

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, March 9, 2023 – 9 a.m.

Living Mission Statement for the Regional Council

- *Supporting and enhancing the ministry of Communities of Faith*
- *Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith*
 - *Supporting and nurturing Right Relations, Social and Ecological Justice*
 - *Supporting people in all seasons of life*
 - *Supporting and building Communications*

IN ATTENDANCE

Susan (Sue) Hutton, DLM	President
Rev. Takouhi Demirdjian-Petro	Past-President
Jim Allen	Member
Rev. Cindy Casey	Member
Liz Church	Member
Rev. Dr. Teresa Burnett-Cole	Member
Nancy Hazen	New Member
Rev. Ryan Kim	Member
Catherine Ryan	Member
Linda Suddaby	Member
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Rev. Éric Hébert-Daly	Active Member, Executive Minister
Joel Miller	Program Assistant to Executive Minister, Recording Secretary
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

REGRETS/ABSENT

Susan DeHaan, DLM	President-Elect
Carolyn Ruda	Member
Rev. Lynne Gardiner	Member
Rev. Dr. Peter Bartlett	Corresponding Member - Minister Supporting Visioning with Communities of Faith, Clusters and Social Justice and Outreach Networks Faith, Clusters and Networks
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Anita Jansman	Corresponding Member - Communications and Administration Assistant

Circle time for sharing and recognizing your closest moment to Christ during the month – All are invited to share.

Land Acknowledgement – Susan Hutton, DLM thanked Rev. Dr. Teresa Burnett-Cole for her inspiring land acknowledgment during the Educational Event over the weekend, and called upon each present to acknowledge the stewardship of the lands and give thanks to First Nations Peoples. Members were also reminded of the oppressive history of settler colonies which have had devastating consequences to First Nations communities, and called upon all to work towards truth and reconciliation.

Opening Devotions – Susan Hutton, DLM referred to the story of the Samaritan woman at the well; in particular paying attention to the description of Jesus as tired and weary. This encounter reminded all to be open to the moving

spirit, calling each and everyone of us to listen deeply to one another and be open to share with God the things that weigh on their hearts.

Appointment of an Equity Monitor for this Meeting

2023-03-09_001 MOTION (T. Burnett-Cole/T. Demirdjian-Petro) That the Eastern Ontario Outaouais Regional Council Executive appoints Nancy Hazen as Equity Monitor for this meeting. **CARRIED**

(It is the hope that members take on the role of equity monitor at least once during their membership on the Executive)

MINUTES

Minutes of February 9, 2023

2023-03-09_002 MOTION (J. Allen/L. Church) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of February 9, 2023 as circulated. **CARRIED**

Agenda

2023-02-09_003 MOTION (T. Demirdjian-Petro/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated. **CARRIED**

Correspondence

- a) January 27, 2023, Ben Birkett, Treasurer and Trustee of St. Andrews (Matawatchan) re ministerial and sales proceeds investment plan (*for action 2Ca*)
- b) February 11, 2023, Carolyn Ruda, re resignation as member of the Executive (*for information*);

2023-02-09_004 MOTION (C. Ruda/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive extend appreciation to Carolyn Ruda for her service on the Executive over the past three years, and also extend well wishes to her and her husband as they move into the future. **CARRIED**

- c) February 27, 2023, Michael Wicklum, Lawyer, re United Church Property for Sale in Balderson (*for action 2Cc*)
- d) February 23, 2023, Rev. Lynn Gardiner, Nominations and Conflict of Interest (*for information*)
- e) March 6, 2023, Rev. Miriam Bowlby, re Merrickville United Church and EOORC Agreement with Kindred Works (*for action under 2Be*)
- f) March 7, 2023, Carolyn Ruda, Chair, Knox-St-Paul's, re future as a United Church presence in Cornwall (*for information*)
- g) March 8, 2023, David B. Debenham, Low Murchison Radnoff LLP, re listing head office of Church Extension Committee as per Ontario's new not-for-profit legislation (*for information*).
- h) March 8, 2023, Sam Saikali, Al's Steakhouse, re arrangement with Eglise St-Marc (*for information*)
- i) March 8, 2023, Rev. Jan Joregensen, Living Into Right Relations Leadership Team, Nakonha:ka Regional Council, re support for the production, promotion, and celebration of the newly completed Mohawk Bible (*for action under new business*)

Business

Supporting and enhancing the ministry of Communities of Faith

1. Governance

- a) **Agenda of the Executive – Introducing Idea to Leadership Teams** – Rev. Eric Hebert-Daly
- See *Meeting procedures based on Executive meetings held on Thursdays* as **Appendix A**

Discussion: Rev. Eric Hebert-Daly provided details, and explained how SharePoint can be used for accessing documents.

2. Supporting Communities of Faith

A. Relationship Support

- a) **Zion Evangelical (Pembroke)** – Rev. Whit Strong reported that work is in process)

B. Property Support – Rev. Eric Hebert-Daly

- a) **St. Andrews United Church (Matawatchan)**

- See Ministerial and Sales Proceeds Investment Plan as **Appendix B**

2023-03-09_005 MOTION (C. Casey/T. Demirdjian-Petro) that the Eastern Ontario Outaouais Regional Council Executive, on the recommendation of Finance Team, approves the ministerial plan and sales proceeds investment plan of St. Andrews United Church (Matawatchan). **CARRIED**

- b) **Knox United Church (Edwards)**

2023-03-09_006 MOTION (J. Allen/N. Hazen) that the Eastern Ontario Outaouais Regional Council Executive amend motion 2023-02-09 to include the name of buyer and sale price of Knox United Church (Edwards):

That the East Ontario Outaouais Regional Council Executive on the recommendation of its Property Leadership Team, give permission to Knox United Church (Edwards), situated at 1450 Yorks Corners Road, Edwards, Ontario, K0A 1V0, being Part 3 on Plan 4R-15764 being the original property that the church was on - approximately .25 acres; Part Lot 5, Concession 9, being Part 2 on same R-Plan (approximately 4.6 acres and the part that the church now sits on) City of Ottawa, to sell to Afghan Ja'afari Cultural Center, for the sale price of \$601,000.00.

RESOLVED further that the Regional Council accepts the undertaking of the Trustee of Knox United Church (Edwards) to provide a disbursement plan of all assets subject to Regional Council policy for approval at a future Executive meeting. **CARRIED**

- c) **Balderson United Church**

Refer correspondence c) to Balderson United Church

- d) **Merrickville United Church and EOORC Agreement with Kindred Works**

- See Agreement with Kindred Works see **Appendix C**

2023-03-09_007MOTION (T. Demirdjian-Petro/L. Church) that the Eastern Ontario Outaouais Regional Council Executive authorize Rev. Eric Hebert-Daly, Executive Minister, as representative of the Regional Council, to sign the agreement letter between Kindred Works, Trustees of Merrickville and Eastern Ontario Outaouais Regional Council. **CARRIED**

Discussion: Rev. Eric Hebert-Daly informed that it is still possible for small tweaks to happen to the agreement, but nothing substantive.

- e) **Oxford Mills United Church**

2023-03-09_008 MOTION (J. Allen/C. Casey) that the Eastern Ontario Outaouais Regional Council Executive reconsiders the motions approving the disbandment of the Oxford Mills (excerpts below) to allow sufficient time for Oxford Mills United Church to discern within a sound visioning process, the creative possibilities for amalgamation.

2022-10-13_011 MOTION (J. Allen/L. Gardiner) that the Eastern Ontario Outaouais Regional Council Executive approves the request of Oxford Mills United Church to set Dec 31/2022 as the disbanding date, and Dec 4 as the Decommissioning Service date. CARRIED

2022-10-13_012 MOTION (L. Church /J. Allen) that the Eastern Ontario Outaouais Regional Council Executive authorizes the current Trustees of Oxford Mills United Church, namely Don Clarke, Douglas Therrien and Grant Birtch to continue on behalf on the Eastern Ontario Outaouais Regional Council until such time as the property has been sold, and all assets dispersed as per a plan to be submitted following the joint Rural United Ministry meeting on October 19, 2022. CARRIED

2023-02-09_007 MOTION (J. Allen/N. Hazen) that the Eastern Ontario Outaouais Regional Council Executive, on the recommendation of its Property Leadership Team, concurs with the request of the trustees of Oxford Mills United Church to sell their church property at 42 Water Street, Oxford Mills, Ontario, K0G 1S0, being Lt 40 NE/S Water St, 42 NE/S Water St Pl 4 Oxford Mills; North Grenville together with an easement over Pt 3, 15R11182 as in GC13071, to Capital Marketing Wholesalers Inc. for the sum of \$255,500.00 on the terms of the Agreement of Purchase and Sale dated January 18, 2023.

RESOLVED further that the Regional Council accepts the undertaking of the Trustee of Oxford Mills United Church to provide a disbursement plan of all assets subject to Regional Council policy for approval at a future Executive meeting. CARRIED

CARRIED

Discussion: Rev. Eric Hebert-Daly provided background for the decision to reconsider the motions and the procedural steps that can be taken. Eric also suggested an intentional thought process to consider the movement of the spirit be devised when helping congregations to discern any reorientation; suggested himself, Rev. Whit Strong and Rev. Dr. Peter Bartlett create the process. Eric will communicate the decision taken and inform them that Trustees will be required to follow the Policy Regarding the Proceeds of the Sale of Property.

3. Finance – Rev. Brian Cornelius, Regional Council Treasurer

The Finance Committee met last week and here is a brief report. There is no financial report on the numbers because we have yet to receive the information from General Council. In January and February, there is minimal activity.

1. Status of Mission Support Reviews: The committee updated one another one their work and one report was received from Christine Kilborn. We made a commitment to complete this work by the end of March.

2. At the last Executive, the Executive asked the Finance Committee for clarification whether the policies impact liquid assets as a separate entity from property (real) assets as a separate entity, or all the assets combined and treated as one asset. This clarification is necessary because it impacts the overall percentages. After a lengthy discussion, the Finance Committee passed a motion moved by James Murray and seconded by Christine Kilburn, that the Finance Committee offer the recommendation that liquid assets and property (real) assets be treated separately and the policy apply to both.

3. Policy on use of Restricted Funds: Presently, the understanding is that liquid assets that are protected and restricted are invested to generate income for a Community of Faith by allowing the community of faith to earn revenue by transferring 4% of the value of the invested funds as of December 31 in the prior year. as revenue. There are changes in CRA guidelines which require a minimum of 3.5% on the first million and 5% on amounts subsequent to that. After discussion, the Committee passed a motion, moved by James Murray and seconded by Joe Smarkala, that the Finance Committee adopt a policy which allows Community of Faith to garner revenue by transferring up to 5% of the total value of the invested funds as of December 31 in the prior year, as long as the original investment remains intact. We recommend that the Executive adopt this as a Regional policy.
4. The committee reviewed the ministry plan from Trinity United in Smith Falls. While appreciative of the plan, specified dollar amounts were not included. The Committee instructed Brian to offer this feedback and communicate to Smith Falls. At this point, they offer no view to the Executive on the adoption of the present ministry plan.
5. The committee received information for the establishment of a Legacy Fund for LLWL to be established from the proceeds from Zion Memorial Apple Hill. There was concurrence with this proposal and the Finance Committee recommends this plan to the Executive with properly established terms of reference.
6. Cindy Casey led a discussion on the forms for bursaries for Candidates for Ministry and RCCO organ lessons. These were adopted and to be forwarded to the Executive for final approval. The Finance Committee will become responsible for reviewing these applications.
- a) **Clarification of Policy Regarding Proceeds from the Sale of Property**
2023-03-09_009 MOTION (J. Allen/L. Church) that the Eastern Ontario Outaouais Regional Council Executive clarifies that liquid assets and property (real) assets be treated separately and the Policy Regarding Proceeds from the Sale of Property apply to both. **CARRIED**
- b) **Policy on use of Restricted Funds**
2023-03-09_010 MOTION (J. Allen/T. Demirdjian-Petro) that the Eastern Ontario Outaouais Regional Council Executive receive the recommendation from the Finance Leadership to adopt a policy which allows Communities of Faith to garner revenue by transferring up to 5% of the total value of the invested funds as of December 31 in the prior year, as long as the original investment remains intact. **CARRIED**
- c) **Establishing of a Legacy Fund for Licensed Lay Worship Leaders**
2023-03-09_011 MOTION (C. Casey/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receive the recommendation from the Finance Leadership, as a follow up to the August 15, 2022 communication to Eastern Ontario Outaouais Regional Council, and establish the Zion Memorial Apple Hill Legacy Fund with the following terms of reference:
1. An Annual income will be granted from the Legacy Fund of Zion United Church, Apple Hill Pastoral Charge in keeping with the investment policy of Eastern Ontario Outaouais Regional Council, for the purposes of providing a fully paid Gathering Day or perhaps even a weekend retreat or a series of learning event for Licensed Lay Worship Leaders.
 2. If proceeds from the annual investment exceed the costs of the weekend retreat or learning event, providing funds for other retreats and learning events for ministry personnel or lay leadership in the church is permissible.
 3. If the ministry of Lay Licensed Worship Leaders ceases to exist, the legacy fund would be used to fund learning events for the successor ministry or for those engaged in church leadership.

CARRIED

Discussion: It was established that the amount is roughly \$200,000 and this would garnish around \$8,000 to be used each year. It was suggested to also include LLWLs when revisiting terms of reference in the future. It was highlighted that this fund may help diversify LLWL operating within the Regional Council.

d) **EOORC Bursary Applications and Guidelines**

- See EOORC Education Bursary Guidelines, as **appendix D¹**
- See EOORC Candidate for Ministry Bursary-Application-Form-2023, as **appendix D²**
- See EOORC Organist Bursary for Further Training-Application-Form 2023, as **appendix D³**

2023-03-09_012 MOTION (C. Casey/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive, on the recommendation of the Finance Leadership Team adopt the Education Bursary Guidelines as distributed.

Discussion: All were encouraged to publicize widely.

Supporting Ministry Personnel, Staff and Lay Leadership in Communities of Faith

4. **Pastoral Relations** – The Pastoral Relations Commission is meeting on February 14th.
- See *Pastoral Relations Commission Minutes of February 14th* as **appendix E**

2023-03-09_013 MOTION (T. Demirdjian-Petro/L. Church) that the Eastern Ontario Outaouais Regional Council Executive receives the minutes and recommendations of the Pastoral Relations Commission from meetings held on February 14, 2023 for information. **CARRIED**

A. Permission to Administer the Sacraments

2023-03-09_014 MOTION (T. Demirdjian-Petro/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive receive the recommendation of the Pastoral Relations Commission to extend the licence to administer the Sacraments to October 31, 2023 of Bev Buckingham (DLM), while she serves in her appointment at Parkdale United Church (it had previously been granted up to June 30, 2023). **CARRIED**

- B. To be used as a tool: “Community of Faith Self-Assessment Form” for circulation to all pastoral charges** – Rev. Whit Strong provide some background information regarding this new tool. It was suggested that more discussion be given to this topic before circulating it. It was highlighted that this tool will work in conjunction with the Growth Assessment tool being provided through the United Church of Canada’s Strategic Plan.

- C. Online Police Record Check process for Licensed Lay Worship Leaders** (similar to the Online Declaration for Ministry Personnel) – Rev. Whit Strong provided background information. Currently LLWL have to provide a new police records check every five years (whereas Ministry Personnel only have to make a voluntary declaration). Whit will follow up with General Council office to determine a best practice and follow up.

Supporting and nurturing Right Relations, Social and Ecological Justice

5. **Social Justice, Clusters, Networks and Groups** – Rev. Dr. Peter Bartlett sent regrets.

6. Affirm – Proposed New Living Mission Statement

2023-03-09_015 MOTION (C. Ryan/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive, on the recommendation of the Affirm Leadership Team, approve the following proposal to amend the Living Mission Statement as follows, and recommend to the Regional Council:

The Eastern Ontario Outaouais Regional Council seeks to support and strengthen the ministries of its communities of faith, as well as the ministry personnel, staff and lay leadership within those communities.

As we seek to carry out this ministry, we will be intentional about how we include all in Christ's love and service. This means that in our work as a Regional Council we will actively seek equity for the full diversity of God's creation; seeking racial justice, identifying and dismantling colonialism, celebrating all sexual orientations, gender identities and expressions, valuing linguistic and cultural diversity, seeking to include all those living with disabilities and who face challenges with their mental and physical health or social and economic circumstances.

We will carry out our ministry with people in all seasons of life, nurturing right relations and emphasizing the importance of ecological justice and sanctity. We will work to effectively and respectfully communicate with one another so that no one is left behind.

Discussion: It was suggested to provide quick links for definitions. It was suggested when presenting to the Regional Council further explanations be provided. It was suggested to lift up the vision statement in the Celebration of Ministry Service (as with the New Creed)

Supporting people in all seasons of life

7. **Vision and Transformation** – Rev. Cindy Casey reported that workshops are being provided to learn about which grants are available and how to apply.
8. **Stewardship** – Nancy Hazen relayed that Carolyn Ruda remains Chair of the Stewardship Leadership Team
- See (for information) *minutes of Stewardship Leadership Team* as **Appendix F**

Supporting and Building Communications

9. **Communications** – Anita Jansman sent regrets.
10. **YAYA** - Dana Ducette sent regrets.
11. **Nominations** –
 - a) **Nominations Leadership Team**
2023-03-09_016 MOTION (T. Burnett-Cole/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation from the Nominations Leadership Team to add Sharon Sanderson (a LLWL) to the Licensed Lay Worship Leadership Team. **CARRIED**
 - b) **Property Leadership Team**
2023-03-09_017 MOTION (T. Demirdjian-Petro/L. Church) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation from the Nominations Leadership Team to add Phyllis MacRae to the Property Leadership Team. **CARRIED**
 - c) **Membership for the Setting Our Sights Working Group**

2023-03-09_018 MOTION (T. Demirdjian-Petro/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation from the Nominations Leadership Team to add the following people to serve on the Setting Our Sights Working Group: Cindy Casey (OM), Liz Church (L), David Clemis (L), Paul Dillman (OM), Mary Ruth Endicott (L), Kimberly Heath (OM), Mary Royal Duczec (OM), and Sharon MacDonald (L). **CARRIED**

- d) **Resignation of Carolyn Ruda from the Executive** – Gratitude and appreciation to be sent to Carolyn Ruda.

12. Regional Council Meeting Planning Team – Susan Hutton, DLM

a) **Venue**

\$7,102.50 (and additional day was added for set up) *City of Brockville – Facilities.*

b) **Meals**

Susan Hutton, DLM shared that meals could cost up to \$27,209.73 (roughly \$140 per person if 200 attend).

c) **Tech**

quote provided by Optimal Show Experience (OSE) in the amount of \$37,497.26 for services to be rendered at the Regional Council General Meeting on May 5-6, 2023.

Discussion: Lots of deliberation was had and more questions need answered before being able to decide on venue, meals and tech.

- i. **Need for local arrangement team** – This remains on the to-do list.

- ii. **Funding to help offset costs of accommodation at meeting** – process still needs to be determined

13. New Business

- a) **Support for the production, promotion, and celebration of the newly completed Mohawk Bible** – Rev. Teresa Burnett-Cole.

- see correspondence i) and additional information at the following link:
<https://www.unitedchurchfoundation.ca/mohawk-bible-translation/>

2023-03-09_019 MOTION (L. Church/L. Suddaby) that the Eastern Ontario Outaouais Regional Council Executive contribute up to \$9000 to Kanestake Bible Translation Project. **CARRIED**

Report of Equity Monitor – Nancy Hazen, Equity Monitor for this meeting, shared that, she appreciated the stories that people contributed during the Circle Time and what inspired them; that there excellent discussion from our group around the motions asking for our approval; that she appreciated the sensitive handling of the Oxford Mills United Church and that it is a very difficult decision for a church to make and that a church could have second thoughts about closing.

Rev. Dr. Teresa Burnett-Cole volunteered to be Equity Monitor at next meeting.

Opening worship for next meeting – Linda Suddaby volunteered to lead opening devotions.

Announcement – November 6, the moderator is holding her flourishing workshop in Kingston, ON (save the date). The workshop will also be interfaced with indigenous teaching.

Adjournment – Through consensus, the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 12:05 PM.

Closing Prayer – Susan Hutton, DLM, closed the meeting in prayer.

Next meeting date: Thursday, April 13, 2023 9:00 to noon on Zoom
Thursday, May 11, 2023 9:00 to noon on Zoom (Rev. Ryan Kim - devotions and land acknowledgement)
Annual General Meeting May 26-27, 2023 9 (in person, Brockville Arena)

Sue Hutton,
President

Rev. Éric Hébert-Daly,
Executive Minister

Appendices

Appendix A	Meeting procedures based on Executive meetings held on Thursdays	Page 10
Appendix B	See Ministerial and Sales Proceeds Investment Plan	Page 11
Appendix C	Agreement between Merrickville United Church, EOORC and Kindred Works	Pages 12-19
Appendix D ¹	EOORC Education Bursary Guidelines	Page 20
Appendix D ²	EOORC Candidate for Ministry Bursary-Application-Form-2023	Pages 21-22
Appendix D ³	EOORC Organist Bursary for Further Training-Application-Form 2023	Page 23
Appendix E	Pastoral Relations Commission Minutes of February 14 th	Pages 24-29
Appendix F	Stewardship minutes of January 18 th 2023	Page 30

Appendix A

Meeting procedures based on Executive meetings held on Thursdays

Ten days prior to meeting (Monday of the week prior to meeting):

A reminder is sent out to all Leadership Teams and committees asking them to submit reports (should they have one) and to ask them if there is something requiring the Executive's attention for discernment or decision. They are asked to submit reports and requests within three days.

One week prior to meeting (Thursday prior to meeting):

All written reports are submitted and posted to SharePoint.

Motions requiring decision (usually from Pastoral Relations, Finance, or Property) submitted

Correspondence is posted to SharePoint

Six days prior to meeting (Friday prior to meeting):

Agenda planning meeting with President, PR minister, Joel and Éric.

Reminder of upcoming meeting sent to Executive members with links to documents (agenda, minutes, correspondence, reports)

Day of meeting

Meeting held

Draft minutes sent for review

Day following meeting (or earlier if possible)

Decisions communicated to interested parties

- PR decisions communicated by PR minister
- Decisions related to CoFs communicated by PR minister
- Decisions related to property communicated by EM
- Decisions related to finance communicated by leadership team chair/president
- Other decisions, answers to correspondence, etc. to be determined on a case-by-case basis

Four days following meeting (Following Monday)

Reviewed draft minutes posted to website

Appendix B

To Rev Whit Strong
EOORC

Re Sale of St Andrews United Church Griffith (Matawatchan) Ontario

Dear Rev. Strong

The sale of the property at 1812 Frontenac Road, Greater Madawaska Township, was completed on October 25, 2022 and \$238,056.57, the proceeds net of disbursements, deposited in the account of St. Andrew's United Church. We will send 10% (\$23,806) to the Indigenous Ministries Fund at EOORC shortly.

The Trustees of St. Andrew's United Church and St. Luke's United Church have met to discuss investment of the remainder of the proceeds, \$214,250. We are exploring various investment vehicles, including EOORC's Consolidated Investment Fund with Fiera Capital, The United Church Foundation's partner Canoe Financial, or our current financial institution, the Bank of Montreal. The policy of EOORC is that such an investment would be structured so that only 4% per annum would be available to the new community of faith. This would be an amount of \$8570 per year, subject to fluctuations of earned interest. We would like to submit a proposal that all the \$214,250 be immediately invested, but that \$100,000 of that amount not be subject to the limitation of the 4% withdrawal.

Our charge has been without the leadership of paid, accountable clergy since June 30, 2021. We did not feel it was appropriate to search for new ministry personnel when the viability of one of the communities of faith was in question and the availability of resources uncertain. We are now able to consider the possibility of searching for a new minister. Coincidentally, we learned from yourself that a charge, Emmanuel Land o'Lakes in neighbouring East Central Ontario Region, is considering a collaborative arrangement for two half-time positions and is interested in discussions with us. Rev. Phil Wilson has reached out to Catherine Grant, our charge's representative to EOORC, and proposed an initial meeting for representatives of both communities of faith to learn what is involved in such an arrangement.

Our review of our financial situation leads us to believe that we could support our share of the cost of a half-time ministry personnel, but that there would not be much margin for unforeseen circumstances. We could with more confidence and good faith enter into such an obligation if there was a portion of our funds that was not restricted. In addition to the above, the church building at Denbigh, while suitable to our needs and with excellent acoustics, is over 60 years old and maintenance is inevitable. We would like to recommend to our community of faith that they consider and prioritize projects to improve energy efficiency, accessibility and back-up power generation during times of hydro outages. We understand that partial funding for such capital projects is available in the Region, notably from the Church Extension Committee, but are concerned that we might be short the full 50% of the cost which would be our contribution.

In summary, we are seeking greater flexibility to enable us to make decisions on hiring a minister and for undertaking capital projects. The two congregations have been worshipping together since last November and there is a very positive feeling during our times together. We want to face the future with confidence as well as faith. We propose December 31, 2022 as the formal Amalgamation Date.

Thank you for your consideration of our proposal.

Yours Truly

Ken Birkett

613-553-1109

Trustee and Treasurer at St Andrews U.C.

Appendix C

LETTER AGREEMENT

This **LETTER AGREEMENT** dated this __ day of _____, 2023.

BETWEEN:

KINDRED WORKS LP (“KINDRED WORKS”)

- and -

**THE TRUSTEES OF MERRICKVILLE CONGREGATION OF
THE UNITED CHURCH OF CANADA**

(the “Trustees”)

-and-

**EASTERN ONTARIO OUTAOUAIS REGIONAL COUNCIL OF
THE UNITED CHURCH OF CANADA (the “Regional Council”)**

This Letter Agreement (“**Agreement**”) sets out the terms of transfer by the Trustees of the registered interest in the lands and premises known municipally as 100 St Lawrence St, Merrickville, ON and described in Schedule “A” attached hereto (the “**Property**”) to a trust to be formed by the Regional Council.

- Objectives**
- a. Ensuring the mission of the wider United Church of Canada and/or
 - b. Support affordable housing in Canada; and/or
 - c. Tailoring facilities and spaces in the development and redevelopment of UCC properties to meet community needs, especially the needs of community members who face structural barriers to full inclusion

Ownership The Trustees are the currently the registered owners of Property on behalf of The Merrickville Congregation of the United Church of Canada (the “**Congregation**”).

For the purposes hereof, references to the Congregation will be deemed to include the Trustees and the governing body of the Congregation, collectively.

Description of Structure of Transaction On Closing (as hereinafter defined), the registered title to the Property will be transferred to a nominee title holder to hold the Property on behalf of a trust to be formed pursuant to which the Regional Council will be the sole beneficiary and an affiliate of UPRC will be the sole trustee (“**Regional Council Trust**”) and the Trustees will transfer the beneficial interest in the Property to the Regional Council Trust.

- 2 -

After Closing Kindred Works shall be responsible for management (either directly or through a sub-contract with a third party property manager) of the Property for market fees.

The Congregation's Cooperation

Congregation shall:

1. within 15 Business Days after the date hereof, provide full disclosure and delivery of all material affecting the Property, including all leases, right, contracts, title matters, etc. including those listed on Schedule "B" to Kindred Works; and
2. within 20 Business Days after the date hereof, provide evidence to Kindred Works that the Trustees are properly appointed and that the business affairs of the Congregation are in order, including all minutes documenting the appointment of trustees and members of the governing body.
3. Make a recommendation to the Regional Council that 15% of the general bank account up to \$15,000.00 and any internally or externally restricted funds for the restoration/maintenance of the property be transferred to the Regional Trust for the ongoing maintenance of the property.

Representations and Warranties of Congregation

The Congregation hereby makes the following representations and warranties to the Kindred Works, and the Regional Council (and which will be made to the Regional Council Trust on Closing:

- (a) The execution and delivery by the Congregation of this Agreement and the performance of their obligations hereunder will not violate, conflict with or result in a breach of any agreement, contract, indenture, deed of trust, mortgage, bond, instrument, authorization, license or permit to which the Trustees or the Congregation is a party or by which it is bound.
- (b) There are no options to purchase or rights of first offer or first refusal to purchase or other purchase rights with respect to all or any part of the Property or any interest therein in favour of anyone.
- (c) Other than as disclosed to Kindred Works, there are no contracts or leases with respect to the Property or any part thereof.
- (d) The Congregation has not received written notice from any governmental authority of any expropriation or

- 3 -

condemnation proceedings, or to their knowledge, there are no such proceeding contemplated, threatened or pending, relating to the Property (or any portion thereof).

- (e) The Congregation has not received written notice of any environmental claim alleging any breach of any environmental laws by the Property.
- (f) There are no employees employed by the Congregation in connection with the ownership, use, operation, or maintenance of the Property.
- (g) All accounts for work, labour, materials, services and equipment performed for or on behalf of the Congregation in respect of or relating to the Property have been fully paid for, and the Trustees have received no notice of any claim of any Person in respect of any lien or other claim with respect to such work under any applicable construction lien legislation.
- (h) There are no actions or claims pending, nor, to the knowledge of the Congregation, threatened against the Property or the Trustees or the Congregation and there is no outstanding writ, judgment, decree, injunction, rule or order of any governmental authority or arbitrator against the Trustees or the Congregation.

Closing Closing shall occur after the Regional Trust has been formed and upon at least 10 Business Days prior notice to the Trustees, not later than ●, 2023.

Further Assurances Each party will execute, deliver and take, such other transfers, agreements, instructions and actions as may be reasonably requested by any other party from time to time in order to complete the transaction contemplated herein.

Confidentiality Except as may be required by law, the parties agree that neither the Trustees, the Congregation (and its governing body) nor the Regional Council shall divulge the existence of this Agreement or the terms contained herein to the public (whether by way of press release or otherwise, or to any arm's length third party (including any governmental authority), without the written consent of Kindred Works. It is acknowledged that the fact of this Agreement and its basic terms may be communicated by the Trustees to the Congregation in accordance with a joint communication plan to the Congregation to be developed by Kindred Works and Trustees. These covenants and agreements are legally binding covenants and agreements,

- 4 -

notwithstanding anything else herein contained in this Agreement and shall survive the termination of this Agreement.

Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be enforceable against the parties executing such counterparts, and all of which together shall constitute one instrument. The signature of any of the parties hereto may be evidenced by a facsimile, scanned email or internet transmission copy of this Agreement bearing such signature.

Electronic Signatures and Electronic Delivery

Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures. Delivery of an executed copy of this Agreement by facsimile or electronic transmission constitutes valid and effective delivery.

Subdivision

This Agreement is subject to compliance with all applicable legislation relating to the subdivision of land.

Governing Law

This Agreement shall be governed by the laws of the Province of Ontario.

SIGNATURE PAGES FOLLOW

IN WITNESS WHEREOF, the undersigned have duly executed this Letter Agreement on the date first above written.

KINDRED WORKS LP, by its general partner,
KINDRED WORKS GP INC.

Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have the authority to bind the Corporation

**EASTERN ONTARION OUTAIOUAIS
REGIONAL COUNCIL OF THE UNITED
CHURCH OF CANADA**

Per: _____
Name:
Title:

Per: _____
Name:
Title:

- 2 -

**THE TRUSTEES OF THE MERRICKVILLE
CONGREGATION OF THE UNITED
CHURCH OF CANADA**

Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have the authority to bind the Congregation

**GOVERNING BODY OF THE
MERRICKVILLE CONGREGATION OF
THE UNITED CHURCH OF CANADA**

Per: _____
Name:
Title: Chair

Per: _____
Name:
Title: Secretary

2023-18

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive

March 9, 2023
Zoom and teleconferencing

- 3 -

SCHEDULE A
LEGAL DESCRIPTION

- 4 -

**SCHEDULE B
DELIVERY MATERIALS**

- (a) the Environmental Reports together with reliance letters addressed to Kindred Works;
- (b) all notices, of any work order, deficiency, non-compliance or requirement of any relevant Governmental Authority with respect to the Property;
- (c) copies of all encumbrances (if any) that are not registered on title to the Property;
- (d) any survey of the Property;
- (e) copies of all insurance certificates in respect of the existing insurance on or related to the property;
- (f) all current tax assessments and tax bills relating to the Property and for the last three years, together with copies and details of any realty tax assessment appeals, if any;
- (g) details of any litigation or other claims of any nature outstanding or threatened in connection with the Property;
- (h) all contracts and leases and all files related thereto;
- (i) all agreements with the Town of Merrickville, or any predecessor thereof in respect of the Property;
- (i) all development plans and zoning materials related to the Property or any part thereof;
- (j) copies of all warranties related to the Property and improvements thereon; and
- (k) evidence that the Trustees and governing body of the Congregation are properly appointed, and that the business affairs of the Trustees and the Congregation are in order, including all minutes documenting the appointment of Trustees and governing body and Regional Council approval needed to enter into this Agreement.

Appendix D¹**EOORC Education Bursary Guidelines**

Oversight: A sub-committee (3 members) of the EOORC Finance Team is responsible for the disbursement of funds for the EOORC Educational Bursary. This fund is the result of two significant pieces of work of two of EOORC former presbyteries. The former Four Rivers Presbytery provided an specific amount within their budget to support those seeking organ lessons; and the Education & Students Fund was established by the former Ottawa Presbytery for candidates for ministry in all streams (Ordained, Diaconal, and Designated Lay). Melding these to pieces together, this fund is now open to the entirety of the Eastern Ontario-Outaouais Region.

Potential Applicants: The bursaries are available to active members in congregations of the Eastern Ontario-Outaouais Region who are registered as students in universities and other post-secondary institutions in Canada; as well as those furthering their training in Organ performance in keeping with the standards set through the Royal Canadian College of Organists or a RCCO Certified Member.

Application Review: Applications will be reviewed within 30 days of the application deadline. Acknowledgement of funding will be made to the applicant will be made with two-weeks of the review and the funds will be dispersed in a timely fashion.

Application Deadlines: Applicants will be reviewed twice annually, with the deadline dates of May 15th, and November 15th of each calendar year.

Appendix D²

Eastern Ontario-Outaouais Regional Council Candidates for Ministry Bursary Application

SECTION A: GENERAL INFORMATION

Last Name: _____ First Name: _____

S.I.N.*: _____ (*required for income tax purposes)

Address: Street: _____
City/Town: _____
Postal Code: _____

Telephone #: () _____ Primary number or cell phone
() _____ Secondary phone number

E-mail address: _____

United Church affiliation: _____

Address: _____

Institution / University you are attending/plan to attend: _____

Degree Program: _____

Expected Date of Graduation: _____

SECTION B: SOURCES OF INCOME

Previous Year Actual \$ _____ Current Year Estimate \$ _____

EDUCATION INCOME (for example scholarships, bursaries, RESP's, loans)

Source _____	Amount Received _____	Amount _____	_____
Source _____	Amount Received _____	_____	_____
Source _____	Amount Received _____	_____	_____

EMPLOYMENT INCOME

Jobs

Employer: _____
Amount Received _____ Amount expected _____

Academic year part-time

Employer: _____ Amount Received: _____

Other INCOME: _____

TOTAL INCOME: _____

2023-22

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive

March 9, 2023
Zoom and teleconferencing

CERTIFICATION

I certify that the foregoing information is correct and complete.

Signature: _____ Date: _____

Appendix D³

Eastern Ontario-Outaouais Regional Council Music Director/Organist Training Bursary Application

SECTION A: GENERAL INFORMATION

Last Name: _____ First Name: _____

S.I.N.*: _____ (*required for income tax purposes)

Address: Street: _____
City/Town: _____
Postal Code: _____

Telephone #: () _____ Primary number or cell phone
() _____ Secondary phone number

E-mail address: _____

United Church affiliation: _____

Address: _____

Institution and/or Personal Instructor: _____

Level of Instruction Sought: _____

Timeframe: (D/M/YR) _____

SECTION B: SOURCES OF INCOME

Previous Year Actual \$ _____ Current Year Estimate \$ _____

EMPLOYMENT INCOME

Employer: _____
Amount Received Amount expected

CERTIFICATION

I certify that the foregoing information is correct and complete.

Signature: _____ Date: _____

Appendix E

(Draft) Minutes of the Pastoral Relations (PR) Commission
February 14, 2023**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong (8)

REGRETS: Patsy Henry, Linda Suddaby (2)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:03 p.m. and Whit led us in an opening prayer.

ADDITIONS TO THE AGENDA:

- Basic Accountability Structure for Pilot Project
- Policy for appointment (length/time) for candidates to qualify for ordination.

ACCEPTANCE OF MINUTES:

MOTION 2023-10 (S. MacDonald/I. Bromley) “that the minutes of January 10, 2023 be accepted as circulated.”

CARRIED

RESTORATIVE CARE:

For information:

- David Illman- White remains on restorative care effective September 29, 2022.

SABBATICALS:**Rev. Tiina Côté**

Motion 2023-11 (E. McIntyre/J. Allen) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Tiina Côté (Pembroke: Calvin P.C.) May 1 to September 2, 2023.”

CARRIED

Rev. Kim Vidal

Motion 2023-12 (C. Hoy/E. McIntyre) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Kim Vidal (Bells Corners P.C.) May 15 to August 31, 2023.”

CARRIED

ACKNOWLEDGED SABBATICALS:

Christine Johnson – Bethel-St. Andrew’s P.C. – Jan. 1 – March 31, 2023; PCS - Jan Lougheed

Christopher Ryan – Smiths Falls: Trinity P.C. – April 10 – September 5, 2023; PCS???

Carla Van Delen – Barrhaven P.C. – April 17 – July 9, 2023; PCS???

Blair Paterson – South Mountain-Hallville P.C. – April 24 – July 23, 2023; PCS???

Tiina Côté – Pembroke: Calvin P.C. – May 1 – September 2, 2023 PCS – Margie Patterson

Kim Vidal – Bells Corners P.C. – May 15 – August 31, 2023 PCS – not required

CLOSURES**Merrickville P.C.**

Motion 2023-13 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission takes note of the upcoming closure of the Merrickville Pastoral Charge, date to be determined, with the last service being February 5, 2023.”

CARRIED

PROFILES**Russell P.C.**

Motion 2023-14 (S. MacDonald/J. Allen) “that the EOORC PR Commission approves the Russell Pastoral Charge profile for posting on ChurchHub subject to replacing the Con-ed rate with “minimum Con-ed” instead of using an actual number.” **CARRIED**

[**Note:** Whit will notify the committee of this change.]

Metcalf P.C.

Motion 2023-15 (S. MacDonald/I. Bromley) “that the EOORC PR Commission approves the Metcalfe Pastoral Charge profile for posting on ChurchHub subject to clarification of the salary which is listed differently in two places.” **CARRIED**

[**Note:** Whit will speak to the committee and clarify the numbers.]

LIAISONS**Genesis Co-operative**

Motion 2023-16 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission names Jim Allen as Liaison to the Genesis Co-operative (Cassburn, Kirk Hill, Pendleton, and Vankleek Hill).”

CARRIED

[**Abstaining:** Jim Allen]

PASTORAL CHARGE SUPERVISORS:**Pembroke: Calvin P.C.**

MOTION 2023-17 (I. Bromley/C. Hoy) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Margie Patterson, EOORC member, as Pastoral Charge Supervisor to the Pembroke: Calvin Pastoral Charge.” **CARRIED**

Bethel-St. Andrew’s P.C. (Fitzroy Harbour)

MOTION 2023-18 (E. McIntyre/J. Allen) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jan Lougheed, EOORC member, as Pastoral Charge Supervisor to the Bethel-St. Andrew’s Pastoral Charge to cover the sabbatical of Christine Johnson.”

CARRIED

St. Andrew’s P.C. (Buckingham)

MOTION 2023-19 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Stephanie Bates, EOORC member, as Pastoral Charge Supervisor to the St. Andrew’s Pastoral Charge effective May 1, 2023.”

CARRIED

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Aylmer-Eardley – Jim Allen (Aylmer closing, Eardley open for a couple of services per year.)

Arnprior – Sheryl McLeod (until the minister completes Admissions)

Augusta – Linda Suddaby (while the minister is on LTD)

Aylwin – Susan Butler-Jones, Boyd Drake (only until mid-March 2023)

Bristol – Jon Williams

Central Lanark – Wayne Harris

Clyde Forks-Tatlock – Carla Van Delen

Lower Gatineau Valley –
 Manotick – Dianne Cardin
 Metcalfe – Ed Gratton
 Namur – Jim Kenney
 Ottawa Chinese – Charles Barrett
 Parkdale (Ottawa) – Jim Allen
 Perth Road – Heather McLurg Murphy
 Quyon – candidate
 Rideau – Sharon MacDonald
 Rockland – Jim Kenney
 Russell – Ed Gratton
 Shawville – Charles Barrett
 South Stormont – Erin McIntyre
 Southminster -
 St. John's (Brockville) – Linda Suddaby
 Stittsville – Caroline Penhale
 Templeton -

CALLS/(RE)-APPOINTMENTS

RE-APPOINTMENTS

Carleton Memorial P.C. – Matt Gallinger (OM)

MOTION 2023-20 (I. Bromley/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of the Rev. Matt Gallinger (OM) to the Carleton Memorial Pastoral Charge as Congregational Minister, 24 hours per week, effective January 1, 2023 – December 31, 2023.”

CARRIED

Parkdale P.C. – Bev Buckingham (DLM)

MOTION 2023-21 (S. MacDonald/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of Bev Buckingham (DLM) to the Parkdale Pastoral Charge as Congregational Minister, 20 hours per week, effective May 1, 2023 – October 31, 2023.”

CARRIED

APPOINTMENTS

St. John's P.C. (Brockville) – Melany Cassidy-Wise (OM)

MOTION 2023-22 (C. Hoy/E. McIntyre) “that the EOORC PR Commission approves the appointment of the Rev. Melany Cassidy-Wise (OM) to the St. John's (Brockville) Pastoral Charge as Pastoral Care Minister, 10 hours per week, effective January 22, 2023 – June 30, 2023.”

CARRIED

Barrhaven P.C. – Jim Baldwin (OM-R)

MOTION 2023-23 (C. Hoy/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Jim Baldwin (OM-R) to the Barrhaven Pastoral Charge as Short-term Supply Minister, 20 hours per week, effective April 17, 2023 – August 6, 2023.”

CARRIED

Shawville P.C. – Schalk Naude (OM)

MOTION 2023-24 (J. Allen/E. McIntyre) “that the EOORC PR Commission approves the appointment of the Rev. Schalk Naude (OM) to the Shawville Pastoral Charge as Congregational Minister, 40 hours per week, effective May 1, 2023 – June 30, 2025.”

CARRIED

CALLS

Orleans P.C. – Mike Perrault (OM)

MOTION 2023-25 (E. McIntyre/J. Allen) “that the EOORC PR Commission approves the call of the Rev. Mike Perrault (OM) to the Orleans Pastoral Charge as Congregational Minister, 40 hours per week, effective May 1, 2023.”
CARRIED

CONGREGATIONAL DESIGNATED MINISTER (CDM)

MOTION 2023-26 (I. Bromley/S. MacDonald) “that the EOORC PR Commission concurs that the Calvin (Pembroke) Pastoral Charge’s CDM position description for a Parish Nursing position is a suitable description for a CDM.”
CARRIED

FOLLOW-UPS FROM LIAISONS AND PCSs:

1) **Denbigh U.C.** Ina reported they will now be calling themselves St. Luke’s, Denbigh.

2) **Lanark-Balderson P.C.** Sharon reported that on February 22, 2023 Balderson will be meeting to vote on whether or not to sell the church and disband. They have an offer to buy the building which must be approved by the Region. It was noted this may affect the arrangement with Central Lanark P.C. to hire a joint minister.

3) **South Stormont P.C.** Erin noted the members of the search committee are very discouraged by the lack of applicants and are wondering if there are other avenues they might pursue. Whit has encouraged them to not overlook potential candidates from overseas. They can look for an

appointment rather than a call but there are not many out there.

4) **Elgin-Portland** Wayne reported the charge seems happy to just have pulpit supply for the time being.

5) **Parkdale P.C.** Jim noted their annual congregational meeting will be held on the last Sunday in February. The PRC will be receiving their needs assessment report.

OTHER BUSINESS:

On-line Declaration, Police Record Checks for LLWLS

Whit noted that some regions have set up a declaration similar to the one National uses for ministry personnel. It would be renewable every five years.

MOTION 2023-27 (E. McIntyre/J. Allen) “that the EOORC PR Commission requests the EOORC Executive to create an on-line annual police declaration for LLWLS similar to the one currently in place for ministry personnel.”

CARRIED

[Note: Whit will check with other Regions for wording to maintain consistency.]

Community of Faith (CoF) self-assessments

This is an administrative form for what is expected of congregations. It is not meant to replace pastoral care and oversight visits that reflect the health of the congregation. The governing board of the congregation fills out and submits the form.

It was suggested the background be changed since it is not consistent with what is expected. Without that the form become a compliance rather than a support document.

Pastoral Care and Oversight Visits

The Executive is still looking at this. It is important but how do we go about it? The Executive reacts to proposals. Peter Bartlett and Whit are working on it.

Regional Pastoral Charge Supervisor (PCS)

A letter was received from Trinity St. Andrew's U.C., Renfrew suggesting the creation of a PCS Regional position might be the solution to the significant numbers of volunteers currently needed in the Region to fulfill this role. The Executive has discussed the suggestion as have numerous other regions. The idea is good – unfortunately, the logistics are not feasible.

Another suggestion is to encourage those in part-time ministry to consider being a PCS as a possible source of extra income.

Publishing minister's remuneration

Whit provided the motion from the last Executive meeting regarding publishing ministers' remuneration in PRC and/or Executive minutes.

MOTION 2023-02-09_012 (T. Demirdjian-Petro/L. Church) “that the Eastern Ontario Outaouais Regional Council Executive no longer publish salary figures and other compensation in the minutes of the Pastoral Relations Commission or the Executive.” **CARRIED**

Minimum time/length of appointments for candidates for ordination

There is currently no policy regarding this. In the previous Presbytery/Conference system, the requirement was no less than 14 hours and a minimum of one year appointment. Ordination and appointments are now done by the Region so the Region sets the standards.

It was agreed to leave discussion on this item until the March PRC meeting.

NEXT MEETING: Next meeting – **Tuesday, March 14, 2023** 1:00-3:00 p.m. via Zoom.

[Note: Erin sends regrets for March and Wayne will be away for the April meeting.]

CLOSING: Jim led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:12 p.m.

Appendix F

EOORC Stewardship Team minutes January 18, 2023

The minutes of the Stewardship Team meeting of January 18 look a little different than the usual minutes the reason being that we gathered for our Zoom meeting we spent a lot of time talking about what was happening in our own churches. This was more than just time to chat it was a time to learn from each other things that have worked or not worked in our congregations. Contact information to various people and places that could help our congregations. It was time well spent.

News from Roger

Roger has been invited to sit on two committees that are a part of the GC Strategic Plan.

The first is a team member for the Stewardship Activity under the Growth Objective of the Strategic Plan.

The second is a team member for 3.3.2 which is the objective that encourages giving for Mission & Service and will direct the 2025 Annual Giving Campaign.

New in the Philanthropy Unit is Glen Waterman the new Annual Giving Lead. Glen comes with an extensive background in the charitable sector. International Justice Mission Canada, Leprosy Mission Canada and World Vision Canada to name a few where he has worked.

Getting Started in Stewardship Tuesday, February 21 - 1pm EST Presented on Zoom Join United Church people from across the country to learn some stewardship first principles. Start with an on-line 2-hour course that answers questions like: What is stewardship all about anyway? Isn't stewardship just a churchy word for fundraising? Why do people give, and why would they give to our church? What can we do to encourage greater generosity? The practical assignments that follow will help you reflect on giving and generosity as part of your faith, gather and interpret some of the giving data from your community of faith, and build a stewardship team in order to start making stewardship a priority in your community of faith. Completion of this course is a great first step before participating in Called To Be The Church: The Journey (Module 1), which will be offered next in March 2023. Register with United in Learning.

Carolle's report from the UCW

New for 2023, United Church Women (UCW) will fund programming designed by our Healing Fund partners for Indigenous women and children, whose primary focus is healing the family through culture and language while meeting individual supports within the program. Through the Healing Fund application process, for the next five years this priority group has been added, designed to specifically support women and children via this UCW special bursary program.

Carolle will be part of a panel along with staff member Amy Crawford as they look forward to the future of the UCW. Members of the panel will women not connected with the UCW.

Under New Business

For the region's newsletter I would like to hear from all of you as to what you think are **your talents that you give to the church**. You may think that you do not have a talent that you share but you may be surprised. For instance, you may have the wonderful talent of being able to really listen to what people are sharing with you. You may have the ability to capture all that is said during a meeting or gathering and relay it back in a concise manner. You may have the talent of knowing how much food is required for a funeral reception, after church lunch, or dinner. What is your talent that you give to your church? In two or three sentences.

We did not find this out till after the last meeting but because of a staggering amount of commitments Paul Sales will no longer be able to be part of the Stewardship Team. We will miss him that is for sure.