



Bay of Quinte Conference
Camp Corporation

Camp Director Job Posting

About Camp Quin-Mo-Lac

Located on the shores of Moira Lake (north of Belleville, between Madoc and Tweed) and affiliated with The United Church of Canada, Camp Quin-Mo-Lac is an overnight summer camp for children of all faiths, aged 7 to 15 years. Seven 1-week camps are held over July and August to give 1,200+ children and youth an affordable experience of living together in a caring, camping environment that promotes diversity, acceptance, and inclusivity. Activities include hiking, swimming, canoeing, archery, rock wall climbing, high and low ropes, orienteering, overnight out-tripping, crafts, music, campfires, cookouts, singsongs, camp-wide games, special theme days, talent shows and vespers to encourage physical activity, personal growth, and building community and relationships with others in an outdoor setting. An outdoor education program for nearby elementary and secondary schools is held over May and June. Many of the same activities are offered to these school groups and tailored to meet their specific curriculum objectives for outdoor activity and education. Weekend rentals and events take place in the shoulder seasons, September to April, giving groups access to outdoor activities and community building within their group. And lastly, an active alumni community continues to grow and disperse around the world.

Camp Quin-Mo-Lac is seeking a full time, permanent Camp Director to begin work in the fall of 2024 or earlier -- someone who is excited to lead a hardworking and fun-loving team, make a positive difference in the lives of children and young adults, and continue making Camp Quin-Mo-Lac the best camp ever! They will have a proactive approach to risk management and a thorough appreciation and understanding of the risks and risky behaviour seen in today's youth, the ability to think critically and respond appropriately in high stress situations, and the knowledge, comfort level and ability to educate others. Reporting to the Board of Directors and operating within the camping accreditation guidelines of the Ontario Camps Association (OCA) and The United Church of Canada, the Camp Director oversees camp operations and programming throughout the year.

Summary of Responsibilities

- Recruit, hire, train, supervise and support spring and summer staff.
- Plan, guide, and oversee the spring Outdoor Education and summer camp programs.
- Coordinate with the Maintenance Manager to ensure a well-kept, safe, and healthy camp facility.
- Seek out opportunities to promote summer camping, generate new revenue streams and recruit new staff.
- Attend Board and committee meetings.
- Develop marketing materials, maintain, and update the website and social media accounts.

Qualifications

- Post-secondary education with experience related to children's residential summer camping.
- Excellent verbal and written communications skills.
- United Church (or similar) faith background with the ability to guide youth in appreciating and developing their own faith experiences.
- Knowledge of health and safety regulations specific to camping industry as pertains to personnel, program areas, equipment, and property (physical plant and services, personnel and childcare, employment standards, and program/industry standards).

- Standard First Aid, CPR and AED certification.
- Experience with rock wall climbing, high ropes, and canoeing.
- A valid driver's license and boating license.
- Experience with CampBrain, Smore and Excel is an asset.

Salary

- \$55,000-\$65,000 commensurate with experience.
- Plus a newly renovated three-bedroom home.
- Plus utilities.
- Plus furnishings and a brand new fully equipped kitchen with new appliances.
- Plus health, dental, disability, and life insurance benefits
- Plus a defined contribution pension plan.
- Plus access to 240 acres and waterfront for hiking, running, canoeing, swimming, cross country skiing, and more right in your own 'backyard'!

To Apply

Interested applicants should submit a cover letter and resume by June 23, 2024 to Bev Gough at bevgough60@gmail.com.

A full job description is available upon request.

We are an equal opportunity employer committed to diversity and welcome all to apply.

Accommodations in the hiring process are available upon request.

We thank all applicants in advance, but only those selected for an interview will be contacted. Please note that the successful candidate will require a current and clear Vulnerable Sector Check.

Sincerely,

Camp Quin-Mo-Lac Board of Directors and Hiring Committee