

A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, October 28, 2025.

**PRESENT:**

Jim Allen, Elaine Beattie, Teresa Burnett-Cole, Wayne Harris (Chair), Karen McLean (Scribe), Micheline Montreuil, Blair Paterson, Michelle Robichaud, Don Stiles, Whit Strong (10)

**REGRETS/ABSENT:** Patsy Henry (1)

**CALL TO ORDER, OPENING PRAYER:**

Chair, Wayne Harris, called the meeting to order at 1:03 p.m. Following a quick check-in with members, Teresa led us into the meeting with a prayer.

**CORRESPONDING MEMBER(S):** None

**INTERIM MOTIONS:** None

**ADDITIONS/CORRECTIONS TO THE AGENDA:**

- Corrections to information circulated for one appointment.

**ACCEPTANCE OF MINUTES:**

**MOTION 2025-80** (D. Stiles/E. Beattie) “that the minutes of September 16, 2025 be accepted as circulated.” **CARRIED**

**CORRESPONDENCE:** None

**REMEMBRANCES:** None

**MEDICAL LEAVE:**

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.
- Erin McIntyre (Knox-St. Paul’s, Cornwall P.C.) – effective Oct. 27, 2025

**ACKNOWLEDGED SABBATICALS:** None

**SABBATICALS/COVERAGE:** None

**SUPERVISED MINISTRY EDUCATION (SME) site:** None

**CHANGE IN PASTORAL RELATIONS:**

**MOTION 2025-81** (E. Beattie/T. Burnett-Cole) “that the EOORC PR Commission approves the request of the Rev. Carla Van Delen for a change in pastoral relations effective January 4, 2026.” **CARRIED**

**PASTORAL CHARGE CONSTITUTIONS:** None

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**SHARED MINISTRY AGREEMENTS:****Seeley's Bay P.C. and Lansdowne P.C.**

**MOTION 2025-82** (M. Robichaud/M. Montreuil) “that the EOORC PR Commission takes note of the Shared Ministry Agreement between Seeley's Bay Pastoral Charge and Lansdowne Pastoral Charge, effective January 01, 2026.” **CARRIED**

[**Abstaining:** Don Stiles]

**PROFILES:****Barrhaven P.C.**

**MOTION 2025-83** (T. Burnett-Cole/E. Beattie) “that the EOORC PR Commission approves the Barrhaven Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

**CALLS/(RE)-APPOINTMENTS:****Riverside P.C.**

**MOTION 2025-84** (B. Paterson/M. Montreuil) “that the EOORC PR Commission approves the call of the Rev. Carla Van Delen (OM) to the Riverside Pastoral Charge, 40 hours per week as Congregational Minister effective January 5, 2026.” **CARRIED**

**Centretown P.C.**

**MOTION 2025-85** (M. Robichaud/D. Stiles) “that the EOORC PR Commission approves the appointment of Steve Clifton (OM-R) to the Centretown Pastoral Charge, 20 hours per week as Short-term Supply effective Dec. 1, 2025 to May 31, 2026.” **CARRIED**

**Chinese U.C. (Ottawa)**

**MOTION 2025-86** (J. Allen/T. Burnett-Cole) “that the EOORC PR Commission takes note that Xu (Caleb) Lui (Can) has a three-year contract extension with the Ottawa Chinese U.C. as Congregational Minister, 40 hours/week, November 1, 2025 – October 31, 2028.” **CARRIED**

**CHANGE OF TERMS:** None

**SACRAMENTS/ELDERS:****Micheline Montreuil**

**MOTION 2025-87** (B. Paterson/E. Beattie) “that the EOORC PR Commission grants permission to Micheline Montreuil (DM-R) to perform the Sacraments, effective October 28, 2025.” **CARRIED**

[**Abstaining:** Micheline Montreuil]

**CONGREGATIONAL DESIGNATED MINISTER (CDM):** None

**PASTORAL CHARGE SUPERVISORS:****Wall St. P.C. (Brockville)**

**MOTION 2025-88** (M. Robichaud/E. Beattie) “that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Catherine Oxenford-Grant, EOORC member, as Pastoral Charge Supervisor to the Wall St. Pastoral Charge.” **CARRIED**

[Note: PCSs needed for Glasgow-Castleford and Knox-St. Paul's (Cornwall).]

**Knox-St. Paul's P.C. (Cornwall)**

**MOTION 2025-89** (B. Paterson/T. Burnett-Cole) "that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names John Noordhoff, EOORC member, if available, as Pastoral Charge Supervisor to the Knox-St. Paul's P.C. (Cornwall)." **CARRIED**

**LIAISONS**

Liaisons are needed for Grace-St. Andrews (Arnprior)

**Pastoral Charges not searching: (26)**

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalf	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

**FOLLOW-UPS FROM LIAISONS AND PCSs:**

Jim, Wayne and Blair provided brief updates on pastoral charges with which they are working.

**OTHER BUSINESS:**

**1. New Commission members**

There is a need for more lay members on the Commission.

**2. Covenanting Services**

Very few EOORC members attend covenanting services, mainly because most are held during Sunday morning worship and the majority of members are active in their own home churches. Perhaps the region might consider a policy that such services be held in the afternoon if Sunday is chosen as the date.

The pastoral charge is responsible for organizing the service. The regional liaison leads the actual covenanting portion but anyone from the congregation can lead the rest of the service.

**3. Covenanting Service for Susan Hutton**

Sue's Covenanting service will be held at Knox United Church (Nepean), on Sunday, November 09, 2025 at 1:00 pm.

2025-42

The United Church of Canada  
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council  
(EOORC)  
Pastoral Relations Commission

October 28, 2025  
Conference Call (Zoom)

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**LAST WORD:**

Next meeting – **Tuesday, November 25, 2025 1:00-3:00 p.m. in-person at Glen Cairn U.C.**

**CLOSING:** Michelle led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 1:42 p.m.