

**Eastern Ontario Outaouais Regional Council**  
**Meeting of the Executive**  
**Thursday, December 14, 2023 – 9 a.m.*****Living Call Statement of the Regional Council***

The Eastern Ontario Outaouais Regional Council seeks to support and strengthen the ministries of its Communities of Faith as well as the ministry of all God's people, staff and lay leadership within those communities.

As we seek to carry out this ministry, we will be intentional about how we fully include all in Christ's love and service. This means that in our work as a Regional Council we will actively seek equity for, and participation from, the full diversity of God's Creation; seeking racial justice, identifying and undermining colonialism, celebrating all sexual orientations, gender identities and expressions, valuing linguistic and cultural diversity, seeking to include all who face challenges with their mental and physical health or social and economic circumstances.

We will carry out our ministry with people in all seasons of life as we honour our relationship with Indigenous Peoples and nurture ecological justice. We will work to effectively and respectfully communicate with one another so that no one is left behind.

**IN ATTENDANCE**

Susan (Sue) Hutton, DLM	President
Susan DeHaan, DLM	President-Elect
Bronwen Harman	Past-President
Jim Allen	Member
Gayle Barks	Member
Rev. Dr. Teresa Burnett-Cole	Member
Liz Church	Member
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Nancy Hazen	Member
Rev. Ryan Kim	Member
Rev. Erin McIntyre	Member
Catherine Ryan	Member
Rev. Éric Hébert-Daly	Active Member, Executive Minister
Rev. Dr. Peter Bartlett	Corresponding Member - Minister Supporting Visioning with Communities of Faith, Clusters and Social Justice and Outreach Networks Faith, Clusters and Networks
Dana Ducette	Corresponding Member - Minister for Youth and Young Adults
Anita Jansman	Corresponding Member - Communications and Administration Assistant
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

**REGRETS/ABSENT**

Rev. Cindy Casey	Member
Linda Suddaby	Member
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

This meeting receives a report from the Finance Leadership Team, in particular in regards to internet banking; receives recommendation from the Future Through Property Leadership Team in regards to, the distribution of assets of Campbell's Bay Pastoral Charge, major renovations at Athens United Church, and disbursement plan for the assets of Aylmer United Church, receives the minutes from the Pastoral Relations Commission, as well as recommendations for Burnstown and White Lakes Pastoral Charges and Bishop Mills and Oxford Mills Pastoral

Charges to amalgamate, and Campbell's Bay Pastoral Charge to disband; receives a report in regards to how many pastoral charges have not yet voted on Remit 1: Establishing an Autonomous National Indigenous Organization; receives reporting from the Chair of the General Meeting/Education Event Planning Leadership Team, in particular, the dates of future meetings and recommendations for actions taken post meetings; receives reporting from Camp Awesome, in particular for year 2023, and the Coordinator's debrief and recommendations for 2024; receives recommendation from the Nominations Leadership Team, in particular adding people to the Church Extension Committee, and also the use of a fillable recruitment form; receives an update regarding the Strategic Plan; hears a notice regarding the centennial anniversary of The United Church of Canada; discusses potentially cancelling the January 2024 Executive meeting; and receives prayer requests for Cornwall: Knox-St. Paul's, St. Andrew's, Westmeath, First, Ottawa, Almonte, and Easton's Corners United Churches.

**Circle time for sharing and recognizing God's presence during the month** – All were invited to share.

**Call to Order** – Susan Hutton, President at 9:10 AM

**Notice of a time of prayer for certain communities of faith** – Susan Hutton led a prayer for the following churches: Cornwall: Knox-St. Paul's, St. Andrew's, Westmeath, First, Ottawa, Almonte, Easton's Corners.

**Land Acknowledgement & Opening Devotions** – Susan DeHaan, President-Elect led the land acknowledgment and invited all to share which territories they were joining the meeting from. Susan led opening devotions with a prayer.

#### **Appointment of an Equity Monitor for this Meeting**

**2023-12-14\_001 MOTION** (N. Hazen/L. Church) That the Eastern Ontario Outaouais Regional Council Executive appoints Rev. Teresa Burnett-Cole as Equity Monitor for this meeting. **CARRIED**

#### **Minutes of November 9, 2023**

**2023-12-14\_002 MOTION** (R. Kim/G. Barks) that the Eastern Ontario Outaouais Regional Council Executive accepts the minutes of November 9, 2023 as circulated. **CARRIED**

#### **Business Arising from Minutes**

#### **Agenda**

**2023-12-14\_003 MOTION** (C. Ryan/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as amended: (Additions) 1. Pendleton Trustees and 2. Disbanding Campbell's Bay Pastoral Charge Commission. **CARRIED**

**Order of the Day (11 AM) - General Meeting/Education Event Planning Leadership Team** – Barbara Reynolds

#### **Correspondence**

- a) November 5, 2023, Barbara Reynolds, Chair of General Meeting/Education Event Planning Leadership Team, re post-meeting details (*for action under section 5*);
- b) November 8, 2023, Nikki Nel, Director, Camp Awesome, re Camp Awesome Working Group Update on Summer 2023 (*for information*);
- c) November 9, 2023, Rev. Carla Van Delen, Barrhaven United Church, re Affordable Housing Contact and Resources (*for information*);
- d) November 10, 2023, David Stevens, re request for visioning (*for information*);
- e) November 11, 2023, Rev. Judy Harms-Potter, EOORC Nomination Leadership Team, re Mike Velichka nominated to Church Extension Committee (*for information*);
- f) November 12, 2023, Erik Mathiesen, Chief Financial Office, The United Church of Canada, re new trust reporting requirement for tax years ending on or after December 31, 2023 (*for information*);

- g) November 13, 2023, Barbara Reynolds, Chair of General Meeting/Education Event Planning Leadership Team, re visit to Bayview Yards (*for information*);
- h) November 14, 2023, Mathieu Colin, Chercheur postdoctoral, Chaire UNESCO-PREV, Agent de recherche, re we need your help to research Covid19 and religion in Canada (*for information*);
- i) November 16, 2023, Rev. Akoussah Demanya Kofi Innocent, Église St-Marc, re break-in at the church (*for information*);
- j) November 20, 2023, Barbara Reynolds, Chair of General Meeting/Education Event Planning Leadership Team, re EOORC 2024 AGM (*for information*);
- k) November 20, 2023, Barbara Reynolds, Chair of General Meeting/Education Event Planning Leadership Team, re dates of future meetings (*for information*);
- l) November 20, 2023, Rev. Grant Dillenbeck, re Clergy Retirement Event Postponed (*for information*);
- m) November 21, 2023, Brian Thiessen, Chair, Secretary & Trustee, Burnstown United Church, re intention to sell property (*for action under section 3*);
- n) November 21, 2023, Brian Thiessen, Chair, Secretary & Trustee, Burnstown United Church, re Burnstown United Church Property List (*information*);
- o) November 22, 2023, Barbara Reynolds, Chair of General Meeting/Education Event Planning Leadership Team, re update on location for AGM – Bayview Yards quote (*for information*);
- p) November 22, 2023, Christina D'Aversa, Law Clerk, Goodman LLP, re Declarations of Trust signed (*for information*);
- q) November 22, 2023, Ron Bulmer, Chair, Johnstown United Church, re Letter to government on genocide (*for information*);
- r) November 25, 2023, Leita Sheffield, Chair of the Board, Athens United Church, re information on upgrades to Athens United Church (*for information*);
- s) November 28, 2023, Rev. Rev Murray Pruden, Executive Minister, Indigenous Ministries & Justice, re National Indigenous Council Response to Indian Act Proposal (*for information*);
- t) November 30, 2023, Judy Harms Potter, re letter responding to grant – building access ramp at Parkdale United Church (*for information*);
- u) December 1, 2023, Leeann Shimoda, Chair, The National Indigenous Council (NIC), re National Indigenous Council to Indian Act Proposal (*for information*);
- v) December 4, 2023, Ian MacKay, Trinity United Church, Ottawa, re Sustainability Trinity United Church Ottawa (*for information*);
- w) December 4, 2023, Ellen Muise, re transfer of funds re Aylmer United Church (*for information*);
- x) December 5, 2023, Customer Service, Tech Soup, re Regional Council account (*for information*);
- y) December 6, 2023, Sue Smarkala, Multifaith Housing Initiative, re request across Regional Council for funding support (*for information*);
- z) December 12, 2023, Rev. Melany Cassidy-Wise, Rural United Ministry Cooperative, re \$30,000. be set aside at the time of amalgamation of Saint Andrew's (Bishop Mills) and Faith Oxford Mills (*for information*);

### Correspondence out

- aa) November 16, 2023, letter sent to Wayne R Ashby, Chair of Trustees, Balderson United Church, from Rev. Brian Cornelius, Regional Council Treasurer, re Financial Plan of Balderson United Church (*for information*);
- bb) November 16, 2023, letter sent to James Grant, Chair of the Board of Trustees of St John's United Church, Cardinal Pastoral Charge, from Phyllis MacRae, Chair, Future Through Property Leadership Team, re Merger of properties of St Johns Cardinal Pastoral Charge (*for information*);
- cc) November 16, 2023, letter sent to James Grant, Chair of the Board of Trustees of St John's United Church, Cardinal Pastoral Charge, from Phyllis MacRae, Chair, Future Through Property Leadership Team, re Merger of properties of St Johns Cardinal Pastoral Charge (*for information*);
- dd) November 16, 2023, letter sent to Wayne Ashby, Chair of Trustees, Balderson United Church, from Phyllis MacRae, Chair, Future Through Property Leadership Team, re Financial Plan of Balderson United Church (*for information*);

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- ee) November 23, 2023, letter sent to Louis Birta, former member of the now closed Merrickville United Church, from Joel Miller, Executive Minister Assistant, re distribution of remaining cash assets of Merrickville United Church (*for information*);
  - ff) November 23, 2023, letter to Andy Kingsbury, chair of official board, St Paul's United Church, from Rev. Ed Gratton, Supervising Minister, re proceeding with sale of St. Paul's United Church, Kenmore (*for information*);
  - gg) November 29, 2023, letter to Ellen Muise, from Rev. Eric Hebert-Daly, Executive Minister, re finalizing affairs of Aylmer United Church (*for information*);
  - hh) December 1, 2023, letter to Leeann Shimoda, Chair, The National Indigenous Council (NIC), from Rev. Rev Murray Pruden, Executive Minister, Indigenous Ministries & Justice, re National Indigenous Council to Indian Act Proposal (*for information*);
  - ii) December 4, 2023, Ian MacKay, Trinity United Church, Ottawa, re Sustainability Trinity United Church Ottawa (*for information*);
  - jj) December 4, 2023, letter to Ian MacKay, Trinity United Church, Ottawa, from Rev. Eric Hebert-Daly, Executive Minister re Sustainability Trinity United Church Ottawa (*for information*);

## New Business

### 1. Finance – Rev. Brian Cornelius

**2023-12-14\_004 MOTION** (T. Burnett-Cole/L. Church) that the Eastern Ontario Outaouais Regional Council Executive authorize the Executive Minister, Treasurer, and Signing Officers, under the direction of the Finance Committee, to implement:

- i) "Electronic Funds Transfer" system with TD Bank, determining the best plan for Regional Council operations (set up costs not to exceed \$350.00 and annual base costs not to exceed 700 dollars), noting that this system requires dual authentication and, given the dual authentication, there is no dollar limit to transfers;
- ii) e-transfer system for one-time payments and smaller amounts, with a dollar limit to be established by the Finance Committee, a system adopting paper-trail documentation that involves regular oversight and monitoring on a monthly basis as well as meeting all the authentication requirements when finances are annually reviewed.

## CARRIED

### 2. Future Through Property

#### a) Campbell's Bay Pastoral Charge – Rev. Eric Hebert-Daly

**2023-12-14\_005 MOTION** (N. Hazen/R. Kim) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through property Leadership Team that, of the remaining assets of Campbell's Bay United Church Pastoral Charge:

- 1. that \$10,000 be for the use of the Regional Council to research the status and legal options for Quebec cemeteries in conjunction with the Nakonha:ka Regional Council;
- 2. that remaining funds be dispersed as per existing policy.

## CARRIED

#### b) Campbell's Bay Pastoral Charge Commission

**2023-12-14\_006 MOTION** (T. Burnett-Cole/J. Allan) that the Eastern Ontario Outaouais Regional Council Executive formally disband the Campbell's Bay Pastoral Charge effective December 31<sup>st</sup> 2023. **CARRIED**

c) **Athens United Church**

**2023-12-14\_007 MOTION** (S. Burnett-Cole/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through property Leadership Team to grant permission to Athens United Church to carry out major renovations to their building as per their request. **CARRIED**

d) **Aylmer United Church**

**2023-12-14\_008 MOTION** (N. Hazen/R. Kim) having received funds from Aylmer United Church, the Eastern Ontario Outaouais Regional Council Executive approve the following disbursement plan for the remaining assets of Aylmer United Church:

- 2% or 2,317.38 to Boy Scouts;
- 2% or 2,317.38 to Girl Guides;
- 2% or 2,317.38 to St. Vincent de Paul, Aylmer;
- 2% or 2,317.38 to Aylmer Food Bank;
- 12% or 13,904.31 to Centre Eardley Pastoral Charge;
- 10% or 11,586.92 to Indigenous ministries of The United Church of Canada;
- 10% or 11,586.92 to Mission and Service Legacy Fund of EOORC;
- 10% or 11,586.92 to Vision and Transformation Fund of EOORC;
- 54,097.62 for the Mission and Ministry Legacy Fund;
- 3,836.97 related to Kindred Works costs subsequent to the agreement.

**CARRIED**

e) **Pendleton Pastoral Charge**

**2023-12-14\_009 MOTION** (T. Burnett-Cole/L. Church) that the Eastern Ontario Outaouais Regional Council Executive name Jim Allen and Phyllis MacRae as trustees to Pendleton Pastoral Charge, effective January 1, 2024. **CARRIED**

It was reminded that in-memoriams for churches closing during the celebration

### 3. **Pastoral Relations Commission – Rev. Whit Strong**

- See *minutes of November 28<sup>th</sup>* as **Appendix A**

**2023-12-14\_010 MOTION** (C. Ryan/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive receive the draft Pastoral Relations Commission minutes for November 28<sup>th</sup> 2023. **CARRIED**

a) **Burnstown Pastoral Charge/White Lakes Pastoral Charge (Amalgamation)**

**2023-12-14\_011 MOTION** (J. Allen/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive concur with the Recommendation of the Pastoral Relations Commission to approve the request of the Burnstown United Church to discontinue Sunday services and all other activities at the United Church in Burnstown as of December 31, 2023, and that as of January 1, 2024 they will amalgamate with St. Andrew's United Church in White Lake. A ministry plan for the use of the assets will be recommended by the Future Though Property Team to be approved by the Executive. (R. Kim abstains) **CARRIED**

b) **Bishop Mills/Oxford Mills (Amalgamation)**

**2023-12-14\_012 MOTION** (T. Burnett-Cole/L. Church) that the Eastern Ontario Outaouais Regional Council Executive concur with the Recommendation of the Pastoral Relations Commission to approve the amalgamation of Bishops Mills United Church and Oxford Mills United Church effective immediately. A ministry plan for the use of the assets will be recommended by the Future Though Property Team to be approved by the Executive. **CARRIED**

c) **Pastoral Relations Commission Added Powers re Disbanding and Amalgamations**

**2023-12-14\_013 MOTION** (R. Kim/C. Ryan) that the Eastern Ontario Outaouais Regional Council Executive grant the Pastoral Relations Commission powers to decide on disbanding and amalgamations of pastoral charges. **DEFEATED**

It was expressed that the work of disbanding and amalgamations blurs the lines with Pastoral Relations. It was suggested that more emphasize and through be given to how to accompany pastoral charges during discussions around amalgamating and disbanding, and until it is clear what is the best process, and which body could decide on issues, it should continue to be referred to the Executive.

It was suggested that, in conjunction with the Executive Minister, L. Church, S. Hutton, and R. Kim will research strategic ways for how to proceed with providing guidelines from the Regional Council to congregations on disbanding and amalgamating.

**4. Remit 1: Establishing an Autonomous National Indigenous Organization – Update on Voting – Rev. Eric Hebert-Daly**

- See *EOORC list of Pastoral Charges who have not yet voted* as **Appendix B**

It was explained that fatigue is a large part of the reason why there is currently a low-voting rate. Therefore, it was suggested to change the awareness/encouragement approach to voting. Encouragement to vote is now being framed as an administrative issue, more so than an educational issue. Educating on indigenous justice within pastoral charges can happen over-time, but this should not hold up voting.

It was suggested that the Regional Council exempt non-functioning churches for voting (there are three cases in this regional council). Campbell's Bay Pastoral Charge has been an example where a commission was created and it was able to vote on Campbell's Bay Pastoral Charge.

If Remit 1 doesn't pass, the Indigenous Council would continue its work, but trust would have been eroded between the indigenous church and the settler church.

**5. (Order of Day was moved up to 10:20 AM) General Meeting/Education Event Planning Leadership Team – Barbara Reynolds**

- See *report from Barbara Reynolds, Chair* as **Appendix C<sup>1</sup>**
- See *Memo from Barbara Reynolds, Chair* as **Appendix C<sup>2</sup>**

**2023-12-14\_014 MOTION** (C. Ryan/L. Church) that the Eastern Ontario Outaouais Regional Council Executive name Barbara Reynolds as a corresponding member for the purposes of this meeting. **CARRIED**

**6. Camp Awesome – REPORTING MOVED TO NEXT EXECUTIVE MEETING**

**7. Nominations – Bronwen Harman**

**2023-12-14\_015 MOTION** (S. DeHaan/T. Burnett-Cole) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Nominations Leadership Team, that for the Church Extension Committee: Mike Velichka be named as a director and Kevin Moratz be named as a member. **CARRIED**

- a) **Fillable Recruitment Form** – forms have become more user friendly.

**8. Strategic Planning**– Rev. Eric Hebert-Daly highlighted some of the highpoints of the tri-regional council staff-gathering which looked at how implementation the activities in the strategic plan can begin practically.

Reporting will be provided on a regular basis.

It was emphasized that the Executive's support would be needed to say 'no' to things that are not prioritized in the strategic plan.

a) **Dates of Future Meetings**

- March 2, 2024 (Zoom Educational Meeting)

- It was suggested that there be an opening worship, three educational presentation and closing benediction. It was suggested to find a theme to focus around. It was suggested to focus on the growth aspect of the strategic plan, considering new data, etc. It was suggested to ask Cameron Fraser, Director, Growth and Ministry Development, for The United Church of Canada to help in leading some of that. It was suggested to include creative ways to incorporate worship throughout.

- May 31-June 1 (Spring Annual General Meeting in person and virtual)

**2023-12-14\_016 MOTION** (Gayle Barks/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive agree to hold its Spring Annual General Meeting on May 31 - June 1, 2024 at Trinity United Church (Ottawa). **CARRIED**

- It was highlighted that there could be many candidates during the Celebration of Ministry service.
- Barbara highlighted the costs involved (elevated for event with more than 150 participants in person).
- It was suggested to research if the city could grant parking space for this meeting near the church.
- It was reiterated that the Executive should think about what the objective for this meeting will be. It was emphasized that logistics for moving people around needs to be considered
- It was emphasized that communal-time was what was remembered more so than decisions that were taken.
- A budget for this meeting will be provided in early January.

- Saturday, October 5<sup>th</sup> 2024 (Fall General Meeting in person & virtual)

**2023-12-14\_017 MOTION** (T. Burnett-Cole/N. Hazen) that the Eastern Ontario Outaouais Regional Council Executive agree to hold the fall 2024 General Meeting at on the first Saturday in October 2024. **CARRIED**

**Break (11 AM)** – a 10 mins break was had by all.

b) **Post Meeting Details Regarding Follow-up After Meetings; Thank You Notes** – Rev. Eric Hebert-Daly highlighted Barbara request that some guidance be needed for how to thank people and extend appreciation for work and shared talents.

c) Suggested to create cards; that multiple people be part of extending gratitude; and that 'rolling credits' and taking time during meetings to extend background.

**9. Centennial Anniversary of The United Church of Canada** – Sue Hutton, DLM

**10. Potentially Cancelling Executive Meeting on January 11<sup>th</sup> 2024** – Sue Hutton, DLM

There was consensus to cancel the January 11<sup>th</sup> Executive Meeting and reconvene at the scheduled Feb. 8<sup>th</sup> meeting.

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**11. Sharing our Prayers** <https://www.prayercycles.ca/easternontariooutaouais> - Prayer request are being shared at the mentioned website.

- a) **(Month of December) A time of Prayer for:** Cornwall: Knox-St. Paul's, St. Andrew's, Westmeath, First, Ottawa, Almonte, Easton's Corners

**New Business –**

- a) **GS 63 Recommendations on The Use of The Word “Mission” Origin: General Secretary** – Rev. Teresa Burnett-Cole  
- See *GS 63 Recommendations on The Use of The Word “Mission” Origin: General Secretary* as **Appendix F**

Rev. Teresa Burnett-Cole shared details from the most recent GC Executive meeting where the topic was discussed.

A recent article in the Broadview magazine was shared which gives some details on the issue:  
<https://broadview.org/mission-and-service-united-church/>

**Report from the Equity Support Person** – Rev. Teresa Burnett-Cole highlighted that new members are very quiet and encouraged all to ask questions and not to hesitate. It was reminded to refrain from using acronyms, as many may not know. It was

**Opening worship for next meeting** – Rev. Ryan Kim

**Equity Support Person for next Meeting** – Liz Church

**Closing Prayer** – Cathy Ryan closed this meeting in prayer.

**Conclusion**

The Chair declares that all of the business having come before this meeting of the Executive has been duly dealt with, and that is the meeting is concluded at 11:35 AM .

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Sue Hutton,  
President

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Rev. Éric Hébert-Daly,  
Executive Minister

**Next meeting date:** 8 February, 2024 (9 AM – noon)  
14 March, 2024 (9 AM – noon)  
11 April, 2024 (9 AM – noon)



**EOORC Executive Duty Roster**

	<b>Opening Devotions / Land Acknowledgement</b>	<b>Equity Monitor</b>	<b>Closing Prayer</b>
<i>8 February 2024</i>	Ryan Kim	Liz Church	Teresa Burnett-Cole
<i>14 March 2024</i>	Jim Allen	Gayle Barks	Bronwen Harman
<i>11 April 2024</i>	Erin McIntyre	Linda Suddaby	Susan DeHaan
<i>9 May 2024</i>	Susan Hutton	Bronwen Harman	Susan Hutton
<i>13 June 2024</i>	Gayle Barks	Ryan Kim	Jim Allen

**Appendices**

Appendix A	Pastoral Relations Minutes (draft) of minutes of November 28 <sup>th</sup>	Pages 10-14
Appendix B	EOORC list of Pastoral Charges who have not yet voted on Remit 1: Establishing an Autonomous National Indigenous Organization	Page 15
Appendix C <sup>1</sup>	Report from Barbara Reynolds, Chair of the General Meeting/Education Event Planning Leadership Team	Pages 16-17
Appendix C <sup>2</sup>	Memo from Barbara Reynolds, Chair of the General Meeting/Education Event Planning Leadership Team	Page 18
Appendix D	GS 63 Recommendations on The Use of The Word "Mission" Origin: General Secretary	Pages 19-21

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Appendix A

**A meeting of the Pastoral Relations (PR) Commission**  
**Tuesday, November 28, 2023**

**PRESENT:**

Jim Allen, Wayne Harris (Chair), Patsy Henry, Charlotte Hoy, Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Micheline Montreuil, Blair Paterson, Whit Strong, Linda Suddaby (11)

**REGRETS:** Ina Bromley (1)

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris, called the meeting to order at 1:04 p.m. After a quick check-in with members, Erin McIntyre led us in an opening prayer.

**ADDITIONS/CORRECTIONS TO THE AGENDA:**

- Amalgamation of Bishops Mills and Oxford Mills United Churches
- Name a Liaison to Smiths Falls: Trinity P.C.

**INTERIM MOTIONS:**

**MOTION 2023-119** (C. Hoy/J. Allen) “that the EOORC PR Commission approves the request from the Athens Pastoral Charge and the Rev. Terrie Chedore (OM) that the conditions of her call be changed by reducing the hours per week from 32 to 26 per week.” **CARRIED**

**ACCEPTANCE OF MINUTES:**

**MOTION 2023-120** (B. Paterson/E. McIntyre) “that the minutes of October 17, 2023 be accepted as circulated.” **CARRIED**

**CORRESPONDENCE:** None

**RESTORATIVE CARE/LTD:**

Restorative Care: Rev. Eric Pagé (OM) Williamstown P.C.

LTD: Rev. Lynda Harrison (OM) Kemptville: St. John's P.C.  
Rev. Kathleen Petrie (OM) Augusta P.C.

**SABBATICALS/COVERAGE:** None

**ACKNOWLEDGED SABBATICALS:**

David Sherwin – Zion-Memorial P.C. (Carleton Place) – March 1 to May 31, 2024  
Elaine Beattie – Glen Cairn P.C. – June 1 to August 31, 2024  
Erin McIntyre – Cornwall: Knox-St. Paul's P.C. – June 1 to September 3, 2024  
Lorrie Lowes – Bells Corners P.C. – July 1 to September 30, 2024

**SUPERVISED MINISTRY EDUCATION SITE:** None

**AMALGAMATIONS:**

**White Lake P.C.**

**MOTION 2023-121** (S. MacDonald/E. McIntyre) “Whereas the congregations of Burnstown United Church and St. Andrew's United Church (White Lake) have been in conversation regarding an amalgamation and each have held congregational meetings affirming the desire to amalgamate, that the Pastoral Relations Commission approves the request of the Burnstown United Church to discontinue Sunday services and all other activities at the United Church in Burnstown as of December 31, 2023, and that as of January 2024 they will amalgamate with St.

Andrew's United Church in White Lake."

[Abstaining: Jim Allen]

[Note: When was the PR Commission granted the authority to approve/disprove amalgamations? There are possible financial and/or property issues that are not part of its mandate. The PRC needs to be involved in more than just the end of the process. This must be clarified with the Executive.]

**CARRIED**

### **Bishops Mills/Oxford Mills**

**MOTION 2023-122:** (B. Paterson/P. Henry) "Whereas the congregations of Bishops Mills UC and Oxford Mills UC have been in conversation regarding an amalgamation and each have held congregational meetings affirming the desire to amalgamate, that the Pastoral Relations Commission approves the request to amalgamate effective immediately."

**CARRIED**

[Abstaining: Jim Allen]

### **APPROVAL OF PROFILES:**

#### **Harrowsmith-Verona P.C.**

**MOTION 2023-123:** (J. Allen/M. Montreuil) "that the EOORC PR Commission approves the Harrowsmith-Verona Pastoral Charge profile for posting on ChurchHub."

**CARRIED**

#### **First P.C. (Ottawa)**

**MOTION 2023-124:** (E. McIntyre/S. MacDonald) "that the EOORC PR Commission approves the First Pastoral Charge (Ottawa) profile for posting on ChurchHub."

**CARRIED**

#### **Rothwell P.C.**

**MOTION 2023-125:** (M. Montreuil/C. Hoy) "that the EOORC PR Commission approves the Rothwell Pastoral Charge profile for posting on ChurchHub."

**CARRIED**

### **CALLS/(RE)-APPOINTMENTS**

#### **Grace-St. Andrew's P.C. (Arnprior)**

**MOTION 2023-126:** (S. MacDonald/J. Allen) "That the EOORC PR Commission approves the call of the Rev. Ronnie Magno (OM) to the Grace-St. Andrew's Pastoral Charge (Arnprior) as Congregational Minister, 30 hours per week, effective January 1, 2024, subject to the approval of the congregation."

**CARRIED**

[Note: The actual congregational meeting will not take place until December 10, 2023.]

### **SACRAMENTS:**

**MOTION 2023-127:** (C. Hoy/J. Allen) "That the EOORC PR Commission approves the following as Sacraments Elders for their respective pastoral charges:

Faye O'Brien – Denbigh-Matawatchan-Shutt P.C.

Cheryl Bird – Perth Road P.C.

Mary Ellen Ivison – Perth Road P.C.

Barbara Lorrain – Rockland P.C.

Andrew Nicholls – Buckingham P.C.

Carolyn Bennett – Delta-Toledo P.C.

Marilyn Moore – Rideau P.C."

**CARRIED**

**MOTION 2023-128:** (L. Suddaby/J. Allen) "In light of the changes made by the General Council regarding the eligibility of Designated Lay Ministers who are retired from active ministry, be it resolved that the following retired DLMs be granted sacramental privileges: Debbie Poirier, Jon Williams, Margie Patterson, and Bev Buckingham."

**CARRIED**

### **Pastoral Charge Supervisors:**

#### **Vernon P.C.**

**CARRIED**

St. John's (Brockville) – Linda Suddaby

The United Church of Canada  
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council  
Meeting of the Executive

December 14, 2023  
Zoom and teleconferencing

Vernon – Vicki Simzer  
Williamstown – Lois Gaudet

## **LIAISONS**

### **Smiths Falls: Trinity P.C.**

**MOTION 2023-130** (M. Montreuil/E. McIntyre) “That the EOORC PR Commission names Wayne Harris as Liaison to the Smiths Falls: Trinity Pastoral Charge.” **CARRIED**

Liaisons are still needed for Aylwin, Merivale-Fallowfield, Morrisburg: Lakeshore Drive, South Mountain-Hallville, and St. Andrew's (Westmeath).

### **Pastoral Charges in search mode:**

(Liaisons in place as noted)  
Ashton-Munster – Jim Allen  
Aylwin –  
Bethel-St. Andrew's – Beth Sweetnam  
Cardinal – Myra Garvin  
Charge pastorale Namur – Jim Kenney  
Chinese (Ottawa) – Charles Barrett

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley  
First United (Ottawa) – Janet Nield  
Genesis Co-operative – Jim Allen  
Glasgow-Castleford – James Murray  
Lansdowne – Patsy Henry  
Melville-Eganville – Ina Bromley  
Merivale-Fallowfield -  
Metcalf – Ed Gratton  
Morrisburg: Lakeshore Dr. -  
Osgoode-Kars – Ed Gratton  
Perth Road – Heather McLurg Murphy  
Rockland – Jim Kenney  
Rothwell – Beth Sweetnam  
Russell – Ed Gratton  
Smiths Falls: Trinity – Wayne Harris  
South Mountain-Hallville -  
St. Andrew's (Westmeath) -  
St. John's (Brockville) – Linda Suddaby

### **Pastoral Charges not searching:**

Addison	Eardley	Centenary
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Greenwood	Lower Gatineau Valley
Lyn: Christ	Mallorytown	Pittston
Rideau	St. John's (Brockville)	Templeton

## **OTHER BUSINESS:**

### **1) Sacramental License for UCW National gathering:**

Carolle Dallas-Arbuckle (lay) has asked the PR Commission to grant her a sacramental license to serve communion at the UCW National gathering in July 2027. It was noted that PR polity does not allow for “one-off” sacramental licensing. In addition, it was verified there will be a number of women ministers in attendance who are already

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licensed for the sacraments. The consensus of the commission was to turn down this request. Whit was asked to send a note of explanation to Carolle.

**2) For Information: Motions related to DLMs**

Following the decisions of the General Council, the EOORC exec has passed two motions related to DLMs.

- That the Eastern Ontario Outaouais Regional Council grant corresponding membership and sacramental privileges to all those who are retired from active ministry as Designated Lay Ministers, and make them eligible to apply for Voluntary Associate Minister status.

(See **Motion 2023-128** above for the enactment of this.)

- That those who continue to be Designated Lay Ministers or who are currently completing studies to become a Designated Lay Minister, be permitted to carry their status and serve other Communities of Faith.

**LAST WORD:** None

Next meeting – **Tuesday, January 16, 2024** 1:00-3:00 p.m. via Zoom.

**CLOSING:** Wayne led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:44 p.m.

## Appendix B

**EOORC List of Pastoral Charges****Who Have Not Yet Voted on Remit 1: Establishing an Autonomous National Indigenous Organization**

Pastoral Charge	Dominion-Chalmers Pastoral Charge	Prescott: St. Paul's Pastoral Charge
Addison Pastoral Charge	Charge	Queenswood Pastoral Charge
Admaston Pastoral Charge	Easton's Corners Pastoral Charge	Quyon Pastoral Charge
Almonte Pastoral Charge	Elgin-Portland Pastoral Charge	Richmond Pastoral Charge
Arnprior: Grace-St. Andrew's Pastoral Charge	Emmanuel Pastoral Charge	Rideau Park Pastoral Charge
Augusta Pastoral Charge	First Pastoral Charge	Rideau Pastoral Charge
Aylmer-Eardley Pastoral Charge	Gananoque: Grace Pastoral Charge	Riverside Pastoral Charge
Aylwin Pastoral Charge	Glen Cairn Pastoral Charge	Rockland Pastoral Charge
Barrhaven Pastoral Charge	Glengarry East Pastoral Charge	Rothwell Pastoral Charge
Bathurst Pastoral Charge	Golden Lake Pastoral Charge	Russell Pastoral Charge
Beachburg Pastoral Charge	Greenwood Pastoral Charge	Salem: Locksley Pastoral Charge
Bells Corners Pastoral Charge	Harrowsmith-Verona Pastoral Charge	Seeley's Bay Pastoral Charge
Bethel-St. Andrew's Pastoral Charge	Johnstown Pastoral Charge	Shawville Pastoral Charge
Bishops-Oxford Pastoral Charge	Kanata Pastoral Charge	Smiths Falls: Trinity Pastoral Charge
Bristol Pastoral Charge	Kemptville: St. John's Pastoral Charge	South Gloucester Pastoral Charge
Britannia Pastoral Charge	Kenmore Pastoral Charge	South Stormont Pastoral Charge
Buckingham Pastoral Charge	Kirk Hill Pastoral Charge	Southminster Pastoral Charge
Campbell's Bay Pastoral Charge	Kitchissippi Pastoral Charge	Spencerville Pastoral Charge
Cardinal Pastoral Charge	Knox Pastoral Charge	St. Andrew's, Westmeath Pastoral Charge
Carleton Place: Zion-Memorial Pastoral Charge	Lanark-Balderson Pastoral Charge	St. John's Pastoral Charge
Carp-Dunrobin Pastoral Charge	Mallorytown Pastoral Charge	St. Lawrence Pastoral Charge
Cassburn Pastoral Charge	Manotick Pastoral Charge	Stittsville Pastoral Charge
Centretown Pastoral Charge	Melville, Eganville Pastoral Charge	Storrington Pastoral Charge
Charge pastoral de Thurso	Merivale-Fallowfield Pastoral Charge	Templeton Pastoral Charge
Charge pastorale Namur Pastoral Charge	Merrickville Pastoral Charge	Trinity Pastoral Charge
Charge pastorale Saint-Marc	Metcalfe Pastoral Charge	Vankleek Hill Pastoral Charge
Chinese Pastoral Charge	Morrisburg: Lakeshore Drive Pastoral Charge	Vernon Pastoral Charge
Christ Church United Pastoral Charge	Navan-Vars Pastoral Charge	Wall Street Pastoral Charge
City View Pastoral Charge	North Augusta Pastoral Charge	Wesley Pastoral Charge
Clyde Forks-Tatlock Pastoral Charge	Osgoode-Kars Pastoral Charge	White Lake Pastoral Charge
Cobden-Queen's Line Pastoral Charge	Pakenham Pastoral Charge	Williamstown Pastoral Charge
Cornwall: Knox-St. Paul's Pastoral Charge	Parkdale Pastoral Charge	Winchester Pastoral Charge
Cumberland Pastoral Charge	Pembroke: Mount Zion Pastoral Charge	Woodroffe Pastoral Charge
Delta-Toledo Pastoral Charge	Pembroke: Zion Evangelical Pastoral Charge	Zion, Douglas Pastoral Charge
Denbigh-Matawatchan-Schutt Pastoral Charge	Pendleton Pastoral Charge	
	Perth Road Pastoral Charge	
	Perth: St. Paul's Pastoral Charge	
	Pittston Pastoral Charge	

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Appendix C<sup>1</sup>

**General Meetings / Educational Event Planning Leadership Team**  
**Report to the EOORC Executive – December 14, 2023**

## Review of Fall 2023 Meeting

The evaluations completed by participants contained a variety of comments and these have been shared with the members of the Planning Team for consideration and possible action. Participants were pleased with the meeting and offered a few suggestions for areas of improvement.

There were 152 registered in-person participants along with 31 persons attending on-line. There were 160 attendees (in-person and virtual). A small number of persons came for the worship with the Affirm celebration.

Some observations:

The fall meeting is designated as one where business is conducted. During this 7-hour event (9:15 am to 4:15 pm), there was 1 hour 45 minutes for music and worship (25%); 3 hours and 30 minutes for business (50%); and 1 hour 45 minutes for fellowship (25%).

Between 10-15% of registered participants did not show up; however, there were some walk-ins. This level of no-shows is significant if food is being ordered from a caterer. Having participants bring their own lunches meant that there were no issues with special dietary needs or wishes. It also meant that everyone was seated and in conversation at tables much sooner than standing in a line waiting to pick up a meal. In future, for one-day meetings, it is recommended that attendees bring their own lunches.

The fall event cost about \$10,000 of which almost half was spent on travel claims for participants and accommodation, meals and travel for staff and volunteers who required overnight stays.

The remote simultaneous interpretation system worked well and saved the cost of travel and accommodation for the interpreters. However, participants were not able to use headphones for the purpose of amplification as not enough equipment had been ordered. This was a learning experience for the Planning Team and will be resolved for the next event.

The technical team spent 36 person hours setting up the equipment on Friday afternoon, but this was insufficient for installation and testing. In future, the premises are required for one full day prior to the event.

In addition to the 13 members of the Planning Team, there were 25 volunteers carrying out various tasks related to the event plus eight persons from Woodroffe United Church. This figure does not include the presenters or worship leaders. So about one-third of all persons present in the building had tasks for the meeting.

In-person EOORC events are large-scale meetings that require considerable resources, space and technology. With EOORC, there are a limited number of churches that have the space, technology and accessibility for hosting an event. To reduce the number of hours spent checking out possible locations, it would be helpful to have a small number of suitable sites and rotate among them. In addition, it is useful to have a rolling schedule whereby planning for future events takes place on a continuous basis.

With aging church members, an increasing number of persons with allergies or food preferences, public health requirements, environmental concerns about the type of dishes or preferences for certain products, the days of local churches catering meals are a beloved memory of the past. It may happen occasionally, but contracting with caterers will be a more likely scenario and this option will be more costly.

Future Meetings - objectives



In preparing for general meetings and educational events, it would be helpful for the EOORC Executive to discuss the objectives for its plan to have a model of three meetings / events annually? What does EOORC wish to accomplish at each meeting / event?

Objectives are useful in determining the location and type of facility needed as well as the nature of the program. For example, if connectedness with other EOORC members is high priority, then one needs to look for a facility where table groups could take place or other opportunities for interaction could take place. It is not enough to do something because that is how it was done in the past. Now is the time to be specific about the objectives and the reasons why, including looking at such things as “is this an event for the whole EOORC membership or is it better to have a smaller event directed to persons with a specific interest”. Likewise, it is time to address the matter of individuals or groups asking for time on the agenda to make announcements rather than using existing communication channels. In addition, educational events that are a smorgasbord of unconnected subjects may not be a good use of resources.

For each meeting or event there should be a clear set of objectives so that the planning team can carry out its work effectively and efficiently.

#### Proposal for a youth to join the Planning Team

At the Nov. 4<sup>th</sup> meeting, the youth were participating in a parallel event with only minimum attendance in the main meeting and they ate their lunch together in a separate room.

At the last Planning Team meeting, two persons mentioned the desire to have a youth serving on the Planning Team, but it is not clear what is the rationale behind the request. Is it to ensure that there is diversity in the composition of the Planning Team? Is it to plan an event that is more appealing to youth so that a larger number of youth attend these gatherings? Is it to give youth an opportunity to participate in the governance of the church? Is it to provide volunteer / service opportunities for youth?

Currently, the Planning Team meets during the day at a time that is not especially convenient for a youth. However, consideration could be given to changing the time, if desired. Therefore, it might be advisable for EOORC to talk a little more about the objectives for having a youth on the Planning Team and how the youth might contribute to EOORC.

#### 2024 Annual General Meeting

Work is underway on determining a location for the 2024 annual meeting but information may not be available until shortly before the Executive meeting on December 14, 2023.

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Appendix C<sup>2</sup>MEMO**EOORC General Meetings / Educational Events Planning Leadership Team**

To: Members of the EOORC Executive  
From: Barbara Reynolds, Chair  
Date: December 13, 2023  
Re: 2024 Annual Meeting

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The community of faith of Trinity United Church (Ottawa) would be pleased to host the 2024 EOORC Annual General Meeting scheduled for Friday, May 31, 2024 and Saturday, June 1, 2024 with set-up to take place on Thursday, May 30, 2024. There would also be a Celebration of Ministry Service as part of the AGM.

Trinity United Church (Ottawa) is located at 1099 Maitland Avenue and is two blocks from the Queensway (Highway 417). Rev. Dr. Junior Smith is the minister and Helen Barkley, lay representative to EOORC, has agreed to lead the local arrangements team from Trinity (Ottawa).

Today, David Patterson, Sharron Ladouceur and I visited Trinity (Ottawa) for a preliminary tour of the facilities. The church was designed in 1962 by architect James Strutt. It is quite unique in appearance, and has been judged to be amongst the top 500 buildings in Canada in architectural significance. It is said that it was intended to represent Noah's Ark, with the pointed structure at the south end simulating the bow and the laminated redwood pillars embedded within the walls, while constituting the frame of the building, representing the spars.

The church has three levels with an elevator available to move from floor to floor. There is direct access to the elevator from the parking lot (90 cars). The church has a large sanctuary with seating for approximately 200 persons on the main floor and an additional 60 persons in the balcony. Tait Hall on the lower level (with lots of natural lighting) can accommodate 200 persons seated at tables. Also located on the lower level is a foyer, large kitchen, washrooms, and nursery/children's space. On the middle level, there is an art gallery, foyer, church office, and Friendship Room with adjacent mini-kitchen (suitable for the youth). Also on this level is an accessible / gender neutral washroom, minister's office and small meeting room immediately behind the sanctuary suitable for a business office.

With this space, there are two options for the location of annual general meeting: (1) the plenary sessions and meals could be set up in Tait Hall in the same manner as in an arena and the Celebration of Ministry Service would be held in the sanctuary, or (2) the plenary sessions and the Celebration of Ministry service could be held in the sanctuary with food available in Tait Hall on the lower level. In either option, some audio-visual equipment would need to be rented but it would not result in a duplication of equipment as Trinity (Ottawa) live-streams its worship services. David Patterson has taken measurements and will be working on some options for consideration.

Early in the new year, I shall be meeting with Helen Barkley to discuss practical matters including whether the congregation would be able to provide coffee service or if this would need to be contracted out, arrangements for custodial services, and the possibility of hiring the Child Program Leader for child care. Kimberly McGill who is the music director will be leaving Trinity (Ottawa) at the end of 2023 for another post, but according to the church administrator, has indicated a willingness to help with music for the AGM.

EOORC will be responsible for arranging catering for all food.

## Appendix D

General Council Executive  
November 17-18, 2023

For Action

**GS 63 RECOMMENDATIONS ON THE USE OF THE WORD "MISSION"****Origin: General Secretary****1. What is the issue? (describe in broad terms)**

We believe the church is called to wrestle with the legacy of its theology around mission, particularly with respect to the ways in which a colonial theology of mission guided the church's participation in colonization in Canada, in relation to Indigenous peoples and communities, as well as in its participation in global missionary and colonizing endeavours. The use of the word "mission" is common within the United Church and in ecumenical circles and it can be a trigger for those who have borne the brunt of missionizing efforts that were really about cultural and physical genocide.

**2. Why is this issue important?**

This issue is important because the use of the word "mission" points to a larger concern about the theologies underlying the United Church's historic practices named as mission activities. Whether or not the United Church continues to use the word "mission," the church is called to understand, explore, and learn more about the theologies that undergird a particular expression of mission, and to continue to decolonize our theologies so that we might live into our Truth and Reconciliation, Calls to the Church, and anti-racism commitments and aspirations.

**3. How might the General Council Executive respond to the issue?**

The General Secretary recommends that the General Council Executive:

- a) direct the General Secretary to develop theological, educational, and worship resources to engage the church in discussion, learning, and action around the histories, theologies, and practices of mission within the church, with a specific focus on naming and deconstructing those theologies and practices that contributed to harm, inequity, and colonization. Further, that the differences in the histories, theologies, and practices of mission overseas and domestically be named. In developing these resources, the General Secretary will ensure a particular focus on resources that can be used by local communities of faith and individuals connected to the United Church;
- b) encourage all councils of the church to use the word "mission" less and to use it with careful consideration, guided by a "hermeneutic of suspicion" (Elizabeth Schussler Fiorenza), which invites us to raise questions about the assumptions, underlying theologies, and unconscious biases we bring to our understanding of "mission;" and
- c) encourage the church to continue to prioritize its decolonization work, through concrete, structural changes that are needed to address the continued inequity and harm that has happened, and continues to happen, through the church's participation in colonization. The church is particularly encouraged to deconstruct its participation in colonization that was masked with the word "mission."

*General Council Executive  
November 17-18, 2023**For Action***4. What will be the impact?**

This work aligns with the Anti-Racism Action Plan, the Caretakers' Calls to the Church, the United Church's commitment to UNDRIP as a framework for reconciliation.

This work aligns with the following activities in the strategic plan:

- S1.02.009 "Theology: increase shift from white Euro-centric male dominant theology, encourage existing and new theologies that promote multiple marginalized identities and intercultural practices, and develop relevant accessible theological resources."
- S6.01.004 "Theologies/Spiritualities: recover, restoration and development of Indigenous ways of being and knowing, including theologies and spiritual practices. \*connected to S1.02.009 on theology."
- S1.02.007 "Education: Develop and implement educational strategy that deepens understanding of the diverse impacts of colonialism, White supremacy, and racism in our church). . ."
- S1.01.001 "Advocacy: Deepen understanding and action on the ongoing colonial injustices identified in the TRC Calls to Action and MMIWG Calls to Justice by contributing to advocacy on TRC 1-6 as well as Calls to Action directed to the Churches and Parties to the Settlement Agreement."
- S1.01.004 "Legacy: Support the relational, funding, and archival work related to Bringing the Children Home and develop further specific responses to denomination's colonial legacy as discerned to be appropriate (e.g., sixties scoop, day schools)."
- S2.02.003 "Reimagine theological education: Create regular process for schools to collaborate together around needs the church and the schools see for ministry in church today and in future (e.g., exploration of collaborative ministry and bivocational models, distinct roles of church and schools, accessibility and pedagogy, distance education)..."

There will be staff time and a small budget needed in order to animate existing resources and create some new resources (primarily thinking bible study resources to engage exploration of some key biblical passages. This may mean asking some people to write short resources and offering honouraria). However, much of the staff time can be accounted for in the strategic plan activities noted above.

The hope is that all of the United Church will become more aware, as the church continues to live into its commitments and continues to engage the legacy of its past.

**5. How does this proposal help us live into the commitments on equity?**

As above.

**6. For the body transmitting this proposal to the General Council Executive:**

Are there comments, affirmations, suggestions you would like to make with respect to this proposal?

*General Council Executive  
November 17-18, 2023*

*For Action*

**If this proposal is in response to assigned work – either from General Council or a previous GCE meeting, please list proposal / motion numbers.**

Issues related to the use of the word “mission” were named at the November 2021 GCE meeting, both in discussion and in the report from the Just Peace Task Group, “In Support Of Just Peace In Palestine And Israel: A Call To Costly Solidarity”

GCE requested that the Theology and Inter-Church Inter-Faith Committee do some work on the use of the word “mission.” The General Secretary approved a suggestion that a working group be created, made up of members from TICIF, the Anti-Racism Common Table, and the Indigenous Church.