

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, March 14, 2024 – 9 a.m.

Living Call Statement of the Regional Council

The Eastern Ontario Outaouais Regional Council seeks to support and strengthen the ministries of its Communities of Faith as well as the ministry of all God's people, staff and lay leadership within those communities.

As we seek to carry out this ministry, we will be intentional about how we fully include all in Christ's love and service. This means that in our work as a Regional Council we will actively seek equity for, and participation from, the full diversity of God's Creation; seeking racial justice, identifying and undermining colonialism, celebrating all sexual orientations, gender identities and expressions, valuing linguistic and cultural diversity, seeking to include all who face challenges with their mental and physical health or social and economic circumstances.

We will carry out our ministry with people in all seasons of life as we honour our relationship with Indigenous Peoples and nurture ecological justice. We will work to effectively and respectfully communicate with one another so that no one is left behind.

IN ATTENDANCE

Susan (Sue) Hutton, DLM	President
Susan DeHaan, DLM	President-Elect
Bronwen Harman	Past-President
Jim Allen	Member
Gayle Barks	Member
Rev. Cindy Casey	Member
Rev. Dr. Teresa Burnett-Cole	Member
Rev. Brian Cornelius	Corresponding Member – Treasurer for the Regional Council
Nancy Hazen	Member
Catherine Ryan	Member
Rev. Éric Hébert-Daly	Active Member, Executive Minister (Departed at 10:45 AM)
Joel Miller	Program Assistant to Executive Minister, Recording Secretary
Rev. Whit Strong	Corresponding Member, Pastoral Relations Minister

REGRETS/ABSENT

Liz Church	Member
Rev. Ryan Kim	Member
Rev. Erin McIntyre	Member
Linda Suddaby	Member

This meeting received reporting from the Finance Leadership Team, and recommendation in regards to naming trustees for the Riceville Cemetery, and paying the outstanding denominational assessment of Campbell's Bay Pastoral Charge; received recommendations from the Pastoral Relations Commission in regards to placing Stittsville pastoral charge under review, creating a commission at Stittsville United Church, and amalgamating North Gower United Church and Carsonby United Church; received recommendations from the Future Through Property Leadership Team, in regards to Balderson United Church amalgamating with St. Andrew's United Church (Lanark), acknowledging the purchase and installation of a portable on Kanata United Church property, naming a commission for Thurso United Church, and the proceeds of sale for Pendleton United Church; received an updated list of pastoral charges who have not yet voted Remit 1: Establishing an Autonomous National Indigenous Organization; received an update on February benchmarks prioritized by the Strategic Plan for February; considered a policy regarding honorariums for guest speakers and musicians at regional council events; received recommendations from the

Nomination Leadership Team, in regards to adding and removing names on the nomination list, naming a representative from the Executive to the Future Through Property Team, using the General Council 45 Commissioner nomination expression of interest form, using the updated expression of interest form for other Regional Council leadership roles, and updating the governance handbook in regards to Indigenous Council representation on the Executive; received recommendation from the Affirm Leadership Team in regards to bus rental for Pride presence; received prayer requests for the following United Church: Clyde Forks-Tatlock, Gananoque: Grace, Centenary, South Mountain-Hallville and Thurso; received updates in regards to human resources, in particular, the new communication and administrative staff person, supplementing pay for the acting Executive Minister during sabbatical and the creation of a hiring team for the position of Community of Faith and Network Support Minister; and considered feedback received for the Educational Event in March.

Circle time for sharing and recognizing God's presence during the month – All were invited to share.

Call to Order – Susan Hutton, President at 9:10 AM.

A Time of Prayer for Communities of Faith – Susan Hutton led prayers for the following United Churches: Clyde Forks-Tatlock, Gananoque: Grace, Centenary, South Mountain-Hallville and Thurso.

Land Acknowledgement & Opening Devotions – Jim Allen acknowledged the land, giving thanks to First Nations Peoples stewardship of unceded territories for millennia, and called all to continue to work towards truth and reconciliation. Jim read from the Book of John, ch 3 vs16, and then shared Tom Gordon's poem "The Great Piano Player". Jim closed with a prayer of thanksgiving to God, for revealing and helping us unwrap our gifts.

Appointment of an Equity Monitor for this Meeting

2024-03-14_001 MOTION (T. Burnett-Cole/B. Harman) That the Eastern Ontario Outaouais Regional Council Executive appoints Gayle Barks as Equity Monitor for this meeting. **CARRIED**

Minutes of February 8, 2024

2024-03-14_002 MOTION (N. Hazen/C. Casey) that the Eastern Ontario Outaouais Regional Council Executive accepts the minutes of February 8, 2024, as amended: 2024-02-08_007 MOTION, re *Use of Electronic Fund Transfers* added 1. savings account # and 2. Phyllis MacRae as signatory. **CARRIED**

Email Poll of February 4, 2024

2024-03-14_003 MOTION (T. Burnett-Cole/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive accepts into its minutes the email poll of February 4, 2024:

Offer to Purchase, Pendleton United Church

2024-03-04 MOTION (G. Barks/S. DeHaan) That the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team to authorize Jim Allen and Phyllis MacRae, Trustees for the sale of Pendleton United Church, Pendleton ON, to accept from Brianna Lecavalier and Malcolm Lecavalier an offer to purchase Pendleton United Church, 2080 Concession 10, Curran ON- Part of Lot 20, concession 10, South. Plantagenet as in SP2667, Nation. The offer to purchase is in the amount of \$165,000, with the condition that the buyer obtain financing. There are no other conditions. **CARRIED**

CARRIED *The sale did not go through.

Business Arising (none)

Order of the Day - Break (10:30 AM) – 10 mins

Agenda

2024-03-14_004 MOTION (T. Burnett-Cole/B. Harman) that the Eastern Ontario Outaouais Regional Council Executive accepts the agenda as amended: Additions of 1. correspondence i; 2. Finance reporting include Treasurers Report (March 14, 2024) and 2024 Financial Report; and 3. recommendation from Affirm Leadership Team (see new section 8). **CARRIED**

Correspondence In

- a) December 7, 2023, Robert D. Swan, Chairman, Board of Trustees, Trinity United Church, Smith Falls, ON, re percentage from proceeds of sale sent to Indigenous Ministries (*for information*);
- b) January 17, 2024, Jamie Traynor, Licensing Officer, Bereavement Authority of Ontario, re transfer of Yonge Mills Stone Cemetery (*for information*);
- c) January 31, 2024, Susan Jackson, Information & Statistics Coordinator, The United Church of Canada, re Campbell's Bay Pastoral Charge outstanding Denominational Assessment (*for action under section 1*) – see (3) *assessment invoices*.
- d) February 2, 2024, Jacinthe Duval, Archiviste-coordonnatrice, Archives nationales du Québec à Gatineau, Bibliothèque et Archives nationales du Québec, re Church archives in the Outaouais Region – see attachment : *Portrait général de la situation des archives religieuses au Québec (for information)*;
- e) February 6, 2024, Rev. Miriam Bowlby, Director of Church Engagement, Kindred Works, re Knox St. Paul's, Cornwall (*for information*);
- f) February 7, 2024, Rev. Akoussah Demanya Kofi Innocent, re Project to Prevent Violence by Strengthening the Culture of Peace and Non-Violence in Canada – see attachment *Project to Prevent Violence by Strengthening the Culture of Peace and Non-Violence in Canada (for information)*;
- g) February 14, 2024, Rev. Erin McIntyre, Minister, Knox-St. Paul's United Church, re follow up conversation with regional council treasurer and Knox-St. Paul's intention to work with Kindred Works (*for information*);
- h) February 15, 2024, Susan Jackson, Information & Statistics Coordinator, The United Church of Canada, re Lanark-Balderson Pastoral Charge (*for action under section 3a*);
- i) February 21, 2024, Martin Settle, Chair, Church Council, First United Church (Ottawa), re updated membership policies (*for information*);
- j) February 22, 2024, Ron Bulmer, Board Chair, Johnstown United Church, re Total Compensation Review Task Group issue and work product be agenda item for spring meeting (*forwarded to General Meeting/Education Event Planning Leadership Team sub-committee*);
- k) February 26, 2024, Vicki Leakey, treasurer, Grace United Church, Gananoque, re future of the church (*for information*);
- l) February 26, 2024, Isabel Kinnear, former Treasurer, Pendleton United Church, re request to no longer be contacted (*for information*);
- m) February 26, 2024, copied on a response letter to Diane Everitt, Alison Miculan, Amadeus Pyralis, from Rev. Dr. Jennifer Janzen-Ball Executive Minister, Theology and Ministry Leadership, re General Council decision re Designated Lay Ministry (*for information*);
- n) February 26, 2024, Catherine Clemens, re Riceville Cemetery (*for action under section 1a*)
- o) February 28, 2024, Liz Nieman, re remit voting process at Trinity United Church, Low Kazabazoua, QC (*for information*);
- p) March 1, 2024, Susan Jackson, Information & Statistics Coordinator, The United Church of Canada, re Campbell's Bay Pastoral Charge outstanding Denominational Assessment (*for action under section 1*);
- q) March 3, 2024, Wendy B., Board Chair, North Gower, and Jacalyn Kearns, Treasurer, Carsonby United Church, re North Gower United Church to amalgamate with Carsonby United Church (*for action under section 2b*);
- r) March 4, 2024, Grant Reid, Landord, re complaint, 507 Drop In Centre at Centertown United Church Ottawa (*for information*);
- s) March 5, 2024, Rev. Cindy Casey, Minister, Kanata United Church, re purchase of portable (*for action under section 3b*);
- t) March 8, 2024, Rev. Adam Hanley, Program Coordinator, Ministry Personnel Vitality, Theology and Ministry Leadership Unit, re granting testamur for ordination to Susan DeHaan (*for information*);

Correspondence out

- u) February 9, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Susan Jackson, Information & Statistics Coordinator, The United Church of Canada, re Campbell's Bay Pastoral Charge outstanding Denominational Assessment of \$3,218 (*for information*);
- v) February 9, 2024, Rev. Eric Hebert-Daly, Executive Minister, to Ron F. Patterson, re Executive decision approving bequest made to Merrickville United Church be directed to Merrickville Union Protestant Cemetery (*for information*);
- w) February 9, 2024, Rev. Eric Hebert-Daly, Executive Minister, to Doug Arkinstall, Sales Representative, Royal Lepage Performance Realty, re Executive decision to list Pendleton United Church for sale (*for information*);
- x) February 23, 2024, Rev. Eric Hebert-Daly, Executive Minister, to TD Bank, re Executive decision affirming the regional council's desire to use electronic funds transfer, etc. (*for information*);
- y) February 26, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Vicki Leakey, treasurer, Grace United Church, Gananoque, re future of the church (*for information*);
- z) February 26, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Isabel Kinnear, former Treasurer, Pendleton United Church, re request to no longer be contacted (*for information*);
- aa) February 28, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Liz Nieman, re remit voting process at Aylwin Pastoral Charge, Kazabazua, QC (*for information*);
- bb) March 1, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Catherine Clemens, re Riceville Cemetery (*for action under section 1a*);
- cc) March 4, 2024, Rev. Eric Hebert-Daly, Executive Minister, response to Grant Reid, Landord, re complaint, 507 Drop In Centre at Centertown United Church Ottawa (*for information*).

New Business**1. Finance** – Rev. Brian Cornelius

- See *2024 financial report as Appendix A¹*
 - See *Treasurer's Report (March 14, 2024) as Appendix A²*
- Brian provided the following summary:

1. Banking:

a) Electronic Funds Transfer is working and happening, and we have been pretty successful with it. There is a very solid record keeping for audit purposes.

b) We can do e-transfers, and I did one as a test with Paul Dillman one of our cheque signers, so I will be developing the checks system for that, but all the updates have occurred....so we are in good shape. This is more expensive so using EFT is better.

2. Quickbooks online: While it has been a learning curve for me, we have now migrated the books to quickbooks online. It was trickier than I thought, however, I have managed to get it all set up and get everything balanced as well as learn new ways of tracking our information that is accessible and more readily transparent. I am working on making the reports on quick books identical with our Reviewed Financial statements. While I have reports on Quick books, I am still learning how to make pdf reports for you,

3. I am attaching an updated Financial Report with the final numbers for 2023 and expenditures for 2024 in the Governance and Mission and Ministry files. Since I had to rework the books and we adopted a budget, I took the liberty of proposing a simplified way of reporting (with less categories) and a means to better "see" how the life of the Region is funded. I would like feedback on the format that I am forwarding to you. Do you like the categories and how it is set up.

4. If we concur with this new format, I will then finalize the Reviewed Financial Statement using the new format and set up the Review in April so that we have documentation ready for the May meeting of the Regional Council. Please note, that the report does have the approved budget by the Executive to be confirmed at the Regional Meeting. One of the reasons for large surplus at this point, is that the transfer of monies for operations happens January 1 and then we slowly spend the money through the year.

2024-03-14_005 MOTION (G. Barks/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive receive for information the 2024 Financial Report and the Treasurers Report (March 14, 2024). **CARRIED**

a) **Riceville United Cemetery (Also Known as Franklin Corner Cemetery)**

2024-03-14_006 MOTION (N. Hazen/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Finance Leadership Team to declare the Eastern Ontario Outaouais Regional Council as the official deed holders of the Riceville United Cemetery (also known as Franklin Corner Cemetery), situated at 3849 County Road 16, Riceville, Prescott and Russell United Counties, Ontario, and to name John Clemens, Catherine Clemens, Kenneth Wilkes and Neil Scott as trustees to manage the cemetery on the regional council's behalf. **CARRIED**

This is an exception to the rule, and when there are no longer interested trustees to administer the cemetery, the cemetery will be transferred over to the municipality.

b) **Campbell's Bay Pastoral Charge**

2024-03-14_007 MOTION (C. Casey/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive direct the regional council treasurer to pay the outstanding denominational assessment, in the amount of \$3,218, of Campbell's Bay Pastoral Charge, from the funds set aside for Quebec cemetery research. **CARRIED**

2. Pastoral Relations Commission – Rev. Whit Strong

- See *Minutes of Pastoral Relations Commission of January 16, 2024* as **Appendix B¹**
- See *Minutes of Pastoral Relations Commission of February 26, 2024* as **Appendix B²**

2024-03-14_008 MOTION (C. Casey/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive received the Pastoral Relations Commission Minutes of January 16 and February 26, 2024. **CARRIED**

a) **Stittsville Pastoral Charge**

2024-03-14_009 MOTION (C. Casey/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive agrees with the recommendation of the Pastoral Relations Commission. This recommendation identifies the need to conduct a review of Stittsville United Church, as outlined in section J.4 of The 2024 UCC Manual. The review will focus on evaluating the community of faith, with particular attention to governance, financial status, and internal relationships. The objective is to gather and analyze information and present recommendations to the Regional Council Executive based on the findings of the review. A Reviewer will be appointed by the Regional Council. **CARRIED**

2024-03-14_010 MOTION (C. Casey/J. Allen) Given the extraordinary circumstances occurring at Stittsville United Church, the Eastern Ontario Outaouais Regional Council Executive assumes control of the community of faith (C.2.3.g) and authorizes the Executive Minister to establish a Commission (C.3.3.1) comprising three or four individuals:

- a) to undertake this specific responsibility for the executive of the regional council; and
- b) to make decisions on behalf of the executive of the regional council.

CARRIED

*The wording in this motion is to be confirmed by legal. The decision needs to be communicated to Stittsville United Church by the Executive Minister. It was asked that Eric or his designate communicate this in person, this coming Sunday.

Time was set aside to pray for Grant Stuckless, minister at Emmanuel UC.

b) **North Gower United Church amalgamation with Carsonby United Church**

2024-03-14_011 MOTION (N. Hazen/S. DeHaan) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Pastoral Relations Commission to amalgamate North Gower United Church and Carsonby United Church effective March 3, 2024. **CARRIED**

3. **Future Through Property**

a) **Balderson United Church Amalgamation with St. Andrew's United Church (Lanark)**

2024-03-14_012 MOTION (C. Ryan/J. Allen) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team to amalgamate Balderson United Church with St. Andrew's United Church (Lanark), effective December 31st 2023. **CARRIED**

*Reminder: Excerpt of December 14, 2023 minutes:

It was suggested that, in conjunction with the Executive Minister, L. Church, S. Hutton, and R. Kim will research strategic ways for how to proceed with providing guidelines from the Regional Council to congregations on disbanding and amalgamating.

b) **Kanata United Church Purchase of a Portable – Rev. Cindy Casey**

2024-03-14_013 MOTION (G. Barks/B. Harman) That the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team acknowledging Kanata United Church's purchase and installation of a portable on the existing property. **CARRIED**

c) **Thurso United Church**

2024-03-14_014 MOTION (C. Ryan/J. Allen) That the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team to name a Commission to take over the final decisions on the closure of Thurso United Church. The Commission consists of Rev Eric Hebert-Daly, Rev. Cindy Casey, and Susan DeHaan. **CARRIED**

d) **Proceeds of Sale for Pendleton United Church**

2024-03-14_015 MOTION (N. Hazen/S. DeHaan) That the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team that the net proceeds of the sale of Pendleton United Church be used as follows:

- 10% to the United Church of Canada for the indigenous church
- 10% to the Mission and Service Fund of the United Church of Canada
- 10% to the EOORC Vision and Transformation Fund
- 50% to the EOORC Mission and Ministry Legacy Fund
- 20% (unrestricted) to the *House of Lazarus, 2245 Simms St, Mountain ON

*The House of Lazarus is a not-for-profit organization that serves the rural communities of the former Seaway Valley Presbytery, including the communities surrounding Pendleton United Church. House of Lazarus operates food banks and outreach programs and strives to fill the many gaps that exist in

social services to rural residents and families. The United Church usually has a representative on the Board of Directors. www.Houseoflazarus.com

CARRIED

4. **Remit 1: Establishing an Autonomous National Indigenous Organization – Update on Voting** – Susan DeHaan shared that, Nationally, 58.64% have registered their vote. In EOORC, there are 22 Pastoral Charges who have not yet voted.
 - See 2024-03-11 Updated EOORC list of Pastoral Charges who have not yet voted as **Appendix C**
5. **Strategic Planning** – Rev. Eric Hebert-Daly
 - See *Goal Posts for February 2024 EOORC* as **Appendix D**

Order of the Day - Break (10:30 AM) – 10 mins

6. **General Meeting/Education Event Planning Leadership Team**
 - a) **Discernment Conversation about a Policy Regarding Honoraria** – Sue Hutton, DLM
 1. Honorarium for full day events (General Council rate full-day pulpit supply rate)
 2. Honorarium for half day events (General Council rate half-day pulpit supply rate)
 3. Honorarium for preparing audio or video hymn selections for online events (how do determine?)
 4. What type of honorarium or expenses if any, might be paid to other musicians involved in the AGM in particular. Last year 2 persons played in the band for the entire 2 days, others came in for a day, a half day or a few hours. Yes many will volunteer for short periods or will participate musically if they are already in attendance, but clarification for this would be appreciated.
 5. The means by which the need for music honorarium to be paid is reported, i.e., by the Music United convenor, the chair of the leadership group other, to whom and when?

What about worship leadership?
What about tech-support, volunteers?
What about speakers?

Rev. Brian Cornelius, Regional Council Treasurer, agreed to work with Barbara Reynolds and Rev. Teresa Burnett-Cole (and gathering feedback from Paul Sales and Pat Mayberry) to come up with a comprehensive policy regarding honoraria, and bring recommendation to the next Executive meeting (April 2024).
 - b) **Upcoming General Meeting dates**
 - See *General Meetings Planning Report* as **Appendix E**
1. **Decision: Where would the Executive like to hold the 2025 AGM? Does the Executive have objectives and specifications for the venue?** – this will be brought forward at a future meeting.
 - May 31st - June 1st Annual General Meeting, Spring, Trinity United Church, Ottawa (Celebration of Ministries and Leadership Teams Service, Friday, May 31st at 7pm)
 - October 5th Fall General Meeting, Renfrew, (Celebration of Ministries Service, Saturday, October 5th at 4pm)
 - May 30th - 31st Annual General Meeting, Spring, Location TBD
 - October 4th, Fall General Meeting, Location TBD (sub-regional gatherings as per strategic plan*)

7. Nominations – Bronwen Harman**a) Affirm and Vision & Transformation (Rev. Michelle Robichaud)**

2024-03-14_016 MOTION (T. Burnett-Cole/C. Casey) That the Eastern Ontario Outaouais Regional Council Executive receive the recommendation from the Nomination Leadership Team that Rev. Michelle Robichaud serve on the Vision & Transformation Leadership Team and the Affirm Leadership Team. **CARRIED**

b) Future Through Property Leadership Team (Jim Allen to represent on the Executive)**c) GC 45 Expression Form; New Revised Expression of Interest**

- **General Council 45** – Bronwen Harman

- See *Number of Regional Council-elected Commissioners – GC45* as **Appendix F**

d) Indigenous Council Representation on the Executive

- Update to the Governance Handbook (how Indigenous representation named to the Executive)

The Executive, through consensus, expressed that it is the intention of the Regional to have indigenous representation on the Executive (not to be chosen by Indigenous Council, as was originally thought).

8. Affirm Leadership Team – Renting Bus for Ottawa Pride – Bronwen Harmen

2024-03-14_017 MOTION (C. Casey/S. DeHaan) That the Eastern Ontario Outaouais Regional Council Executive receive the recommendation from the Affirm Leadership Team to authorize the Regional Council Treasurer to pay \$2,440.80, to Gray Line Ottawa tour bus company. Funds are to come from monies set aside for Pride presence, as outlined in the Strategic Plan. **DEFEATED**

It was expressed that the Regional Council is committed to funds being expended to the fund Pride-parades presence (throughout the Regional Council), after having received a more comprehensive plan (ongoing not just for this year).

9. Sharing our Prayers <https://www.prayercycles.ca/easternontariooutaouais> - Prayer requests are being shared at the mentioned website.**New Business****a) Human Resources – Sue Hutton, DLM****1. Announcing the New Communications and Administration Person (Rev. Natalie Matkovsky)****2. Executive Meeting Sabbatical Plan**

2024-03-14_018 MOTION (C. Ryan/C. Casey) That the Eastern Ontario Outaouais Regional Council Executive agree to pay 1/3 of the supplemental pay of the acting Regional Council Executive Ministers, during the sabbatical of Rev. Eric Hebert-Daly. **CARRIED**

It was explained that the Manual stipulates supplemental pay cannot be awarded if not over a period of 90 days. Therefore, the acting pay made to the acting Executive Ministers will be made as lump sum bonuses, shared by each of the Regional Council. It was explained that funds exist already to cover the costs.

3. Hiring Team for Community of Faith and Network Support Minister

(need volunteers up to 4 including the Executive Minister)

b) Feedback re Education Event

Report from the Equity Support Person – Gayle Barks expressed that the meeting went well; all were well informed when making decisions; and that the Regional Council is in good hands.

Opening worship for next meeting – Rev. Erin McIntyre

Equity Support Person for next Meeting – Linda Suddaby**Closing Prayer** – Bronwen Harman shared an Irish Blessing.**Conclusion**

The Chair declares that all of the business having come before this meeting of the Executive has been duly dealt with, and that the meeting is concluded at 12:05 PM.

Next meeting date: 11 April, 2024 (9 AM – noon)
 9 May, 2024 (9 AM – noon)
 13 June, 2024 (9 AM – noon)

Sue Hutton,
President

Rev. Éric Hébert-Daly,
Executive Minister

EOORC Executive Duty Roster

	Opening Devotions / Land Acknowledgement	Equity Monitor	Closing Prayer
<i>11 April 2024</i>	Erin McIntyre	Linda Suddaby	Susan DeHaan
<i>9 May 2024</i>	Susan Hutton	Bronwen Harman	Susan Hutton
<i>13 June 2024</i>	Gayle Barks	Ryan Kim	Jim Allen

Appendices

Appendix A ¹	2024 Financial Report	Pages 10-13
Appendix A ²	Treasurer's Report March 14, 2024	Page 14
Appendix B ¹	Minutes of Pastoral Relations Commission of January 16, 2024	Pages 15-19
Appendix B ²	Minutes of Pastoral Relations Commission of February 26, 2024	Pages 20-24
Appendix C	2024-03-11 Updated EOORC list of Pastoral Charges who have not yet voted	Page 25
Appendix D	Goal Posts for February 2024 EOORC	Page 26
Appendix E	General Meetings Planning Report	Page 27
Appendix F	Number of Regional Council-elected Commissioners – GC45	Pages 28-29

Appendix A¹

Eastern Ontario Outaouais Regional Council of The United Church of Canada
2024 Financial Report

Income	Governance			Mission & Ministry			Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2024 Actual	2023 Actual	2024 Budget	Governance	Miss&Min	Total
Grants - Assessments	46,972	358,500	358,500	0	0	0	358,500	0	358,500
Grant - Mission & Service Fund	0	0	0	15,743	240,000	180,000	0	180,000	180,000
Grant - Special Funding	0	9,375	0	0	11,449	0	0	0	0
Donation/Donated Expenses	0	2,002	500	0	0	500	500	500	1,000
Interest & McKendry Fund	3,531	8,266	3,000	0	0	0	3,000	0	3,000
Mission & Service Fund Donations	0	0	0	0	50	0	0	0	0
Transfer Baillie/Scrivens Youth Salary/Program	0	0	0	33,550	23,250	33,550	0	33,550	33,550
Transfer Baillie/Scrivens Grants	0	0	0	4,890	22,350	22,350	0	22,350	22,350
Transfer EOORC Fund	22,650	19,000	22,650	22,650	19,000	22,650	22,650	22,650	45,300
Transfer Mission and Ministry Fund	0	0	0	18,350	6,750	18,350	0	18,350	18,350
Transfer Restricted Funds (LLWL)	0	0	9,100	0	0	0	9,100	0	9,100
Transfer Vision and Transformation Grants	888	0	26,600	0	77,932	79,850	26,600	79,850	106,450
Transfer - Camp Awesome Three Year Project	0	0	0	0	43,592	41,000	0	41,000	41,000
Total Income	74,040	397,143	420,350	90,293	426,914	398,250	420,350	398,250	818,600

Expenses (net of Recoveries)	Governance			Mission & Ministry			Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2024 Actual	2023 Actual	2024 Budget	Governance	Miss&Min	Total
Administrative Expenses (Schedule 1)	4,445	46,167	36,300	265	1,171	1,500	36,300	1,500	37,800
Congregational Reviews & MP Support & Projects	0	17,110	15,000	0	0	0	15,000	0	15,000
Grants (Schedule 2)	0	2,700	2,700	0	214,842	200,200	2,700	200,200	202,900
Mission & Service Fund Remittance	0	0	0	0	50	0	0	0	0
Partnership Ministries (Schedule 3)	0	2,500	0	1,000	6,350	3,600	0	3,600	3,600
Personnel (Schedule 4)	40,266	270,692	292,250	15,764	159,214	147,550	292,250	147,550	439,800
Regional Meetings (Schedule 5)	0	66,765	64,000	0	0	0	64,000	0	64,000
Regional Programming (Schedule 6)	1,612	2,055	17,000	0	757	6,000	17,000	6,000	23,000
Youth Camp Awesome 3-Year Project	0	0	0	6,934	43,592	41,000	0	41,000	41,000
Youth Programming (Schedule 7)	0	0	0	(514)	3,007	6,500	0	6,500	6,500
Total Expenses	46,323	407,988	427,250	23,449	428,984	406,350	427,250	406,350	833,600

Net income (deficit) from general operations 27,717 (10,845) (6,900) 66,844 (2,070) (8,100) (6,900) (8,100) (15,000)

The Detailed Schedules

Schedule 1 - Administrative Expenses

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Archives	0	13,674	9,500	0	0	9,500	0
Banking Costs	446	1,443	1,000	0	0	1,000	0
Home Offices	0	1,968	1,500	265	1,500	1,500	1,500
Insurance	148	456	550	0	0	550	0
IT Support GCO	1,249	7,496	6,750	0	0	6,750	0
Rent and Utilities	0	11,507	3,650	0	0	3,650	0
Treasurer Honourarium and Expenses	1,800	7,461	11,100	0	0	11,100	0
Website/Annual Technology Contracts	802	2,161	2,250	0	0	2,250	0
Total	4,445	46,167	36,300	265	1,171	36,300	1,500

Schedule 2 - Grants

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Candidates for Ministry and RCCO training	0	2,700	2,700	0	0	2,700	0
Mission Support - Algonquin Chaplaincy	0	0	0	5,550	4,000	0	4,000
Mission Support Camp Lau-ren	0	0	0	20,000	17,500	0	17,500
Mission Support Carlington Chaplaincy	0	0	0	7,000	6,000	0	6,000
Mission Support Centre 507	0	0	0	30,670	27,750	0	27,750
Mission Support Golden Lake Camp	0	0	0	15,000	0	0	0
Mission Support House of Lazarus	0	0	0	36,300	27,750	0	27,750
Mission Support Ottawa West End Chaplaincy	0	0	0	2,500	1,500	0	1,500
Mission Support Rideau Hill Camp	0	0	0	15,000	13,500	0	13,500
Vision and Transformation Grants	0	0	0	77,932	79,850	0	79,850
Youth (Baillie/Scrivens Fund)	0	0	0	4,890	22,350	0	22,350
Total	0	2,700	2,700	0	214,842	0	200,200

Schedule 3 - Partnerships

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Affirm United	0	0	0	1,000	1,000	0	1,000
Christian Council of Capital Region	0	0	0	250	0	0	0
Grand River Book Stores	0	2,500	0	2,500	0	0	0
Multi Faith Housing Initiative	0	0	0	100	100	0	100
Spiritual Care in Secondary Schools	0	0	0	1,000	1,000	0	1,000
Social Justice Network in Ontario	0	0	0	1,500	1,500	0	1,500
Total	0	2,500	0	1,000	3,600	0	3,600

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Schedule 4 - Personnel							
Benefits (United Church & Government)	4,285	40,368	33,250	2,494	29,804	20,500	53,750
Continuing Education	0	23	2,000	0	137	2,100	4,100
Executive Minister/Assistant (1/3)	13,468	48,889	50,750	0	0	50,750	50,750
Meetings/Hospitality	0	2,150	1,500	0	1,452	1,500	3,000
Retreat	0	3,566	193,250	0	0	116,250	193,250
Salaries	21,924	165,198	2,000	13,249	119,153	0	2,000
Telephones	47	900	1,500	0	901	1,200	1,500
Travel	542	9,599	8,000	21	7,768	6,000	14,000
Total	40,266	270,692	292,250	15,764	159,214	147,550	439,800

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Schedule 5 - Regional Meetings							
Celebration of Ministry Services	0	4,477	0	0	0	0	0
Executive Meetings & President Expenses	0	0	500	0	0	500	500
Regional Meeting - February	0	2,642	0	0	0	0	0
Regional Meeting - May	0	49,216	50,000	0	0	50,000	50,000
Regional Meeting - October	0	10,430	12,500	0	0	12,500	12,500
Planning Committee	0	0	500	0	0	500	500
Pulpit Supply	0	0	500	0	0	500	500
Total	0	66,765	64,000	0	0	64,000	64,000

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Schedule 6 - Regional Programming							
Leadership Teams	0	294	1,000	0	757	1,000	2,000
Lay Licensed Worship Leaders/ Ministry Personnel	71	1,761	11,000	0	0	11,000	11,000
Setting our Sights Activity Streams	1,541	0	5,000	0	0	5,000	10,000
Total	1,612	2,055	17,000	0	757	6,000	23,000

	Governance		Mission & Ministry		Total Budget		
	2024 Actual	2023 Actual	2024 Budget	2023 Actual	2024 Budget	Miss&Min	Total
Schedule 7 - Youth Programming							
Events	0	0	0	(800)	2,205	5,000	10,000
Supplies	0	0	0	286	802	1,500	2,000
Total	0	0	0	(514)	3,007	6,500	12,000

Schedule 8 - Statement of Operations and Change in Assets for Eastern Ontario Outaouais Regional Council Fund

	EOORC	M & M Legacy	Cof Invest	Restrict Min.	Youth Funds	Vision & Trans	Mckendry	Total
Opening Equity (market Value)	1,007,360	392,118	1,567,426	493,649	1,242,848	2,366,271	100,465	7,170,137
Deposits	0	0	50,000	0	0	0	0	50,000
Deposits (Sales from Properties)	0	0	0	0	0	0	0	0
Transfer to Governance	0	0	0	0	0	0	0	0
Transfer for Grants	0	0	0	0	0	0	0	0
Transfer to Mission and Ministry	0	0	0	0	0	0	0	0
Withdrawals	0	0	0	0	0	0	0	0
Unrealized Gains/Losses (note 9)	0	0	0	0	0	0	0	0
Closing Equity (market value)	1,007,360	392,118	1,617,426	493,649	1,242,848	2,366,271	100,465	7,220,137

Appendix A²

Treasurer's Report
Executive Meeting – March 14, 2023

Mostly this is for information, and I do not need discussion at the meeting, other than to welcome any feedback on the new format as outlined in item 3. Joel, a simple motion to receive the attached financial report would be sufficient.

1. Banking:

a) Electronic Funds Transfer is working and happening and we have been pretty successful with it. There is a very solid record keeping for audit purposes.

b) We can do e-transfers, and I did one as a test with Paul Dillman one of our cheque signers, so I will be developing the checks system for that, but all the updates have occurred....so we are in good shape. This is more expensive so using EFT is better.

2. Quickbooks online: While it has been a learning curve for me, we have now migrated the books to quickbooks online. It was trickier than I thought, however, I have managed to get it all set up and get everything balanced as well as learn new ways of tracking our information that is accessible and more readily transparent. I am working on making the reports on quick books identical with our Reviewed Financial statements. While I have reports on Quick books, I am still learning how to make pdf reports for you,

3.. I am attaching an updated Financial Report with the final numbers for 2023 and expenditures for 2024 in the Governance and Mission and Ministry files. ***Since I had to rework the books and we adopted a budget, I took the liberty of proposing a simplified way of reporting (with less categories) and a means to better "see" how the life of the Region is funded. I would like feedback on the format that I am forwarding to you. Do you like the categories and how it is set up.***

4. If we concur with this new format, I will then finalize the Reviewed Financial Statement using the new format and set up the Review in April so that we have documentation ready for the May meeting of the Regional Council. Please note, that the report does have the approved budget by the Executive to be confirmed at the Regional Meeting. One of the reasons for large surplus at this point, is that the transfer of monies for operations happens January 1 and then we slowly spend the money thr

Appendix B¹

The United Church of Canada L'Église Unie du Canada	Eastern Ontario Outaouais Regional Council (EOORC) Pastoral Relations Commission	2024-1 January 16, 2024 Conference Call (Zoom)
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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, January 16, 2024 at 1:00 p.m.

PRESENT:

Jim Allen, Ina Bromley, Wayne Harris (Chair), Sharon MacDonald, Erin McIntyre, Karen McLean (Scribe), Micheline Montreuil, Blair Paterson, Whit Strong, Linda Suddaby (10)

REGRETS: Patsy Henry, Charlotte Hoy (2)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:17 p.m. After a quick check-in with members, Linda Suddaby led us in an opening prayer.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- Name a Liaison to Lansdowne P.C.

INTERIM MOTIONS: None

ACCEPTANCE OF MINUTES:

MOTION 2024-01 (B. Paterson/E. McIntyre) “that the minutes of November 28, 2023 be accepted as circulated.” **CARRIED**

CORRESPONDENCE: None

MEDICAL LEAVE:

Restorative Care: Rev. Eric Pagé (OM) Williamstown P.C.

LTD: Rev. Kathleen Petrie (OM) Augusta P.C.

SABBATICALS/COVERAGE: None

ACKNOWLEDGED SABBATICALS:

David Sherwin – Zion-Memorial P.C. (Carleton Place) – March 1 to May 31, 2024

Elaine Beattie – Glen Cairn P.C. – June 1 to August 31, 2024

Erin McIntyre – Cornwall: Knox-St. Paul’s P.C. – June 1 to September 3, 2024

Lorrie Lowes – Bells Corners P.C. – July 1 to September 30, 2024

SUPERVISED MINISTRY EDUCATION SITE: None

Parkdale P.C. (Ottawa)

An upcoming appointment at Parkdale P.C. (Ottawa) with Huda Kandalajt beginning March 1, 2024 (converting a CDM to a SME appointment) was tabled at the November meeting until further information was forthcoming from the Office of Vocations.

MOTION 2024-02 (S. MacDonald/J. Allen) “that the EOORC PR Commission recommends the suitability of the Parkdale Pastoral Charge to be a Supervised Ministry Education site (SME).”

CARRIED

2024-2

The United Church of Canada
L'Église Unie du CanadaEastern Ontario Outaouais Regional Council
(EOORC)
Pastoral Relations CommissionJanuary 16, 2024
Conference Call (Zoom)**CHANGE IN RELATIONS/SHARED MINISTRY AGREEMENTS**

MOTION 2024-03 (S. MacDonald/M. Montreuil) “that the EOORC PR Commission takes note of the Shared Ministry Agreement between Lanark-Balderson and Central Lanark Pastoral Charges effective February 1, 2024.” **CARRIED**

MOTION 2024-04 (B. Paterson/L. Suddaby) “that the EOORC PR Commission approves the request of the Rev. Andrew Jensen (OM) for a change in pastoral relations effective July 31, 2024.” **CARRIED**

CALLS/(RE)-APPOINTMENTS**Grace-St. Andrew's P.C. (Arnrior)****For Information:**

The congregational meeting took place on December 10, 2023. Wayne received verbal confirmation of the vote in favour of calling the Rev. Ronnie Magno and Whit has since received the paperwork confirming the vote.

Rothwell P.C. (Ottawa)

MOTION 2024-05 (E. McIntyre/S. MacDonald) “that the EOORC PR Commission approves the re-appointment of the Rev. Jessica Hetherington (OM) to the Rothwell Pastoral Charge as Congregational Minister, 20 hours per week effective January 1 – 31, 2024.” **CARRIED**

Carleton Memorial P.C. (Ottawa)

MOTION 2024-06 (M. Montreuil/E. McIntyre) “that the EOORC PR Commission approves the re-appointment of the Rev. Matt Gallinger (OM) to the Carleton Memorial Pastoral Charge as Congregational Minister, 30 hours per week effective January 1, 2024 – December 31, 2024.” **CARRIED**

Pastoral Charge Supervisors:

PCSS needed for St. Andrew's (Westmeath); Kemptville: St. John's; Lower Gatineau Valley; Templeton

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Eardley open for only a couple of services per year.)

Aylwin – Natalie Matkovsky

Bethel-St. Andrew's – Jan Lougheed

Central Lanark – Wayne Harris

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Barbara Reynolds (after 10 years, only on call)

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

2024-4

The United Church of Canada
L'Église Unie du CanadaEastern Ontario Outaouais Regional Council
(EOORC)
Pastoral Relations CommissionJanuary 16, 2024
Conference Call (Zoom)**Pastoral Charges in search mode:**

(Liaisons in place as noted)

Ashton-Munster – Jim Allen

Aylwin –

Bethel-St. Andrew's – Beth Sweetnam

Cardinal – Myra Garvin

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Charles Barrett

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

First United (Ottawa) – Janet Nield

Genesis Co-operative – Jim Allen

Glasgow-Castleford – James Murray

Harrowsmith-Verona – Sharon MacDonald

Kemptville: St. John's – **After the passing of the minister**

Lansdowne – Phyllis Dietrich

Melville-Eganville – Ina Bromley

Merivale-Fallowfield -

Metcalf – Ed Gratton

Morrisburg: Lakeshore Dr. -

Osgoode-Kars – Ed Gratton

Perth Road – Heather McLurg Murphy

Quyong – Cathy Stewart

Rockland – Jim Kenney

Rothwell – Beth Sweetnam

Russell – Ed Gratton

Smiths Falls: Trinity – Wayne Harris

South Mountain-Hallville -

St. Andrew's (Westmeath) -

Pastoral Charges not searching:

Addison

Clyde Forks-Tatlock

Glasgow-Castleford

Lyn: Christ

Rideau

Vernon

Eardley

Delta-Toledo

Greenwood

Mallorytown

St. John's (Brockville)

Centenary

Elgin-Portland

Lower Gatineau Valley

Pittston

Templeton

FOLLOW-UPS FROM LIAISONS AND PCSs**Lanark-Balderson/Central Lanark**

Reps from Lanark-Balderson and Central Lanark Pastoral Charges have been in touch with the Rev. Dan Hansen. Wayne has sent a copy of the Covenanting service to all involved.

OTHER BUSINESS:**1) FOR INFORMATION ONLY****DLMs**

The original remit was defeated at the General Council level. There is now the possibility of DLMs being allowed to submit Testamurs and be Ordained/Commissioned. The training of ministry personnel is very different now from what it used to be. DLMs will have to meet a certain educational requirement but there is still uncertainty as to what that bar will be.

2) Deaths

- Rev. David Spivey – December 1, 2023
- Rev. Lynda Harrison – December 24, 2023

Whit has informed the treasurer of these passings and will notify the families that donations will be made to the M&S Fund in their memories.

LAST WORD: None

Next meeting – **Tuesday, February 20, 2024** 1:00-3:00 p.m. via Zoom.

Join Zoom Meeting

<https://united-church.zoom.us/j/85233506275>

Meeting ID: 852 3350 6275

855 703 8985 Canada Toll-free

CLOSING: Blair led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:01 p.m.

Appendix B²

Minutes of Pastoral Relations Commission of February 26, 2024 (Draft)

PRESENT:

Jim Allen, Ina Bromley, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Erin McIntyre (2:00 p.m.), Karen McLean (Scribe), Micheline Montreuil, Whit Strong, Linda Suddaby (10)

REGRETS: Patsy Henry, Blair Paterson (2)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:07 p.m. After a quick check-in with members, Micheline Montreuil led us in an opening prayer.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- Motion re amalgamation of churches in North Augusta P.C.
- P.C. Supervisor and Liaison to Kemptville: St. John's P.C.

INTERIM MOTIONS: None

ACCEPTANCE OF MINUTES:

MOTION 2024-08 (S. MacDonald/I. Bromley) "that the minutes of January 16, 2024 be accepted as circulated."

CARRIED

CORRESPONDENCE: None

MEDICAL LEAVE:

LTD: Rev. Kathleen Petrie (OM) Augusta P.C.

SABBATICALS/COVERAGE:

MOTION 2024-09 (J. Allen/L. Suddaby) "that the EOORC PR Commission takes note of the upcoming Sabbatical of the Rev. Cindy Casey, Kanata Pastoral Charge for the period April 1 to June 30, 2024."

CARRIED

ACKNOWLEDGED SABBATICALS:

David Sherwin – Zion-Memorial P.C. (Carleton Place) – March 1 to May 31, 2024

Elaine Beattie – Glen Cairn P.C. – June 1 to August 31, 2024

Cindy Casey – Kanata P.C. – April 1 to June 30, 2024

Erin McIntyre – Cornwall: Knox-St. Paul's P.C. – June 1 to September 3, 2024

Lorrie Lowes – Bells Corners P.C. – July 1 to September 30, 2024

SUPERVISED MINISTRY EDUCATION SITE: None

Quyon P.C.

MOTION 2024-10 (I. Bromley/S. MacDonald) "that the EOORC PR Commission recommends the suitability of the Quyon Pastoral Charge to be a Supervised Ministry Education site (SME)."

CARRIED

CHANGE IN RELATIONS/SHARED MINISTRY AGREEMENTS

Wesley and Zion Evangelical P.C.s (Pembroke)

MOTION 2024-11 (M. Montreuil/J. Allen) "that the EOORC PR Commission takes note of the Shared Ministry Agreement between Wesley and Zion Evangelical Pastoral Charges, both in Pembroke, effective February 26, 2024."

CARRIED

[**Note:** There was some confusion over breakdown of time for each charge. The totals did not appear to match what

had been agreed upon. Whit will review this with the P.C.s]

Rideau Park P.C. – Rev. Steve Clifton

MOTION 2024-12 (M. Montreuil/S. MacDonald) “that the EOORC PR Commission approves the request of the Rev. Steve Clifton (OM), Rideau Park P.C., for a change in pastoral relations to retire as of September 30, 2024.”

CARRIED

Rideau Park P.C. – Rev. Elizabeth Bryce

MOTION 2024-13 (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the request of the Rev. Elizabeth Bryce (OM), Rideau Park P.C., for a change in pastoral relations to retire as of July 31, 2024.”

CARRIED

AMALGAMATIONS:

North Augusta P.C.

MOTION 2024-14 (I. Bromley/M. Montreuil) “that, whereas the congregations of Algonquin United Church, Manhard United Church, and North Augusta United Church, all of the North Augusta Pastoral Charge, have been in conversation regarding an amalgamation and each have held congregational meetings affirming the desire to amalgamate, EOORC Pastoral Relations Commission approves the request to amalgamate effective March 1, 2024.”

CARRIED

[Abstaining: Linda Suddaby]

APPROVAL OF PROFILES:

Morrisburg: Lakeshore Drive P.C.

MOTION 2024-15 (S. MacDonald/L. Suddaby) “that the EOORC PR Commission approves the Morrisburg: Lakeshore Drive Pastoral Charge profile for posting on ChurchHub, subject to revising the number of hours for worship preparation to at least 10.”

CARRIED

CALLS/(RE)-APPOINTMENTS

Knox P.C. (Nepean)

MOTION 2024-16 (L. Suddaby/M. Montreuil) “that the EOORC PR Commission approves the appointment of the Rev. Brian Copeland (OM-R) to the Knox (Nepean) Pastoral Charge as Congregational Minister, 30 hours per week effective September 17, 2024 to June 30, 2025.”

CARRIED

MOTION 2024-17 (M. Montreuil/S. MacDonald) “that the EOORC PR Commission approves the appointment of the Rev. Laurie McKnight (OM-R) to the Glen Cairn Pastoral Charge as Congregational Minister, 17 hours per week effective June 3 – September 1, 2024, to cover a Sabbatical.”

CARRIED

CHANGE OF TERMS:

MOTION 2024-18 (J. Allen/S. MacDonald) “that the EOORC PR Commission approves the change in terms of the call of the Rev. Melany Cassidy-Wise (OM) of the North Augusta Pastoral Charge to reduce the hours from fifteen (15) to ten (10) per week effective March 1, 2024”.

CARRIED

[Note: Whit will contact Debra Kigar to have this change posted on ChurchHub.]

Pastoral Charge Supervisors:

Kemptville: St. John’s

MOTION 2024-19 (I. Bromley/S. MacDonald) That the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Allen, EOORC member, as Pastoral Charge Supervisor to the Kemptville: St. John’s Pastoral Charge.”

CARRIED

[Abstaining: Jim Allen]

PCSs are still needed for St. Andrew's (Westmeath); Lower Gatineau Valley; Templeton

Pastoral Charges without called/appointed Ministry Personnel:

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby (while the minister is on LTD)

Aylmer-Eardley – Jim Allen (Eardley open for only a couple of services per year.)

Aylwin – Natalie Matkovsky

Bethel-St. Andrew's – Jan Lougheed

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Barbara Reynolds (after 10 years, only on call)

Christ Church United (Chesterville) – Christine Lowson

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams

Elgin-Portland – JoAnne Fletcher

Genesis Co-operative – Jim Allen

Glasgow-Castleford – James Murray

Glengarry East – John Noordhoff

Golden Lake – Jon Williams

Greenwood – Ina Bromley

Harrowsmith-Verona – Sharon MacDonald

Kemptville: St. John's – Jim Allen

Kenmore (selling building – NOT disbanding) - Ed Gratton

Knox Edwards – (disbanding April 30, 2024) - Ed Gratton

Lansdowne – Donald Wachenschwanz

Lower Gatineau -

Lyn: Christ Church – Shelley Roberts

Mallorytown – Charlotte Hoy

Melville-Eganville – Ina Bromley

Metcalfe – Ed Gratton

Osgoode-Kars – Ed Gratton

Pembroke: Mt. Zion – Kevin Moratz

Pembroke: Zion Evangelical – Zacharia Mandara (meetings);

Ingrid Condie-Bennett (Pastoral Care)

Perth Road – Heather McLurg Murphy

Pittston – Myra Garvin

Quyon – Cathy Stewart

Rideau – Sharon MacDonald

Rockland – Jim Kenney

Russell – Ed Gratton

Southminster – Brian Copeland

St. Andrew's (Westmeath) -

St. John's (Brockville) – Linda Suddaby

Templeton -

Williamstown – Lois Gaudet

LIAISONS

Kemptville: St. John's P.C.

MOTION 2024-20 (S. MacDonald/L. Suddaby) "That the EOORC PR Commission names Jim Allen as Liaison to the Kemptville: St. John's Pastoral Charge." **CARRIED**

[Abstaining: Jim Allen]

Liaisons are still needed for Aylwin; Merivale-Fallowfield; Morrisburg: Lakeshore Drive; South Mountain-Hallville; St. Andrew's (Westmeath)

Pastoral Charges in search mode:

(Liaisons in place as noted)

Ashton-Munster – Jim Allen

Aylwin –

Bethel-St. Andrew's – Beth Sweetnam

Cardinal – Myra Garvin

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Charles Barrett

Denbigh, Matawatchan, Schutt – Jon Williams/Ina Bromley

First United (Ottawa) – Janet Nield

Genesis Co-operative – Jim Allen

Glasgow-Castleford – James Murray

Harrowsmith-Verona – Sharon MacDonald

Kemptville: St. John's – Jim Allen

Lansdowne – Phyllis Dietrich

Melville-Eganville – Ina Bromley

Merivale-Fallowfield -

Metcalf – Ed Gratton

Morrisburg: Lakeshore Dr. -

Osgoode-Kars – Ed Gratton

Perth Road – Heather McLurg Murphy

Quyong – Cathy Stewart

Rockland – Jim Kenney

Rothwell – Beth Sweetnam

Russell – Ed Gratton

Smiths Falls: Trinity – Wayne Harris

South Mountain-Hallville -

St. Andrew's (Westmeath) -

Pastoral Charges not searching:

Addison

Clyde Forks-Tatlock

Glasgow-Castleford

Lyn: Christ

Rideau

Vernon

Eardley

Delta-Toledo

Greenwood

Mallorytown

St. John's (Brockville)

Centenary

Elgin-Portland

Lower Gatineau Valley

Pittston

Templeton

FOLLOW-UPS FROM LIAISONS AND PCSs

Lanark-Balderson/Central Lanark

Everyone reports being very happy with their new minister the Rev. Dr. Dan Hansen. They are trying to find a date

2024-24

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive

March 14, 2024
Zoom and teleconferencing

for the Covenanting service that suits everyone. Sharon and Wayne will follow up.

OTHER BUSINESS:

1) Stittsville P.C.

MOTION 2024-21 (M. Montreuil/S. MacDonald) “that the EOORC PR Commission recommends that the EOORC Executive conducts a Formal Review of the Stittsville Pastoral Charge.”

CARRIED

2) Membership Terms

Wayne reviewed the terms of office for the members of the PRC. Currently, almost everyone will be finished either at the AGM this spring or next year. There is a great deal of work that falls under the Pastoral Relations umbrella and very few have stepped up to take on this task. It

was also noted by members that there is a we be thinking of revised terms? This would involve a change to the Governance Handbook. Wayne will try to have something for the Commission to discuss and hopefully present to the Executive prior to the May AGM.

3) Privacy Issues

Wayne stressed that he has not received any complaints about members of the Commission but noted he has personally been asked a number of times about Pastoral Relations matters. He reminded everyone that the discussions of the Commission are confidential and must remain as such. The minutes are posted to the EOORC website upon approval of the Commission and that is the only information that should be shared.

4) Deaths

Donations have been made by the EOORC Executive to the M&S Fund in memory of the Rev. David Spivey and the Rev. Lynda Harrison.

LAST WORD: None

Next meeting – **Tuesday, March 19, 2024** 1:00-3:00 p.m. via Zoom.

Join Zoom Meeting

<https://united-church.zoom.us/j/85233506275>

Meeting ID: 852 3350 6275

855 703 8985 Canada Toll-free

CLOSING: Whit led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:04 p.m.

Appendix C

2024-03-11 Updated EOORC list of Pastoral Charges who have not yet voted

Aylwin Pastoral Charge
Bristol Pastoral Charge
Charge pastoral de Thurso
Chinese Pastoral Charge
Clyde Forks-Tatlock Pastoral Charge
Cobden-Queen's Line Pastoral Charge
Denbigh-Matawatchan-Schutt Pastoral Charge
Easton's Corners Pastoral Charge
Glengarry East Pastoral Charge
Golden Lake Pastoral Charge
Greenwood Pastoral Charge
Johnstown Pastoral Charge
Lanark-Balderson Pastoral Charge
Merrickville Pastoral Charge
Navan-Vars Pastoral Charge
Pembroke: Mount Zion Pastoral Charge
Quyon Pastoral Charge
Russell Pastoral Charge
Salem: Locksley Pastoral Charge
Shawville Pastoral Charge
South Gloucester Pastoral Charge
South Stormont Pastoral Charge
St. Lawrence Pastoral Charge
Zion, Douglas Pastoral Charge

Appendix D

Report on Monthly Goalposts (Strategic Plan Implementation)
As at March 6th, 2024

February 2024

Stream G1 – Identifying the data to be used for Fertile Soil project (Tori)

- Tori is working with the GCO (Sharon Buttrey) to identify the kinds of information we could access through this project.

Stream G3 – Contract support for congregations in need of visioning – continued to hiring (Stephanie)

- Stephanie has been engaged with the following congregations:
 - Boyd's United Church (Carleton Place)
 - Dominion-Chalmers United Church (Ottawa)
 - Knox/St. Paul's United Church (Cornwall)
 - Parkdale United Church (Ottawa)
 - Queenswood United Church (Orleans)
 - Trinity United Church (Ottawa)
 - Woodroffe United Church (Ottawa)
- Tori is working with Centretown United Church on visioning.

Goalposts for March (early update, full report at April Executive meeting):

March 2024

Stream G1 – First round of results and feedback/reshaping/refining data from Fertile Soil project (Tori)

Stream G2 – First education event around invitation – Welcoming newcomers when they first visit – March 2nd (Éric)

- Complete, delivered and currently evaluating

Stream G3 – Post position for Congregational Support Minister (Éric)

- Position to be posted on March 8th.

Stream J4 – Sharing a justice story from one of our communities of faith in newsletter (Communications)

Stream C1 – List of communities participating in Faithful Footprints and Greening Sacred Spaces (Communications)

Stream L2 – Establish a lay training program for congregational chairs, treasurers, and other local leaders (Whit)

Stream CG4 – Prepare annual orientation for new lay representatives to Regional Council (Éric)

Stream CG6 – Prepare a plan for financial review of congregations (Brian)

Appendix E

General Meetings / Educational Event Planning Leadership Team
Report to the EOORC Executive – March 14, 2024**Location for Annual General Meeting – May 30-31, 2025**

As the date for the 2025 annual general meeting has been decided, it is now time to select a location. EOORC events are a major undertaking, especially the holding of a multi-day annual meeting. Planning for an event of this size and complexity takes considerable time; many venues are booked months and even a year before the event; and often audio-visual equipment is also rented months or a year in advance. Thus, it is prudent to select the geographic area now as well as any specifications about the location.

For 2024 the specifications included: approximately 150 participants in plenary; four additional rooms for youth, child care, business office, chaplain plus space for food service and registration; availability of space for three days (one day for set-up plus two meeting days); good technology; accessibility; parking; preferably in a church or near a church where a Celebration of Ministry service could be held. A detailed outline of specifications is available (it includes, for example, the requirement for fair-trade coffee and tea as well as vegan and gluten-free meals).

In addition, the choice of a venue is influenced by the objectives that EOORC would like to achieve at an annual general meeting.

Decision: Where would the Executive like to hold the 2025 AGM? Does the Executive have objectives and specifications for the venue?

Appendix F

Number of Regional Council-elected Commissioners – GC45

Of the total 260 Commissioners, 204 are to be elected by the regional councils. This number is determined as 5 plus an additional number based on the proportion of the number of communities of faith within that regional council to the total number of communities of faith (Manual 2024 D.1.1.e)

Calculation of Commissioners to be elected by Regional Councils under paragraph (e)

Regional Councils	Total Communities of Faith	% of total communities of faith	Proportional number of Commissioners (rounded)	Plus 5	TOTAL NUMBER OF COMMISSIONERS (e)
Pacific Mountain	186	7.2%	9	5	14
Chinook Winds	109	4.2%	5	5	10
Northern Spirit	130	5.0%	6	5	11
Living Skies	217	8.4%	10	5	15
Prairie to Pine	196	7.6%	9	5	14
Canadian Shield	89	3.4%	4	5	9
Shining Waters	180	6.9%	9	5	14
Horseshoe Falls	148	5.7%	7	5	12
Western Ontario Waterways	148	5.7%	7	5	12
Antler River Watershed	159	6.1%	8	5	13
East Central Ontario	179	6.9%	9	5	14
Eastern Ontario Outaouais	174	6.7%	8	5	13
Conseil Regional Nakonha:ka	99	3.8%	5	5	10
Fundy St. Lawrence Dawning Waters	181	7.0%	9	5	14
Bermuda – Nova Scotia	218	8.4%	10	5	15
First Dawn Eastern Edge	179	6.9%	9	5	14
Total	2592	100%	124	80	204

The Manual 2024**D. GENERAL COUNCIL****D.1 Membership****D.1.1 Members of the General Council**

The General Council consists of the following 260 members. They must all be ministry personnel or lay members of the United Church:

- a) the Moderator;
- b) the immediate past Moderator;
- c) the General Secretary of the General Council;
- d) the leading Elder or presiding officer of each regional council;**
- e) 204 members elected by the regional councils on the following basis:**
 - i) Number: each regional council elects five members *plus* an additional number allocated to it based on the proportion of communities of faith within the bounds of that regional council to the total number of communities of faith in the United Church;**
 - ii) Lay/ministry personnel balance: a minimum of 1/3 of the members elected must be ministry personnel on the roll of the regional council, and a minimum of 1/3 of the members elected must be lay members of communities of faith within the bounds of the regional council other than ministry personnel;**
 - iii) Diversity: attention is given to diversity of gender and age, racial and cultural identities, and sexual expressions, as provided in policies set by the General Council; and**
 - iv) Timing: the election takes place, where possible, at least one year before the next regular in-person meeting of the General Council;**
- f) 15 members chosen by the National Indigenous Organization who are in addition to any Indigenous members elected under paragraph D.1.1 e) above;
- g) the members of the Executive of the General Council who will be continuing to serve on the executive following the first General Council meeting of the triennium; and
- h) a number of members to be elected by the Executive of the General Council, on the recommendation of the regional councils, for the purpose of ensuring diversity in the General Council after the members listed in paragraph D.1.1 e) above have been determined to bring the total number of members to 260.