

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Thursday, June 11, 2026 – 9 AM

Living Call Statement of the Regional Council

The Eastern Ontario Outaouais Regional Council seeks to support and strengthen the ministries of its Communities of Faith as well as the ministry of all God's people, staff and lay leadership within those communities.

As we seek to carry out this ministry, we will be intentional about how we fully include all in Christ's love and service. This means that in our work as a Regional Council we will actively seek equity for, and participation from, the full diversity of God's Creation; seeking racial justice, identifying and undermining colonialism, celebrating all sexual orientations, gender identities and expressions, valuing linguistic and cultural diversity, seeking to include all who face challenges with their mental and physical health or social and economic circumstances.

We will carry out our ministry with people in all seasons of life as we honour our relationship with Indigenous Peoples and nurture ecological justice. We will work to effectively and respectfully communicate with one another so that no one is left behind.

IN ATTENDANCE

Jim Allen	Member
Rev. Dr. Teresa Burnett-Cole	President-Elect
Rev. Cindy Casey	President
Liz Church	Member
David Debenham	Member
Rev. Susan DeHaan	Past-President
Frank Emanuel	Member
Rev. Dr. Bob Fillier	Member
Nancy Hazen	Member
Rev. Éric Hébert-Daly	Member, Executive Minister
Julee Pauling	Member
Sue Smarkala	Member
Rousseau Whiteley	Member
Rev. Victoria Andrews	Corresponding Member, Pastoral Relations Minister
Rev. Brian Cornelius	Corresponding Member, Regional Council Treasurer
Dana Ducette	Corresponding Member, Minister, Youth and Young Adults
Joel Miller	Corresponding Member, Executive Assistant to the Regional Council, Recording Secretary

REGRETS/ABSENT

Vacant	Member, Indigenous Church Representative
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This meeting of the Eastern Ontario Outaouais Regional Council (EOORC) Executive will deal with regular business, but will focus on the following key areas:

- Decide of Board of Directors for Camp Lau-Ren and Golden Lakes Camp
- Decide on recommendation from the Future Through Property Leadership Team concerning a major renovation
- Decide on Voluntary Associate Ministers for 2026-2027

- Discern an amalgamation proposal
- Discern administering the Sacraments (students/LLWL)
- Discern “Other Major Assets” parameters
- Discern a proposed Staff Support Committee mandate
- Decide when the Executive should regularly meet during 2026-27

Call to Order – Rev. Cindy Casey, President, lit the Christ Candle and called the meeting to order at 9:00 AM.

“In the name of the Lord Jesus Christ, the only sovereign head of the Church, and by the authority of the Eastern Ontario Outaouais Regional Council of the United Church of Canada, I hereby declare this Executive meeting duly constituted and to be in session for conducting the business which will properly come before it.”

A Time of Prayer for Communities of Faith – Rev. Dr. Teresa Burnett-Cole led prayers for Communities of Faith.

Prayer requests for Pastoral Charges in Eastern Ontario Outaouais Regional Council are being shared through the following website. <https://www.prayercycles.ca/easternontariooutaouais>. The following Pastoral Charges are on the prayer cycle for May 2026: Richmond, Bristol, Kenmore, Cobden-Queen's Line and for June 2026: Rockland, South Mountain-Hallville, Lansdowne, Mallorytown, Pembroke: Mount Zion.

The regional council is committed to praying every month for the regional council and the Indigenous Church.

*A letter on behalf of the regional council goes out to the churches informing them that they are being prayed for. The President-Elect is reaching out to communities of faith that are on the prayer roll, to learn about what some of their needs are and what prayers on their behalf can focus on.

Land Acknowledgement & Opening Devotions – Rousseau Whiteley led the acknowledgment and opening devotions.

15 mins for Introductions, Individual Sharing

Agenda

2026-06-11_001 MOTION (T. Burnett-Cole/D. Debenham) that the Eastern Ontario Outaouais Regional Council Executive accept the agenda as amended:

1. Addition of May 19, 2026 Pastoral Relation Commission minutes;
2. Addition g and h in consent packet
3. Addition of section 1 under regular business: Finance

CARRIED

Correspondence In

- a) April 30, 2026, Rev. Steve Clifton, Centertown Pastoral Charge, re thanks getting Centretown and Centre 507 into helpful conversations (*for information*);
- b) May 8, 2026, copied on letter from Olas Ben-Wilson, Information and Statistics Coordinator, to ECORC pastoral charges, re grant application from Cathedral of the Trees (*for information*);
- c) May 22, 2026, Hal Holt, Kingston Institute for Multi-Racial Inclusion (KIMRI), re Indigenous dialogue event (*for information*);

- d) June 1, 2026, Phyllis MacRae, Chair, Future Through Property Leadership Team, re recommendation for approval of major renovations by St Johns United Church, Kemptville ON (*see consent packet e*).

Correspondence Out

- e) April 30, 2026, Rev. Eric Hebert-Daly, Executive Minister, to Rev. Michelle Robichaud, Chair, Vision & Transformation, re grant application from Cathedral of the Trees (*for information*);
f) May 14, 2026, Rev. Eric Hebert-Daly, Executive Minister, to Canada Revenue Agency, re Stittsville United Church commission members access church business account with CRA (*for information*).

Consent Packet

2026-06-11_002 MOTION (S. DeHaan/S. Smarkala) that the Eastern Ontario Outaouais Regional Council Executive:

- a) Appoint Nancy Hazen as Equity Support Person for this meeting;
b) Accept the minutes of April 30, 2026 as circulated;
c) Accept into its minutes the results of email poll held on May 27, 2026:

2026-05-27-001 MOTION (Nancy Best/Cathy Ryan) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team to authorise the trustees of Glebe St James United Church, Ottawa to sign an agreement for a mortgage loan in the amount of \$117,196.00 with the Church Extension Committee of EOORC. The terms of the loan are 0 % interest for the first three years, and 5% interest for the following years. CARRIED

- d) Receive for information the Pastoral Relations Commission Minutes of April 21, 2026 and May 19, 2026;
e) Concur with the recommendation of the Future Through Property Leadership Team to approve a request from the trustees of St. John's United Church Kemptville, ON, to replace their heating and plumbing system for an estimated cost of \$150,000.
f) Take the following actions:

Camp Lau-Ren

Pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Camp Lau-Ren 2024-2025 Board of Directors

Crystal Campbell
Marilyn Eady
David Forrest
Cindy Harrison
Joanne Hartnett
Sarah McKenna
Emily McKenzie
Bruce Patterson
Jane Robinson

This is based on the draft 2024 Annual Corporation Meeting Minutes of November 10, 2024, the 2024 board member approval submission, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

Golden Lake United Church Camp

Pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Golden Lake United Church Camp 2026-2027 Board of Directors

Colin Gaudet
Devin Howard
Fay Kolpin
Jennifer McAlister
Lindsay McMillan
Edward Oegema
Michael Putnam
Mary Stapley
Robert Wales

This is based on the draft minutes of AGM Meeting of January 17, 2026, the 2026 board member approval submission, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

- g) Concur with the recommendation of the Pastoral Relations Commission to approve the amalgamation of the Cobden-Queen's Line Pastoral Charge and Zion, Douglas Pastoral Charge. effective May 01, 2026.
- h) Acknowledge the following Voluntary Associate Ministers (retired ministry personnel not appointed, or engaged in ministry not recognized as 'community of faith') for July 1, 2026- June 30, 2027:

CoF/Pastoral Charge**Name**

Bethel Church, Rideau Ferry	Rev. Arlyce Schiebout
Kanata United Church	Rev. Eric Hebert-Daly
South Stormont Pastoral	Rev. Erin McIntyre
Orleans United Church	Rev. Janet Nield
St. John's United Church, Brockville	Rev. Lillian McNamee
Glebe-St. James United Church	Rev. Paul Dillman
Barrhaven United Church	Rev. Dianne Cardin
Rothwell United Church	Rev. Dr. Jessica Hetherington
Rothwell United Church	Rev. Kathryn Peate
Parkdale United Church	Rev. Natalie Matkovsky
Woodroffe United Church	Rev. Nina Fulford
City View United Church	Rev. Stephen Clifton
Johnstown United Church	Rev. Donald Wachenschwanz
Christ United Church, Lyn	Rev. Robin J. Wilkie
Admaston Pastoral Charge	Rev. C. Paul McLenaghan
Mallorytown United Church	Rev. Janet Evans
Addison United Church	Rev. Beverly J. Thompson
Emmanuel United Church	Rev. Georgina Fitzgerald
Trinity United Church, Ottawa	Rev. Laurie McKnight
St. John's United Church, Cardinal	Rev. Margaret Spencer
Glen Cairn United Church	Rev. Brian Copeland
Storrington Pastoral Charge	Rev. Erin Burns

*As the deadline for the VAM cycle is July 1st, more names will come to the Executive in September.

CARRIED

Business Arising

1. **YAYA Programming Review** – Rev. Eric Hebert-Daly highlighted that work has begun.
 - See *Scope of Work YAYA in the United Church (Contract)* as **Appendix A**
2. **Towards 2035**
 - a) **Lay Leadership Program “The Things We Tell Ourselves”** – Rev. Eric Hebert-Daly shared that 260 people registered and there has been lots of positive feedback. There were participation prizes awarded.
3. **Centretown United Church – Centre 507** – Rev. Victoria Andrews
 - See *Centretown United Church / Centre 507 Update* as **Appendix B**

Regular Business

4. **Finance** – Rev. Brian Cornelius, Treasurer
 - See *2026-06-11 Budget and Actuals* as **Appendix C¹**
 - See *2026-06-11 Balance Sheet* as **Appendix C²**
 - See *2026-06-11 Profit and Loss by Class* as **Appendix C³**

These are the expenses up to June 10th so do not include the salary costs for June but do include some monthly expenses for June as well as the costs for the Annual Meeting except for any expenses yet to be submitted, which I expect to be minimal.

When reading the Budget/Actuals report please note that the target percentage for end of May is 41.6% and for the end of June is 50%.

Remember, the large surpluses occur because most of our income is received at the beginning of the year, especially with Mission and Ministry.

The costs for the AGM is well under the budget. It is considerably most cost effective when we use church facilities over renting an arena or public space.

I am not highlighting anything of concern and I believe we are on track to realize the savings we indicated in the budget.

2026-06-11_003 MOTION (B. Fillier/D. Debenham) that the Eastern Ontario Outaouais Regional Council Executive receive for information the financial report as presented. **CARRIED**

5. **YAYA** – Dana Ducette
 - See *YAYA Summer Programing Schedule* as **Appendix D**
 - **Camp Supervisory Team** – Rev. Eric Hebert-Daly shared that terms of reference will come to this body shortly
6. **Pastoral Relations Commission (PRC)** – Rev. Victoria Andrews
 - See *Pastoral Relations Commission minutes of April 21, 2026* (for consent packet) as **Appendix E¹**
 - See *Pastoral Relations Commission minutes of May 19, 2026* (for consent packet) as **Appendix E²**

2026-06-11_004 MOTION (T. Burnett-Cole/N. Hazen) that the Eastern Ontario Outaouais Regional Council Executive extend the term of the Pastoral Relations Commission Secretary, Karen McLean until the position can be filled. **CARRIED**

- **Amalgamation Proposal** (see consent packet)
- **VAM Approval** (see consent packet)
- **Sacraments (students/LLWL)** – It was highlighted that due process needs to be followed before momentum is created

7. Future Through Property Leadership Team – Rev. Eric Hebert-Daly

a) St. John's United Church Kemptville, ON

- See *correspondence e* (for consent packet)

- **Sale of Low United Church**

2026-06-11-005 MOTION (J. Allen/S. Smarkala) that the Eastern Ontario Outaouais Regional Council Executive concur with the recommendation of the Future Through Property Leadership Team to authorise the trustees of the Low United Church to sign an agreement of purchase of the Low United Church, 85 Chemin de Martindale, Low, Quebec, J0X 2C0 by Manon Lefebvre for a sale price of \$176,000. The date of closing is June 15, 2026. **CARRIED**

- **Other Major Assets** – Rev. Eric Hebert-Daly introduced for information and discernment the policy. Members were given time to read the proposed policy.
 - See *Other Major Assets Approval Threshold: Policy and Process* as **Appendix F**

2026-06-11-006 MOTION (T. Burnett-Cole/S. DeHaan) That the Eastern Ontario Outaouais Regional Council Executive approve the Other Major Assets Approval Threshold: Policy and Process, establishing \$5,000 as the threshold at which the transfer, donation, disposition, redirection, assignment, release, or use of congregational property, funds, investments, reserves, sale proceeds, legacy funds, equipment, furnishings, or other assets requires prior regional approval, whether for a single transaction or a series of related transactions. **CARRIED**

8. General Meeting/Education Event Planning Leadership Team – Rev. Susan DeHaan

- See *General Meeting Education Event Planning Leadership Team Report* as **Appendix G¹**

a) Tri-Regional General Meeting

- See *Tri - Regional Get together Report* as **Appendix G²**

b) Save the Date!

Celebration of Ministries
October 23, 2026

Fall Meeting

October 24, 2026, in person general meeting at Manotick United Church (evening prior attendees welcome to stay at Rideau Hill camp)

March 6, 2027

Online Winter Educational Event (potentially tri-regional)

June 4, 5, 2027

AGM

Kanata United Church, Kanata (to be determined, if not a tri-regional meeting)

October 30, 2027

Fall Meeting

Sub-regional gatherings

9. Nominations Process

- Indigenous Ministries position on the Executive remains vacant. Rev. Dr. Teresa Burnett-Cole will follow-up with the Executive in the fall after the Indigenous Spiritual Gathering and inform if there are potential candidates as Indigenous Ministries representative.

New Business

a) Staff Support Team – Rev. Eric Hebert-Daly

- See *Proposed Staff Support Committee Mandate* as **Appendix H**

2026-06-11-007 MOTION (E. Hebert-Daly/F. Emanuel) That the Eastern Ontario Outaouais Regional Council Executive supports the creation of a tri regional staff support committee with two members from each regional council as members. **CARRIED**

* It was advised to be more descriptive about expectations for staff team building meetings in this mandate (i.e., in person, via teams)?

b) Regular Meeting times of the Executive

CONSENSUS That the Eastern Ontario Outaouais Regional Council Executive meet during the 2026-2027 term on the second Thursday of the month at 9 am.

The Executive will work towards tightening the time of duration of its meetings to allow for more flexibility with planning meetings in new terms (i.e., 2027-28).

c) Summer Months

- Executive doesn't meet in July & August (email polls or President calling convening a meeting is possible).

d) September Executive (In Person)

CONSENSUS That the Eastern Ontario Outaouais Regional Council Executive meet at Kanata United Church for its September 10, 2026 to hold its meeting (10 AM -3 PM).

Report from the Equity Support Person – Nancy Hazen shared that the meeting progressed well and there was ample room for questions for clarity were appropriately given, and flexibility for moving issues to another time to allow for further discernment.

Closing Prayer – Rev. Cindy Casey closed the meeting in Prayer.

Conclusion

The Chair declares that all the business having come before this meeting of the Executive has been duly dealt with, and that the meeting is concluded at 11:18 AM.

Next meeting date:

- September 10, 2026 (zoom/in person)

- October 8, 2026 (zoom)
- November 12, 2026 (zoom)

 Rev. Cindy Casey, President

 Rev. Eric Hebert-Daly, Executive Minister

EOORC Executive Duty Roster

	Opening Devotions / Land Acknowledgement	Equity Monitor	Closing Prayer
<i>Summer</i>			
<i>September 10, 2026</i>	Dr. Teresa Burnett-Cole	Jim Allen	Liz Church
<i>October 8, 2026</i>	Liz Church	Frank Emanuel	Sue Smarkala
<i>November 12, 2026</i>	Frank Emanuel	David Debenham	Nancy Hazen
<i>December 10, 2026</i>	Sue Smarkala	Nancy Hazen	David Debenham
<i>January 14, 2027</i>	David Debenham	Dr. Bob Fillier	Frank Emanuel
<i>February 11, 2027</i>	Dr. Bob Fillier	Cindy Casey	Julee Pauling
<i>March 11, 2027</i>	Julee Pauling	Dr. Teresa Burnett-Cole	Jim Allen
<i>April 8, 2027</i>	Jim Allen	Julee Pauling	Rousseau Whiteley
<i>May 13, 2027</i>	Rousseau Whiteley	Nancy Best	Cindy Casey
<i>June 10, 2027</i>	Nancy Hazen	Rousseau Whiteley	Dr. Bob Fillier

Appendices

Appendix A	Scope of Work YAYA in the United Church (Contract)	Pages 10-12
Appendix B	Centretown United Church / Centre 507 Update	Page 13
Appendix C ¹	2026-06-11 Budget and Actuals	Pages 14-16
Appendix C ²	2026-06-11 Balance Sheet	Pages 17-19
Appendix C ³	2026-06-11 Profit and Loss by Class	Pages 20-21
Appendix D	YAYA Summer Programing Schedule	Pages 22-23
Appendix E ¹	Pastoral Relations Commission minutes of April 21, 2026	Pages 24-26
Appendix E ²	Pastoral Relations Commission minutes of May 19, 2026	Pages 27-30
Appendix F	Other Major Assets Approval Threshold: Policy and Process	Pages 31-32
Appendix G ¹	General Meeting Education Event Planning Leadership Team Report	Page 33
Appendix G ²	Tri - Regional Get together Report	Pages 34-35
Appendix H	Proposed Staff Support Committee Mandate	Page 36

Appendix A

SCOPE OF WORK

Youth and Young Adults in the United Church

2025–2035 Project

1. Parties

This Scope of Work (the "Agreement") is entered into by and between:

Client: Éric Hébert-Daly, Representing the Eastern Ontario Outaouais, Nakhonhaka, and East Central Ontario Regions of The United Church of Canada (the "tri-region").

Contractor: Janet Cottreau

Effective Date: April 22, 2026

2. Project Overview

This project will examine ways three regions of The United Church of Canada — Eastern Ontario Outaouais, Nakhonhaka, and East Central Ontario — can continue to engage youth and young adults, keeping them integrated as an important part of the church as it continues to change and evolve over the next 10 years.

To do this, the project will seek to better understand what is currently being done to meet the spiritual needs of youth and young adults across the tri-region and to identify how this work can be strengthened moving forward.

3. Objectives

3.1 Current Status Review

- Document the current and most recent mandates for youth and young adult programming across the tri-region.
- Conduct interviews (and site visits where appropriate) with:
 - Regional staff
 - Recommended churches, groups, and individuals within each region
- Conduct online exploration and research of existing programs and resources.
- Compile statistics from the past 10–20 years on youth and young adult engagement within the tri-region.

3.2 Research and Literature Review

- Identify the developmental needs and motivations of the target age group.
- Identify needs unique to the tri-region and to this area of Canada.
- Identify motivators specific to the current and emerging generations, with a 10-year outlook.
- Examine what other churches and organizations across North America are doing to successfully draw in, program for, and engage youth and young adults, including:
 - Needs being met
 - Communication methods
 - Setting, topics, and program format

3.3 Implications for the Tri-Region

- Identify what is already happening in the tri-region that is effective and growing.
- Identify what may be missing.
- Recommend what could be done differently moving forward, including:
 - Approaches to assessing needs
 - Methods of communication and engagement
 - Formats and topics of programming

4. Deliverables

The Contractor will deliver the following over the course of the engagement:

- **Interview program:** 10–15 interviews (with site visits where appropriate) with regional directors, youth and young adult staff, and program organizers and facilitators.
- **Regional research and data collection:** population and program statistics for the tri-region, with follow-up interviews as needed to deepen insight.
- **Developmental and national research:** a survey of age-targeted programming across North America — within The United Church, other religious organizations, and non-religious organizations — together with research on the developmental needs of the relevant age groups and generations.
- **Final report:** a practical, results-based report providing clear recommendations on how regions and churches can bring about an increase and a positive change in programming for youth and young adults.
- **Two workshops:** one focused on the upper decision-making levels of the tri-region; a second focused on those supporting program implementers and facilitators.

5. Milestones and Timeline

The project will proceed according to the following milestones:

Date	Milestone	Description
May 8, 2026	Milestone 1	Interviews, regional research, and data collection complete.
May 29, 2026	Milestone 2	Developmental and national research complete.
June 19, 2026	Milestone 3	Final report delivered with recommendations.
September 18, 2026	Milestone 4	Two workshops developed and delivered.

6. Project Fee

The total fixed fee for the work described in this Agreement is eight thousand five hundred Canadian dollars (\$8,500.00 CAD), exclusive of travel.

Item	Amount (CAD)
Project fee (interviews, research, report, two workshops)	\$8,500.00
Travel	Per UCC standard reimbursement
Total project fee	\$8,500.00 + travel

Travel will be reimbursed at standard United Church of Canada rates upon submission of receipts and a travel summary.

7. Payment Terms

The project fee will be paid in equal installments as set out below:

Payment	Amount	Trigger
First payment of 25%	\$2,125.00	Upon signing of this document
Second payment of 25%	\$2,125.00	Upon completion of 2 nd Milestone and follow-up meeting
Second payment of 25%	\$2,125.00	Upon completion of written report (Milestone 3)
Final payment (50%)	\$2,125.00	Upon delivery of the final workshops (Milestone 4)

Invoices are payable within thirty (30) days of receipt. Travel reimbursements may be invoiced separately at any time during the engagement.

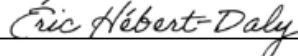
8. Acceptance

By signing below, the parties agree to the scope, deliverables, timeline, fees, and payment terms set out in this Agreement.

For the Client

Name: Éric Hébert-Daly

Title: Regional Executive Minister

Signature: 

Date: May 6 2026

For the Contractor

Name: Janet Cottreau

Title: Contractor

Signature: 

Date: April 6, 2026

Appendix B

Centretown United Church / Centre 507 Update

Work continues with Centretown United Church and Centre 507 toward finalizing an updated lease agreement for Centre 507's use of space at Centretown United Church. We have made meaningful progress and have reached broad agreement on several lease provisions, including clearer dispute resolution processes, communication pathways, property response timelines, shared-use expectations, and recognition of Centre 507's 24/7 operational context.

A remaining area requiring further work relates to fire and life safety planning, including the appropriate fire alarm system pathway, any related City of Ottawa requirements, potential change-of-use considerations, engineering requirements, and the scope and cost of any required work. Centretown United Church has sought clarification from the City of Ottawa and will need to determine its next steps through its governing body process. Any building work requiring regional approval will come forward through the appropriate EOORC property process. EOORC may need to consider how best to support the congregation through that process.

The current focus is on supporting both parties toward a clear, safe, and sustainable path forward that respects Centre 507's operational needs, Centretown United Church's responsibilities as property holder, and the regional council's responsibilities related to United Church property. Once the lease phase is complete, we will shift more intentionally to supporting the parties with communication practices, shared expectations, and the working relationship needed to sustain the agreement well.

Appendix C¹

Eastern Ontario Outaouais Regional Council

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
Grant General Council Assessment	176,677.81	358,500.00	49.28 %
Grant Mission & Service Fund	143,681.90	180,000.00	79.82 %
Interest	1,597.65	2,000.00	79.88 %
Transfer EOORC Fund	49,400.00	49,400.00	100.00 %
Transfer Mission and Ministry Legacy Fund	32,000.00	32,000.00	100.00 %
Transfer Vision and Transformation Grants	43,482.50	89,500.00	48.58 %
Transfer Vision and Transformation Salary Support	29,800.00	29,800.00	100.00 %
Transfer Youth Grants (Baillie/Scrivens)	752.50	24,600.00	3.06 %
Transfer Youth Salary Support (Baillie/Scrivens)	36,900.00	36,900.00	100.00 %
Transfer Zion Lay Licensed Worship Leaders Fund	2,334.11	10,700.00	21.81 %
Total Income	\$516,626.47	\$813,400.00	63.51 %
GROSS PROFIT	\$516,626.47	\$813,400.00	63.51 %
Expenses			
Administrative Expenses			
Archives		9,250.00	
Bank Charges and Financial Services	789.55	2,000.00	39.48 %
Home Office Expenses	625.65	3,500.00	17.88 %
Incorporated Ministries	2,250.00	6,200.00	36.29 %
Insurance	223.74	500.00	44.75 %
IT Support from General Council	3,573.35	12,500.00	28.59 %
Sundry/Storage		800.00	
Treasurer Honourarium and Expenses	5,843.32	12,000.00	48.69 %
Website and Annual Technology Contracts	2,406.66	2,500.00	96.27 %
Total Administrative Expenses	15,712.27	49,250.00	31.90 %
Congregational Reviews/Ministry Personnel Support/Special Projects	-316.16	16,000.00	-1.98 %
Future Through Property Legal Grants		5,000.00	
Candidates and RCCO		2,700.00	
Mission Support	72,750.00	106,500.00	68.31 %
Vision & Transformation	18,500.00	89,500.00	20.67 %
Youth (Baillie/Scrivens)	752.50	24,600.00	3.06 %
Total Grants	92,002.50	223,300.00	41.20 %
Mission & Service Fund Remittance	400.00	500.00	80.00 %
Partnership Ministries	3,400.00	3,400.00	100.00 %
Personnel			
Benefits	39,422.22	88,000.00	44.80 %
Continuing Education	165.80	4,500.00	3.68 %
Executive Minister/Assistant	26,337.11	59,500.00	44.26 %
Meetings and Hospitality	231.60	2,900.00	7.99 %
Salaries	136,447.18	325,500.00	41.92 %
Staff Retreat	2,740.76	2,000.00	137.04 %
Telephone	367.94	2,000.00	18.40 %
Travel	1,209.44	10,000.00	12.09 %
Total Personnel	206,922.05	494,400.00	41.85 %
Regional Meetings			

Eastern Ontario Outaouais Regional Council

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	ACTUAL	TOTAL	
		BUDGET	% OF BUDGET
Celebration of Ministry		1,500.00	
Executive/President Expenses		1,500.00	
Fall Meeting		12,500.00	
Planning Committee		1,000.00	
Spring Meeting		50,000.00	
Catering	5,340.00		
Meal Recover	-3,905.66		
Total Catering	1,434.34		
Planning Committee and Supplies	1,264.23		
Program and Music	2,517.74		
Site, Technology and Translation	16,049.14		
Travel	5,025.42		
Total Spring Meeting	26,290.87	50,000.00	52.58 %
Total Regional Meetings	26,290.87	66,500.00	39.54 %
Regional Programming			
Leadership Teams, Clusters, and Networks	634.69	3,000.00	21.16 %
LLWL/Ministry Personnel Events	4,272.02	13,000.00	32.86 %
Setting Our Sights Activities/Workshops	3,134.50	14,000.00	22.39 %
Total Regional Programming	8,041.21	30,000.00	26.80 %
Youth	0.00		
Events	5,155.75	5,000.00	103.12 %
Gifts	100.00		
Recovery/Registration	-2,000.00		
Total Events	3,255.75	5,000.00	65.12 %
Supplies	60.22	1,500.00	4.01 %
Total Youth	3,315.97	6,500.00	51.01 %
Total Expenses	\$355,768.71	\$894,850.00	39.76 %
NET OPERATING INCOME	\$160,857.76	\$ -81,450.00	-197.49 %
Other Income			
Cassburn/Kirk Hill/ Trinity	13,569.10		
Donation	6,390.05		
Donation M&S	35.00		
Grants - Government and Church	10,000.00		
Investment Gain/Loss	215,494.03		
Investment Purchase	169,016.33		
Miscellaneous	855.31		
Rent	3,116.00		
Transfer Reserves	20,000.00		
Total Other Income	\$438,475.82	\$0.00	0.00%
Other Expenses			
Administration (Banking & Postage)	74.95		
Advertising and Technology Support	389.18		
Custodian	339.00		
Faith Manager	1,534.00		
Genesis Shared Expenses	9,852.11		

Eastern Ontario Outaouais Regional Council

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	ACTUAL	TOTAL	
		BUDGET	% OF BUDGET
Investment Redemption	48,400.00		
Investment Redemption Budget Transfer	-189,348.39		
LLWL Honourarium	2,620.00		
LLWL Travel	707.61		
Maintenance (Cleaning, Grasscutting, Snow removal)	1,085.35		
Manse Tax	1,186.83		
Minister - Benefits	4,673.67		
Minister - Expenses	1,260.12		
Minister - payroll charges	128.43		
Minister - Salary	17,381.43		
Office (Computer, Internet, Photocopier, Rent, Supplies)	1,191.69		
Repairs Improvements	1,331.35		
Supplies (Kitchen/Washroom)	268.36		
Utilities	3,680.23		
Visioning (Music, Programming)	2,682.40		
z-transfer to Equity	664,289.86		
Total Other Expenses	\$573,728.18	\$0.00	0.00%
NET OTHER INCOME	\$ -135,252.36	\$0.00	0.00%
NET INCOME	\$25,605.40	\$ -81,450.00	-31.44 %

Appendix C²

Eastern Ontario Outaouais Regional Council

Balance Sheet

As of December 31, 2026

	TOTAL		
	AS OF DEC. 31, 2026	AS OF DEC. 31, 2025 (PY)	CHANGE
Assets			
Current Assets			
Cash and Cash Equivalent			
Chequing	53,455.48	27,433.64	26,021.84
Electronic Funds Rejection	0.00	0.00	0.00
Genesis	14,189.96		14,189.96
Lower Litchfield (Bank)	4,045.13	4,045.13	0.00
Savings	161,832.96	125,235.31	36,597.65
Trinity United Vankleek Hill	18,219.70		18,219.70
Total Cash and Cash Equivalent	\$251,743.23	\$156,714.08	\$95,029.15
Accounts Receivable (A/R)			
Accounts Receivable (A/R)	0.00	125.00	-125.00
Total Accounts Receivable (A/R)	\$0.00	\$125.00	\$ -125.00
HST Federal	0.00	0.00	0.00
HST Provincial	0.00	0.00	0.00
Investments	2,800.00		2,800.00
Fiera Capital Investment	8,514,373.86	8,503,862.33	10,511.53
Litchfield Cemetery (GIC)	5,980.20	5,980.20	0.00
Total Investments	8,523,154.06	8,509,842.53	13,311.53
Loans			
Eglise St. Marc (Kindred Works)	326,312.74	326,312.74	0.00
Hawthorne (Kindred Works)	10,000.00	10,000.00	0.00
Orleans United (McKendry Fund/Mission & Ministry Legacy)	33,700.00	43,900.00	-10,200.00
Shortterm loans	0.00	0.00	0.00
Burnstown	77,946.96	20,712.15	57,234.81
Total Shortterm loans	77,946.96	20,712.15	57,234.81
Total Loans	447,959.70	400,924.89	47,034.81
Total Current Assets	\$9,222,856.99	\$9,067,606.50	\$155,250.49
Total Assets	\$9,222,856.99	\$9,067,606.50	\$155,250.49
Liabilities and Equity			
Liabilities			
Current Liabilities			
2023 Cheques	0.00	0.00	0.00
Accounts Payable	0.00	10,140.80	-10,140.80
Baillie Scrivens Grants Payable	3,030.00	3,030.00	0.00
GST/HST Payable	-22,823.95	-14,722.90	-8,101.05
GST/HST Suspense	0.00	0.00	0.00
Prepaid Expenses	0.00	131,216.33	-131,216.33
Vision & Transformation Grants payable	11,200.00	34,200.00	-23,000.00
Total Current Liabilities	\$ -8,593.95	\$163,864.23	\$ -172,458.18
Total Liabilities	\$ -8,593.95	\$163,864.23	\$ -172,458.18

Eastern Ontario Outaouais Regional Council

Balance Sheet

As of December 31, 2026

	TOTAL		
	AS OF DEC. 31, 2026	AS OF DEC. 31, 2025 (PY)	CHANGE
Equity			
Held-in-Trust			
Church Extension	0.00	0.00	0.00
Genesis Cooperative	14,189.96		14,189.96
Merrickville United	2,071.80	2,071.80	0.00
Trinity Vankleek Hill	18,219.70		18,219.70
Total Held-in-Trust	34,481.46	2,071.80	32,409.66
Investment Funds			
Communities of Faith (Held-in-Trust)			
Bethel Rideau Ferry	228,277.58	222,500.00	5,777.58
Bethel St. Andrews	630,310.06	585,116.55	45,193.51
Easton's Corners	135,652.48	132,219.19	3,433.29
Glencairn	195,559.62	190,610.10	4,949.52
Kirk Hill United	77,361.49		77,361.49
St. Andrew's Beachburg	256,049.73	283,683.42	-27,633.69
St. Paul's Kenmore	57,986.38		57,986.38
Thurso	264,214.21	257,527.10	6,687.11
Trinity - Kazabazua	71,817.46	69,999.79	1,817.67
Winchester	92,740.19	90,392.99	2,347.20
Zion Memorial	249,895.39	243,570.67	6,324.72
Total Communities of Faith (Held-in-Trust)	2,259,864.59	2,075,619.81	184,244.78
Communities of Faith (Restricted)			
Cardinal St. John's Frontline Workers	0.00	0.00	0.00
House of Lazarus	92,438.40	94,298.84	-1,860.44
Rideau Hill Camp	200,451.14	204,577.83	-4,126.69
Zion Licensed Lay Worship Leaders Legacy	244,146.68	240,242.50	3,904.18
Total Communities of Faith (Restricted)	537,036.22	539,119.17	-2,082.95
EOORC Fund	1,073,018.65	1,098,093.18	-25,074.53
Mission & Ministry Legacy Fund	709,277.98	713,231.58	-3,953.60
McKendry Fund (Mission & Ministry Legacy)	33,700.00	43,900.00	-10,200.00
Total Mission & Ministry Legacy Fund	742,977.98	757,131.58	-14,153.60
Vision & Transformation	2,650,668.06	2,649,095.09	1,572.97
Youth Funds			
James E. Baillie Youth Fund	777,285.78	779,349.10	-2,063.32
W.H. "Bill" Scrivens Youth Fund	588,629.83	589,631.93	-1,002.10
Total Youth Funds	1,365,915.61	1,368,981.03	-3,065.42
Total Investment Funds	8,629,481.11	8,488,039.86	141,441.25

Eastern Ontario Outaouais Regional Council

Balance Sheet

As of December 31, 2026

	TOTAL		
	AS OF DEC. 31, 2026	AS OF DEC. 31, 2025 (PY)	CHANGE
Ministry Accounts			
Camp Bitobi Fund	32,600.00	39,600.00	-7,000.00
Faith and Arts Ottawa	23,622.73	23,622.73	0.00
Litchfield Cemetery	10,025.33	10,025.33	0.00
Project Footprint	4,202.10	4,202.10	0.00
Quebec Cemeteries	6,782.00	6,782.00	0.00
Sister's Stream	25,000.00	25,000.00	0.00
Student and RCCO	10,691.00	10,691.00	0.00
United Mining for Justice	32,107.89	32,107.89	0.00
YAYA Ministry - Trips	5,103.69	5,103.69	0.00
Total Ministry Accounts	150,134.74	157,134.74	-7,000.00
Mission & Ministry Retained Earnings	253,275.13	118,022.77	135,252.36
Opening Balance Equity	0.00	0.00	0.00
Retained Earnings	138,473.10	227,282.44	-88,809.34
Profit for the year	25,605.40	-88,809.34	114,414.74
Total Equity	\$9,231,450.94	\$8,903,742.27	\$327,708.67
Total Liabilities and Equity	\$9,222,856.99	\$9,067,606.50	\$155,250.49

2026-20

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Minutes

June 11, 2026
Zoom Teleconference

Appendix C³

Eastern Ontario Outaouais Regional Council

Profit and Loss by Class

January - December 2026

	GENESIS	GOVERNANCE	INVESTMENT - EOORC	MISSION AND MINISTRY	TRINITY VANKLEEK HILL	TOTAL
INCOME						
Grant General Council Assessment		176,677.81				\$176,677.81
Grant Mission & Service Fund				143,681.90		\$143,681.90
Interest		798.83		798.82		\$1,597.65
Transfer EOORC Fund		24,700.00		24,700.00		\$49,400.00
Transfer Mission and Ministry Legacy Fund				32,000.00		\$32,000.00
Transfer Vision and Transformation Grants				43,482.50		\$43,482.50
Transfer Vision and Transformation Salary Support				29,800.00		\$29,800.00
Transfer Youth Grants (Baillie/Scrivens)				752.50		\$752.50
Transfer Youth Salary Support (Baillie/Scrivens)				36,900.00		\$36,900.00
Transfer Zion Lay Licensed Worship Leaders Fund		2,334.11				\$2,334.11
Total Income	\$0.00	\$204,510.75	\$0.00	\$312,115.72	\$0.00	\$516,626.47
GROSS PROFIT	\$0.00	\$204,510.75	\$0.00	\$312,115.72	\$0.00	\$516,626.47
EXPENSES						
Administrative Expenses						\$0.00
Bank Charges and Financial Services		394.78		394.77		\$789.55
Home Office Expenses		275.94		349.71		\$625.65
Incorporated Ministries		2,250.00				\$2,250.00
Insurance		111.87		111.87		\$223.74
IT Support from General Council		2,144.01		1,429.34		\$3,573.35
Treasurer Honourarium and Expenses		2,921.66		2,921.66		\$5,843.32
Website and Annual Technology Contracts		1,287.45		1,119.21		\$2,406.66
Total Administrative Expenses		9,385.71		6,326.56		\$15,712.27
Congregational Reviews/Ministry Personnel Support/Special Projects		-316.16				\$ -316.16
Grants						\$0.00
Mission Support				72,750.00		\$72,750.00
Vision & Transformation				18,500.00		\$18,500.00
Youth (Baillie/Scrivens)				752.50		\$752.50
Total Grants				92,002.50		\$92,002.50
Mission & Service Fund Remittance		400.00			0.00	\$400.00
Partnership Ministries		300.00		3,100.00		\$3,400.00
Personnel						\$0.00
Benefits		23,343.52		16,078.70		\$39,422.22
Continuing Education				165.80		\$165.80
Executive Minister/Assistant		26,337.11				\$26,337.11
Meetings and Hospitality		212.36		19.24		\$231.60
Salaries		81,593.98		54,853.20		\$136,447.18
Staff Retreat		2,740.76				\$2,740.76
Telephone		91.98		275.96		\$367.94
Travel		484.01		725.43		\$1,209.44
Total Personnel		134,803.72		72,118.33		\$206,922.05
Regional Meetings						\$0.00
Spring Meeting						\$0.00
Catering		5,340.00				\$5,340.00
Meal Recover		-3,905.66				\$ -3,905.66
Total Catering		1,434.34				\$1,434.34
Planning Committee and Supplies		1,264.23				\$1,264.23
Program and Music		2,517.74				\$2,517.74
Site, Technology and Translation		16,049.14				\$16,049.14
Travel		5,025.42				\$5,025.42
Total Spring Meeting		26,290.87				\$26,290.87
Total Regional Meetings		26,290.87				\$26,290.87
Regional Programming						\$0.00
Leadership Teams, Clusters, and Networks		634.69				\$634.69
LLWL/Ministry Personnel Events		4,272.02				\$4,272.02
Setting Our Sights Activities/Workshops		3,134.50				\$3,134.50
Total Regional Programming		8,041.21				\$8,041.21

Eastern Ontario Outaouais Regional Council

Profit and Loss by Class

January - December 2026

	GENESIS	GOVERNANCE	INVESTMENT - EOORC	MISSION AND MINISTRY	TRINITY VANKLEEK HILL	TOTAL
Youth				0.00		\$0.00
Events				5,155.75		\$5,155.75
Gifts				100.00		\$100.00
Recovery/Registration				-2,000.00		\$ -2,000.00
Total Events				3,255.75		\$3,255.75
Supplies				60.22		\$60.22
Total Youth				3,315.97		\$3,315.97
Total Expenses	\$0.00	\$178,905.35	\$0.00	\$176,863.36	\$0.00	\$355,768.71
OTHER INCOME						
Cassburn/Kirk Hill/ Trinity	13,569.10					\$13,569.10
Donation	495.05				5,895.00	\$6,390.05
Donation M&S					35.00	\$35.00
Grants - Government and Church	10,000.00					\$10,000.00
Investment Gain/Loss			215,494.03			\$215,494.03
Investment Purchase			169,016.33			\$169,016.33
Miscellaneous					855.31	\$855.31
Rent					3,116.00	\$3,116.00
Transfer Reserves					20,000.00	\$20,000.00
Total Other Income	\$24,064.15	\$0.00	\$384,510.36	\$0.00	\$29,901.31	\$438,475.82
OTHER EXPENSES						
Administration (Banking & Postage)	52.00				22.95	\$74.95
Advertising and Technology Support	389.18					\$389.18
Custodian					339.00	\$339.00
Faith Manager	1,534.00					\$1,534.00
Genesis Shared Expenses					9,852.11	\$9,852.11
Investment Redemption			48,400.00			\$48,400.00
Investment Redemption Budget Transfer			-189,348.39			\$ -
						189,348.39
LLWL Honourarium	2,620.00					\$2,620.00
LLWL Travel	707.61					\$707.61
Maintenance (Cleaning, Grasscutting, Snow removal)					1,085.35	\$1,085.35
Manse Tax					1,186.83	\$1,186.83
Minister - Benefits	4,673.67					\$4,673.67
Minister - Expenses	1,260.12					\$1,260.12
Minister - payroll charges	128.43					\$128.43
Minister - Salary	17,381.43					\$17,381.43
Office (Computer, Internet, Photocopier, Rent, Supplies)	1,191.69					\$1,191.69
Repairs Improvements					1,331.35	\$1,331.35
Supplies (Kitchen/Washroom)					268.36	\$268.36
Utilities					3,680.23	\$3,680.23
Visioning (Music, Programming)	2,682.40					\$2,682.40
z-transfer to Equity	-8,556.38		525,458.75	135,252.36	12,135.13	\$664,289.86
Total Other Expenses	\$24,064.15	\$0.00	\$384,510.36	\$135,252.36	\$29,901.31	\$573,728.18
PROFIT	\$0.00	\$25,605.40	\$0.00	\$0.00	\$0.00	\$25,605.40

Appendix D

EOOR Youth and Young Adult Ministry
2026 Summer Programming

Climate Motivators – May 24 – 29

A group of 20 young adults travelled to Ottawa for a weeklong training for their roles as Climate Motivators. This project brought together churches and young adults to help support projects within their communities of faith and address the climate crisis. While in Ottawa they met with Rev. Dr. Jessica Heatherington, hiked in Gatineau Park and spent time on Parliament Hill meeting MPs. They will be spending the summer in their communities working on their initiatives. <https://thegoproject.ca/climate-motivators/>

Camping Ministries

Golden Lake Camp is running 4 weeks of camp between July 1 – 25 <https://goldenlakecamp.ca/>

Camp Lau-Ren is running 8 weeks of camp between July 2 – Aug. 21

<https://camplau-ren.com/#EmailPopUp>

Rideau Hill Camp is running 6 weeks of camp between July 6 – Aug. 28

<https://rideauhillcamp.com/>

Incorporated Ministries Camp Accreditation Visit

The Camp Accreditation Team will visit Rideau Hill Camp this summer on behalf of the Region. They will prepare a report after the visit and submit it to the Region and the Incorporated Ministries office.

YAYA Leadership Team Meetings

The YAYA Leadership Team will be onboarding new members and selecting a chair over the summer. The group will also begin to review the Regional YAYA ministries and reflect on YAYA's role in the Strategic Plan.

GO Project - July 18-26

Orlean's United Church will be hosting GO Project this summer. Youth will be participating in an 8-day program where they will live together at the church as well as visit and work at different community organizations addressing social justice and action. The purpose of the program is to develop leaders within the Region and to support outreach.

<https://thegoproject.ca/>

Collective 2026 – August 12-15

National 4-day Youth and Young Adult event hosted at Brock University in conjunction with the Presbyterian Church of Canada. YAYA from the Region will be travelling on the Mega Bus and participating in workshops and worship. I will be leading a Disciples Group.

<https://www.collective-gathering.ca/>

YA Worship of Water WOWYA

Throughout the summer I'll be hosting meet ups for Young Adults. This event will involve worship and spiritual practices where participants rent boats at Dow's Lake, gather for an opening and closing time then explore Creator's world from the water and of course there will be snacks. Dates to be confirmed

Bethel St. Andrew's UC - OZ The Musical - June 12-14

Mackenzie Aldis (Rev. Jan Loughheed's granddaughter) started a musical theatre company in the church as a community outreach project called BSC Musical Theatre. Mackenzie is a Carleton student focusing her studies on

international development. OZ the Musical will be her first production, and she has had an incredible response from the community. Bethel St. Andrew's has done a great job at supporting Mackenzie and is looking forward to continuing this outreach ministry lead by a young adult.

<https://bethelstandrews.com/bsa-store/ols/products/musical>

Appendix E¹

Pastoral Relations Commission Minutes (April 21, 2026)

PRESENT:

Jim Allen, Victoria Andrews, Elaine Beattie, Teresa Burnett-Cole, Karen McLean (Scribe), Michelle Robichaud, Mary Royal, Don Stiles (8)

REGRETS/ABSENT: Wayne Harris, Micheline Montreuil, Blair Paterson (3)

CALL TO ORDER, OPENING PRAYER:

Acting Chair, Don Stiles, called the meeting to order at 1:02 p.m. Following a quick check-in with members Jim led us into the meeting with prayer.

CORRESPONDING MEMBER(S): It was agreed that Mary Royal-Duczek be a corresponding member to today's meeting.

INTERIM MOTIONS: None

ADDITIONS/CORRECTIONS TO THE AGENDA:

There were two changes to the agenda:

- The motion regarding a Pastoral Charge Supervisor for Glen Cairn should be to name Anne Montgomery not John Montgomery.
- An additional motion has been added to name Brian Copeland as a Pastoral Charge Supervisor to MacKay P.C. for the duration of Peter Woods's sabbatical.

MOTION 2026-25 (T. Burnett-Cole/ J. Allen) "that the agenda be accepted as amended."

CARRIED

ACCEPTANCE OF MINUTES:

MOTION 2026-26 (E. Beattie/J. Allen) "that the minutes of March 17, 2026, be accepted as circulated."

CARRIED

CORRESPONDENCE:

- Jen Gow (Kemptville: St. John's) had submitted an application form to be a member of the PR Commission but could not start until after March 2026. She regrets that circumstances prevent her from joining us at this time but would like to look at things again in September.

REMEMBRANCES: None

MEDICAL LEAVE:

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.
- Rev. Erin McIntyre (Knox-St. Paul's Pastoral Charge, Cornwall) – graduated return to work schedule effective March 16, 2026.

ACKNOWLEDGED SABBATICALS: None

SABBATICALS/COVERAGE:

Orleans P.C.

MOTION: 2026-27 (M. Robichaud/E. Beattie) “that the EOORC PR Commission takes note of the upcoming sabbatical of the Rev. Molly Bell (OM), Orleans Pastoral Charge for the period January 1, 2027, to April 4, 2027.”

CARRIED

SUPERVISED MINISTRY EDUCATION (SME) site:

Quyon P.C.

MOTION: 2026-28 (T. Burnett-Cole/M. Robichaud) “that the EOORC PR Commission recommends to the Office of Vocation that the Quyon Pastoral Charge be recognized as a Supervised Ministry Education (SME) site.”

CARRIED

CHANGE IN PASTORAL RELATIONS: None

PASTORAL CHARGE CONSTITUTIONS: None

SHARED MINISTRY AGREEMENTS: None

AMALGAMATIONS:

Cobden-Queen's Line and Zion, Douglas P.C.s

MOTION: 2026-29 (E. Beattie/T. Burnett-Cole) “that the EOORC PR Commission approves the amalgamation of the Cobden-Queen's Line P.C. and Zion, Douglas P.C. effective May 01, 2026.”

CARRIED

APPROVAL OF PROFILES: None

CALLS/(RE)-APPOINTMENTS: None

CHANGE OF TERMS: None

SACRAMENTS/ELDERS: None

CONGREGATIONAL DESIGNATED MINISTER (CDM):

Arnprior: Grace-St. Andrew's P.C.

MOTION: 2026-30 (T. Burnett-Cole/E. Beattie) “that the EOORC PR Commission takes note of the Arnprior: Grace-St. Andrew's Pastoral Charge's CDM position description.”

CARRIED

Parkdale P.C.

MOTION: 2026-31 (E. Beattie/M. Robichaud) “that the EOORC PR Commission takes note of the Parkdale Pastoral Charge's CDM position description and affirms that it is a level 3 position.”

CARRIED

[Note: Victoria declared a conflict and removed herself from the meeting.]

PASTORAL CHARGE SUPERVISORS:

Glen Cairn P.C.

MOTION: 2026-32 (M. Robichaud/J. Allen) “That the EOORC PR Commission names Anne Montgomery (OM-R) as Pastoral Charge Supervisor to the Glen Cairn Pastoral Charge, for April 28, 2026, to cover the governing board meeting.”

CARRIED

MacKay P.C.:

MOTION: 2026-33 (M. Robichaud/E. Beattie) “that the EOORC PR Commission names Brian Copeland, EOORC member, as Pastoral Charge Supervisor to the MacKay Pastoral Charge, for the term of sabbatical for the Rev. Peter Woods (April 15 – June 9, 2026).”

CARRIED

PCS needed for at least Cumberland P.C., South Mountain-Hallville P.C., Calvin P.C. (Pembroke), Glasgow P.C.

LIAISONS:

Liaisons are needed for Cumberland P.C. and numerous others.

Pastoral Charges not searching: (26)

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalf	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

FOLLOW-UPS FROM LIAISONS AND PCS:

Members were brought up-to-date on various pastoral charges with whom they are working.

OTHER BUSINESS:

1) Rideau Park P.C.

Victoria noted the search is ongoing. They still have a retired minister in place while they continue to look for a full-time person.

2) Other updates

Victoria provided information on some of the items she is working on – retirement policies, supervised ministry sites (SMEs), CDM positions etc. Regions may approach these differently across the country – it is important to find a process that works for all participants. She will continue to update the Commission to ensure everyone is aware of what is happening throughout the region.

LAST WORD:

Next meeting – **Tuesday, May 19, 2026** at 1:00-3:00 p.m. via Zoom.

Zoom link: <https://us02web.zoom.us/j/83150733651?pwd=3MpvRPApa9KkOpJn0zE8VmzifZMhP6.1>

Meeting ID: 831 5073 3651

Passcode: 477861

CLOSING: The business listed on the agenda being completed, Don declared the meeting closed at 2:21 p.m. Teresa closed with prayer to send us safely on our way.

Appendix E²

Pastoral Relations (PR) Commission Minutes (Tuesday, May 19, 2026)

PRESENT:

Jim Allen, Victoria Andrews, Wayne Harris, Karen McLean (Scribe), Micheline Montreuil, Michelle Robichaud, Mary Royal-Duczek (7)

REGRETS/ABSENT: Elaine Beattie, Teresa Burnett-Cole, Blair Paterson, Don Stiles (4)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:01 p.m. Following a quick check-in with members, Michelle led us in an opening prayer.

CORRESPONDING MEMBER(S): It was agreed that Mary Royal-Duczek be a corresponding member to today's meeting.

INTERIM MOTIONS: None

ADDITIONS/CORRECTIONS TO THE AGENDA:

There was one change to the agenda:

- An additional motion has been added to approve Rideau Park's profile as a two-year position description.

MOTION 2026-34 (M. Montreuil/M. Robichaud) "that the agenda be accepted as amended."

CARRIED

ACCEPTANCE OF MINUTES:

MOTION 2026-35 (J. Allen/M. Robichaud) "that the minutes of April 21, 2026, be accepted as circulated."

CARRIED

CORRESPONDENCE: None

REMEMBRANCES:

- Rev. John Moor – Feb. 24, 2026
- Rev. Murray McBride – Apr. 23, 2036

Victoria will ask the Treasurer to make the appropriate donations to the M&S Fund.

MEDICAL LEAVE:

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.

ACKNOWLEDGED SABBATICALS: None

SABBATICALS/COVERAGE:

Dominion-Chalmers P.C.

MOTION: 2026-36 (M. Montreuil/J. Allen) "that the EOORC PR Commission approves the appointment of Rev. Kathryn Peate (OM) to the Dominion-Chalmers Pastoral Charge, 20 hours

per week as Congregational Minister effective May 5, 2026, to July 31, 2026, to cover a sabbatical."

CARRIED

SUPERVISED MINISTRY EDUCATION (SME) site: None

CHANGE IN PASTORAL RELATIONS:

Rev. Lois Gaudet

MOTION: 2026-37 (M. Robichaud/M. Montreuil) “that the EOORC PR Commission approves the request of the Rev. Lois Gaudet for a change in pastoral relations to retire as of April 30, 2027.”

CARRIED

Rev. Erin McIntyre

MOTION: 2026-38 (M. Robichaud/M. Montreuil) “that the EOORC PR Commission approves the request of the Rev. Erin McIntyre for a change in pastoral relations effective August 3, 2026.”

CARRIED

PASTORAL CHARGE CONSTITUTIONS: None

SHARED MINISTRY AGREEMENTS: None

AMALGAMATIONS: None

APPROVAL OF PROFILES:

Trinity P.C. (Ottawa)

MOTION: 2026-39 (J. Allen/M. Montreuil) “that the EOORC PR Commission approves the Trinity Pastoral Charge (Ottawa) profile for posting on ChurchHub.”

CARRIED

Cumberland P.C.

MOTION: 2026-40 (J. Allen/M. Robichaud) “that the EOORC PR Commission approves the Cumberland Pastoral Charge profile for posting on ChurchHub.”

CARRIED

Rideau Park P.C.

MOTION: 2026-41 (M. Robichaud/ J. Allen) “that the EOORC PR Commission approves the Rideau Park Pastoral Charge profile (for a two-year position description) for posting on ChurchHub.”

CARRIED

CALLS/(RE)-APPOINTMENTS:

Glebe-St. James P.C.

MOTION: 2026-42 (M. Robichaud/M. Montreuil) « that the EOORC PR Commission approves the appointment of Paul Dillman (OM) to the Glebe-St. James Pastoral Charge, 5 hours per week as Pastoral Care Minister effective September 1, 2026 – August 31, 2027.”

CARRIED

CHANGE OF TERMS: None

SACRAMENTS/ELDERS: None

CONGREGATIONAL DESIGNATED MINISTER (CDM): None

PASTORAL CHARGE SUPERVISORS:

PCS needed for at least Avonmore-Finch-Martintown P.C., Calvin P.C. (Pembroke), Cumberland P.C., Glasgow P.C., Knox-St. Paul's P.C. (Cornwall), South Mountain-Hallville P.C.

LIAISONS:

Liaisons are needed for Cumberland P.C. and numerous others.

Pastoral Charges not searching: (26)

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalfe	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

FOLLOW-UPS FROM LIAISONS AND PCSs:

Members were brought up-to-date on various pastoral charges with whom they are working.

OTHER BUSINESS:**1) Proposed motion for pastoral charges that wish to become SME sites:**

That [Name] Pastoral Charge confirms its willingness to become an approved Supervised Ministry Education (SME) learning site by committing to the following:

- providing a safe and respectful ministry and learning environment with clarity of expectations
- providing an appropriate and healthy ministry context for learning and growth
- maintaining a Lay Supervision Team of not fewer than four people to support the student's learning and complete required evaluations
- working alongside the Pastoral Charge Supervisor for the duration of the appointment
- ensuring a functioning governing body and Ministry and Personnel Committee
- supporting the student in meeting learning goals appropriate to Supervised Ministry Education
- confirming its ability to support at least a half-time appointment
- maintaining payroll administration through ADP
- and meeting all financial and administrative responsibilities associated with the appointment.

It was agreed this was a well-thought-out proposal and would give pastoral charges clear guidelines for working their way through the process.

2) PCS and Liaison positions in the future:

Sue Hutton and Paul Whiteley have both offered their services as PCSs. (They do not feel they could take on Liaison at this time.)

Victoria had attempted to meet with those covering these positions but has been unable to find a time that works for most of them. She will try again in early September. As we look to the future, it would be helpful to do some brainstorming as to what these positions might look like and pilot ways to set up these pieces.

3) LLWLs:

Victoria reported a motion will likely be brought to the AGM requesting that EOORC become a pilot site to allow LLWLs to offer the sacraments (communion & baptism) to Pastoral Charges without ministers. Considerable discussion ensued on how this might be received and the possibilities and ramifications if such a motion passed.

4) Parkdale & Dominion-Chalmers collaboration:

These two P.C.s are in the process of creating a collaborative SME with a student. This is a somewhat unusual undertaking – Victoria will keep everyone informed as events proceed.

LAST WORD:

2026-30

The United Church of Canada
L'Église Unie du Canada

Eastern Ontario Outaouais Regional Council
Meeting of the Executive
Minutes

June 11, 2026
Zoom Teleconference

Victoria took a few minutes to thank Wayne and Karen who have been with the PR Commission since the beginning of the region. They have both completed more than two full terms and will be stepping down at the end of the AGM on May 30th. PR is pastoral work, but also relational work and their time has been very meaningful and appreciated.

Next meeting – **Tuesday, June 16, 2026**, at 1:00-3:00 p.m. via Zoom.

Zoom link: <https://us02web.zoom.us/j/83150733651?pwd=3MpvRPApa9KkOpJn0zE8VmzifZMhP6.1>

Meeting ID: 831 5073 3651

Passcode: 477861

CLOSING: The business listed on the agenda being completed, Wayne declared the meeting closed at 2:00 p.m. Victoria closed with prayer to send us safely on our way.

Appendix F

Other Major Assets Approval Threshold: Policy and Process**Policy**

In accordance with The Manual, 2026, G.2.1.2, the Eastern Ontario Outaouais Regional Council establishes \$5,000 as the threshold for “Other Major Assets” requiring regional approval.

Any proposed transfer, donation, disposition, redirection, assignment, release, or use of congregational property, funds, investments, reserves, sale proceeds, legacy funds, equipment, furnishings, or other assets valued at \$5,000 or more requires prior approval by the Regional Council, or the body authorized to act on its behalf.

This applies to a single transaction or to a series of related transactions that together equal or exceed \$5,000.

This threshold is a stewardship safeguard. It ensures that significant congregational assets held for United Church purposes are not transferred, donated, redirected, or disposed of without appropriate discernment, trust accountability, charitable compliance, and consideration of the congregation’s continuing ministry and the wider mission of The United Church of Canada.

Process**1. Local Discernment and Recommendation**

The congregation, pastoral charge, community of faith, trustees, or governing body identifies the proposed transfer, donation, disposition, redirection, assignment, release, or use of the asset and confirms the reason for the proposed decision.

2. Local Approval

The appropriate local body approves the request according to its governance structure and any applicable congregational, trustee, donor-restriction, legal, or United Church requirements.

3. Submission to the Regional Council

A request for regional approval is submitted before any commitment, transfer, donation, disposition, redirection, assignment, release, or use takes place.

4. Required Information

The request should include:

- a description and estimated value of the asset;
- the proposed recipient, use, or disposition;
- the reason for the proposed decision;
- confirmation of local approval;
- identification of any donor restrictions, designated purposes, trust conditions, liabilities, or legal considerations.

5. Regional Review

The Regional Council, or the body authorized to act on its behalf, reviews the request for consistency with United Church polity, trust responsibilities, charitable requirements, donor restrictions, regional policy, congregational sustainability, and the wider mission of the church.

6. Decision

The Regional Council, or authorized body, may approve, decline, defer, or approve the request with conditions.

7. Implementation

The transaction may proceed only after regional approval has been granted and any conditions of approval have been met.

Relationship to Other Requirements

Regional approval may still be required for transactions below \$5,000 where another United Church, regional, legal, charitable, trust, donor-restriction, property-sale, amalgamation, disbandment, or restricted-fund requirement applies.

This policy does not replace any other approval requirement related to property sales, leases, mortgages, major renovations, redevelopment, use of sale proceeds, amalgamation, disbandment, restricted funds, or other matters requiring approval under The Manual or regional policy.

Where more than one approval requirement applies, the more specific or more stringent requirement shall govern.

Tentative Motion:

That the Eastern Ontario Outaouais Regional Council Executive approve the Other Major Assets Approval Threshold: Policy and Process, establishing \$5,000 as the threshold at which the transfer, donation, disposition, redirection, assignment, release, or use of congregational property, funds, investments, reserves, sale proceeds, legacy funds, equipment, furnishings, or other assets requires prior regional approval, whether by a single transaction or a series of related transactions.

Appendix G¹

General Meeting/Education Event Planning Leadership Team Report

The Celebration of Ministries on October 23 will be the next event before the Planning Team now that our AGM has concluded as well as the Fall Meeting (in person) in Manotick. I have been in touch with Rev. Paul Whynacht. Manotick is looking forward to hosting us and suggest a site visit in September. I have emailed Gary McKay asking for a doodle poll for a suitable date the week of Sept. 14 – 18, 2026 and will be following up with him about that.

See Tri Region meeting notes for Joyce Payne and summarize recognizing it may not be possible for a joint AGM in 2027.

Respectfully submitted by Rev. Susan DeHaan

Appendix G²

Tri-Regional Meeting (Letter from Joyce Payne, Leading Elder, East Central Ontario Regional Council)

Good Morning friends:

It was wonderful to meet you and get a chance to share ideas about how our three regions can find ways to do our work together.

My jottings included:

a) doing subject related gatherings in our regions around possible topics:

- audio visual - techniques and support
- shared ministries (Joyce offered to put this together)
- copyrights/music (support: Alydia Rae Smith at General Council)
- AI

We thought these types of meetings could be held in our respective areas and we would share our content so materials would not need to be prepared more than once.

b) Joint Annual Meeting

- all 3 regions meeting at the same time in the same place
- each region would have breakout space to conduct necessary business
- combined Celebration of Ministry service
- bring in notable speakers for inspiration
 - eg: Prime Minister
 - Rev. Dr. Karen Georgia Thompson (United Church of Christ)
 - she was the keynote speaker at GC45 in summer of 2025
 - Cameron Trimble - author and notable speaker on challenges and opportunities for congregations in these times
- provide workshops at the meeting
 - eg: Interracial church - Adele Halliday
 - Indigenous relations -
 - LGBTQ - Norman had suggestions re this creation
 - and others.....
- invite community of faith leadership for speakers, workshops
- provide opportunities for youth
- child care

- venue? Dev Center in Cornwall?

- many details need to be considered

- a/v services

- cost is critical

There is a desire to see this event as self-funding, as much as possible.

There may not be possibility for this to happen in 2027 if costing and details are too much to handle.

c) Streamlining policies and staffing efforts as is reasonably possible.

d) Have zoom gatherings for governance leads during the year.

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Please feel free to edit or augment these notes.

Looking forward to connecting with you again soon.

Blessings
Joyce Payne
East Central Ontario Regional Council.

Appendix H

Staff Support Committee Mandate

The Staff Support Committee is a tri-regional team that works to ensure that the personnel serving the regional councils are well supported.

The Staff Support Committee will:

1. *Resource the Executive Minister in discussions of staff complement, recruitment, oversight and development;*
2. *serve as the caring presence of the regional councils with their staff.*

The Staff Support Committee will consist of six (6) members, two (2) from each regional council who are appointed by the regional council's governing body and will serve for a period of three (3) years renewable once. Each regional council commits to provide the Staff Support Committee with a budget of \$800 per year.

Resourcing the Executive Minister

The Staff Support Committee will meet with the Executive Minister regularly to review:

1. Position Descriptions.
2. Staff Changes: resignations, recruitment.
3. Staff Development: supervision, performance reviews.
4. Staff Team Building: meetings, retreats.

Any changes/decisions arising from the foregoing will be taken to the regional council Executives for action.

Serving as the Caring Presence of the Regional Councils

The Committee will consider ways to express care and appreciation:

1. To the staff as a whole (e.g. such as at Christmas time).
2. To assist the Executive Minister with recognizing individual staff at particular milestones (years of service, life events, resignation, etc.).
3. To individual staff by serving as a liaison. Each member of staff support will be available to up to two staff to meet with them one-on-one for support and also available to accompany to performance reviews.

Concerns re: Performance

If concerns about the performance of a member of the staff team are brought to the attention of the Staff Support Committee, the Committee member will share them with the Staff Support Committee and Executive Minister to enable the Executive Minister to follow up on the matter.

If the concern involves inter-personal conflict, efforts will be made to facilitate face-to-face mediation between the individuals involved with the Staff Support Committee's assistance.

If the concern involves the Executive Minister, the Staff Support Committee will bring this to the attention of the Executive Minister for discussion. Any matter not resolved in this way will be forwarded to the General Secretary as the supervisor of the Executive Minister.