
A meeting of the Pastoral Relations (PR) Commission was held at Glen Cairn U.C., Ottawa, on Tuesday, November 25, 2025. This was the Rev. Whit Strong's last official meeting with us as he retires as our EOORC Staff Resource person. Many thanks to the good folks at Glen Cairn U.C. for providing a lovely afternoon snack of squares and cupcakes.

PRESENT:

Jim Allen, Elaine Beattie, Wayne Harris (Chair), Karen McLean (Scribe), Blair Paterson, Don Stiles, Whit Strong (7)

REGRETS/ABSENT: Victoria Andrews, Teresa Burnett-Cole, Patsy Henry, Micheline Montreuil, Michelle Robichaud (5)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:08 p.m. Following a quick check-in with members, Don Stiles led us into the meeting with a prayer.

CORRESPONDING MEMBER(S): None

INTERIM MOTIONS:

Carp-Dunrobin P.C.

MOTION 2025-90 (M. Montreuil/E. Beattie) "That the EOORC PR Commission acknowledges the appointment of Karen Percy (Candidate - SME) to the Carp-Dunrobin Pastoral Charge, 20 hours per week as Congregational Minister effective November 4, 2025 to November 3, 2026."
CARRIED

[Note: Passed unanimously on Oct. 31, 2025]

Rideau Park P.C. Profile

MOTION 2025-91 (T. Burnett-Cole/J. Allen) "that the EOORC PR Commission approves the Rideau Park Pastoral Charge profile for posting on ChurchHub."
CARRIED

[Note 1: Wayne suggested one correction - On page 16 under Salary: it states 'Minimum Salaries & Reimbursements for Ministry Personnel guidelines published by EOORC. This should be corrected to '**The United Church of Canada**.'

[Note 2: Passed Nov. 4, 2025. Whit will notify them and ask that the one correction be made.]

ADDITIONS/CORRECTIONS TO THE AGENDA:

- Two more names to the Remembrance list
- Letter of resignation from the PR Commission

ACCEPTANCE OF MINUTES:

MOTION 2025-92 (E. Beattie/J. Allen) "that the minutes of October 28, 2025 be accepted as circulated."
CARRIED

CORRESPONDENCE: For Information

- Letter from Grace-St. Andrew's (Arnprior) to White Lake P.C. and Bethel-St. Andrew's P.C. (Fitzroy Harbour).
- Letter of resignation from the PR Commission from Patsy Henry. Blair asked that the Secretary send a letter of acknowledgement to Patsy accepting her resignation with regret and to include the prayers of the Commission for the future.

REMEMBRANCES:

- The Rev. Catherine Bromell – February 2, 2025
- The Rev. John Bushby – Oct. 20, 2025
- The Rev. Grant Dillenbeck – Nov. 10, 2025
- Christine Hewlett (daughter of the Rev. Stewart and Doreen Hewlett) – Nov. 14, 2025

Whit will notify the families that a donation from EOORC has been made to the M&S Fund in memory of their loved ones.

MEDICAL LEAVE:

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.
- Erin McIntyre (Knox-St. Paul's, Cornwall P.C.) – effective Oct. 27, 2025

ACKNOWLEDGED SABBATICALS: None**SABBATICALS/COVERAGE:** None**SUPERVISED MINISTRY EDUCATION (SME) site:** None**CHANGE IN PASTORAL RELATIONS:****Parkdale U.C. – Huda Kandalaft Kanawati**

MOTION 2025-93 (J. Allen/D. Stiles) “that the EOORC PR Commission approves the change of Huda Kandalaft Kanawati from Candidate (SME) to Congregational Designated Minister (CDM) at the Parkdale Pastoral Charge effective Nov. 25, 2025.”

CARRIED**Rev. Tiina Côté**

MOTION 2025-94 (E. Beattie/D. Stiles) “that the EOORC PR Commission approves the request of the Rev. Tiina Côté for a change in pastoral Relations to retire as of February 1, 2026.”

CARRIED**PASTORAL CHARGE CONSTITUTIONS:** None**SHARED MINISTRY AGREEMENTS:** None

PROFILES:

Grace-St. Andrew's P.C. (Arnprior)

MOTION 2025-95 (B. Paterson/J. Allen) "that the EOORC PR Commission approves the Grace-St. Andrew's (Arnprior) Pastoral Charge profile for posting on ChurchHub."

DEFEATED

[**Note:** The position description is 20 hours but there is no breakdown for time allocations. The Commission would like to see a proper breakdown of what is required by the minister and how much time will be spent on each area of the job. They will be asked to provide the information for the meeting of the Commission on January 20, 2026.]

Quyon P.C.

MOTION 2025-96 (J. Allen/E. Beattie) "that the EOORC PR Commission approves the Quyon Pastoral Charge profile for posting on ChurchHub."

CARRIED

CALLS/(RE)-APPOINTMENTS:

Southminster P.C.

MOTION 2025-97 (B. Paterson/E. Beattie) "that the EOORC PR Commission approves the call of the Rev. Susan Toller (DM) to the Southminster Pastoral Charge, 30 hours per week as Congregational Minister effective November 24, 2025."

CARRIED

Almonte P.C.

MOTION 2025-98 (D. Stiles/B. Paterson) "that the EOORC PR Commission approves the call of the Rev. Heather Davies (OM) to the Almonte Pastoral Charge, 40 hours per week as Congregational Minister effective July 1, 2026."

CARRIED

c.p. Grâce P.C.

MOTION 2025-99 (E. Beattie/B. Paterson) "that the EOORC PR Commission approves the call of the Rev. Stephanie Bates (OM) to the charge pastorale Grâce Pastoral Charge, 40 hours per week as Congregational Minister effective January 1, 2026."

CARRIED

Stittsville P.C.

MOTION 2025-100 (D. Stiles/E. Beattie) "that the PR Commission approves the appointment of the Rev. Zacharia Mandara (OM) to the Stittsville Pastoral Charge, 40 hours per week as Congregational Minister effective February 1, 2026 – Jan. 31, 2028."

CARRIED

CHANGE OF TERMS: None

SACRAMENTS/ELDERS:

Susan Toller

MOTION 2025-101 (D. Stiles/J. Allen) "that the EOORC PR Commission grants permission to Susan Toller (DM) to perform the Sacraments, effective Nov. 24, 2025, for the duration of her call to Southminster P.C."

CARRIED

CONGREGATIONAL DESIGNATED MINISTER (CDM): None

PASTORAL CHARGE SUPERVISORS:**Knox-St. Paul's P.C. (Cornwall)**

MOTION 2025-102 (E. Beattie/J. Allen) "that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Minhyuk (Min) Hwang, EOORC member, as Pastoral Charge Supervisor to the Knox-St. Paul's Pastoral Charge (Cornwall) for the duration of the Rev. Erin McIntyre's Restorative Care Leave." **CARRIED**

[Note: PCSs needed for Barrhaven, Glasgow-Castleford, Quyon, Wesley (Pembroke), and Zion Evangelical (Pembroke).]

LIAISONS**Wall St. P.C. (Brockville)**

MOTION 2025-103 (D. Stiles/E. Beattie) "that the EOORC PR Commission names Jim Allen, as Liaison to the Wall St. Pastoral Charge (Brockville)." **CARRIED**

[Note: Abstaining – Jim Allen]

Liaisons are still needed for Barrhaven, Cumberland, Quyon, Wesley (Pembroke), and Zion Evangelical (Pembroke).

Pastoral Charges not searching: (26)

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalfe	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

FOLLOW-UPS FROM LIAISONS AND PCSs: None**OTHER BUSINESS:****1. New Commission members**

Jennifer Gow ends her term on the Vision and Transformation Team in March 2026 and has approached Whit about joining the Pastoral Relations Team. The Commission is in favour and will notify the Nominations Team to update the list.

2. Covenanting Services

Wayne reported an improved attendance of EOORC members at the recent covenanting service for Sue Hutton. It is hoped more churches will continue to hold their services in the afternoon or evening (preferably no earlier than 2:00 p.m. to allow for travel time following Sunday morning services).

LAST WORD:

Next meeting – **Tuesday, Dec. 16, 2025 1:00-3:00 p.m. via Zoom.**

CLOSING: Whit led us in a closing prayer. The business listed on the agenda being completed, Wayne declared the meeting closed at 2:52 p.m. and wished Whit all the best from all of us as he officially retires. Victoria Andrews will take over now as our new EOORC staff resource.