. For more information please contact Ellen Brohman at rainbowhubottawa@gmail.com

*Campus Ministry***Open Table**

The Open Table committee will be meeting to discuss a new direction and opportunities now that in-person learning has resumed. More information to follow.

Spiritual Care in the Secondary Schools (SCSS)

If you are interested in being a volunteer in the Ottawa Carleton District School Board in 2022 please contact me for more information. Online Volunteer Training begins this fall.

General Council Update

EOORC Interns (Pilgrims)

- Alisa Insley – North Gower UC
Alisa has returned to high school and is continuing with her project supporting LGBTQ2+ youth in churches
- Ronan Bosch – Parkdale UC
UPDATE: Ronan has begun at CEPGEP and continues with his campaign to reduce single use plastics
- Margaret Kirke – St. Paul's Eastern UC
UPDATE: Margaret has started her first year at McMaster and is still pursuing her interest in Dementia education with Churches.
- Vanessa Brohman – Emmanuel UC
UPDATE: Vanessa has returned to University and is still pursuing her interest in educating churches on Overdose prevention.
- Kieran Bodner – Glen Cairn UC
UPDATE: Kieran attends Queen's University and has been connected with Rev. Erin Burns (Queen's Chaplain) on local initiatives for his passion project.

Candidacy Update

My theological studies at McGill are going well. This semester I am taking Formation of the New Testament with Prof. Heidi Wendt and Philosophy of Religion with Prof. Sean McGrath. As well, I am enjoying the Ministry training program at DIO-UTC and learning about UCC history and liturgy practice.

Respectfully Submitted by Dana Ducette Oct. 12th, 2022

dducette@united-church.ca - mobile: 613-608-8411

Appendix H

Regional Council Executive

POLICY NAME: Regional Council Executive	Date Approved: October 5, 2019
	Review date: October 13, 2022
Purpose: This policy provides direction to the Executive that continues the work of the Regional Council when the council is not meeting.	

Mandate

The Regional Council Executive will do the continuing work of the Regional Council when the Regional Council is not meeting.

The Manual Section C.3.1.3

The Executive has all of the responsibilities of the Regional Council, unless the Council has decided otherwise.

Membership

1. ~~Chair~~ **President**, ~~Chair~~ **Past-President**, ~~Chair~~ **President-Elect** (3);
2. Indigenous representation (1);
3. Members at large who will be chosen to reflect diversity of founding presbyteries, order of ministry, laity, female, male, LBTQ2**SIA+**, younger and older (9);
4. Treasurer as corresponding member;
5. Executive Minister as full voting member;
6. Staff as corresponding members.

The Manual C.3.1.2.

The Executive must consist, to the extent possible, of a balance of ministry personnel and lay members who are not ministry personnel

- Order lay balance (As per The Manual)
- Gender diversity (As per The Manual)
- Linguistic diversity (As per EOORC)
- Provide Geographic representation (As per EOORC)
- And the diversity of the Region (As per EOORC)

The Executive Minister and the Program Assistant to the Executive Minister will provide support to the Executive.

Regional Council Staff shall be corresponding members of the Executive.

The Executive's sole official connection to the operational organization, its staff and work will be through the Executive Minister.

Terms of office

President: ~~Will serve from the time of the June, 2019 Inaugural Meeting in Smiths Falls for one year until the time of the 2020 AGM, when they will begin a one year term as Past President. Total two year commitment~~ **Will serve for two (2) years.**

Past President: ~~at the June 2019 annual meeting, a member of the 2018/2019 Transition Commission will be elected to the position for one year.~~ Will serve for two (2) years.

President Elect: ~~The President Elect will serve until the 2020 AGM, when he/she will become president until the 2021 AGM. After the 2021 AGM they will begin a one year term as Past President. Total three year commitment.~~ Will serve for two (2) years.

Members-at-large (9) will be elected for a three-year (3) term, renewable once.

~~Nine (9) Members at large will be elected at the June 2019 annual meeting. The Nominations Leadership team will recommend members to be elected for 1, 2 or 3 year terms. As of the 2020 AGM, elected executive will serve for three year terms.~~

In the event of the death, resignation or removal of a President Elect or Past President of the Regional Council, or in the event that the President Elect or Past President assumes the office of President, the Executive is authorized to name a Member at large to fulfil the duties of the President Elect or Past President.

Meetings

The Executive will normally meet monthly in person or by videoconference call.

Minimum number of members

The Manual C.4. 3

~~The Executive may change the requirement for quorum.~~

The Regional Council Executive may meet only if a minimum of one third ($\frac{1}{3}$) of its members are present. There must be at least one ministry personnel and one lay member present ~~in order for there to be quorum.~~ Corresponding members are not counted for this purpose.

~~The Council may change the requirement for a quorum of the Executive.~~

Responsibilities

The Manual C.3.1.3

The Executive has all of the responsibilities of the Regional Council between meetings of the Regional Council.

The Executive must report actions to the Regional Council for information and inclusion in the minutes for the Regional Council. *The Manual C.3.1.4*

The Executive will propose actions for approval by Council where appropriate.

Agenda

Each agenda will include time to

- worship and listen to God;
- build community;
- learn about governance and to develop, monitor and regularly review all policies;
- evaluate how the Executive is making a difference to the life of the church.