

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, September 14, 2023 – 9 a.m.

Living Call Statement of the Regional Council

The Eastern Ontario Outaouais Regional Council seeks to support and strengthen the ministries of its Communities of Faith as well as the ministry of all God's people, staff and lay leadership within those communities.

As we seek to carry out this ministry, we will be intentional about how we fully include all in Christ's love and service. This means that in our work as a Regional Council we will actively seek equity for, and participation from, the full diversity of God's Creation; seeking racial justice, identifying and undermining colonialism, celebrating all sexual orientations, gender identities and expressions, valuing linguistic and cultural diversity, seeking to include all who face challenges with their mental and physical health or social and economic circumstances.

We will carry out our ministry with people in all seasons of life as we honour our relationship with Indigenous Peoples and nurture ecological justice. We will work to effectively and respectfully communicate with one another so that no one is left behind.

IN ATTENDANCE

Susan (Sue) Hutton, DLM

President

Bronwen Harman

Past-President

Jim Allen

Member

Gayle Barks

Member

Rev. Dr. Teresa Burnett-Cole

Member

Rev. Cindy Casey

Member

Liz Church

Member (joined at 10 AM)

Rev. Brian Cornelius

Corresponding Member – Treasurer for the Regional Council

Nancy Hazen

Member

Rev. Ryan Kim

Member

Rev. Erin McIntyre

Member

Catherine Ryan

Member

Linda Suddaby

Member

Rev. Dr. Peter Bartlett

Corresponding Member - Minister Supporting Visioning with Communities of Faith, Clusters and Social Justice and Outreach Networks Faith, Clusters and Networks

Rev. Éric Hébert-Daly

Active Member, Executive Minister

Dana Ducette

Corresponding Member - Minister for Youth and Young Adults

Anita Jansman

Corresponding Member - Communications and Administration Assistant

Joel Miller

Program Assistant to Executive Minister, Recording Secretary

Rev. Whit Strong

Corresponding Member, Pastoral Relations Minister

REGRETS/ABSENT

Susan DeHaan, DLM

President-Elect

CORRESPONDING MEMBERS (Orders of the Day)

Rev. David Sherwin (10 AM)

Janet Currie-Kelk (10 AM)

Tiina Cote (10 AM)

Barbara Reynolds (11 AM)

* This meeting will particularly focus on: Finance; YAYA Leadership Team (1st order of the day); Lyndhurst United Church; general meeting planning update (2nd order of the day); additional laptop to support Tech-Team during general meetings; ordination policy; a request from Chinese United Church; decision-making authority of the Pastoral Relations Commission; marriage license and retired Designated Lay Minister; protocols with respect to the deaths of Ministers and/or their spouses; archives; the Regional Council head office; an update from Regional Council Conflict Management Group; Voluntary Associate Ministers (2023-24); a sabbatical for the Executive Minister and the distribution of cash assets of Merrickville United Church.

Circle time for sharing and recognizing God's presence during the month – All were invited to share highlights of their summer.

Call to Order – Susan Hutton, President called the meeting to order at 9:19 AM.

Land Acknowledgement & Opening Devotions – Rev. Cindy Casey, after hearing some of the sharing earlier in the meeting, reminded all that trauma continues to exist for our First Nations Peoples, and invited all to be sensitive to this fact. The members were invited to share the unceded territories on which they were participating from, and to give thanks to First Nations Peoples for their stewardship of these lands throughout the centuries.

Cindy referred to Diedrich Bonhoeffer's writing on discipleship; highlighting that discipleship is the call for compassion where there is injustice; is speaking the truth where there are lies, and to renounce the communities of the world and instead have full participation into the body of Christ (which includes all). Cindy referenced Diedrich Bonhoeffer's writing on Meditation, highlighting that while Christians live by God's Grace through faith, Christian must also respond to God's call: through scripture; through the surrounding community of believers, through meditation and reflection. Cindy emphasized that God often calls us to places we would rather not go, but that we can remain confident heading God's Call. Cindy shared that it is good to pause and listen to God's voice in the midst of our busy lives, and invited all to consider in silence and reflect on: where the Creator is calling you? Where God is calling us as the body of the Regional Council? Where is God calling the Executive of EOORC? Cindy closed this time of devotion in prayer.

Appointment of an Equity Monitor for this Meeting

2023-09-14_001 MOTION (N. Hazen/B. Harman) That the Eastern Ontario Outaouais Regional Council Executive appoints Cathy Ryan as Equity Monitor for this meeting. **CARRIED**

Minutes of June 8, 2023

2023-09-14_002 MOTION (L. Suddaby/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts the Minutes of June 8, 2023 as circulated. **CARRIED**

Agenda

2023-09-14_003 MOTION (C. Ryan/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as circulated with additions mentioned. **CARRIED**

Correspondence

- a) June 15, 2023, Susan Jackson, Information & Statistics Coordinator, re closure of Lyndhurst United Church, Seeley's Bay Pastoral Charge (*for action under section 3*);

- b) July 4, 2023, Nancy Pitre, volunteer archivist at BAnQ de Gatineau, re EOORC archives (*for action under section 7a*);
- c) July 5, 2023, Rev. Don Stiles, Seeley's Bay Pastoral Charge, re motions from Lyndhurst and Olivet United Churches (*for action under section 3*);
- d) July 6, 2023, Connie Wang & Yi Liang, Ottawa Chinese United Church, re requesting that Caleb (Xu) Liu be licensed to administer the sacraments (*for action under section 5c*);
- e) July 10, 2023, Bill Hamilton, Chairperson, Quyon PC, re Permission from EOORC to allow Patricia Power to lead sacraments (*for action under section 2a*);
- f) July 11, 2023, Eunice Getz, Zion Board Chair, re Zion United Church response to Regional Council letter dated June 19, 2023 (*for information*);
- g) July 12, 2023, Kindre Works LP, re Letter Agreement dated 2022-09-27, between Kindred Works LP, the Trustees of the Aylmer congregation and the Eastern Ontario Outaouais Regional Council (*for information*);
- h) July 24, 2023, David Patterson, re Ukraine Proposal (*for information*);
- i) August 2, 2023, Rev. Dr. Peter Bartlett, Regional Minister Supporting Visioning with Communities of Faith, Clusters, and Social Justice and Outreach Networks Eastern Ontario Outaouais Regional Council (EOORC) re retiring December 31st 2023 (*for information*);
- j) August 2, 2023, Eunice Getz, Zion Board Chair re ending the pastoral relationship. (*for information*);
- k) August 8, 2023, Rev. Dr. Harry Oussoren, re Proposal with respect to the Indian Act which governs the relationship between Indigenous and non-Indigenous Peoples in Canada (*for information*);
- l) August 17, 2023, Jon Williams, retired DLM, re obtaining a marriage license (*for action under section 5*);
- m) August 29, 2023, Rev. David Sherwin, Chair of YAYA Leadership Team, re Request for time on the Agenda of the September EOORC Executive meeting (*for information*);
- n) August 30, 2023, Sara Stratton, Reconciliation and Indigenous Justice Animator, re Proposal with respect to the Indian Act which governs the relationship between Indigenous and non-Indigenous Peoples in Canada (*for information*);
- o) August 31, 2023, Rev. Andrew Love, re Swahili Congregation (*for information*);
- p) August 31, 2023, Jacinthe Duval, Coordinating Archivist, Bibliothèque et Archives nationales du Québec (BAnQ), re supporting grants available for archives of Outaouais Region (*for actions under section 7b*);
- q) September 11, 2023, Rev. Christopher Ryan, Minister, Trinity United Church (Smith Falls) re letter transmitted in January 2023 signaling intent to retire on or immediately before 1 September 2024 (*for information*);
- r) September 12, 2023, Sister Marie-Pierre, Invitation to Taizé Prayer for the Roman Catholic Church (*for information*);

Correspondence out

- s) June 13, 2023, letter sent to Cherry Linton, Zion Memorial United Church, from Rev. Eric Hebert-Daly, Executive Minister, re Regional Council to vacate its office in Carleton Place effective December 31st, 2023 (*for action under section 8*);
- t) June 23, 2023, letter sent to members of the Regional Council, from Eric Hebert-Daly, Executive Minister, re announcing Anita Jansman taking on the role of Archivist when Larry Richardson retires at the end of August (*for information*);
- u) August 30, 2023, response letter sent to Rev Andrew Love, from Rev. Eric Hebert-Daly, Executive Minister, re Swahili Congregation (*for information*);

***Accessing documents through SharePoint by the Executive** – Rev. Eric Hebert-Daly will make time for folks after the meeting to connect with SharePoint.

Business

1. **Finance** – Rev. Brian Cornelius, Regional Council Treasurer

- See Current Financial Statement 2023 as **Appendix A¹**
- See Balance Sheet as **Appendix A²**

Reporting shared by Brian:

The Finance Committee met yesterday and reviewed our finances and other that approved extra expenditures by the Executive, things are tracking as expected. We do note that budget overruns on Regional meetings, but this is information being fed into the Setting our Sights Working Group as they help the region determine priorities and budget. The spreadsheet is attached for your information as well as the Balance sheet.

From the Balance sheet, the Finance Committee noted the new funds established as a result from sales of church buildings which were restricted as well as the money we have invested in Église St. Marc's through Kindred Works and Merrickville.

I also reported that a fulsome report to the Camp Awesome Committee as the second year of the three-year project is coming to a close. There will still be finetuning of these costs and revenues and we will be able to share a final report once the Camp Awesome Committee has reviewed it.

The finance committee also discussed the Setting Our Sights visioning process and will be forwarding comments from the Committee to the Working Group.

We will be sending out requests for Mission Support and will be reviewing the applications on October 10th.

Finally, we have one action item that we are requesting of the Executive. Orleans United Church has began paying back the loan from the McKendry Fund issued in the mid 1980's. We recommend that this Fund be collapsed into the Mission and Ministry Legacy Fund, an investment fund which provides an annual income to support the Mission and Ministry component of Regional Life.

New funds received over the summer due to the sale of church property are now in the balance sheets.

2023-09-14_004 MOTION (N. Hazen/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive receive for information the current Regional Council's financial statement 2023 and balance sheet. **CARRIED**

2023-09-14_005 MOTION (C. Casey/E. McIntyre) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation from the Finance Leadership Team:

Whereas Orleans United Church has begun paying back the loan from the McKendry Fund issued in the mid 1980's;

The McKendry Fund be collapsed into the Mission and Ministry Legacy Fund, an investment fund which provides an annual income to support the Mission and Ministry component of Regional Life.
CARRIED

2. **Lyndhurst United Church, Seeley's Bay Pastoral Charge** – Rev. Eric Hebert-Daly
2023-09-14_006 MOTION (R. Kim/L. Suddaby) that the Eastern Ontario Outaouais Regional Council Executive officially recognize that Lyndhurst United Church officially closed and amalgamated with Olivet United Church on October 20, 2019. **CARRIED**

3. **Pastoral Relations Commission** – Rev. Whit Strong

a) **Pastoral Relations Commission Minutes**

- See Pastoral Relation Commission Minutes of June 13th as **Appendix D¹**
- See Pastoral Relation Commission Minutes of July 11th as **Appendix D²**
- See Pastoral Relation Commission Minutes of August 8th as **Appendix D³**
- See Pastoral Relation Commission Minutes of September 12th as **Appendix D⁴**

2023-09-14_007 MOTION (E. McIntyre/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive receive for information the Pastoral Relations Commission minutes of June 13th, July 11th, August 8th and September 12th. **CARRIED**

b) **Ordination Policy**

2023-09-14_008 MOTION (L. Church/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation of the Pastoral Relations Commission as to the following Ordination Policy:

“To satisfy the requirements for Ordination, Commissioning or Recognition within Eastern Ontario Outaouais Regional Council, a Provisional Call or Appointment must:

- 1) be for a minimum of 12 consecutive months;
- 2) be for a minimum of 20 hours per week;
- 3) be a covenanted ministry involving a Community of Faith within EOORC or a recognized United Church of Canada ministry;
- 4) not fill a gap resulting from a pastoral leave from which the incumbent is expected to return within 12 months;
- 5) include the Candidate being enrolled in The United Church of Canada Pension and Benefits Plan.”

CARRIED

c) **Request to Administer the Sacraments – Caleb (Xu) Liu / Chinese United Church**

2023-09-14_009 MOTION (T. Burnett-Cole/E. McIntyre) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation of the Pastoral Relations Commission to grant a licence to administer the Sacraments to Caleb (Xu) Liu, M. Div., while serving at Chinese United Church. **CARRIED**

d) **Request to Administer the Sacraments – Patricia Power / Quyon United Church**

2023-09-14_010 MOTION (T. Burnett-Cole/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation of the Pastoral Relations Commission to grant a licence to administer the Sacraments to Patricia Power while serving at Quyon United Church. **CARRIED**

e) **Pastoral Relation Commission Authority to License Administering the Sacraments**

2023-09-14_011 MOTION (N. Hazen/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive grant the Pastoral Relations Commission the authority to licence Candidates and Sacramental Elders to perform the Sacraments within the bounds of their respective pastoral charges once

Candidates for Ministry and those seeking to be Sacramental Elders have completed the requisite courses with respect to the Sacraments. **CARRIED**

f) **Protocols with Respect to the Deaths of Ministers and/or their spouses**

2023-09-14_000 MOTION (L. Church/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive receive and approve the recommendation of the Pastoral Relations Commission that upon notification of the death of a clergy member and/or spouse, the Executive donates to Mission & Service in their memory, and notifies the family of same.

2023-09-14_012 MOTION (L. Church/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive table the above motion indefinitely. **CARRIED**

4. **1st Order of the Day (10 AM): YAYA Leadership Team** – Rev. David Sherwin, Chair, Janet Currie-Kelk, Tiina Cote and Cathy Ryan.

2023-09-14_013 MOTION (C. Casey/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive receive Rev. David Sherwin, Janet Currie-Kelk, and Tiina Cote, members of the YAYA Leadership Team as corresponding members. **CARRIED**

Rev. David Sherwin provided some of the history behind the creation of a Youth and Young Adult staff position, referring back to the formation of the transition commission, which existed prior to the creation of regional councils (2018). In 2021 a revised position description was created and accepted by the Regional Council. In both instances, children's ministry was not included as part of the YAYA position.

The issue of whose responsibility it is for children's ministry remains unanswered. It is recommended that Setting Our Sights team consider this as it visions the future church. But in the interim, solutions need to be sought after (i.e., programing at the November 4th general meeting for children is unaccounted for).

It was highlighted that documented data and evaluations (including camp awesome) be submitted to the SOS team to help determine possible solutions.

It was highlighted that in other Regional Councils, Congregational Support Leadership Teams exist that provide leadership for children's ministry, i.e., establishing a network, providing the human resources, etc.

5. **Licensing Retired Designated Lay Minister to solemnize marriage** – Rev. Eric Hebert-Daly

2023-09-14_014 MOTION (N. Hazen/L. Church) that the Eastern Ontario Outaouais Regional Council Executive amend the motion below to include the sentence "grant a one-time licence ...". **CARRIED** (two opposed).

2023-09-14_015 MOTION (B. Harman/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive grant one-time permission to Jon William to make an application to the marriage office through this religious body, notwithstanding being in good standing and identifying a marriage register to record the marriage. **CARRIED** (2 opposed)

It was emphasised that granting marriage licenses to lay members is not the practice of the United Church of Canada.

It was emphasised that a policy be developed in the near future; it was highlighted that a policy surrounding Designated Lay Ministers may be coming from the General Council in the near future.

6. **2nd Order of the Day (11 AM): General Meetings/Education Planning** – Barbara Reynolds
 - See report from Barbara Reynolds, Chair, as **Appendix B**

2023-09-14_016 CONSENSUS MOTION that the Eastern Ontario Outaouais Regional Council Executive receive Barbara Reynolds, Chair of General Meetings/Education Planning as corresponding members.
CARRIED

Barbara highlighted items in her report. It was emphasized that signage is important.

It was highlighted that the Regional Council is in the process of getting a company to look after meeting logistics that the administrator used to do.

a) **Additional Laptop to support Tech-Team during General Meetings**

- See quote 3000159992589.1 as **Appendix C¹**
- See quote 3000159992588.1 as **Appendix C²**

2023-09-14_017 MOTION (C. Casey/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive instruct the Regional Council Treasurer to pay to purchase of one computer at \$1,545.83.
CARRIED

7. **Archives** – Rev. Eric Hebert-Daly

a) **2023-09-14_018 MOTION** (T. Burnett-Cole/C. Casey) that the Eastern Ontario Outaouais Regional Council Executive request the repatriation of Outaouais-based congregational archives from Montreal to Gatineau. **CARRIED**

b) **2023-09-14_019 MOTION** (E. McIntyre/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive apply to the Quebec Government for funding support for regional archives.
CARRIED

8. **Regional Council Office** – Rev. Eric Hebert-Daly

2023-09-14_020 MOTION (E. McIntyre/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive request that First United Church (Ottawa) serve as the Regional Council's legal mailing address.
CARRIED

9. **Update from Regional Council Conflict Management Group** – Rev. Cindy Casey

Cindy highlighted that the group is seeking some direction. Background: the RC does not have human resources to facilitate professional conflict resolution, or staff. The group has created some recommendations, but it is unclear where the recommendations are to be made; moreover, what does the Executive expect of this group in the future.

It was suggested for the group to highlight what it has discovered and share with the Executive. It was also suggested that the group share their discoveries with the Setting Our Sights group. Lastly, it was suggested to include the Pastoral Relations Minister in discussions and perhaps help with making recommendation and/or implementation.

10. **Voluntary Associate Minister (2023-24)** – Rev. Eric Hebert-Daly

2023-09-14_021 MOTION (J. Allen/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive receive for information the list of names of Voluntary Associate Ministers (retired ministry personnel not appointed, or engaged in ministry not recognized as 'community of faith') for July 1, 2023-June 30, 2024:

First name	Last Name	Community of Faith
Darlene	Bamford	Almonte United Church
Ellie	Barrington	First United Church
Jean	Brown	Selby United Church
John	Clark	First United Church
Grant	Dillenbeck	Carlton Place: Zion-Memorial United Church
Myra	Garvin	St. John's-Cardinal United Church
Éric	Hébert-Daly	Kanata United Church
Patricia		
Fay	Henry	Mallorytown United Church
Jessica	Hetherington	Riverside United Church
Eileen	Hepplewhite	St. Paul's United Church (Carp)
Alyson	Huntly	First United Church
Heather	Kinkaid	Almonte United Church
Donald	Maclean	Barrhaven United Church
Edwin	McCaig	Selby United Church
Grant	McNeil	First United Church
Maggie	Melanson	First United Church
Hilary	Merritt	St. Andrew's (Rockland)
Robert	Merritt	St. Andrew's (Rockland)
Sharon	Moon	First United Church
Anne	Montgomery	Glen Cairn United Church
Edward	Murray	St. John's United Church (Cardinal)
Eleanor	Russ	Addison United Church
Rob	Selby	Central Lanark United Church
Ralph	Taylor	St. John's United Church (Kemptville)
Donald	Wachenschwanz	St. Paul's United Church (Prescott)
Neil	Wallace	Carp-Dunrobin United Church
Wendy	Wright-MacKenzie	Avonmore-Finch-Martintown

CARRIED**11. Sabbatical Regional Council Executive Minister – Rev. Éric Hébert-Daly**

2023-09-14_022 MOTION (E. McIntyre/C. Casey) That the Eastern Ontario Outaouais Regional Council Executive grant its Regional Executive Minister, Éric Hébert-Daly, a three-month sabbatical from June 3rd 2024 to September 3rd 2024, followed by two weeks of holiday from September 3rd 2024 to September 17th 2024. Furthermore, that the Regional Council will identify existing staff members to fulfill the role of Regional Executive Minister on an interim basis based on their availability throughout the summer during his absence. **CARRIED**

12. Sharing our Prayers <https://www.prayercycles.ca/easternontariooutaouais>.

13. Communications – see report as **Appendix E****14. Merrickville United Church Assets**

2023-09-14_023 MOTION (N. Hazen/J. Allen) That the Eastern Ontario Outaouais Regional Council Executive receive the recommendation from the Future through Property Leadership Team to allow Merrickville United Church to distribute its remaining cash assets as follows:

- a) 10% to the Regional Council (5% lower than the previously signed KW agreement)
- b) 10% to the Indigenous Church (to follow our commitment to this)
- c) 20% to Union Cemetery
- d) 20% to GrassRoots Grannies
- e) 20% to House of Lazarus
- f) 20% to Merrickville Food Bank

CARRIED

Report from the Equity Support Person – Cathy Ryan shared her appreciation for the opening devotion and acknowledgment of the land. It was highlighted that respect and wisdom was present during this meeting. It was emphasized that it is making time for newcomers' questions to be updated with corporate history of this body (and explain acronyms).

Opening worship for next meeting – Cathy Ryan

Equity Support Person for next Meeting – Jim Allen

Announcements – Setting Our Sights townhalls continue!

- Thursday, September 14 – 7 – 9pm – Zoom Gathering for members of Leadership Teams
- Saturday, September 16 – 10am – 2pm – Kitchissippi United Church, Ottawa (register by Monday, September 11th)
- Tuesday, September 19 – 7-9pm – zoom gathering for anyone
- Saturday, September 23 – 10am – 2pm – St. Paul's united church, Perth (register by Monday, September 18th)

Remit 1 – Establishing an Autonomous National Indigenous Organization

- Session for all congregations – October 4th 2023 (on Zoom)

Closing Prayer – Rev. Ryan Kim

Adjournment

2023-09-14_024 MOTION (C. Ryan/E. McIntyre) that the Eastern Ontario Outaouais Regional Council Executive adjourn this meeting at 12:10 PM. **CARRIED**

Next meeting date: October 12, 2023 Zoom (9 AM – noon)
November 9, 2023 Zoom (9 AM – noon)

December 14, 2023 (9 AM – noon)
January 11, 2024 (9 AM – noon)

Sue Hutton,
President

Rev. Éric Hébert-Daly,
Executive Minister

EOORC Executive Duty Roster

	Opening Devotions / Land Acknowledgement	Equity Monitor	Closing Prayer
<i>Summer</i>			
12 October 2023	Cathy Ryan	Jim Allen	Linda Suddaby
9 November 2023	Bronwen Harman	Teresa Burnett-Cole	Gayle Barks
14 December 2023	Susan DeHaan	Erin McIntyre	Liz Church
11 January 2024	Linda Suddaby	Cindy Casey	Nancy Hazen
			Teresa Burnett-Cole
8 February 2024	Ryan Kim	Liz Church	Bronwen Harman
14 March 2024	Jim Allen	Gayle Barks	Susan DeHaan
11 April 2024	Erin McIntyre	Linda Suddaby	Susan Hutton
9 May 2024	Susan Hutton	Bronwen Harman	Jim Allen
13 June 2024	Gayle Barks	Ryan Kim	

Appendices

Appendix A ¹	Current Financial Statement	Pages 11-14
Appendix A ²	Current Balance Sheet	Pages 15-17
Appendix B	General Meetings/Education Planning Report (Barbara Reynolds, Chair)	Page 18-19
Appendix C ¹	Laptop quote 3000159992589.1	Page 20
Appendix C ²	Laptop quote 3000159992588.1	Page 21
Appendix D ¹	Pastoral Relation Commission Minutes of June 13 th (Karen McLean, Secretary)	Pages 22-26
Appendix D ²	Pastoral Relation Commission Minutes of July 11 th (Karen McLean, Secretary)	Pages 27-31
Appendix D ³	Pastoral Relation Commission Minutes of August 8 th (Karen McLean, Secretary)	Pages 32-36
Appendix D ⁴	Pastoral Relation Commission Minutes of September 12 th (Karen McLean, Secretary)	Pages 37-41
Appendix E	Communication Report (Anita Jansman, EOORC Staff Member)	Page 42

Appendix A¹Eastern Ontario Outaouais Regional Council of The United Church of Canada
2023 Financial Report

Income	Governance			Mission & Ministry			2023 Budget		Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min	
Grants - Assessments	216,464	325,000	325,000	0	0	0	325,000	0	325,000
Grant - Assessment (Executive Minister/Assistant	22,333	33,500	33,500	0	0	0	33,500	0	33,500
Grant - Mission & Service Fund	0	0	0	160,000	240,000	240,000	0	240,000	240,000
Grant - Special Funding	0	35,275	0	0	0	0	0	0	0
Donation/Donated Expenses	1,462	0	0	0	0	0	0	0	0
Interest & McKendry Fund	6,428	2,297	750	0	0	0	750	0	750
Mission & Service Fund Donations	0	0	0	50	364	0	0	0	0
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	23,250	25,000	23,250	0	23,250	23,250
Transfer Baillie/Scrivens Grants	0	0	0	3,000	3,899	23,250	0	23,250	23,250
Transfer EOORC Fund	19,000	21,000	19,000	19,000	21,000	19,000	19,000	19,000	38,000
Transfer Mission and Ministry Fund	0	35,275	0	6,750	0	6,750	0	6,750	6,750
Transfer Vision and Transformation Grants	0	0	0	38,982	85,604	88,250	0	88,250	88,250
Camp Awesome Project	0	0	0	28,438	26,563	41,700	0	41,700	41,700
Youth Programming Revenue	0	0	0	0	0	0	0	0	0
Total Income	265,688	452,346	378,250	279,470	402,430	442,200	378,250	442,200	820,450
Expenses (net of Recoveries)	Governance			Mission & Ministry			2023 Budget		Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min	
Clusters, Leadership Teams, Networks (Schedule 1)	2,055	1,561	7,900	156	400	9,600	7,900	9,600	17,500
Candidate for Ministry and RCCO Training Grants	0	2,700	2,700	0	0	0	2,700	0	2,700
Congregational Reviews & Support & Projects	11,000	11,156	15,000	0	0	0	15,000	0	15,000
Finance and Archives (Schedule 2)	19,389	23,542	29,200	0	0	0	29,200	0	29,200
Mission & Service Fund Donations	0	0	0	0	364	0	0	0	0
Mission Support Grants (Schedule 3)	0	0	0	111,515	135,520	135,520	0	135,520	135,520
Office Costs (Schedule 4)	8,009	13,004	15,000	781	2,270	2,500	15,000	2,500	17,500
Partnership Ministries (Schedule 5)	2,500	2,500	2,500	3,500	5,350	6,350	2,500	6,350	8,850
Personnel (Schedule 6)	183,703	243,191	267,000	105,311	141,438	155,850	267,400	155,850	423,250
Regional Meetings (Schedule 7)	56,734	9,922	65,500	0	0	0	63,000	0	63,000
Technology and Communications (Schedule 8)	6,189	7,854	8,750	0	0	0	8,750	0	8,750
Vision and Transformation Grants	0	0	0	38,982	85,604	88,250	0	88,250	88,250
Youth Camp Awesome 3-Year Contract	0	0	0	28,438	26,563	41,700	0	41,700	41,700
Youth Grants	0	0	0	3,000	3,899	23,250	0	23,250	23,250
Youth Programming (Schedule 9)	0	0	0	1,420	2,938	12,000	0	12,000	12,000
Total Expenses	289,578	315,429	413,550	293,103	404,346	475,020	411,450	475,020	886,470
Net Income (deficit) from general operations	(23,891)	136,918	(35,300)	(13,633)	(1,916)	(32,820)	(33,200)	(32,820)	(66,020)

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2023 Financial Report

Schedule 1 - Clusters, Leadership Teams, Networks

Schedule 1 - Clusters, Leadership Teams, Networks									
	Governance			Mission & Ministry			2023 Budget		
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min	Total
Affirm Ministries	0	0	0	156	400	500	0	500	500
Camping Leadership Team	0	0	0	0	0	100	0	100	100
Chaplaincy Leadership Team	0	0	0	0	0	1,000	0	1,000	1,000
Contingency (allocations yet to be determined)	0	0	2,500	0	0	2,500	2,500	2,500	5,000
Finance Leadership Team	38	0	300	0	0	0	300	0	300
Justice, Global, and Ecumenical Relations	0	0	0	0	0	5,000	0	5,000	5,000
Lay Worship Leaders	600	642	3,000	0	0	0	3,000	0	3,000
Ministry Personnel Events	1,161	96	1,000	0	0	0	1,000	0	1,000
Pastoral Relations Leadership Team	256	703	900	0	0	0	900	0	900
Right Relations	0	0	0	0	0	500	0	500	500
UCW	0	120	200	0	0	0	200	0	200
Total	2,055	1,561	7,900	156	400	9,600	7,900	9,600	17,500

Schedule 2 - Finance and Archives

Schedule 2 - Finance and Archives	Governance			Mission & Ministry			2023 Budget		Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min	
Archives Honourarium	5,616	8,142	9,000	0	0	0	9,000	0	9,000
Archives Office and Travel Expenses	0	338	500	0	0	0	500	0	500
Archives Ontario Archives	6,902	6,206	10,000	0	0	0	10,000	0	10,000
Bank and Review Costs	1,423	1,150	1,250	0	0	0	1,250	0	1,250
Incorporated Ministries	0	500	650	0	0	0	650	0	650
Insurance	39	469	550	0	0	0	550	0	550
Treasurer Honourarium	4,913	6,330	6,550	0	0	0	6,550	0	6,550
Treasurer Office Expense	497	407	700	0	0	0	700	0	700
Total	19,389	23,542	29,200	0	0	0	29,200	0	29,200

Schedule 3 - Mission Support Grants

Schedule 3 – Mission Support Grants	Governance			Mission & Ministry			2023 Budget		Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min	
							0	5,550	
Algonquin Chaplaincy	0	0	0	4,163	5,550	5,550	0	5,550	5,550
Alwyn Community of Faith	0	0	0	0	3,500	3,500	0	3,500	3,500
Camp Lau-ren	0	0	0	20,000	20,000	20,000	0	20,000	20,000
Carlington Chaplaincy	0	0	0	5,250	7,000	7,000	0	7,000	7,000
Centre 507	0	0	0	23,003	30,670	30,670	0	30,670	30,670
Golden Lake Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000
House of Lazarus	0	0	0	27,225	36,300	36,300	0	36,300	36,300
Ottawa West End Chaplaincy	0	0	0	1,875	2,500	2,500	0	2,500	2,500
Rideau Hill Camp	0	0	0	15,000	15,000	15,000	0	15,000	15,000

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2023 Financial Report**Schedule 4 - Office Costs**

Carlton Place																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
---------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Schedule 5 - Partnerships

	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss/Mn	Total
Affirm United	0	0	0	1,000	0	1,000	0	1,000	1,000
Christian Council of Capital Region	0	0	0	0	250	250	0	250	250
Grand River Book Stores	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	5,000
Multi Faith Housing Initiative	0	0	0	0	100	100	0	100	100
Spiritual Care in Secondary Schools	0	0	0	0	1,000	1,000	0	1,000	1,000
Social Justice Network in Ontario	0	0	0	0	1,500	1,500	0	1,500	1,500
Total	2,500	2,500	2,500	3,500	5,350	6,350	2,500	6,350	8,850

Schedule 6 - Personnel

	2023 Actual	2023 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss/Min	Total
Benefits (United Church & Government)	28,982	37,614	40,000	20,981	27,479	29,500	40,000	29,500	69,500
Continuing Education	0	555	4,000	137	390	2,100	4,000	2,100	6,100
Executive Minister/Assistant (16.6%)	33,136	43,215	49,500	0	0	0	49,500	0	42,300
Meetings/Hospitality	796	1,394	3,000	472	302	1,500	3,000	1,500	4,500
Salaries	113,937	154,296	163,000	79,407	109,220	116,250	163,000	116,250	279,250
Telephones	398	1,406	1,500	589	806	2,000	1,500	2,000	3,500
Travel	4,606	4,712	6,000	3,725	3,241	4,500	6,000	4,500	10,500
Total	181,855	243,191	267,000	105,311	141,438	155,850	267,000	155,850	415,650

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2023 Financial Report**Schedule 7 - Regional Meetings**

	Governance			Mission & Ministry			2023 Budget			Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min		
Celebration of Ministry Services	4,477	728	2,500	0	0	0	0	0	0	2,500
Executive Meetings & President Expenses	0	677	1,500	0	0	0	1,500	0	0	1,500
Regional Meeting - February	2,642	540	7,000	0	0	0	7,000	0	0	7,000
Regional Meeting - May	49,346	0	45,000	0	0	0	45,000	0	0	45,000
Regional Meeting - October	0	6,451	7,000	0	0	0	7,000	0	0	7,000
Planning Committee	269	0	1,500	0	0	0	1,500	0	0	1,500
Pulpit Supply	0	1,000	0	0	0	0	1,000	0	0	1,000
Total	56,734	9,396	64,500	0	0	0	63,000	0	0	65,500

Schedule 8 - Technology and Communications

	Governance			Mission & Ministry			2023 Budget			Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min		
IT Support GCO	4,335	6,504	6,750	0	0	0	6,750	0	0	6,750
Tele-Conferencing/Annual Contracts	1,038	518	750	0	0	0	750	0	0	750
Website	815	832	1,250	0	0	0	1,250	0	0	1,250
Total	6,189	7,854	8,750	0	0	0	8,750	0	0	8,750

Schedule 9 - Youth Programming

	Governance			Mission & Ministry			2023 Budget			Total
	2023 Actual	2022 Actual	2023 Budget	2023 Actual	2022 Actual	2023 Budget	Governance	Miss&Min		
Camp Awesome	0	0	0	0	0	0	0	0	0	0
Events	0	0	0	911	2,062	10,000	0	0	10,000	10,000
Supplies	0	0	0	509	876	2,000	0	0	2,000	2,000
Total	0	0	0	1,420	2,938	12,000	0	0	12,000	12,000

Schedule 10 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	M & M Legacy	Cof Invest	Restrict Min.	Youth Funds	Vision & Trans	McKendry	Total
Operating Equity (market Value)	960,238	174,679	1,538,431	0	1,173,047	2,206,992	100,000	6,153,387
Deposits	0	62,222	0	0	0	0	0	62,222
Deposits (Sales from Properties)	0	28,121	0	479,230	0	28,121	0	535,472
Transfer to Governance	(19,000)	0	0	0	0	0	0	(19,000)
Transfer for Grants	0	0	0	0	(3,000)	(38,982)	0	(41,982)
Transfer to Mission and Ministry	(19,000)	(6,750)	0	0	(23,250)	0	0	(49,000)
Withdrawals	0	0	(20,000)	0	0	0	0	(20,000)
Unrealized Gains/Losses (note 9)	60,180	12,561	91,446	2,545	68,499	131,311	92	366,635
Closing Equity (market value)	962,418	270,834	1,609,877	481,774	1,215,296	2,327,442	100,092	6,967,733

9:16 PM

Accrual Basis

Eastern Ontario Outaouais Regional Council
Balance Sheet

	31 Dec 2023	31 Dec 2022	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
GIC - Lower Litchfield Cemetery	5,396.54	5,396.54	0.00
Lower Litchfield Cemetery	4,224.37	4,224.37	0.00
TD Bank Account	62,537.27	37,660.47	24,876.80
Visa Security	112,119.80	525,698.09	-413,578.29
Total Chequing/Savings	184,277.98	572,979.47	-388,701.49
Accounts Receivable			
COVID-19 Loans	9,500.00	9,500.00	0.00
Accounts Receivable - Other	0.00	21,261.97	-21,261.97
Total Accounts Receivable	9,500.00	30,761.97	-21,261.97
HST - Federal	7,653.01	745.45	6,907.56
HST - Provincial	19,986.05	1,824.86	18,161.19
Kindred Works			
Hawthorne	10,000.00	10,000.00	0.00
St.Marc	259,332.31	0.00	259,332.31
Total Kindred Works	269,332.31	10,000.00	259,332.31
Total Accounts Receivable	306,471.37	43,332.28	263,139.09
Other Current Assets			
Fiera Capital Investment Accoun	6,906,178.16	6,102,085.98	804,092.18
McKendry Fund - Loan to Orleans	89,800.00	100,000.00	-10,200.00
Total Other Current Assets	6,995,978.16	6,202,085.98	793,892.18
Total Current Assets	7,486,727.51	6,818,397.73	668,329.78
Other Assets			
Pre-Paid Account	0.00	-150.00	150.00
Total Other Assets	0.00	-150.00	150.00
TOTAL ASSETS	7,486,727.51	6,818,247.73	668,479.78
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	13,413.91	40,419.39	-27,005.48
Total Accounts Payable	13,413.91	40,419.39	-27,005.48
Total Current Liabilities	13,413.91	40,419.39	-27,005.48
Total Liabilities	13,413.91	40,419.39	-27,005.48

Appendix A²

Eastern Ontario Outaouais Regional Council Balance Sheet			
Accrual Basis	31 Dec 2023		\$ Change
	31 Dec 2023	31 Dec 2022	
Equity			
Held In Trust - COF's			
Bequest - Templeton	0.00	62,222.00	-62,222.00
Lower Litchfield Cemetery Fund	9,620.91	9,620.91	0.00
Merrickville	31,235.80	18,114.00	13,121.80
Total Held In Trust - COF's	40,856.71	89,956.91	-49,100.20
Investment Funds	982,418.45	960,238.33	22,180.12
Held-In-Trust Comm. of Faith			
Bethel Rideau Ferry	208,179.76	196,473.32	11,706.46
Bethel St. Andrews	355,978.89	335,961.31	20,017.58
Campbell Bay's	98,484.63	92,946.60	5,538.03
Glencairn	110,065.31	103,876.06	6,189.25
St. Andrew's Beachburg	259,729.45	245,124.21	14,605.24
Thurso	212,449.43	200,502.88	11,946.55
Trinity United - Kazabazua	31,568.88	29,793.69	1,775.19
Winchester United	74,570.48	70,377.19	4,193.29
Zion Memorial	258,850.99	263,376.14	-4,525.15
Total Held-In-Trust Comm. of Faith	1,609,877.84	1,538,431.40	71,446.44
Held-In-Trust Restricted			
Cardinal St. Johns Frontline Wo	42,563.96	0.00	42,563.96
House of Lazarus	42,563.97	0.00	42,563.97
Rideau Hill Camp	198,631.86	0.00	198,631.86
Zion United Legacy Fund	198,015.38	0.00	198,015.38
Total Held-In-Trust Restricted	481,775.17	0.00	481,775.17
McKendry Fund	10,291.56	0.00	10,291.56
McKendry Fund - Orleans	89,800.00	100,000.00	-10,200.00
Mission & Ministry Legacy Fund	270,833.47	174,678.79	96,154.68
Vision & Transformation	2,327,441.72	2,206,991.57	120,450.15
Youth Funds			
James Elwood Baillie Youth Fund	695,083.81	672,885.04	22,198.77
W.H. "Bill" Scrivens Fund	520,212.55	500,162.01	20,050.54
Total Youth Funds	1,215,296.36	1,173,047.05	42,249.31
Total Investment Funds	6,987,734.57	6,153,367.14	834,347.43
Mission & Ministry Fund	36,203.11	49,836.28	-13,633.17
Restricted Ministry Funds			
Camp Awesome Bursary	1,000.00	0.00	1,000.00
Camp Awesome Director	55,989.31	84,436.99	-28,437.68
Camp Awesome	8,289.15	7,639.50	659.65
Camp Bibb	60,600.00	66,000.00	-5,400.00
Ecological Grief Program	0.00	8,370.89	-8,370.89
Faith and Arts Ottawa	23,622.73	27,622.73	-4,000.00
Healing Pathway Regional	3,909.85	3,392.35	517.50

9:16 PM

Accrual Basis

Eastern Ontario Outaouais Regional Council Balance Sheet

	31 Dec 2023	31 Dec 2022	\$ Change
Kingston Resource Centre	6,893.80	13,787.60	-6,893.80
Ministry Personnel Events	1,622.50	1,622.50	0.00
Project Footprint	4,202.10	4,202.10	0.00
Sisters Stream	25,000.00	25,000.00	0.00
Student and RCCO	9,620.00	9,620.00	0.00
United Mining for Justice	32,431.71	32,744.57	-312.86
Youth Ministry - Trips	4,213.54	4,213.54	0.00
Youth Ministry - Zambia	2,890.15	3,890.15	-1,000.00
Total Restricted Ministry Funds	240,304.84	292,542.92	-52,238.08
Unrestricted Net Assets	192,105.09	90,397.67	101,707.42
Net Income	-23,890.72	101,707.42	-125,598.14
Total Equity	7,473,313.60	6,777,828.34	695,485.26
TOTAL LIABILITIES & EQUITY	7,496,727.51	6,818,247.73	668,479.78

Appendix B

General Meetings / Educational Event Planning Leadership Team
Report to the EOORC Executive – September 14, 2023

Part One – Update on Organization of the Leadership Team

- The General Meetings / Educational Event Planning Leadership team was established by the EOORC Executive on April 13, 2023 with the following terms of reference:
 - Coordinates the planning of three annual meetings, two business meetings, one educational event)
 - Establishes themes, speakers, worship, agenda and content for meetings
 - Prepares invitations to members and guests
 - Establishes a relationship with the local arrangements team
 - Ensures all logistics and technical needs are met (using a checklist)
 - Works to ensure adequate communications with the members of the regional council about upcoming meetings and reporting back
 - President of the Regional Council is an ex-officio member of the planning team
- Currently, there are 9 members including 3 members of Executive (President, incoming president, past president), 1 equity monitor, 1 Music United representative to EOORC, 3 technical team; 4 staff members assist the committee (Executive Minister, Program Assistant to the Executive Minister, Communications, YAYA Minister)
- The Leadership team is divided into three subcommittees:
 - (i) Logistics Subcommittee including site specific, local arrangements team and the technical team, chaired by Barbara Reynolds
 - (ii) Worship and Music Subcommittee chaired by Bronwen Harman
 - (iii) Program subcommittee chaired by Sue Hutton
- A draft Handbook has been prepared; it includes a list of key players with a summary of the main tasks and a series of timelines for the tasks to be carried out by the key players.

Part two

Update on Planning for Nov. 4, 2023 General Meeting

- The meeting will be at Woodroffe United Church (Ottawa) from approximately 8:30 am to 4:30 pm. There is a large sanctuary for the plenary and two sizeable rooms where breakout groups and lunch can take place. The building is accessible and there is plenty of parking. The church is located a short distance from Highway 417.
- The church has adequate wifi and a very large screen at the front of the sanctuary. However, most technical equipment will need to be rented or borrowed. The technical team will have access to the sanctuary on the Friday afternoon. The meeting will take place in-person and virtually.
- The church does not offer catering. Participants are asked to bring their own lunches. Coffee, tea, juice and water will be available upon arrival and also at lunchtime. Beverages other than water are not allowed in the sanctuary. Cake and a cold beverage will be offered in the narthex immediately following the closing worship / AFFIRM celebration by a separate team organized by the logistics subcommittee.
- YAYA will be using the former chapel as well as the kitchen for its program. YAYA will be baking 500 cookies for an outreach project.

- The theme for this meeting is “Being Courageous: A time to listen / Faire preuve de courage: prendre le temps d’écouter”; this builds upon the theme at Brockville; the theme for the March 2024 meeting will be: “Being Courageous: A time to learn / Faire preuve de courage : prendre le temps d’apprendre” and for the AGM it will be “Being Courageous: A time to act / Faire preuve de courage : prendre le temps d’agir”
- The major portion of this meeting will be hearing from the Setting Our Sights (SOS) Committee. The opening worship will set the stage for the SOS presentation. There is the possibility of break-out groups in late morning. The budget must also be passed.
- The closing worship will include a celebration of becoming an AFFIRMING region and will include a presentation of a certificate from AFFIRM United. As it is customary for all churches in the Region to be invited to such services, there will be a short break in the afternoon when guests for the AFFIRM celebration will join the EOORC members.
- The various subcommittees are working on the practical arrangements. The date and place for the meeting was announced in a July EOORC newsletter and we expect information on registration to be available shortly.

2023-20

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive

September 14, 2023
Zoom and teleconferencing

Appendix C¹



A quote for your consideration.

Based on your technology needs, we have put together the following quote to help you with your purchase decision.

To proceed with this quote, you may respond to this email, or order online through your [Premier page](#).

Quote Number:	3000159992589.1	Sales Rep:	Clinton Mccullough
Total (CAD):	\$2,245.29	Phone:	1(800) 456-3355, 6181318
Company Name:	UNITED CHURCH OF CANADA	Email:	Clinton_McCullough@Dell.com
Customer Number:	8139929		
Quoted On:	Aug. 21, 2023		
Expires By:	Sep. 20, 2023		
Deal ID:	25822600		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Clinton Mccullough

Bill To:
PAYABLE ACCOUNTS
UNITED CHURCH OF CANADA
3250 BLOOR ST W
SUITE 200
TORONTO ON M8X 2X9
CA
1 (416) 2317680

Appendix C²



A quote for your consideration.

Based on your technology needs, we have put together the following quote to help you with your purchase decision.

To proceed with this quote, you may respond to this email, or order online through your [Premier page](#).

Quote Number:	3000159992588.1	Sales Rep:	Clinton Mccullough
Total (CAD):	\$1,545.83	Phone:	1(800) 456-3355, 6181318
Company Name:	UNITED CHURCH OF CANADA	Email:	Clinton_McCullough@Dell.com
Customer Number:	8139929		
Quoted On:	Aug. 21, 2023		
Expires By:	Sep. 20, 2023		
Deal ID:	25822600		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Clinton Mccullough

Bill To:
PAYABLE ACCOUNTS
UNITED CHURCH OF CANADA
3250 BLOOR ST W
SUITE 200
TORONTO ON M8X 2X9
CA
1 (416) 2317680

Appendix D¹

A meeting of the Pastoral Relations (PR) Commission

Tuesday, June 13, 2023

PRESENT:

Jim Allen, Ina Bromley, Wayne Harris (Chair), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Micheline Montreuil, Whit Strong (8)

REGRETS: Patsy Henry, Charlotte Hoy (2)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:04 p.m. He extended a welcome to Rev. Micheline Montreuil who has joined the Commission. Whit led us in an opening prayer.

ACCEPTANCE OF MINUTES:

MOTION 2023-63 (I. Bromley/S. MacDonald) “that the minutes of May 9, 2023 be accepted as circulated.”

CARRIED

RESTORATIVE CARE:

For information:

- Peter Dahlin remains on medical leave effective March 20, 2023.

ACKNOWLEDGED SABBATICALS:

Christopher Ryan – Smiths Falls: Trinity P.C. – April 10 – Sept. 5, 2023; PCS – Don McLean

Carla Van Delen – Barrhaven P.C. – April 17 – July 9, 2023; PCS – Jim Baldwin

Blair Paterson – South Mountain-Hallville P.C. – April 24 – July 23, 2023; PCS – Janet Evans

Tiina Côté – Pembroke: Calvin P.C. – May 1 – September 2, 2023 PCS – Margie Patterson

Kim Vidal – Bells Corners P.C. – May 15 – August 31, 2023 PCS – not required since there is another minister on staff

APPROVAL OF PROFILES:

Osgoode-Kars P.C.

MOTION 2023-64 (J. Allen/S. MacDonald) “That the EOORC PR Commission approves the Osgoode-Kars Pastoral Charge profile for posting on ChurchHub.”

CARRIED

LIAISONS

Melville, Eganville P.C.

MOTION 2023-65: (S. MacDonald/M. Montreuil) “that the EOORC PR Commission names Ina Bromley as Liaison to the Melville, Eganville Pastoral Charge replacing Jon Williams.”

CARRIED

[Abstaining: Ina Bromley]

Glengarry East P.C.

MOTION 2023-66: (E. McIntyre/J. Allen) “that the EOORC PR Commission names Eric Pagé as Liaison to the Glengarry East Pastoral Charge.”

CARRIED

Rothwell P.C.

MOTION 2023-67: (I. Bromley/E. McIntyre) “that the EOORC PR Commission names Beth Sweetnam as Liaison to the Rothwell Pastoral Charge.”

CARRIED

Note:

- 1) Liaisons are still needed for Christ Church United (Chesterville), Trinity (Ottawa), Osgoode-Kars, Genesis Co-op (until June 30th), and Aylwin P.C.
- 2) Liaisons do not have to be a member of the region.

PASTORAL CHARGE SUPERVISORS:

Pastoral Charge Supervisors are required for Osgoode-Kars, Rothwell, Aylwin, and the Genesis Co-op.

Melville, Eganville P.C.

MOTION 2023-68 (M. Montreuil/J. Allen) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Ina Bromley, EOORC member, as Pastoral Charge Supervisor to the Melville, Eganville Pastoral Charge, replacing Jon Williams.” **CARRIED**

[Abstaining: Ina Bromley]

Quyon P.C.

MOTION 2023-69 (E. McIntyre/J. Allen) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names the Rev. Cathy Stewart, EOORC member, as Pastoral Charge Supervisor to the Quyon Pastoral Charge.” **CARRIED**

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Aylmer closing, Eardley open for a couple of services per year.)

Aylwin –

Bethel-St. Andrew's – (after Aug. 1, 2023)

Bristol – Jon Williams

Central Lanark – Wayne Harris

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative - (after July 1st)

Glasgow-Castleford – James Murray

Glengarry East – John Noordhof effective July 1st

Golden Lake – Jon Williams

Greenwood – Ina Bromley

Kenmore (in process to close) – Ed Gratton

Knox Edwards – (closing in early 2023) - Ed Gratton

Lanark-Balderson – Sharon MacDonald

Lansdowne – Donald Wachenschwanz

Lyn: Christ Church – Shelley Roberts

Mallorytown – Charlotte Hoy

Melville, Eganville – Ina Bromley

Merrickville – (closing early 2023) - Christopher Ryan

Metcalfe – Ed Gratton

Namur – Jim Kenney

MOTION 2023-70 (E. McIntyre/I. Bromley) “that the EOORC PR Commission approves the call of Zacharia Mandara (OM) to the Wesley Pastoral Charge (Pembroke), as Congregational Minister, 40 hours per week, effective July 1, 2023.”
CARRIED

Melville, Eganville P.C. – Michelle Robichaud (OM)

MOTION 2023-71 (M. Montreuil/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of Michelle Robichaud (OM) to the Melville, Eganville Pastoral Charge as Congregational Minister, 20 hours per week, effective July 1 - 31, 2023.”
CARRIED

Rideau Park P.C. – Georgina Fitzgerald (OM-R)

MOTION 2023-72 (S. MacDonald/J. Allen) “that the EOORC PR Commission approves the re-appointment of Georgina Fitzgerald (OM-R) to the Rideau Park Pastoral Charge as Congregational Minister, 10 hours per week, effective July 1, 2023 – December 31, 2023.”
CARRIED

Pembroke: Mt. Zion P.C. – David Henderson (Candidate)

MOTION 2023-73 (I. Bromley/M. Montreuil) “that the EOORC PR Commission approves the re-appointment of David Henderson (Candidate) to the Pembroke: Mt. Zion Pastoral Charge as Congregational Minister, 24 hours per week, effective July 1, 2023 – June 30, 2026.”
CARRIED

FOLLOW-UPS FROM LIAISONS AND PCSs:

1) Lanark-Balderson P.C. (Sharon MacDonald)

June 30, 2023 is the closing date for the sale of Balderson United Church. The final service will be held on June 25, 2023. Sharon will lead the decommissioning. Lanark has accepted amalgamation. There were a few tense moments during the process but, overall, the congregations have handled the closing well. Sharon continues as PCS/Liaison for Lanark and Wayne Harris is both PCS/Liaison for Central Lanark P.C. Both are working on the effect the closing will have on service changes and they continue to search for a joint minister.

2) Trinity, Parkdale (Jim Allen)

They continue to look at possible options.

3) South Stormont P.C.(Erin McIntyre)

South Stormont approved the call to the Rev. Minhyuk Hwang at their congregational meeting. He will begin Sept. 1, 2023.

OTHER BUSINESS:

1) Supervised Ministry Education (SME):

Southminster

They would like to be a SME site to have a student with them. PRC may approve the site but the Office of Vocation approves the student. Whit will meet with them this week for more discussion. PRC will address this again next month.

Genesis Co-operative

Jim Allen is the Liaison. If they are not successful in their search for a minister, Genesis has expressed the desire to be a SME site. Jim feels they could provide an effective support team. Genesis offers many opportunities for a student. The challenge is to ensure a student doesn't work full-time at the expense of his/her/their studies which is a temptation with multiple pastoral charges.

2) Time line for Executive Meetings

The Executive will continue meeting on the second Thursday of the month. While this is a bit tight when our PRC meetings fall on the Tuesday of the same week, Whit feels he is in constant contact with the Executive and

that they are informed well in advance of any items that may require their discussion/decisions. It was agreed to keep our existing meeting schedule as is for now.

3) Proposed Ordination Policy - update

At the PRC meeting on March 14, 2023, the following motion was approved and sent to the Executive. Whit will ask for a status report.

MOTION 2023-41 (I. Bromley/S. MacDonald) “that the EOORC PR Commission forwards and recommends the following motion regarding a regional Ordination Policy to the Executive of EOORC:

“To satisfy the requirements for Ordination, Commissioning or Recognition within EOORC, a Provisional Call or Appointment must:

- 1) be for a minimum of 12 consecutive months
- 2) be for a minimum of 20 hours per week
- 3) be a covenanted ministry involving a Community of Faith and EOORC
- 4) not fill a gap resulting from a pastoral leave from which the incumbent is expected to return within 12 months.
- 5) Include the Candidate being enrolled in The United Church of Canada Pension and

Benefits Plan.

Requests for an exemption for extraordinary circumstances may be sent to the EOORC Executive via the Pastoral Relations Commission.”

CARRIED

4. Liaisons – compensation?

Whit reminded the Commission that Pastoral Charge Supervisors are reimbursed for time and mileage by the Pastoral Charges but Liaisons are not. Questions regarding this practice include

- How much time are Liaisons spending at this work?
- Can Pastoral Charges afford another expense and, if so, what is reasonable?

This will come forward for further discussion.

5. Sacrament Elders

Some more Pastoral Charges have expressed interest in having some members of their CoFs become Sacrament Elders. Debbie Poirier and Whit offered the initial course and are making changes to improve it. They hope to be ready to offer another one in Fall 2023.

LAST WORD: Next meeting – **Tuesday, July 11, 2023** 1:00-3:00 p.m. via Zoom.

CLOSING: Sharon led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:01 p.m.

Appendix D²

A meeting of the Pastoral Relations (PR) Commission **Tuesday, July 11, 2023**

PRESENT:

Jim Allen, Ina Bromley, Wayne Harris (Chair), Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Micheline Montreuil, Whit Strong (10)

REGRETS: Linda Suddaby (1)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:05 p.m. After a quick check-in with members, Micheline Montreuil led us in an opening prayer.

ADDITIONS/CORRECTIONS TO THE AGENDA:

Wayne noted he had erred in circulating the re-appointment at Glebe-St. James. The correct motion will be presented today.

ACCEPTANCE OF MINUTES:

MOTION 2023-74 (P. Henry/M. Montreuil) “that the minutes of June 13, 2023 be accepted as circulated.”

CARRIED

RESTORATIVE CARE:

For information:

- Peter Dahlin has retired effective June 30, 2023 so is removed from the restorative care list.

ACKNOWLEDGED SABBATICALS:

Christopher Ryan – Smiths Falls: Trinity P.C. – April 10 – Sept. 5, 2023; PCS – Don McLean
Carla Van Delen – Barrhaven P.C. – April 17 – July 9, 2023; PCS – Jim Baldwin
Blair Paterson – South Mountain-Hallville P.C. – April 24 – July 23, 2023; PCS – Janet Evans
Tiina Côté – Pembroke: Calvin P.C. – May 1 – September 2, 2023 PCS – Margie Patterson
Kim Vidal – Bells Corners P.C. – May 15 – August 31, 2023 PCS – not required since there is another minister on staff

SABBATICALS/COVERAGE:

Erin McIntyre (OM)

MOTION 2023-75 (J. Allen/I. Bromley) “That the EOORC PR Commission takes note of the upcoming sabbatical of Erin McIntyre (OM), Cornwall: Knox St. Paul’s Pastoral Charge, for the period June 1 – September 3, 2024.”

CARRIED

For Information:

Sandra Yule (OM) has indicated she will retire in June 2024 from Merivale-Fallowfield. An official request and motion will be forthcoming.

APPROVAL OF PROFILES:

Genesis Co-operative

MOTION 2023-76 (S. MacDonald/P. Henry) “That the EOORC PR Commission approves the Genesis Co-operative profile for posting on ChurchHub.”

CARRIED

LIAISONS**Christ Church United P.C. (Chesterville)**

MOTION 2023-77: (J. Allen/I. Bromley) “that the EOORC PR Commission names Christine Lowson (OM) as Liaison to the Christ Church United Pastoral Charge (Chesterville).”

CARRIED

Osgoode-Kars P.C.

MOTION 2023-78: (E. McIntyre/I. Bromley) “that the EOORC PR Commission names Jim Allen as Liaison to the Osgoode-Kars Pastoral Charge.”

CARRIED

[Abstaining: Jim Allen]

Note:

Liaisons are still needed for Bethel-St. Andrew's, Trinity (Ottawa), and Aylwin P.C.

PASTORAL CHARGE SUPERVISORS:**Christ Church United P.C. (Chesterville)**

MOTION 2023-79 (C. Hoy/M. Montreuil) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Christine Lowson (OM), EOORC member, as Pastoral Charge Supervisor to the Christ Church United Pastoral Charge (Chesterville).”

CARRIED

[Note: Erin McIntyre joined the meeting.]

Bethel-St. Andrew's P.C. (Fitzroy Harbour)

MOTION 2023-80 (S. MacDonald/J. Allen) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jan Lougheed (OM), EOORC member, as Pastoral Charge Supervisor to the Bethel-St. Andrew's Pastoral Charge (Fitzroy Harbour) effective July 23, 2023.”

CARRIED

Osgoode-Kars P.C.

MOTION 2023-81 (S. MacDonald/M. Montreuil) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Allen, EOORC member, as Pastoral Charge Supervisor to the Osgoode-Kars Pastoral Charge.”

CARRIED

Note: Pastoral Charge Supervisor is required for Aylwin.

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Aylmer closing, Eardley open for a couple of services per year.)

Aylwin –

Bethel-St. Andrew's – (after Aug. 1, 2023)

Central Lanark – Wayne Harris

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative -
 Glasgow-Castleford – James Murray
 Glengarry East – Eric Pagé
 Golden Lake – Jon Williams
 Greenwood – Ina Bromley
 Kenmore (in process to close) - Ed Gratton
 Knox Edwards – (closing in 2023) - Ed Gratton
 Lanark-Balderson – Sharon MacDonald
 Lansdowne – Donald Wachenschwanz
 Lyn: Christ Church – Shelley Roberts
 Mallorytown – Charlotte Hoy
 Melville, Eganville – Ina Bromley
 Merrickville – (closing in 2023) - Christopher Ryan
 Metcalfe – Ed Gratton
 Namur – Jim Kenney
 Osgoode-Kars – Jim Allen
 Ottawa Chinese – Barbara Reynolds
 Pembroke: Mt. Zion – Kevin Moratz
 Pembroke: Zion Evangelical – (until July 31st) Zacharia Mandara (meetings);
 Ingrid Condie-Bennett (Pastoral Care)
 Perth Road – Heather McLurg Murphy
 Pittston – Myra Garvin
 Quyon – Cathy Stewart
 Rideau – Sharon MacDonald
 Rockland – Jim Kenney
 Russell – Ed Gratton
 South Stormont – (Erin McIntyre from July 1st until August 31st)
 Southminster – Brian Copeland
 St. John's (Brockville) – Linda Suddaby
 Stittsville – Cindy Casey
 Vernon – ministry is supplied by the Baptist Church

Pastoral Charges in search mode:

(Liaisons in place as noted)
 Ashton-Munster – Jim Allen
 Aylwin –
 Bethel-St. Andrew's -
 Central Lanark - Wayne Harris
 Christ Church United (Chesterville) – Christine Lowson
 Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley
 Genesis Co-operative – Jim Allen
 Glasgow-Castleford – James Murray
 Glengarry East – Eric Pagé
 Knox Edwards – Ed Gratton
 Lanark-Balderson – Sharon MacDonald
 Lansdowne – Patsy Henry
 Melville, Eganville – Ina Bromley
 Metcalfe – Ed Gratton
 Namur – Jim Kenney

Ottawa Chinese – Charles Barrett
 Osgoode-Kars – Jim Allen
 Parkdale (Ottawa) – Jim Allen
 Perth Road – Heather McLurg Murphy
 Rockland – Jim Kenney
 Rothwell – Beth Sweetnam
 Russell – Ed Gratton
 St. John's (Brockville) – Linda Suddaby
 Trinity (Ottawa) –

Note: Micheline Montreuil has offered to be either a PCS or Liaison as needed. She can travel to CoFs near her residence and is willing to go farther afield if meetings can be held via Zoom.

Pastoral Charges not searching:

Addison	Centenary	Clyde Forks-Tatlock
Delta-Toledo	Elgin-Portland	Greenwood
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Pittston	Rideau	Southminster (Ottawa) Templeton

CALLS/(RE)-APPOINTMENTS

Queenswood P.C. – Laurelle Callaghan (OM):

MOTION 2023-82 (E. McIntyre/J. Allen) “that the EOORC PR Commission approves the re-appointment of Laurelle Callaghan (OM) to the Queenswood Pastoral Charge (Pembroke), as Congregational Minister, 12 hours per week, effective October 1, 2023- September 30, 2024.”

CARRIED

Glebe-St. James P.C. – Susan Toller (Candidate)

MOTION 2023-83 (P. Henry/M. Montreuil) “that the EOORC PR Commission approves the re-appointment of Susan Toller (Candidate) to the Glebe-St. James Pastoral Charge as Congregational Minister, 20 hours per week, effective September 1, 2023 – August 31, 2024.”

CARRIED

FOLLOW-UPS FROM LIAISONS AND PCSs:

1) Lanark-Balderson P.C. (Sharon MacDonald)

The final service at Balderson U.C. was on June 25th and part of the service involved passing the trowel (used in laying the cornerstone of the original church building) to the new owners – the Mennonites. The sale of the building closed on June 30th - the Board will gather shortly to determine how to disburse the funds from the sale.

OTHER BUSINESS:

1) Zion Evangelical P.C. (Pembroke)

Dan Hansen (OM) will return to work on August 1, 2023.

2) Supervised Ministry Education (SME):

Southminster

Southminster has had a non-United Church person leading them in worship – this person has recently joined the UCC candidacy process. This could be his learning site for the next two years or less.

Genesis Co-operative

They are in a holding pattern to see how things are going.

3) PR Commission – granting sacramental privileges

Currently the PR Commission sends recommendations for sacramental privileges to the Executive for approval. The PR Commission has been asked if it would feel comfortable as the body which would grant sacramental privileges to Sacramental Elders, Candidates, and Diaconal ministers. Discussion indicated the Commission members are all supportive of the idea.

4) Proposed Ordination Policy - update

The June minutes which included the motion from the PR Commission regarding a proposed Ordination policy has been sent to the Executive and will be on the agenda for its September meeting.

5. Liaisons – compensation?

Whit contacted a number of Liaisons regarding the suggestion but has not received much response. In September he proposed reaching out to *all* the appointed Liaisons to determine if we should be recommending the same levels of compensation for them as are given to Pastoral Charge Supervisors.

LAST WORD:

Jim raised the question of exit interviews. While this was previously handled by presbyteries/conferences, it does not appear to have been carried over to the regions. This will be discussed further in the fall.

Next meeting – **Tuesday, August 8, 2023** 1:00-3:00 p.m. via Zoom.

CLOSING: Jim led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:48 p.m.

Appendix D³**A meeting of the Pastoral Relations (PR) Commission**
Tuesday, August 8, 2023**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Whit Strong, Linda Suddaby (8)

REGRETS: Patsy Henry, Charlotte Hoy, Micheline Montreuil (3)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:05 p.m. After a quick check-in with members, Whit Strong led us in an opening prayer. He also notified us of the recent passing of the Rev. Andy McKee, a member of the former Renfrew and Upper Valley Presbyteries.

ADDITIONS/CORRECTIONS TO THE AGENDA: None

INTERIM MOTIONS: None

ACCEPTANCE OF MINUTES:

It was noted that Motion 2023-82 on p. 2023-40 of the July 11th minutes erroneously lists Queenswood P.C. as being located in Pembroke.

MOTION 2023-84 (I. Bromley/E. McIntyre) “that the minutes of July 11, 2023 be accepted as amended.”

CARRIED

SABBATICALS/COVERAGE:

MOTION 2023-85 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission takes note of the upcoming sabbatical of Lorrie Lowes (OM), Bells Corners Pastoral Charge, for the period July 1 – September 30, 2024.”

CARRIED

ACKNOWLEDGED SABBATICALS:

Christopher Ryan – Smiths Falls: Trinity P.C. – April 10 – Sept. 5, 2023; PCS – Don McLean

Kim Vidal – Bells Corners P.C. – May 15 – August 31, 2023 PCS – not required since there is another minister on staff

Tiina Côté – Pembroke: Calvin P.C. – May 1 – September 2, 2023 PCS – Margie Patterson

Erin McIntyre – Cornwall: Knox-St. Paul's P.C. – June 1 – September 3, 2024 - ???

CHANGE IN RELATIONS:**Pembroke: Zion Evangelical P.C.**

MOTION 2023-86 (I. Bromley/S. MacDonald) “That the EOORC PR Commission approves the request made by the Community of Faith at a duly called congregational meeting on July 31, 2023 “that the pastoral relationship between the Rev. Dr. Daniel Hansen and the Zion Evangelical Pastoral Charge be ended effective January 31, 2024. Effective immediately, Rev. Hansen will not perform any functions of ministry on the pastoral charge or have access to the property or have contact with its members or adherents.”

CARRIED

LIAISONS

Bethel-St. Andrew's P.C. (Fitzroy Harbour)

MOTION 2023-87: (L. Suddaby/J. Allen) “that the EOORC PR Commission names Beth Sweetnam as Liaison to the Bethel-St. Andrew’s Pastoral Charge (Fitzroy Harbour).”

CARRIED

Note:

Liaisons are still needed for Trinity (Ottawa).

PASTORAL CHARGE SUPERVISORS:

Cardinal P.C.

MOTION 2023-88 (S. MacDonald/J. Allen) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Myra Garvin (OM-R), EOORC member, as Pastoral Charge Supervisor to the Cardinal Pastoral Charge.”

CARRIED

Note:

PCs are still needed for Rothwell and Aylwin

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Aylmer closing, Eardley open for a couple of services per year.)

Aylwin –

Bethel-St. Andrew’s – Jan Loughheed

Bristol – Jon Williams

Central Lanark – Wayne Harris

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative -

Glasgow-Castleford – James Murray

Glengarry East – John Noordhoff

Golden Lake – Jon Williams

Greenwood – Ina Bromley

Kenmore (in process to close) – Ed Gratton

Knox Edwards – (closing in 2023) - Ed Gratton

Lanark-Balderson – Sharon MacDonald

Lansdowne – Donald Wachenschwanz

Lyn: Christ Church – Shelley Roberts

Mallorytown – Charlotte Hoy

Melville, Eganville – Ina Bromley

Merrickville – (closing in 2023) - Christopher Ryan

Metcalfe – Ed Gratton

Namur – Jim Kenney

Osgoode-Kars – Ed Gratton

Ottawa Chinese – Barbara Reynolds (after 10 years, only on call)

Pembroke: Mt. Zion – Kevin Moratz

Pembroke: Zion Evangelical – Zacharia Mandara (meetings);

Ingrid Condie-Bennett (Pastoral Care)

Perth Road – Heather McLurg Murphy
 Pittston – Myra Garvin
 Quyon – Cathy Stewart
 Rideau – Sharon MacDonald
 Rockland – Jim Kenney
 Rothwell -
 Russell – Ed Gratton
 South Stormont – Erin McIntyre (July 1st to August 31st)
 Southminster – Brian Copeland
 St. John's (Brockville) – Linda Suddaby
 Stittsville – Cindy Casey
 Vernon – ministry is supplied by the Baptist Church

Pastoral Charges in search mode:

(Liaisons in place as noted)
 Ashton-Munster – Jim Allen
 Aylwin – Student
 Bethel-St. Andrew's – Beth Sweetnam
 Cardinal – Myra Garvin
 Central Lanark - Wayne Harris
 Christ Church United (Chesterville) – Christine Lowson
 Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley
 Genesis Co-operative – Jim Allen
 Glasgow-Castleford – James Murray
 Glengarry East – Eric Pagé
 Knox Edwards – Ed Gratton
 Lanark-Balderson – Sharon MacDonald
 Lansdowne – Patsy Henry
 Melville, Eganville – Ina Bromley
 Metcalfe – Ed Gratton
 Namur – Jim Kenney
 Ottawa Chinese – Charles Barrett
 Osgoode-Kars – Ed Gratton
 Parkdale (Ottawa) – Jim Allen
 Perth Road – Heather McLurg Murphy
 Rockland – Jim Kenney

Rothwell – Beth Sweetnam
 Russell – Ed Gratton
 St. John's (Brockville) – Linda Suddaby
 Trinity (Ottawa) –

Pastoral Charges not searching:

Addison	Centenary
Delta-Toledo	Elgin-Portland
Lower Gatineau Valley	Lyn: Christ
Pittston	Rideau

Clyde Forks-Tatlock
Greenwood
Mallorytown
Southminster (Ottawa) Templeton

CALLS/(RE)-APPOINTMENTS

City View P.C. – Jim Baldwin (OM-R):

MOTION 2023-89 (I. Bromley/J. Allen) “that the EOORC PR Commission approves the appointment of Jim Baldwin (OM-R) to the City View Pastoral Charge, as Congregational Minister, 40 hours per week, effective August 7, 2023- August 7, 2024 to cover a maternity leave.”

CARRIED

St. John’s P.C. (Brockville) – Melany Cassidy-Wise (OM)

MOTION 2023-90 (L. Suddaby/I. Bromley) “that the EOORC PR Commission approves the re-appointment of Melany Cassidy-Wise (OM) to the St. John’s Pastoral Charge (Brockville) as Pastoral Care Minister, 10 hours per week, effective September 1, 2023 – January 30, 2024.”

CARRIED

Parkdale P.C. (Ottawa) – Beverly Buckingham (DLM)

MOTION 2023-91 (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the change in terms of appointment of Beverly Buckingham (DLM) to the Parkdale Pastoral Charge (Ottawa) as Pastoral Care Minister, 20 hours per week, effective Aug. 4, 2023 – Aug. 3, 2026.”

CARRIED

FOLLOW-UPS FROM LIAISONS AND PCSs:**1) Central Lanark & Lanark-Balderson P.C.s**

Wayne reported that the pastoral charges of Central Lanark and Lanark-Balderson will be interviewing an applicant for a joint ministry position on August 14th. Sharon MacDonald will attend as the Liaison from EOORC.

2) Covenanting Service – Rev. Minhyuk Hwang

Erin noted there would be a covenanting service with EOORC, the South Stormont Pastoral Charge and the Rev. Minhyuk Hwang on Sunday, Oct. 15, 2023 at 2:00 p.m. at Long Sault U.C.

OTHER BUSINESS:**1) Supervised Ministry Education Sites (SME)**

Jim noted there has not been much progress made at Genesis Co-op in this area to date. Southminster has been approved by the Office of Vocation - Frank Emmanuel will continue on

there and this will be his learning site. Brian Copeland will continue as the Pastoral Charge Supervisor.

2) Liaisons Compensation:

Whit has nothing definite to report. He has contacted a number of Liaisons for input – some want to attend every meeting of a search committee while others only want minimal input as needed. Compensation could be hugely different depending on distances travelled and the number of meetings attended. This could be very challenging for some pastoral charges to manage.

3) Proposed Ordination Policy

Whit has asked that this be on the agenda for the September meeting of the Executive.

4) Exit Interviews

Whit will be meeting with one minister. This will feature on future agendas of the PR Commission.

LAST WORD: None

Next meeting – **Tuesday, September 12, 2023 1:00-3:00 p.m.** via Zoom.

CLOSING: Jim led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:42 p.m.

Appendix D⁴**A meeting of the Pastoral Relations (PR) Commission**
Tuesday, August 12, 2023**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Patsy Henry, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Blair Paterson, Whit Strong, Linda Suddaby (10)

REGRETS: Charlotte Hoy, Micheline Montreuil (2)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:03 p.m. and welcomed our newest member the Rev. Blair Paterson from South Mountain-Hallville P.C. After a quick check-in with members, Sharon MacDonald led us in an opening prayer.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- Rev. Christopher Ryan request to retire
- Covenanting services in EOORC
- VAMs

INTERIM MOTIONS: None**ACCEPTANCE OF MINUTES:**

It was noted that on p. 2023-46 of the minutes of August 8th, the name of the new minister at South Stormont P.C. was spelled incorrectly in the announcement of the Covenanting service.

MOTION 2023-92 (I. Bromley/J. Allen) “that the minutes of August 8, 2023 be accepted as amended.”

CARRIED

RESTORATIVE CARE/LTD:

Restorative Care: Rev. Eric Pagé (OM) Williamstown P.C.

LTD: Rev. Lynda Harrison (OM) Kemptville: St. John's P.C.

Rev. Kathleen Petrie (OM) Augusta P.C.

SABBATICALS/COVERAGE:**Zion-Memorial P.C. (Carleton Place)**

MOTION 2023-93 (B. Paterson/E. McIntyre) “that the EOORC PR Commission takes note of the upcoming sabbatical of David Sherwin (OM), Zion-Memorial Pastoral Charge (Carleton Place), for the period March 1 – May 31, 2024.”

CARRIED

Glen Cairn P.C.

MOTION 2023-94 (P. Henry/J. Allen) “that the EOORC PR Commission takes note of the upcoming sabbatical of Elaine Beattie (OM), Glen Cairn Pastoral Charge, for the period June 1 – August 31, 2024.”

CARRIED

ACKNOWLEDGED SABBATICALS:

Erin McIntyre – Cornwall: Knox-St. Paul's P.C. – June 1 to September 3, 2024

Lorrie Lowes – Bells Corners P.C. – July 1 to September 30, 2024

CHANGE IN RELATIONS:

Rev. Brian Cornelius – First United P.C. (Ottawa)

MOTION 2023-95 (I. Bromley/S. MacDonald) “That the EOORC PR Commission approves the request of the Rev. Brian Cornelius for a change in pastoral relations effective June 30, 2024.”

CARRIED

Rev. Christopher Ryan – Smiths Falls: Trinity P.C.

MOTION 2023-96 (P. Henry/B. Paterson) “That the EOORC PR Commission approves the request of the Rev. Christopher Ryan for a change in pastoral relations to retire as of September 1, 2024.”

CARRIED

LIAISONS

Liaisons are still needed for Aylwin, Merivale-Fallowfield, First United (Ottawa), and St. Andrew's (Westmeath).

PASTORAL CHARGE SUPERVISORS:

Williamstown P.C.

MOTION 2023-97 (E. McIntyre/I. Bromley) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Lois Gaudet (OM), EOORC member, as Pastoral Charge Supervisor to the Williamstown Pastoral Charge.”

CARRIED

Note:

PCSs are still needed for Rothwell, Aylwin and St. Andrew's (Westmeath)

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Eardley – Jim Allen (Eardley open for only a couple of services per year.)

Aylwin –

Bethel-St. Andrew's – Jan Loughheed

Central Lanark – Wayne Harris

Charge pastorate Namur – Jim Kenney

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative – Jim Allen

Glasgow-Castleford – James Murray

Glengarry East – John Noordhoff

Golden Lake – Jon Williams

Greenwood – Ina Bromley

Kenmore (in process to close) – Ed Gratton (Whit to check on status)

Knox Edwards – (closing in 2023) - Ed Gratton (Whit to check on status)

Lanark – Sharon MacDonald

Lansdowne – Donald Wachenschwanz

Lyn: Christ Church – Shelley Roberts

Mallorytown – Charlotte Hoy

Melville, Eganville – Ina Bromley

Addison	Eardley	Centenary	
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland	
Glasgow-Castleford	Greenwood	Lower Gatineau Valley	
Lyn: Christ	Mallorytown	Pittston	
Rideau	St. John's (Brockville)	Templeton	

CALLS/(RE)-APPOINTMENTS**Trinity P.C. (Ottawa) – Junior Smith (OM):**

MOTION 2023-98 (S. MacDonald/L. Suddaby) “that the EOORC PR Commission approves the call of the Rev. Dr. Junior Smith to the Trinity Pastoral Charge (Ottawa), as Congregational Minister, 40 hours per week, effective September 18, 2023.” **CARRIED**

Quyon P.C. – Patricia Power (Candidate)

MOTION 2023-99 (B. Paterson/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of Patricia Power (Candidate) to the Quyon Pastoral Charge as Congregational Minister, 20 hours per week, effective September 1, 2023 – March 31, 2024.” **CARRIED**

Southminster P.C. (Ottawa) – Frank Emanuel (Candidate)

MOTION 2023-100 (J. Allen/P. Henry) “that the EOORC PR Commission approves the appointment of Frank Emanuel (Candidate) to the Southminster Pastoral Charge (Ottawa) as Congregational Minister, 27 hours per week, effective September 1, 2023 – Aug. 31, 2025.” **CARRIED**

SACRAMENTS ELDERS:

MOTION 2023-101 (E. McIntyre/J. Allen) “That the EOORC PR Commission takes note of the following Pastoral Charges’ requests for their listed members to be approved to take the Sacraments Elder course:

Buckingham P.C. – Andrew Nicholls
Delta-Toledo P.C. – Carolyn Bennett
Denbigh-Matawatchan-Schutt (St. Luke’s U.C.) – Faye O’Brien

Perth Road P.C. – Cheryl Bird
- Mary Ellen Iveson

Rideau P.C. – Marilyn Moore
Rockland P.C. – Barbara Lorrain”

CARRIED**FOLLOW-UPS FROM LIAISONS AND PCSs:****1) Melville, Eganville**

Ina Bromley reported there is an upcoming meeting at Eganville. Margie Patterson (DLM-R) is now attending Eganville U.C. and has led Sunday services from time to time. She is willing to be an alternate PCS if needed.

MOTION 2023-102 (B. Paterson/L. Suddaby) “That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Margie Patterson, EOORC member, as an alternate Pastoral Charge Supervisor to the Melville, Eganville Pastoral Charge.” **CARRIED**
[Abstaining: Ina Bromley]

2) Lanark & Central Lanark P.C.s

Wayne Harris reported Lanark and Central Lanark Pastoral Charges are close to requesting an appointment. Lanark Board meets Sept. 24th and Central Lanark on the 28th to discuss and vote.

OTHER BUSINESS:**1) Liaisons’ Compensation:**

Whit had nothing further to report. This will be removed from the agendas for the time being.

2) PR Commission to grant sacramental privileges

Whit has asked that this be on the agenda for the September meeting of the Executive.

3) Proposed Ordination Policy

Whit has asked that this item also be on the agenda for the September meeting of the Executive.

4) Exit Interviews

Various methods have been used by the former Presbyteries. After discussion, it was decided Whit should approach a minister who is leaving a pastoral charge as soon as possible after receiving notice. It is best to do this as early as possible so that suggestions are available to be used in the Profile as well as the Search process. Ministers will be offered the opportunity to participate in an exit interview and, if amenable, will be given the choice of in-person, Zoom or a written response to a few questions.

5) Setting Our Sights

There are a number of gatherings during the next few weeks – some via Zoom and others in-person. The schedules are on the EOORC website. Everyone was encouraged to try to participate if at all possible.

6) Protocols With Respect to the Deaths of Ministers and/or their spouses

The death of a minister and/or his/her spouse or significant other is devastating for all. Whit has been attempting to attend as many funerals in-person as he is able to but circumstances sometimes make this impossible. He has also attempted to write a note of condolence on the Funeral home webpage on behalf of EOORC. We should make every effort to ensure no one is overlooked. Discussion ensued as to how best to do this.

MOTION 2023-103 (B. Paterson/E. McIntyre) “The EOORC PR Commission recommends that, upon notification of the death of a clergy member and/or spouse, the Executive makes a donation to M&S in their memory, and notifies the family of same.”
CARRIED

7) Time of PRC and Executive Meetings

Whit reported that the Executive wishes to continue to meet on the second Thursday of the month. This is problematic since the PRC meets on the second Tuesday of each month, often leaving the scribe very little time to write up the minutes and get them to the Executive in time for their meeting. The Executive has asked for Team minutes 7-10 days in advance of their meeting to give members adequate time to read everything and be prepared for discussions and decisions.

PRC members all agreed to change our meetings to the third Tuesday of each month effective October 17th.

8) VAMs

Whit reported there has been some difficulty receiving paperwork from our Voluntary Associate Ministers (VAMs). Some has gone astray leaving those folks not properly approved. It was suggested VAMs continue to send their completed annual request forms to their Boards/Councils for approval. The secretaries will send the approved forms to Whit who will bring them to the PRC for final approval. Whit will submit a final list in March for the upcoming pastoral year.

9) Covenanting Services

Under the Regional system, the organization of Covenanting services is now the responsibility of the Pastoral Charge. The Region is only involved in a couple of lines at the end of the liturgy. Under the former Presbytery structure, this was often seen as a time for the wider church community to gather and offer its support to the local church and its new minister. Whit has heard from his colleagues across the country that there is often now more support from ministers in other denominations locally.

We need to encourage EOORC members to make the effort to attend these special services. Perhaps Pastoral Charges can also be encouraged to consider the timing of their services. Most are now being held during Sunday morning worship which precludes ministers and other people otherwise involved in their home churches from attending.

10) Retired Ministers

Who looks after retirees in our Region now or has this “dropped through the cracks”? At this point, they are not under any Team’s umbrella. Until recently, it has been difficult to impossible to get a list of retired people because of privacy concerns. Whit now has a list but it is very

much out-of-date. Blair Paterson and Linda Suddaby offered to take on this project to develop a comprehensive list of our retirees and then to make an effort to contact each on a regular basis.

LAST WORD: None

Next meeting – **Tuesday, October 17, 2023** 1:00-3:00 p.m. via Zoom.

CLOSING: Blair led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:22 p.m.

Appendix E

Communications Report to the Executive
September 2023**Newsletter and other mailings engagement**

In the spring, EOORC along with ECORC and Nakonhaka changed the mail delivery system from Mailchimp to Envoke, a Canadian-owned, Toronto-based company. We've had very good results with Envoke with almost no problems making the transition.

The 'open rate' for emails remains at around 60 percent. The 'click rate' is fairly low at around 35 percent. This means that users are opening the email at a fairly high rate but, unfortunately, not many are clicking on the actual links provided.

EOORC 2023 Annual Meeting

The Annual Meeting in Brockville was considered a success by the majority of attendees, but there were definitely some criticisms about availability of coffee, the size, warmth and accessibility of the venue. Lots to consider for the next meeting!

EOORC 2023 Fall Meeting

The Fall Meeting will take place at Woodroffe UC on Saturday, November 4, and the newly formed Events Leadership Team is well underway. Registration is open as of September 13. Promotion of the event will continue in *EOORC News*.

Website

I worked with the Tech Team at GCO to fix an ongoing problem with registration forms. People weren't getting confirmations for events they signed up to. It took a long time and a lots of brain power to fix this problem, which other regional councils were also experiencing. Those regions benefitted from the work on EOORC's website.

Other

- Working with the *Setting Our Sights* team to promote meetings taking place during the month of September.
- Promoting the event, *Two Canoes – One River: An exploration of Native Spirituality* taking place at Bells Corners UC
- Promoting the *Remit 1 Resources* on the website
- Updated and promoted the updated *EOORC Directory of Pastoral Charges*
- Continue to meet with ECORC and Nakonhaka Communications staff to share ideas and plans

Respectfully submitted,
Anita Jansman
EOORC Communications