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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, January 21, 2025.

**PRESENT:**

Jim Allen, Ina Bromley, Wayne Harris (Chair), Charlotte Hoy, Sharon MacDonald, Karen McLean (Scribe), Blair Paterson, Don Stiles, Linda Suddaby, Whit Strong (10)

**REGRETS/ABSENT:** Erin McIntyre, Patsy Henry, Micheline Montreuil, (3)

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris, called the meeting to order at 1:03 p.m. Following a quick check-in with members Blair led us in an opening prayer.

**CORRESPONDING MEMBER(S):** None

**ADDITIONS/CORRECTIONS TO THE AGENDA:**

- Lansdowne/Gananoque report

**ACCEPTANCE OF MINUTES:**

**MOTION 2025-1** (S. MacDonald/L. Suddaby) “that the minutes of December 10, 2024 be accepted as circulated.” **CARRIED**

**CORRESPONDENCE:** None

**REMEMBRANCES:**

- Rev. Dr. George Langford James, Dec. 5, 2024. [Whit has notified the Treasurer and asked him to make a donation to the M&S Fund.]

**MEDICAL LEAVE:**

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.
- Lynne Gardiner will be on medical leave from Jan. 9, 2025.

**ACKNOWLEDGED SABBATICALS:**

- Kevin Moratz (OM), Beachburg P.C., February 1 to March 31, 2025 and July 2025.

**SABBATICALS/COVERAGE:**

**Cumberland P.C.**

**MOTION 2025-2** (J. Allen/D. Stiles) “that the EOORC PR Commission takes note of the upcoming Sabbatical of the Rev. Stephanie Bates (OM), Cumberland Pastoral Charge, for the period June 1 – August 31, 2025.” **CARRIED**

**SUPERVISED MINISTRY EDUCATION (SME) site:** None

**CHANGE IN PASTORAL RELATIONS:** None

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**PASTORAL CHARGE CONSTITUTIONS:** None

**SHARED MINISTRY AGREEMENTS:** None

**APPROVAL OF PROFILES:**

**Carleton Memorial P.C.**

**MOTION 2025-3** (B. Paterson/I. Bromley) “That the EOORC PR Commission approves the Carleton Memorial Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

**Woodroffe P.C.**

**MOTION 2025-4** (J. Allen/C. Hoy) “That the EOORC PR Commission approves the Woodroffe Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

**Knox P.C.**

**MOTION 2025-5** (S. MacDonald/I. Bromley) “That the EOORC PR Commission approves the Knox Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

**CALLS/(RE)-APPOINTMENTS**

**St. John’s P.C. (Brockville)**

**MOTION 2025-6** (S. MacDonald/J. Allen) “that the EOORC PR Commission approves the re-appointment of Melany Cassidy-Wise (OM) to the St. John’s Pastoral Charge (Brockville), 8 hours per week as Congregational Minister (Short-term Supply), effective January 1, 2025 – June 30, 2025.” **CARRIED**

**CHANGE OF TERMS:** None

**SACRAMENTS/ELDERS:**

**MOTION 2025-7** (C. Hoy/L. Suddaby) “that the EOORC PR Commission approves the request of the respective pastoral charges, that the Sacraments Elder status be renewed for another year. Buckingham – Andrew Nicholls; Elgin-Portland – Liz Church; Perth Road – Mary Ellen Ivison & Cheryl Bird; Delta-Toledo – Carolyn Bennett.” **CARRIED**

**CONGREGATIONAL DESIGNATED MINISTER (CDM):** None

**PASTORAL CHARGE SUPERVISORS:**

PCS needed for Salem: Locksley (Dec. 31, 2024); Gananoque: Grace P.C. (January 1, 2025); Glasgow-Castleford (Feb. 1, 2025).

**Gananoque: Grace P.C.**

**MOTION 2025-8** (C. Hoy/B. Paterson) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Janet Evans, EOORC member, as Pastoral Charge Supervisor to the Gananoque: Grace Pastoral Charge for January 22 and 23, 2025.”

**CARRIED**

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**Pastoral Charges without called/appointed Ministry Personnel:**

(Pastoral Charge Supervisor in place as noted)

Addison – Lynne Gardiner

Admaston – Paul McLenaghan

Ashton-Munster – Jim Allen

Augusta – Linda Suddaby

Aylmer-Eardley – Jim Allen (Eardley open for only a couple of services per year.)

Aylwin – Natalie Matkovsky

Bathurst – Shelley Roberts

Beachburg – Ina Bromley (covering sabbatical Feb. 1-Mar. 31, 2025 and July 2025)

Bethel-St. Andrew's – Jan Lougheed

Cardinal – Myra Garvin

Carleton-Memorial – Jim Allen

Carp-Dunrobin – Beth Sweetnam

Central Lanark – Wayne Harris (Effective Feb. 1, 2025)

Charge pastorale Grâce Pastoral Charge – Jim Allen (continuing on after J. Hetherington's appointment ends.)

Charge pastorale Namur – Jim Kenney

Chinese (Ottawa) – Barbara Reynolds (after 12 years, only on call)

Clyde Forks-Tatlock – Carla Van Delen

Delta-Toledo – Charlotte Hoy

Denbigh, Matawatchan, Schutt – Jon Williams

Elgin-Portland – JoAnne Fletcher

Glasgow-Castleford – James Murray (until Jan. 31, 2025)

Golden Lake –

Greenwood – Ina Bromley

Harrowsmith-Verona – Sharon MacDonald

Kenmore (selling building – NOT disbanding) - Ed Gratton

Lansdowne – Donald Wachenschwanz

Lyn: Christ Church – Shelley Roberts

Mallorytown – Charlotte Hoy

Metcalf – Ed Gratton

Morrisburg: Lakeshore Dr. – Blair Paterson

North Gower-Carsonby – Sandra Yule

Perth Road – Heather McLurg Murphy

Pittston – Myra Garvin

Rideau – Sharon MacDonald

Rockland – Jim Kenney

Rothwell – Nancy Best

Russell – Ed Gratton

South Mountain-Hallville – Christine Lowson

Southminster – Brian Copeland

St. Andrew's (Westmeath) – Gary McKay

St. John's (Brockville) – Linda Suddaby

White Lake – Sheryl McLeod  
Zion, Douglas – Ingrid Condie- Bennett

### **LIAISONS**

Liaisons are still needed for Rideau Park; Knox (Nepean); Southminster; Zion-Memorial (Carleton Place); Salem: Locksley; Trinity-St. Andrew's (Renfrew) (July 1, 2025).

### **Carleton Place: Zion-Memorial P.C.**

**MOTION 2025-9** (I. Bromley/J. Allen) “that the EOORC PR Commission names Ed Gratton as Liaison to the Carleton Place: Zion-Memorial Pastoral Charge.” **CARRIED**

### **Pastoral Charges in search mode:**

(Liaisons in place as noted)  
 Almonte – Wayne Harris  
 Ashton-Munster – Jim Allen  
 Aylwin – Natalie Matkovsky  
 Bethel-St. Andrew's – Beth Sweetnam  
 Carleton-Memorial – Jim Allen  
 Carleton Place: Zion-Memorial – Ed Gratton  
 Carp-Dunrobin – Beth Sweetnam  
 Denbigh, Matawatchan, Schutt – Jon Williams  
 First United (Ottawa) – Janet Nield  
 Glasgow-Castleford – James Murray (Until Jan. 31, 2025)  
 Grâce (Chelsea) – Jim Allen  
 Harrowsmith-Verona – Sharon MacDonald  
 Kemptville: St. John's – Jim Allen  
 Knox (Nepean) – Barbara Reynolds  
 Lansdowne – Phyllis Dietrich  
 Morrisburg: Lakeshore Dr. – Blair Paterson  
 Namur – Jim Kenney  
 Parkdale – Jim Allen  
 Perth Road – Heather McLurg Murphy  
 Quyon – Cathy Stewart  
 Renfrew: Trinity St. Andrew's -  
 Rideau Park -  
 Rockland – Jim Kenney  
 Rothwell – Beth Sweetnam  
 Russell – Ed Gratton  
 Salem: Locksley –  
 Shawville – Charles Barrett  
 Southminster –  
 St. Andrew's (Westmeath) – Gary McKay

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**Pastoral Charges not searching:**

Addison	Augusta	Aylmer-Eardley
Cardinal	Centenary	Clyde Forks-Tatlock
Delta-Toledo	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Lower Gatineau Valley
Lyn: Christ	Mallorytown	Metcalf
Pittston	Rideau	South Mountain–Hallville
St. Andrew's (Westmeath)	St. John's (Brockville)	Templeton
Vernon		

**FOLLOW-UPS FROM LIAISONS AND PCSs**

Liaisons in attendance updated the Commission regarding the Pastoral Charges they are assisting.

**OTHER BUSINESS:**

**Funding for training of Interim Ministers**

The original discussion began last year and the Commission continues to struggle to develop a plan. The course is offered in the US as a two-part course and costs approximately \$3200 CDN. The plan must involve where to find the money and how to allocate it to those who wish to take the course. This cannot go through Continuing Education and is not in the current regional budget. This will be on the agenda again for our meeting on February 18, 2025.

**LAST WORD:**

Next meeting – **Tuesday, February 18, 2025** 1:00-3:00 p.m. via Zoom.

<https://united-church.zoom.us/j/83941506797>

**Meeting ID: 839 4150 6797**  
**1 855 703 8985 Canada Toll-free**

**CLOSING:** Whit led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:50 p.m.