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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, February 26, 2024 at 1:00 p.m.

**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Erin McIntyre (2:00 p.m.), Karen McLean (Scribe), Micheline Montreuil, Whit Strong, Linda Suddaby (10)

**REGRETS:** Patsy Henry, Blair Paterson (2)

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris, called the meeting to order at 1:07 p.m. After a quick check-in with members, Micheline Montreuil led us in an opening prayer.

**ADDITIONS/CORRECTIONS TO THE AGENDA:**

- Motion re amalgamation of churches in North Augusta P.C.
- P.C. Supervisor and Liaison to Kemptville: St. John's P.C.

**INTERIM MOTIONS:** None

**ACCEPTANCE OF MINUTES:**

**MOTION 2024-08** (S. MacDonald/I. Bromley) "that the minutes of January 16, 2024 be accepted as circulated." **CARRIED**

**CORRESPONDENCE:** None

**MEDICAL LEAVE:**

LTD: Rev. Kathleen Petrie (OM) Augusta P.C.

**SABBATICALS/COVERAGE:**

**MOTION 2024-09** (J. Allen/L. Suddaby) "that the EOORC PR Commission takes note of the upcoming Sabbatical of the Rev. Cindy Casey, Kanata Pastoral Charge for the period April 1 to June 30, 2024." **CARRIED**

**ACKNOWLEDGED SABBATICALS:**

David Sherwin – Zion-Memorial P.C. (Carleton Place) – March 1 to May 31, 2024

Cindy Casey – Kanata P.C. – April 1 to June 30, 2024

Tiina Côté – Pembroke: Calvin P.C. – May 1 – September 2, 2024

Elaine Beattie – Glen Cairn P.C. – June 1 to August 31, 2024

Erin McIntyre – Cornwall: Knox-St. Paul's P.C. – June 1 to September 3, 2024

Lorrie Lowes – Bells Corners P.C. – July 1 to September 30, 2024

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### **SUPERVISED MINISTRY EDUCATION SITE:**

#### **Quyón P.C.**

**MOTION 2024-10** (I. Bromley/S. MacDonald) “that the EOORC PR Commission recommends the suitability of the Quyón Pastoral Charge to be a Supervised Ministry Education site (SME).”

**CARRIED**

### **CHANGE IN RELATIONS/SHARED MINISTRY AGREEMENTS**

#### **Wesley and Zion Evangelical P.C.s (Pembroke)**

**MOTION 2024-11** (M. Montreuil/J. Allen) “that the EOORC PR Commission takes note of the Shared Ministry Agreement between Wesley and Zion Evangelical Pastoral Charges, both in Pembroke, effective February 26, 2024.”

**CARRIED**

[**Note:** There was some confusion over breakdown of time for each charge. The totals did not appear to match what had been agreed upon. Whit will review this with the P.C.s]

#### **Rideau Park P.C. – Rev. Steve Clifton**

**MOTION 2024-12** (M. Montreuil/S. MacDonald) “that the EOORC PR Commission approves the request of the Rev. Steve Clifton (OM), Rideau Park P.C., for a change in pastoral relations to retire as of September 30, 2024.”

**CARRIED**

#### **Rideau Park P.C. – Rev. Elizabeth Bryce**

**MOTION 2024-13** (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the request of the Rev. Elizabeth Bryce (OM), Rideau Park P.C., for a change in pastoral relations to retire as of July 31, 2024.”

**CARRIED**

### **AMALGAMATIONS:**

#### **North Augusta P.C.**

**MOTION 2024-14** (I. Bromley/M. Montreuil) “that, whereas the congregations of Algonquin United Church, Manhard United Church, and North Augusta United Church, all of the North Augusta Pastoral Charge, have been in conversation regarding an amalgamation and each have held congregational meetings affirming the desire to amalgamate, EOORC Pastoral Relations Commission approves the request to amalgamate effective March 1, 2024.”

**CARRIED**

[Abstaining: Linda Suddaby]

### **APPROVAL OF PROFILES:**

#### **Morrisburg: Lakeshore Drive P.C.**

**MOTION 2024-15** (S. MacDonald/L. Suddaby) “that the EOORC PR Commission approves the Morrisburg: Lakeshore Drive Pastoral Charge profile for posting on ChurchHub, subject to revising the number of hours for worship preparation to at least 10.”

**CARRIED**

### **CALLS/(RE)-APPOINTMENTS**

#### **Knox P.C. (Nepean)**

**MOTION 2024-16** (L. Suddaby/M. Montreuil) “that the EOORC PR Commission approves the appointment of the Rev. Brian Copeland (OM-R) to the Knox (Nepean) Pastoral Charge as Congregational Minister, 30 hours per week effective September 17, 2024 to June 30, 2025.”

**CARRIED**

**MOTION 2024-17** (M. Montreuil/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Laurie McKnight (OM-R) to the Glen Cairn Pastoral Charge as Congregational Minister, 17 hours per week effective June 3 – September 1, 2024, to cover a Sabbatical.” **CARRIED**

**CHANGE OF TERMS:**

**MOTION 2024-18** (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the change in terms of the call of the Rev. Melany Cassidy-Wise (OM) of the North Augusta Pastoral Charge to reduce the hours from fifteen (15) to ten (10) per week effective March 1, 2024”. **CARRIED**

[Note: Whit will contact Debra Kigar to have this change posted on ChurchHub.]

**Pastoral Charge Supervisors:**

**Kemptville: St. John's**

**MOTION 2024-19** (I. Bromley/S. MacDonald) That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Allen, EOORC member, as Pastoral Charge Supervisor to the Kemptville: St. John's Pastoral Charge.” **CARRIED**

[Abstaining: Jim Allen]

PCSs are still needed for St. Andrew's (Westmeath); Lower Gatineau Valley; Templeton

**Pastoral Charges without called/appointed Ministry Personnel:**

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Eardley open for only a couple of services per year.)

Aylwin – Natalie Matkovsky

Bethel-St. Andrew's – Jan Lougheed

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Barbara Reynolds (after 10 years, only on call)

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative – Jim Allen

Glasgow-Castleford – James Murray

Glengarry East – John Noordhoff

Golden Lake – Jon Williams

Greenwood – Ina Bromley

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Harrowsmith-Verona – Sharon MacDonald  
Kemptville: St. John's – Jim Allen  
Kenmore (selling building – NOT disbanding) - Ed Gratton  
Knox Edwards – (disbanding April 30, 2024) - Ed Gratton  
Lansdowne – Donald Wachenschwanz  
Lower Gatineau -  
Lyn: Christ Church – Shelley Roberts  
Mallorytown – Charlotte Hoy  
Melville-Eganville – Ina Bromley  
Metcalf – Ed Gratton  
Osgoode-Kars – Ed Gratton  
Pembroke: Mt. Zion – Kevin Moratz  
Pembroke: Zion Evangelical – Zacharia Mandara (meetings);  
Ingrid Condie-Bennett (Pastoral Care)  
Perth Road – Heather McLurg Murphy  
Pittston – Myra Garvin  
Quyon – Cathy Stewart  
Rideau – Sharon MacDonald  
Rockland – Jim Kenney  
Russell – Ed Gratton  
Southminster – Brian Copeland  
St. Andrew's (Westmeath) -  
St. John's (Brockville) – Linda Suddaby  
Templeton -  
Williamstown – Lois Gaudet

### **LIAISONS**

#### **Kemptville: St. John's P.C.**

**MOTION 2024-20** (S. MacDonald/L. Suddaby) "That the EOORC PR Commission names Jim Allen as Liaison to the Kemptville: St. John's Pastoral Charge." **CARRIED**  
[Abstaining: Jim Allen]

Liaisons are still needed for Aylwin; Merivale-Fallowfield; Morrisburg: Lakeshore Drive; South Mountain-Hallville; St. Andrew's (Westmeath)

### **Pastoral Charges in search mode:**

(Liaisons in place as noted)  
Ashton-Munster – Jim Allen  
Aylwin –  
Bethel-St. Andrew's – Beth Sweetnam  
Cardinal – Myra Garvin  
Charge pastorale Namur – Jim Kenney  
Chinese (Ottawa) – Charles Barrett  
Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

First United (Ottawa) – Janet Nield  
Genesis Co-operative – Jim Allen  
Glasgow-Castleford – James Murray  
Harrowsmith-Verona – Sharon MacDonald  
Kemptville: St. John's – Jim Allen  
Lansdowne – Phyllis Dietrich  
Melville-Eganville – Ina Bromley  
Merivale-Fallowfield -  
Metcalf – Ed Gratton  
Morrisburg: Lakeshore Dr. -  
Osgoode-Kars – Ed Gratton  
Perth Road – Heather McLurg Murphy  
Quyong – Cathy Stewart  
Rockland – Jim Kenney  
Rothwell – Beth Sweetnam  
Russell – Ed Gratton  
Smiths Falls: Trinity – Wayne Harris  
South Mountain-Hallville -  
St. Andrew's (Westmeath) -

**Pastoral Charges not searching:**

Addison	Eardley	Centenary
Clyde Forks-Tatlock	Delta-Toledo	Elgin-Portland
Glasgow-Castleford	Greenwood	Lower Gatineau Valley
Lyn: Christ	Mallorytown	Pittston
Rideau	St. John's (Brockville)	Templeton
Vernon		

**FOLLOW-UPS FROM LIAISONS AND PCSs**

**Lanark-Balderson/Central Lanark**

Everyone reports being very happy with their new minister the Rev. Dr. Dan Hansen. They are trying to find a date for the Covenanting service that suits everyone. Sharon and Wayne will follow up.

**OTHER BUSINESS:**

**1) Stittsville P.C.**

**MOTION 2024-21** (M. Montreuil/S. MacDonald) “that the EOORC PR Commission recommends that the EOORC Executive conducts a Formal Review of the Stittsville Pastoral Charge.”

**CARRIED**

**2) Membership Terms**

Wayne reviewed the terms of office for the members of the PRC. Currently, almost everyone will be finished either at the AGM this spring or next year. There is a great deal of work that falls under the Pastoral Relations umbrella and very few have stepped up to take on this task. It

was also noted by members that there is a we be thinking of revised terms? This would involve a change to the Governance Handbook. Wayne will try to have something for the Commission to discuss and hopefully present to the Executive prior to the May AGM.

### **3) Privacy Issues**

Wayne stressed that he has not received any complaints about members of the Commission but noted he has personally been asked a number of times about Pastoral Relations matters. He reminded everyone that the discussions of the Commission are confidential and must remain as such. The minutes are posted to the EOORC website upon approval of the Commission and that is the only information that should be shared.

### **4) Deaths**

Donations have been made by the EOORC Executive to the M&S Fund in memory of the Rev. David Spivey and the Rev. Lynda Harrison.

**LAST WORD:** None

Next meeting – **Tuesday, March 19, 2024** 1:00-3:00 p.m. via Zoom.

Join Zoom Meeting

<https://united-church.zoom.us/j/85233506275>

Meeting ID: 852 3350 6275

855 703 8985 Canada Toll-free

**CLOSING:** Whit led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:04 p.m.