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A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, March 17, 2026.

**PRESENT:**

Jim Allen, Victoria Andrews, Elaine Beattie, Teresa Burnett-Cole, Karen McLean (Scribe), Micheline Montreuil, Blair Paterson, Michelle Robichaud, Mary Royal, Don Stiles (10)

**REGRETS/ABSENT:** Wayne Harris (1)

**CALL TO ORDER, OPENING PRAYER:**

Acting Chair, Don Stiles, called the meeting to order at 1:01 p.m. Following a quick check-in with members Don opened with prayer to lead us into the meeting.

**CORRESPONDING MEMBER(S):** It was agreed that Mary Royal-Duczek be a corresponding member to today's meeting.

**INTERIM MOTIONS:**

**INTERIM MOTIONS (Feb. 18, 2026)**

**MacKay P.C. (Rev. Peter Woods)** (to be emailed as an Interim Motion)

**MOTION 2026-13** (D. Stiles/E. Beattie) "that the EOORC PR Commission takes note of the upcoming Sabbatical of the Rev. Peter Woods (OM), MacKay Pastoral Charge, for the period April 15 – June 9, 2026."

[Note: Passed on Feb. 19, 2026]

**Prescott: St. Paul's P.C. (Rev. Brenda Bailey)** (to be emailed as an Interim Motion)

**MOTION 2026-14** (M. Montreuil/J. Allen) "That the EOORC PR Commission approves the request from the Prescott: St. Paul's Pastoral Charge to end pastoral relations with the Rev, Brenda Bailey, effective May 8, 2026."

[Note: Passed on Feb. 19, 2026]

**Parkdale P.C.**

**MOTION 2026-15** (M. Montreuil/B. Paterson) "that the EOORC PR Commission approves the re-appointment of Bev Buckingham (DLM-R) to the Parkdale Pastoral Charge, 20 hours per week as Congregational Minister effective January 1, 2026 – August 31, 2026."

[Note: Passed on Feb. 19, 2026]

**Salem-Locksley P.C. Profile**

**MOTION 2026-16** (M. Montreuil/B. Paterson) "That the EOORC PR Commission approves the Salem-Locksley Pastoral Charge profile for posting on ChurchHub."

[Note: Passed on Feb. 19, 2026]

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**ADDITIONS/CORRECTIONS TO THE AGENDA:**

**MOTION 2026-17** (J. Allen/T. Burnett-Cole) “that the agenda be accepted as circulated.”

**CARRIED**

**ACCEPTANCE OF MINUTES:**

**MOTION 2026-18** (M. Montreuil/J. Allen) “that the minutes of February 17, 2026, be accepted as circulated.”

**CARRIED**

**CORRESPONDENCE:** None

**REMEMBRANCES:** None

**MEDICAL LEAVE:**

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.
- Rev. Erin McIntyre (Knox-St. Paul’s Pastoral Charge, Cornwall) – graduated return to work schedule effective March 16, 2026.

**ACKNOWLEDGED SABBATICALS:** NONE

**SABBATICALS/COVERAGE:**

**Dominion-Chalmers P.C.**

**MOTION 2026-19** (T. Burnett-Cole/M. Robichaud) “that the EOORC PR Commission accepts the position description for a three-month Sabbatical Supply position at Dominion-Chalmers Pastoral Charge.”

**CARRIED**

**SUPERVISED MINISTRY EDUCATION (SME) site:** None

**CHANGE IN PASTORAL RELATIONS:**

**Rev. Earl Klotz**

**MOTION 2026-20** (M. Robichaud/M. Montreuil) “That the EOORC PR Commission approves the request of the Rev. Earl Klotz to retire effective July 1, 2026.”

**CARRIED**

**PASTORAL CHARGE CONSTITUTIONS:** None

**SHARED MINISTRY AGREEMENTS:** None

**APPROVAL OF PROFILES:** None

**CALLS/(RE)-APPOINTMENTS:**

**Grace-St. Andrew’s P.C. (Arnprior)**

**MOTION 2026-21** (J. Allen/T. Burnett-Cole) “that the EOORC PR Commission accepts the position description from Grace-St. Andrew’s Pastoral Charge for a part-time supply appointment pending clarification of hours worked and a breakdown of the hours per area of work, recognizing the limitations of a student.”

**CARRIED**

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**CHANGE OF TERMS:** None

**SACRAMENTS/ELDERS:** None

**CONGREGATIONAL DESIGNATED MINISTER (CDM):** None

**PASTORAL CHARGE SUPERVISORS:**

PCS needed for at least Spencerville P.C., Cumberland P.C., South Mountain-Hallville P.C., Calvin P.C. (Pembroke), Glasgow.

**Prescott: St. Paul's P.C.**

**MOTION 2026-22** (M. Montreuil/E. Beattie) "that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Jim Allen, EOORC member, as Pastoral Charge Supervisor to the Prescott: St. Paul's Pastoral Charge, effective April 26, 2026, and that he be available for consultation and support prior to April 26, 2026." **CARRIED**

[Note: Abstaining – Jim Allen]

**Calvin P.C. (Pembroke)**

**MOTION 2026-23** (M. Robichaud/E. Beattie) "that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Susan DeHaan, EOORC member, as Pastoral Charge Supervisor to the Calvin Pastoral Charge (Pembroke), effective immediately." **CARRIED**

**Spencerville P.C.**

**MOTION 2026-24** (M. Robichaud/M. Montreuil) "that the EOORC PR Commission, in the absence of called/appointed ministry personnel, names Bev Buckingham, EOORC member, as Pastoral Charge Supervisor to the Spencerville Pastoral Charge, effective immediately." **CARRIED**

**LIAISONS:**

Liaisons are needed for Cumberland P.C. and numerous others.

Victoria noted the Pacific Mountain Regional Council (PMRC) has developed an online training course and wondered if we might find it helpful here. It could likely be fairly easily adapted for EOORC. It was agreed this is a good idea.

**Pastoral Charges not searching: (26)**

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalfe	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

**FOLLOW-UPS FROM LIAISONS AND PCSs:**

Members were brought up-to-date on some pastoral charges.

**OTHER BUSINESS:**

**1) Update on Congregational Designated Minister (CDM)**

Victoria provided a recap of the previous conversation regarding this position.

In 2022, the Manual was changed to allow this to be a solo position in a Community of Faith with proper oversight by the region. The region must confirm requirements e.g. sacramental privileges. A CDM must be at least a LLWL.

As per the Executive request – Jim has volunteered to be part of a small sub-group from the PRC to work on the CDM pieces. Teresa and Michelle volunteered to be part of this group as well. They will meet in-person and will make every effort to have a package of recommendations ready to bring back to the Executive by June.

**2) Zoom meeting with Liaisons and Pastoral Charge Supervisors to meet with Victoria.**

Victoria only received 3 positive responses to this proposed gathering. She will send another poll after Easter.

**LAST WORD:**

Next meeting – **Tuesday, April 21, 2026** at 1:00-3:00 p.m. via Zoom.

**Zoom link:**

<https://us02web.zoom.us/j/83150733651?pwd=3MpvRPApa9KkOpJn0zE8VmzifZMhP6.1>

Meeting ID: 831 5073 3651

Passcode: 477861

**CLOSING:** Mary wished everyone a wonderful Easter season and led us in a closing prayer.

The business listed on the agenda being completed, Don declared the meeting closed at 1:51 p.m.