
A meeting of the Pastoral Relations (PR) Commission was held via Zoom Conference call on Tuesday, May 19, 2026.

PRESENT:

Jim Allen, Victoria Andrews, Wayne Harris, Karen McLean (Scribe), Micheline Montreuil, Michelle Robichaud, Mary Royal-Duczek (7)

REGRETS/ABSENT: Elaine Beattie, Teresa Burnett-Cole, Blair Paterson, Don Stiles (4)

CALL TO ORDER, OPENING PRAYER:

Chair, Wayne Harris, called the meeting to order at 1:01 p.m. Following a quick check-in with members, Michelle led us in an opening prayer.

CORRESPONDING MEMBER(S): It was agreed that Mary Royal-Duczek be a corresponding member to today's meeting.

INTERIM MOTIONS: None

ADDITIONS/CORRECTIONS TO THE AGENDA:

There was one change to the agenda:

- An additional motion has been added to approve Rideau Park's profile as a two-year position description.

MOTION 2026-34 (M. Montreuil/M. Robichaud) "that the agenda be accepted as amended."

CARRIED

ACCEPTANCE OF MINUTES:

MOTION 2026-35 (J. Allen/M. Robichaud) "that the minutes of April 21, 2026, be accepted as circulated."

CARRIED

CORRESPONDENCE: None

REMEMBRANCES:

- Rev. John Moor – Feb. 24, 2026
- Rev. Murray McBride – Apr. 23, 2026

Victoria will ask the Treasurer to make the appropriate donations to the M&S Fund.

MEDICAL LEAVE:

- LTD: Rev. Carolyn Insley (North Gower-Carsonby P.C.) – effective November 7, 2024.

ACKNOWLEDGED SABBATICALS:

- Andrew Love, May 1 to July 30, 2026
- Peter Woods (OM), April 15 to June 9, 2026.

SABBATICALS/COVERAGE:

Dominion-Chalmers P.C.

MOTION: 2026-36 (M. Montreuil/J. Allen) “that the EOORC PR Commission approves the appointment of Rev. Kathryn Peate (OM) to the Dominion-Chalmers Pastoral Charge, 20 hours per week as Congregational Minister effective May 5, 2026, to July 31, 2026, to cover a sabbatical.” **CARRIED**

SUPERVISED MINISTRY EDUCATION (SME) site: None

CHANGE IN PASTORAL RELATIONS:

Rev. Lois Gaudet

MOTION: 2026-37 (M. Robichaud/M. Montreuil) “that the EOORC PR Commission approves the request of the Rev. Lois Gaudet for a change in pastoral relations to retire as of April 30, 2027.” **CARRIED**

Rev. Erin McIntyre

MOTION: 2026-38 (M. Robichaud/M. Montreuil) “that the EOORC PR Commission approves the request of the Rev. Erin McIntyre for a change in pastoral relations effective August 3, 2026.” **CARRIED**

PASTORAL CHARGE CONSTITUTIONS: None

SHARED MINISTRY AGREEMENTS: None

AMALGAMATIONS: None

APPROVAL OF PROFILES:

Trinity P.C. (Ottawa)

MOTION: 2026-39 (J. Allen/M. Montreuil) “that the EOORC PR Commission approves the Trinity Pastoral Charge (Ottawa) profile for posting on ChurchHub.” **CARRIED**

Cumberland P.C.

MOTION: 2026-40 (J. Allen/M. Robichaud) “that the EOORC PR Commission approves the Cumberland Pastoral Charge profile for posting on ChurchHub.” **CARRIED**

Rideau Park P.C.

MOTION: 2026-41 (M. Robichaud/ J. Allen) “that the EOORC PR Commission approves the Rideau Park Pastoral Charge profile (for a two-year position description) for posting on ChurchHub.” **CARRIED**

CALLS/(RE)-APPOINTMENTS:

Glebe-St. James P.C.

MOTION: 2026-42 (M. Robichaud/M. Montreuil) « that the EOORC PR Commission approves the appointment of Paul Dillman (OM) to the Glebe-St. James Pastoral Charge, 5 hours per week as Pastoral Care Minister effective September 1, 2026 – August 31, 2027.” **CARRIED**

CHANGE OF TERMS: None

SACRAMENTS/ELDERS: None

CONGREGATIONAL DESIGNATED MINISTER (CDM): None

PASTORAL CHARGE SUPERVISORS:

PCS needed for at least Avonmore-Finch-Martintown P.C., Calvin P.C. (Pembroke), Cumberland P.C., Glasgow P.C., Knox-St. Paul's P.C. (Cornwall), South Mountain-Hallville P.C.

LIAISONS:

Liaisons are needed for Cumberland P.C. and numerous others.

Pastoral Charges not searching: (26)

Addison	Augusta	Aylmer-Eardley
Bathurst	Cardinal	Centenary
Central Lanark	Clyde Forks-Tatlock	Delta-Toledo
Easton's Corners	Elgin-Portland	Glasgow-Castleford
Golden Lake	Greenwood	Harrowsmith-Verona
Lower Gatineau Valley	Lyn: Christ	Mallorytown
Metcalfe	Pittston	Rideau
South Mountain-Hallville	St. John's (Brockville)	Templeton
Vernon	Westmeath	

FOLLOW-UPS FROM LIAISONS AND PCSs:

Members were brought up-to-date on various pastoral charges with whom they are working.

OTHER BUSINESS:

1) Proposed motion for pastoral charges that wish to become SME sites:

That [Name] Pastoral Charge confirms its willingness to become an approved Supervised Ministry Education (SME) learning site by committing to the following:

- providing a safe and respectful ministry and learning environment with clarity of expectations
- providing an appropriate and healthy ministry context for learning and growth
- maintaining a Lay Supervision Team of not fewer than four people to support the student's learning and complete required evaluations

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- working alongside the Pastoral Charge Supervisor for the duration of the appointment
 - ensuring a functioning governing body and Ministry and Personnel Committee
 - supporting the student in meeting learning goals appropriate to Supervised Ministry Education
 - confirming its ability to support at least a half-time appointment
 - maintaining payroll administration through ADP
 - and meeting all financial and administrative responsibilities associated with the appointment.

It was agreed this was a well-thought-out proposal and would give pastoral charges clearer guidelines for working their way through the process.

2) PCS and Liaison positions in the future:

Sue Hutton and Paul Whiteley have both offered their services as PCSs. (They do not feel they could take on Liaison at this time.)

Victoria had attempted to meet with those covering these positions but has been unable to find a time that works for most of them. She will try again in early September. As we look to the future, it would be helpful to do some brainstorming as to what these positions might look like and pilot ways to set up these pieces.

3) LLWLs:

Victoria reported a motion will likely be brought to the AGM requesting that EOORC become a pilot site to allow LLWLs to offer the sacraments (communion & baptism) to Pastoral Charges without ministers. Considerable discussion ensued on how this might be received and the possibilities and ramifications if such a motion passed.

4) Parkdale & Dominion-Chalmers collaboration:

These two P.C.s are in the process of creating a collaborative SME with a student. This is a somewhat unusual undertaking – Victoria will keep everyone informed as events proceed.

LAST WORD:

Victoria took a few minutes to thank Wayne and Karen who have been with the PR Commission since the beginning of the region. They have both completed more than two full terms and will be stepping down at the end of the AGM on May 30th. PR is pastoral work, but also relational work and their time has been very meaningful and much appreciated.

Next meeting – **Tuesday, June 16, 2026**, at 1:00-3:00 p.m. via Zoom.

Zoom link:

<https://us02web.zoom.us/j/83150733651?pwd=3MpvRPApa9KkOpJn0zE8VmzifZMhP6.1>

Meeting ID: 831 5073 3651 Passcode: 477861

CLOSING: The business listed on the agenda being completed, Wayne declared the meeting closed at 2:00 p.m. Victoria closed with prayer to send us safely on our way.